



**VOLUNTARY PARTICIPATION AND COMMITMENT FORM (BID)**

Please list any MBEC Certified and SBA vendors that will participate in this bid, including the Primary Bidder.

*Disadvantaged Minority (M-BE), Women (W-BE), and Disabled (DS-BE) Owned Business Enterprises<sup>1</sup>*

<b>Bid Number</b>		<b>Name of Bidder</b>			
<b>Primary Bidder</b>	M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>	N/A <input type="checkbox"/>	SBA <input type="checkbox"/>
<b>Federal Tax Identification #</b>					
<b>Amount Committed</b>		<b>Type of Work or Materials</b>			
Dollar Amount	\$				
Percent of Total Bid	%				
<b>Sub Contractor</b>		M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>	
<b>Vendor Name</b>					
<b>Federal Tax Identification #</b>					
<b>Amount Committed</b>		<b>Type of Work or Materials</b>			
Dollar Amount	\$				
Percent of Total Bid	%				
<b>Sub Contractor</b>		M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>	
<b>Vendor Name</b>					
<b>Federal Tax Identification #</b>					
<b>Amount Committed</b>		<b>Type of Work or Materials</b>			
Dollar Amount	\$				
Percent of Total Bid	%				
<b>Sub Contractor</b>		M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>	
<b>Vendor Name</b>					
<b>Federal Tax Identification #</b>					
<b>Amount Committed</b>		<b>Type of Work or Materials</b>			
Dollar Amount	\$				
Percent of Total Bid	%				

<sup>1</sup> M-BE/W-BE/DS-BES listed above **MUST** be certified by the MBEC prior to Bid Opening Date.

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**SECTION 1: GENERAL BID SUBMISSION**

1.1 **TITLE: EMERGENCY MEDICAL SUPPLIES**

1.2 **SCHEDULE NO: 150-02**

1.3 **CONTRACT TERM:** 6/1/07 to 5/31/08 (“Initial Term”), with an option to renew for up to two (2) additional one (1 ) year periods, plus a nine (9) month period (“the Renewal Term”) exercisable, at the City’s sole discretion, as of the expiration of the Initial Term or then current Renewal term. The City may, at its sole discretion, renew the contract for up to three (3) months at the beginning of each renewal period(s) (the “Additional Performance Period”), if a decision has been made not to renew the contract for an entire year.

1.3.1 The City shall exercise such sole option to renew the Contract Term by issuing a letter (the “Renewal Notice”) notifying the Contractor that the Contract is renewed for the Renewal Term or Additional Performance Period (identified by commencement and termination dates) that is specified in the Renewal Notice. The Contract shall be deemed to be renewed for such Renewal Term or Additional Performance Period, and Contractor shall be obligated to perform all terms and conditions of the Contract throughout such Renewal Term or Additional Performance Period, as of the effective date indicated on the City’s Renewal Notice, whether or not Contractor has agreed, verbally or in writing, to such renewal of the Contract term.

1.3.2 If an individual Performance Bond and/or Payment Bond is required under this Invitation and Bid, such bond(s) shall be and remain in full force and effect throughout the Initial Term, all Renewal Terms, any Additional Performance Period, and the period of any unexpired warranty provided or required under the Contract, without notice of Contract renewal by the City to the surety or the consent of the surety thereto. It is the sole responsibility of the Contractor to ensure that such bond(s) remain in full force and effect as provided in this Section, and failure to do so shall be an event of default pursuant to Section 16, Default, of the attached Terms and Conditions of Bidding And Contract.

If participation in the City’s Master Performance Security Program is required under this Invitation and Bid, Contractor shall pay the required annual fee for such participation for each Renewal Term upon the issuance of the Renewal Notice.

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#### 1.4 **CONTRACT TYPE: REQUIREMENTS**

1.4.1 The following items are required in the operation of various City agencies as ordered. Exact quantities cannot now be determined but estimates thereof are listed herein. Quantities listed may be increased or decreased to meet the requirements of the City during the period of this contract. A minimum is not guaranteed. Purchase orders issued as a result of this bid will be for materials or services to be delivered generally on an as-needed basis. Successful bidders are cautioned not to deliver any materials or services without first being advised to do so by the ordering agency.

1.4.2 It is the intent of the Procurement Department to make an award for the period as stated above subject to the appropriation of funds in succeeding fiscal year/years by City Council. The City's fiscal year is from July 1st to June 30th inclusive.

Commodities or services on the bid to be ordered after the end of the fiscal year are subject to the issuance of purchase orders for the following fiscal years. The City is not liable for the award involving following fiscal years' funds until such orders are issued.

The successful bidder(s) obligation to deliver on such purchase orders shall not take effect until the orders are issued. To simplify the contract procedure, however, the successful vendor will be required to furnish a Performance Bond or Performance Security Fee to cover units awarded to him.

1.5 **METHODOLOGY OF ACQUISITION: PURCHASE** only.

#### 1.6 **STATEMENT OF DIRECTION:**

It is the intent of the City of Philadelphia to make an award for **Emergency Medical Supplies** for the various City agencies and departments as specified herein during the contract period.

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## 1.7 **BID SECURITY**

- 1.7.1 For the purpose of this bid only, paragraph 8 of the attached “Conditions of Bidding-General” is hereby deleted. Instead, bidders must submit with their bid a **Bid Bond** executed on the attached **City Bid Bond Form** in the amount of 10% of the bidder’s bid.

## 1.8 **BID INFORMATION:**

- 1.8.1 All information concerning this bid will be contained in this bid document as issued or amended.
- 1.8.2 Information provided verbally by any City official shall not be binding or relevant.

## 1.9 **BID SUBMISSION:**

- 1.9.1 Bid information must be submitted to the City of Philadelphia no later than the time and date for the bid opening.
- 1.9.2 Advertised sealed bids will be received and read publicly at 10:30 AM in Room #170A, 1<sup>st</sup> Floor, Municipal Services Building, 1401 JFK Boulevard.
- 1.9.3 Bid shall be complete and include ALL information required as described in the various paragraphs of the bid specifications.
- 1.9.4 All pricing must be completed on the forms provided; be complete; and be in ink or typed.
- 1.9.5 Pricing will be made available electronically in a Microsoft Excel spreadsheet. Format shall include line item number, manufacture’s SKU, description, unit of measure, quantity list price and bid price. This is in addition to completing Section 5, “Pricing” of this Invitation and Bid.
- 1.9.6 The bid must be complete as to required bid signatures and corporate seal, and fully accept the terms and conditions contained in the bid.

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1.9.7 **BID PROCESSING FEE:**

For the purposes of this bid only, Paragraph 17 of the “Terms and Conditions of Bidding” is deleted. Instead, bidders must submit with their bid a non-refundable check or money order payable to the City of Philadelphia in the amount of \$200.00 to cover the bid processing fee. Failure to submit the bid processing fee may result in disqualification from bidding.

1.9.8 Bidders are required to submit with their bid a copy of their Commercial Full Color “In-House” Catalog that will be used if awarded a contract as a result of this Invitation and Bid.

1.9.9 When M-BE, W-BE or DS-BE ranges are required on an Invitation and Bid, bidders are reminded that the submission of a blank “Minority Business Enterprise Council Solicitation and Commitment Form” will be deemed non-responsive and ineligible for an award. Bidders are reminded to read carefully and entirely the “Bidder’s Guidelines relating to Executive Order 02-05”.

OR

If no M-BE, W-BE or DS-BE ranges are established for this Invitation and Bid, bidders are requested to complete the “Voluntary Participation and Commitment Form (Bid)” located after page 1 of the bid.

Completion of this form will not, in any way, impact the City’s determination concerning bidder’s responsiveness to the requirements of the bid and the award process. The information provided in the “Voluntary Participation and Commitment Form (Bid)” will be for the City’s information.

1.9.10 In accordance with the City of Philadelphia's Regulations Relating to Local Bidding Preferences for Procurement Contracts, this bid may be subject to a 5% local bid preference. **In order to determine eligibility to receive the 5% preference, if applicable, bidder must submit with their bid, the Local Business Entity Certification number\* as issued by the Procurement Department for the prime contractor or the applicable subcontractor.**

Further, by submission of this bid, bidder makes the following certification in connection with the grant of any local bidding preference:

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“I certify, that if awarded this contract on the basis of the application of the LBE preference, my company or my subcontractor, throughout the entirety of this contract, will perform the majority of the work under this contract within the geographic limits of the City of Philadelphia, and I will, or cause my subcontractor to, maintain within the City a majority of the inventory or equipment that will be used on this contract or the amount of inventory that is customary for this industry.”

LBE Certification Number(s) \_\_\_\_\_

The Procurement Commissioner reserves the right to request this information as well as any additional or clarifying information at any time prior to award of the bid.

**NOTE: If you wish to apply for Local Business Entity (LBE) certification, go to [www.phila.gov/bids](http://www.phila.gov/bids). Please provide sufficient time prior to bidding for processing of the LBE application.**

**If the 5% local bid preference is applicable, the total bid price or total section price of the certified Local Business Entity (LBE) will be multiplied by .95 and rounded to the second decimal place. The adjusted bid price of the LBE will then be used in determining the lowest responsive and responsible bidder.**

1.9.11 To be eligible for award, bidder must state a unit price and extended amount for all items in Part A (Section 5). Bidder must quote on all items and quote a discount in Part B. Bidder must provide business to business internet site ordering. Bidder must provide emergency disaster relief of supplies and equipment.

1.9.12 **BID QUESTIONS OR PROBLEMS**  
In preparing the bid response, should any bidder need clarification on the bid requirements, identify a discrepancy in the specifications, determine that a specified product has been discontinued or an alternate procedure is advised, etc.; then the bidder is STRONGLY encouraged to bring these issues to the attention of the Procurement Department’s Public Information Unit prior to the bid opening by calling (215) 686-4720 or 4721, or by faxing (215) 686-4716. **Questions, whether phoned or faxed, should be received no later than seven (7) calendar days prior to the scheduled opening date of the bid. The City reserves the right to only respond to those questions submitted prior to the stated deadline.**

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If it is in the City's best interest to do so, the bid MAY be amended to reflect the proposed changes/modifications. **Exceptions taken DO NOT obligate the City to change the specifications. The City of Philadelphia, Procurement Department will notify all bidders in writing, by addendum duly issued, of any interpretations/changes made to specifications or instructions. The City will not accept responsibility for oral instructions, suggestions or changes by any City agency.**

Otherwise the successful bidder will have to provide the product or service exactly as defined in this bid, and in accordance with the specifications and requirements as listed in this Invitation and Bid.

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1.9.13 **CONTACT PERSON(S):**

**PRE-AWARD:**

Indicate below to whom in your firm questions concerning this Invitation and Bid should be directed:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZC: \_\_\_\_\_

Telephone No.(\_\_\_\_) \_\_\_\_\_ Ext.: \_\_\_\_\_

Fax No.(\_\_\_\_) \_\_\_\_\_

E-mail address \_\_\_\_\_

**State Company Web Site Address:** \_\_\_\_\_

**POST-AWARD:**

Indicate below to whom in your firm questions concerning the Contract resulting from this Invitation and Bid should be directed:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZC: \_\_\_\_\_

Telephone No.(\_\_\_\_) \_\_\_\_\_ Ext.: \_\_\_\_\_

Fax No.(\_\_\_\_) \_\_\_\_\_

E-mail address \_\_\_\_\_

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1.9.14 **ALTERNATES SUBMITTED:**

If an alternate to any item is offered, bidder must follow instructions in Paragraph 2 of “Terms and Conditions of Bidding and Contract”. State the brand name and the model number of each alternate offered. Detailed technical information on the alternate should accompany the bid.

Detailed technical information on alternate products will accompany the bid as an attachment, with a reference to the attached description clearly marked below the unit price of each item in section 5. Included with a technical description of the alternate product will be complete description of product packaging (each/pack, pack/case, etc.) Failure to state alternates will obligate bidder to provide material and/or service specified in the bid.

Failure to state alternates will obligate bidder to provide material and/or service specified in the bid.

Any other product information submitted by bidder in connection with this bid is for purposes of product description, information and specification only. Bidder agrees that any additional terms or conditions contained therein, including, but not limited to, disclaimers or limitations of liability, do not become part of the bid.

1.10 **BIDDER QUALIFICATION:**

1.10.1 All bidders must be a bona fide manufacturer of, or dealer in, the article or service specified within the bid. To demonstrate this, bidders should submit the following reference information with their bid. References provided should be pertinent to the commodity or service requested in this Invitation and Bid; and demonstrate the bidder’s ability to perform on a contract of this size and scope.

Please note that reference information in each section must be completed. Failure to submit this information may result in the bidder’s disqualification.

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**SECTION 1:**

Customer References other than an employee or department of the City of Philadelphia, (excluding suppliers or financial institutions).

	A.	B.	C
Firm Name:	_____	_____	_____
Address:	_____	_____	_____
Contact:	_____	_____	_____
Phone #:	_____	_____	_____
Type Work:	_____	_____	_____
Years dealing w/your firm:	_____	_____	_____

**SECTION 2:**

Previous purchase order(s)/contract(s) with the City; (State "None" if applicable)

P.O./Contract Number:	_____	_____	_____
Department:	_____	_____	_____
Contact Name:	_____	_____	_____
Phone #:	_____	_____	_____
Item(s):	_____	_____	_____

**NOTE: Do not provide the name and phone number of a Procurement Department Buyer in this section. Contact name(s) and phone number(s) must be from a City ordering department.**

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**1.11 ADDITIONAL QUALIFICATIONS:**

- 1.11.1 Bidders shall possess the necessary resources to implement the service and provide the necessary support and customer service functions.
- 1.11.2 Bidders must have a currently operating inventory/stock facility to provide for three (3) working days delivery of orders placed before 2pm EST with a 95% fill rate.
- 1.11.3 Bidders must have staff and a distribution system to support desk top deliveries to City Agencies
- 1.11.4 Bidders must have customer support staff for a contract of this size and scope to respond to inquiries and resolve problems quickly.
- 1.11.5 Although the bid requires delivery within three (3) working days, on occasion emergencies may arise that will require expedited handling. Bidders must have the ability to respond to emergency requests for supplies and equipment within 24 hours for orders placed before 5pm.
- 1.11.6 Bidder must have its own Commercial Full Color "In-House" Catalog with a minimum 2,000 items. The catalog submitted with the bid must be the bidder's normally published full color catalog for commercial accounts.
- 1.11.7 Bidders shall work closely with the City of Philadelphia's Procurement Department to develop a cost savings program (refer to para. 2.3.1.4).
- 1.11.8 Bidder will send one person from the Philadelphia Fire Department, EMS Apparatus and Equipment Office, to Bidder's Warehouse for inspection of site once per year for duration of contract. All travel and lodging cost will be paid by successful Bidder.

**1.12 BUSINESS TO BUSINESS INTERNET SITE ORDERING REQUIREMENT**

- 1.12.1 Bidder must have the capability to supply the City of Philadelphia with active Business-to-Business (B2B) Internet Site (The Site) ordering.
- 1.12.2 Bidders must have the necessary in-house Information Technology staff and capability to customize/modify The Site within 48 hours. Philadelphia's Fire

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Department will be the liaison between City agencies and Bidder's Information Technology staff for changes to The Site.

- 1.12.3 In-house Information Technology staff/support shall be free of cost to the City.
- 1.12.4 Bidder shall provide the ability for users to order through The Site for the City's Fire Departments. The Site, as described below, shall be fully operational prior to award, otherwise, vendor will be subject to contract default.
- 1.12.5 The Site shall be free of cost to the City.
- 1.12.6 The Site shall accept a purchase using a City purchase order number.
- 1.12.7 All items shall show the City's contracted price.
- 1.12.8 The Site shall contain a "search engine". Results returned from a user-initiated search must show common use items before non-common use items.
- 1.12.9 The Site shall allow for electronic customer support between the Site user and the awarded bidder's customer service at the time of award.
- 1.12.10 The Site shall allow for searches by contract items.
- 1.12.11 The Site shall allow for sending of e-mail confirmations of orders to City's Fire Department with order confirmation number.
- 1.12.12 The Site shall allow for "browsing" and not necessarily having to place an order.
- 1.12.13 Commonly used contracted items on the Site must be highlighted in some fashion as to distinguish them from non-common items
- 1.12.14 At least 24 months of order history must be available on the Site for viewing and query. All fields on the Site shall be able to be queried based on any parameter, by City ordering agency and exported to Microsoft Excel.
- 1.12.15 The status of every order must be available for viewing with an inquiry on the Site.
- 1.12.16 Training shall be provided at no additional cost to Philadelphia's Fire Department.

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1.12.17 The Site shall allow the City to identify items and categories of items that may not be purchased by City ordering personnel through the Site.

1.12.18 The Site shall allow for multiple “site to” destinations for each user of the Site.

1.12.19 Successful Bidder will provide the Philadelphia Fire Department only with one Panasonic Toughbook-19 laptop with wireless internet access for field ordering for 65 locations. Laptop will be the property of the Successful bidder. Successful bidder will provide no more than two laptops per year due to damage, theft, and/or loss by PFD. Laptop will have Windows XP Professional and antivirus/spyware/firewall software install at no cost to the City. Successful bidder is responsible for software and hardware upgrades. Successful bidder will provide suitable loaner within 48 hours in the event a laptop is not available for immediate replacement.

1.12.9.1 The hardware and software specified within paragraph 1.12.19 meets the minimum requirement. Vendor(s) may choose to submit bids utilizing alternative hardware and software if it meets all specifications and will achieve the scope of work as set forth in this Invitation and Bid.

**1.13 DISASTER RESPONSE**

Bidders to provide in case of a City or FEMA declared disaster in Philadelphia, disaster relief within 24 hours to the PFD. Assistance will depend on the level of emergency and will be dictated by the Philadelphia Fire Department. Bidders will provide any type of product from Part A and B in Section 5. Pricing of any item will not exceed contracted prices in Part A and B. Bidders must understand that payment may be delayed due to the level of disaster. Payments could come from the City FEMA or a combination of both. Bidders will attach to the bid how they will provide disaster relief and how they expect compensation.

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## **SECTION 2: GENERAL SPECIFICATIONS/REQUIREMENTS**

### **2.1 EMERGENCY MEDICAL SUPPLIES AND EQUIPMENT**

Successful vendor shall be required to supply the Fire Department of the City of Philadelphia with Emergency Medical Supplies and Equipment as described and listed In Sections 2 and 5 of this Invitation and Bid.

- 2.1.1 Bidder must have the capability to supply the City of Philadelphia with active B2B Internet ordering.
- 2.1.2 Bidders to provide in case of a City or FEMA declared disaster in Philadelphia, disaster relief within 24 hours to the Philadelphia Fire Department.

### **2.2 General**

#### **2.2.1 New Items**

All items furnished must be of current manufacturer and be newly manufactured. All supplies shall be delivered by the successful bidder to the locations and person(s) specified by the City of Philadelphia.

#### **2.2.2 Customer Support**

Successful bidder must assign an internal customer account team, dedicated to servicing the City of Philadelphia. The successful bidder is also encouraged to assign a sales representative to meet with The Philadelphia Fire Department. A representative from the customer service account team shall respond to all inquiries, within a twenty-four (24) hour working period (Mon.-Fri.).

- 2.2.3 Successful bidder can not add, remove, substitute, or otherwise make any changes to the lists of items contained in parts A, without the prior written consent of the City's Procurement or Fire Department.

- 2.2.4 The City of Philadelphia will not pay for any items not covered by this contract.

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2.2.5 **Latex Free**

- 2.2.5.1 All materials in Section 5 are "Latex Free" unless specified to "Contain Latex".
- 2.2.5.2 Successful bidder will assume all responsibility for monitoring and ensuring the "Latex Free" state of all supplied materials including but not limited to manufacturer defects and errors, packaging, and packing materials in contact with products.

2.3 **REQUIREMENTS**

2.3.1 **PART A - Common Use Items:**

- 2.3.1.1 This part consists of those Emergency Medical Supplies and Equipment most commonly used and most frequently ordered by the City, specifically the Fire Department, EMS Division. These items are listed in Paragraph 5.1. Estimated quantities for the Initial Term are based on quantities from previous years and projections.
- 2.3.1.2 For all items in Part A, bidders must quote only on Brand name manufactured items listed in their "Commercial "In-House" catalog/B2B Internet Site. No exceptions/substitutions will be permitted.
- 2.3.1.3 For all items in Parts A, the price quoted to the City cannot be greater than if items were purchased from the bidder's "In-House" catalog using the discount as stated in Section 5, Part B.  
  

Note: During the Initial Term and any subsequent Renewal Terms, the City reserves the right to add, delete or change items in Part A of the "Pricing Section."
- 2.3.1.4 The successful bidder's customer service representative shall be trained to work closely with the City ordering agencies in directing the purchases toward the Common Use Item list and away from similar and/or more expensive items in the catalog.
- 2.3.1.5 The bidder shall state the unit price to the City and the extended

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price (unit price x quantity listed) for each item.

2.3.2 **PART B - Discounted Catalog Items:**

Except as listed in "exclusions" paragraph 4.1.6, and the specific items listed in Part A, (if awarded), the successful bidder will be required to supply all of the items as contained in their Commercial "In-House" catalog/B2B Internet Site. Vendor shall state a fixed discount that will be applied to the published price stated in their "In-House" catalog/B2B Internet Site.

2.4 **Reports**

2.4.1 The successful bidder must design any custom report that the City of Philadelphia requests. Reports shall be submitted to the Procurement Department, Materials and Supply Manager, Room 170, Municipal Services Building, 1401 J.F.K Boulevard, Philadelphia, PA 19102-1685, unless otherwise directed.

2.4.2 The successful bidder must design in the B2B Internet Site the ability for City agencies to query any field and import that data into Microsoft Excel. or supply report in Excel and email within twenty-four hours (one work day, Mon-Fri).

2.5 **Commercial Full Color "In House" Catalogs**

2.5.1 The successful Bidder will be required to furnish an initial supply of three (3) current Commercial Full Color "In-House" catalogs to the Procurement Department for distribution. The City reserves the right to order additional catalogs as required.

2.5.1.1 Pricing will be made available electronically in a Microsoft Excel spreadsheet. Format shall include line item number, manufacture's SKU, description, unit of measure, quantity list price and bid price.

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2.5.2 The successful Bidder will also be required to furnish one (1) copy of the current Commercial Full Color “In-House” Catalog to the Municipal Services Building, 1401 J.F.K. Boulevard, 13th Floor, Philadelphia, PA 19102-1685, Attention: Manager, Financial Verification and Accounting Section and the City Controller, Municipal Services Building, 1401 J.F.K. Boulevard, Philadelphia, PA 19102-1685, Attention Examination Supervisor.

2.5.3 All catalogs furnished will be at no additional charge to the City of Philadelphia.

**2.6 Deliveries**

2.6.1 Bidders shall not deliver any items without a City of Philadelphia purchase order number or petty cash order number.

2.6.2 The Philadelphia Fire Department shall, on a specific order, be able to request shipments to one location and have shipments to that location be boxed and marked for a particular Agency location or individuals.

2.6.3 Successful bidder must provide to the address and specific person listed on the ordering form (desktop delivery) within three (3) days after receipt of order, if placed by 2pm EST, with a 95% fill rate.

2.6.4 Order number will appear on the shipping label and any other information the City requests.

2.6.5 Bidder to complete Section 5, “Type of Transport”.

**2.7 Pricing**

2.7.1 Bidders are cautioned to carefully review each item and pay special attention to the Unit of Measure for each item. Please be sure to bid in the City’s Unit of Measure, which may be different from your selling unit.

2.7.2 All prices quoted shall be based on delivery to any and all points within the limits of the City of Philadelphia (unless otherwise specified).

2.7.3 All costs associated with said deliveries are the responsibilities of the vendor.

2.7.4 In Section 5, “Pricing” the bidder will state the following:

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2.7.4.1 **PART A: Common Use Items (5.1)**

A unit price and the extended amount (unit price x quantity listed) for each item.

2.7.4.2 **PART B: Discounted Catalog Items (5.2)**

Discount percentage from the "In-House" Catalog/B2B Internet Site for all items NOT contained in Part A. Only one discount figure can be bid in Section 5, Part B; ranges and averages are not acceptable.

Please note there is no gross profit percentage or similar mechanism, ceiling or floor in this specification. Bidders shall bid the actual percentage off catalog and not compute prices believing that the net price to the City may not go below the bidder's actual costs.

If during the life of the contract or for special circumstances, the successful bidder allows a greater percentage discount, this will be acceptable as it saves the City money.

2.8 **EXCEPTIONS TO REFERENCED SPECIFICATIONS**

Items referenced in this bid request have been field tested and approved for use by the City's Fire department. Specified product features such as size, packaging, color, and fabric have been chosen because they have proven to be effective in emergency field operations. Deviations from color, size, packaging, and fabric shall be identified with the bidder's offer on an item by item basis (Section 1, para. 1.9.14).

2.9 **SAMPLES**

Bidders submitting bids on items other than referenced brand shall submit samples to the Philadelphia Fire Department, Philadelphia Fire Warehouse, 115 W. Luzerne Street, Philadelphia, PA. 19140, Attn: Captain Ray McCahery, for review, examination and evaluation. All samples shall be provided at no cost or obligation to the City. Samples **MUST** be received within ten (10) working days after the opening of the bid or bid may be rejected.

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Any sample submitted shall create an express warranty that the whole of the goods shall conform to sample submitted. All samples become property of the city unless designated otherwise by the bidder.

## 2.10 **NOTIFICATION**

Supplier shall notify the City with copy to Fire Department - EMS-Apparatus and Equipment Office of the following:

- A. Problems of Good Manufacturing Practices in the production of the product.
- B. Any problems with compliance to specifications of this contract.
- C. Any changes affecting the form, fit, function, or compliance of the product.
- D. Any and all recalls of the product.
- E. If as a result of malperformance or failure, the product, or any parts or components of the product is redesigned to eliminate said malperformance or failure.

## 2.11 **PACKAGING**

- A. All items specified as “case only” will be delivered in the manufacturers’ original packaging in case quantities, if ordered by the case. Orders that do not complete a case will be shipped by box. The only exception will be those items that do not complete a box. No labels will be attached that cover Product I.D., Serial numbers, Lot numbers, and Expiration dates.
- B. All items specified as “bulk only” shall be delivered in manufacturers original packaging, sorted, and palletized by item.
- C. All boxes and pallets shall be clearly marked to show the breakdown of items for shipment. When shipping loose cases the total number of cases and an individual case number shall be boldly marked on the outside of every case (i.e. 1 through 18/ of 18 items). Incomplete shipments (those missing cases) will not be accepted by Fire Dept. authorized receivers.

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When shipping pallets the total number of pallets and a breakdown of each pallet by number of cases of each item, and an individual pallet number (i.e. Pallet 1 of 4 / 72 cases Hospitak #302 Adult Nasal Cannula) shall be boldly marked on the outside of each pallet. Order number will appear on the shipping label and any other information the City requests.

- D. A signed packing slip must accompany all invoices for payment to be authorized.
- E. All "DROP SHIPMENTS" shall comply with these packaging specifications. Purchase order number shall be clearly marked on all shipping labels.
- F. All pallets will be 3' x 3' or 3' x 4', or 40" x 48".

#### 2.12 **INVOICES**

All invoices will clearly show Quantity and Issue Unit breakdown for all items billed. (i.e. 50/BOX, 10 BOX/CASE - 200 CASES SHIPPED).

### **SECTION 3: BID EVALUATION AND AWARD**

#### 3.1 **EVALUATION:**

- 3.1.1 Bids will be evaluated by the Procurement Department.
- 3.1.2 Bids will be evaluated for responsiveness to the bid specifications and for responsibility of the bidders.
- 3.1.3 Bids which are determined to be non-responsive for reasons of:
  - (i) improper bid security
  - (ii) improper bid execution
  - (iii) incompleteness
  - (iv) offering counter terms and conditions

may be disqualified by the City without notice to the bidder. The decision of the City is final.

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3.1.4 Bidders whose bids are determined to be non-responsible for reasons of bidder qualification shall be notified by the City of the reasons for the determination and may contest the finding of non-responsibility through the prescribed procedures described in paragraph 12 of "Terms and Conditions of Bidding and Contract".

3.2 **AWARD:**

3.2.1 This Invitation and Bid shall be awarded as a whole to the lowest responsive and responsible bidder. Bidders must bid all items in Section A and provide discount in Section B to be eligible for award.

The City of Philadelphia Procurement Department will review all items and pricing. If an award is made as a result of this Invitation and Bid, an award will include Part A (Extended Total), Part B (Discounted Catalog Items).

3.2.2 The **Basis of Award** shall be as follows:

1. Section A:	Total of Section A = (5.1.1 – 5.1.198)	\$_____
2. Section B:	\$100,000 with catalog/B2B Site Discount factored in = (5.2.1)	\$_____
	<b>Grand Total</b>	\$_____

FOR EXAMPLE ONLY:

1. Section A: Total	\$780,000
2. Section B: 100,000 x 60% (catalog/B2B Site discount)	+ <u>\$40,000</u>
<b>Grand Total</b>	\$820,000

3.2.3 To be eligible for award, bidder must state a unit price and extended amount for all items in Part A, Section 5. A discount from list price, Part B, Section 5 must also be quoted for eligibility.

3.2.4 Bidder must provide business to business internet ordering and Emergency Supplies and Equipment in case of disaster to qualify for final award.

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3.2.5 **BASIS OF AWARD**

The prices used for the calculation of the Basis of Award must be the same prices as quoted in Section 5 - Pricing. In the event of a conflict between the prices quoted in Section 5, "Pricing", of the bid and those used in the Basis of Award, the prices quoted in the Pricing Section will prevail and will be used for calculations.

3.2.6 **Performance Security**

If the total award amount exceeds \$500,000, the Master Performance Security does not apply. Upon notification of award, the City will require the successful vendor to provide an individual Performance Bond in the amount of 100% of the contract award as specified in the Letter of Award. For any subsequent renewal periods, sections 1.3.1 and 1.3.2 shall apply.

3.2.7 If the 5 % local bid preference is applicable, the total bid price of the certified Local Business Entity (LBE) will be multiplied by .95 and rounded to the second decimal place. The adjusted bid price of the LBE will then be used in determining the lowest responsive and responsible bidder. If the bid is awarded as a whole, the 5% local bid preference is applicable. If the bid is awarded by line item, the 5% local bid preference is not applicable.

3.2.8 **City of Philadelphia-Business, Corporate and Slavery Era Insurance Disclosure**

In accordance with Section 17-104 of The Philadelphia Code, the Bidder, after execution of this Contract, will complete an affidavit certifying and representing that the Bidder (including any parent company, subsidiary, exclusive distributor or company affiliated with Bidder) has searched any and all records of the Bidder or any predecessor business entity regarding records of investments or profits from slavery or slaveholder insurance policies during the slavery era. The names of any slaves or slaveholders described in those records must be disclosed in the affidavit.

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The Bidder expressly understands and agrees that any false certification or representation in connection with this Paragraph and/or any failure to comply with the provisions of this Paragraph shall constitute a substantial breach of this Contract entitling the City to all rights and remedies provided in this Contract or otherwise available in law (including, but not limited to, Section 17-104 of the Philadelphia Code) or equity and the contract will be deemed voidable. In addition, it is understood that false certification or representation is subject to prosecution under Title 18 Pa.C.S.A. Section 4904.

3.2.9

**INSURANCE:**

Insurance is a requirement for this bid in accordance with Paragraph 14 of the "Terms and Conditions of Bidding and Contract". No contract will be executed nor purchase order issued unless and until all required insurance certificates, in the required amount, are received. **All insurance MUST meet the following requirements:**

- Insured must be in the same name and address as the Bidder
- The insurance carrier must be rated "A" or better by AM Best
- The certificate holder must be the City of Philadelphia, and specifically named as an additional insured on the certificate in the "Description of Operations section".
- Certificate must be signed by an authorized representative of the insurance company/carrier

All certificates are to be sent to the Office of Risk Management, One Parkway, 1515 Arch Street, 14<sup>th</sup> Floor, Philadelphia, PA 19102, Attn. Debbie Lawton or FAX to (215) 683-1705.

3.2.10

**Upon request of the buyer, apparent low bidder must submit the manufacturers' list price book in Adobe Acrobat PDF file or CD ROM to the buyer and to the addresses listed below. Vendor must indicate the company name and bid number on the price list. List must be submitted within seven (7) calendar days from the issuance date of the request by the buyer. Failure to submit the list within that time frame will render bidder ineligible for award.**

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**For all invoices submitted, vendor must agree that pricing can be verified in the price list(s) submitted. If, during the term of the contract, a using agency orders an item(s) that cannot be found on the manufacturer's price list, vendor must, at the time of the order placement:**

- **notify the using agency that the item cannot be found on the price list; and**
- **provide to the using agency and the Procurement Department written proof from the manufacturer of the list price of the item(s).**

**Vendor must submit copies of all amendments, updates, etc. to the submitted price list(s) to the following:**

- **If sending amendment, updates, etc in Adobe Acrobat PDF file, email to: [PRICEDESK@PHILA.GOV](mailto:PRICEDESK@PHILA.GOV)**
- **If sending a CD ROM, mail to: Procurement Department, Price Desk, Room 150 Municipal Services Building, 1401 J.F.Kennedy Blvd., Philadelphia, PA 19102, ATTN: Price Desk Clerk**

**All amendments, updates, etc. must reference the appropriate bid number and contract number.**

**Additional Addresses for Manufacturer's List Prices:**

(to be in the either Adobe Acrobat PDF file or CD ROM)

***Office of the Director of Finance***

Bureau of Accounts  
Municipal Services Building, 13<sup>th</sup> floor  
Phila., PA 19102  
Attn: Manager, Financial Verification & Accounting Section

***City Controller***

Municipal Services Building, 13<sup>th</sup> floor  
Phila., PA 19102  
Attn: Examination Supervisor

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**Procurement Department, Price Desk**  
Municipal Services Building, Room 150  
Phila., PA 19102  
Attn: Price Desk Clerk  
**email:** [PRICEDESK@PHILA.GOV](mailto:PRICEDESK@PHILA.GOV)

***To any Using Agency from whom vendor receives a purchase order.***

## **SECTION 4: CONTRACT MANAGEMENT**

### **4.1 CITY OF PHILADELPHIA RESPONSIBILITY:**

- 4.1.1 City agencies will be notified by Procurement of award(s) and will be provided with vendor(s), vendor contact(s) and applicable pricing. Departments will prepare and submit through the appropriate review channels, a requisition detailing their specific needs and requirements to Procurement. The Procurement Department shall then apply the requisition against the contract and issue a purchase order.
- 4.1.2 **Order Against Contracts**  
Subsequent to contract conformance of a Requirements bid, purchase orders will be issued at such time that the product and/or service is needed. Such purchase orders will show if delivery is to be made upon receipt of order, or only after notification by the using department.
- 4.1.3 Invoices shall be submitted after delivery and acceptance of the product or service by the City. The City attempts to process invoices in a timely manner. Delays can occur because of incomplete or inaccurate invoicing information. Please make sure that invoices contain the following information to help the City process payments to the Contractor as quickly as possible.
- (a) After the delivery or services have been completed the Contractor must submit three (3) copies of the invoice for payment to the receiving department listed on the purchase order.
  - (b) The invoice must correctly reference the purchase order number, the vendor name, address and Federal Employer Identification number.
  - (c) Checks will only be made payable to the company name as shown on the purchase order; the invoice must reflect this same company name as the "pay to".

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(d) The invoice must show the quantity and type of item or service and the price.

(e) The unit of purchase on the invoice must agree with the unit cited on the purchase order. Reference to the specific line item is helpful.

4.1.4 The using agencies and departments are responsible for monitoring the services and/or products delivered as described in the contract. If any problems arise, a letter should be sent to the vendor requesting resolution by a specified date. A copy should be sent to the buyer. If vendor does not resolve the breach of contract by the requested date the matter should be turned over to the buyer.

4.1.5 **ADD-ONS:**

The City reserves the right to add, delete or change locations; or to acquire other types of **Emergency Medical Supplies** that the vendor can supply that are similar to, but not specifically called for in this bid. The procedure for such acquisitions shall be as follows:

If the items to be acquired are contained on the price list submitted by the vendor, but are not specifically listed on the bid, no letter is required. The items will be paid for at the discount listed in Section 5: Pricing. If the items are not contained on the price list, the vendor must submit a letter on vendor's letterhead, listing the bid number, the period of the contract, the item(s) with full descriptions and specifications and the price to the City. **The City, however, reserves the right to accept or reject the letter and to acquire the supplies or materials in the open market.** If the letter is accepted by the City, it will automatically become part of the vendor's contract.

4.1.6 **EXCLUSIONS**

The following items are excluded/prohibited under this contract:

- Cervical Collars
- Gloves, Non-Sterile, Examination
- Medical Gases & Oxygen
- Any item on another Citywide contract

4.1.7 **MATERIALS TESTING:**

The City of Philadelphia, may, during the life of this contract, supply a delivered product from this contract to the Materials Testing Laboratory.

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These products shall be tested to ensure conformance with bid specifications. If product fails, or is different from product supplied at award stage, rejection procedures will be implemented.

#### 4.2 **VENDOR RESPONSIBILITY:**

- 4.2.1 Delivery will be the responsibility of the successful bidder(s). Return of any items by the City shall be accepted by the successful bidder at no additional charge to the City. Returns shall be made within two (2) weeks of delivery in original undamaged carton(s) or container(s) and in re-saleable condition. All returns must be picked up within two (2) working days after request from the ordering agency. All credits are to be applied to the next invoice and must indicate the applicable purchase order.
- 4.2.1.1 Shipping cost for returns made in error of the city will be the responsibility of the ordering city agency.
- 4.2.2 Successful bidder must provide delivery to the address and specific person listed on the ordering form (desk top delivery) within three (3) working days after receipt of order by 2pm EST, unless otherwise specified by the ordering department, with a 95% fill rate. Successful bidder is not required to deliver orders for less than \$15.00 except for back orders.
- 4.2.3 Back orders shall be delivered within seven (7) working days from date of order regardless of the value of the item(s) unless noted in Section 5.1. Successful bidder may deliver only products as authorized in the contract and only after receipt of a purchase order or other authorized document from the Procurement Department. All orders must be in writing. Successful bidder shall not accept verbal delivery requests until after receipt of purchase order or other authorizing document from Procurement. Each carton will be marked with a delivery address, user's name and department. Deliveries shall be made F.O.B. destination point at no additional charge to the City regardless of amount of the order.

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- 4.2.4 Successful bidder may deliver only products at the prices quoted in the contract and that are reflected on a purchase order or a change to a purchase order (a change to a purchase order is issued whenever the items, unit price, total amount, or terms or conditions change from the original purchase order).
- 4.2.5 Successful bidder may deliver products only up to the dollar limit of the purchase order and for the period shown on the purchase order. Successful bidder is required to carefully monitor obligations against purchase orders and inform departments of anticipated funding shortfalls. In no event will vendor deliver material if sufficient funds are not available on the purchase order unless authorized by the Procurement Department.
- 4.2.6 **DELIVERY:**  
Unless otherwise specified in Section 2, noted by bidder in Section 5, and/or approved by the Using Agency, delivery of product and/or service will be made within 30 days from date requested by Using Agency. **VENDOR NOTE:** In Section 5, specify delivery if other than 30 days.
- 4.2.6.1 **Liquidated Damages:**  
Liquidated Damages in the amount of 5% of the unit price may be applied to each item which exceeds the delivery schedule/requirement.
- 4.2.7 In the event that the successful bidder receives an order for products not specifically priced and incorporated into the contract, they must:
- (i) bring this to the immediate attention of the Procurement Dept., and
  - (ii) notify the ordering agency in writing and refuse to deliver.
- 4.2.8 Should products be delivered that are not specifically incorporated and priced into the contract, and/or be delivered without purchase order, the City shall have no obligation for payment.

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4.2.9 For delivery of products, successful bidder shall honor and be paid for orders placed until the close of business of the date of purchase order expiration. The delivery of product may occur following purchase expiration, so long as the order was placed prior to the purchase order expiration date.

4.2.10 **REPORTS**

4.2.10.1 **RECYCLED USAGE REPORTS**

If the successful bidder is supplying products/ services in this contract that have recycled content, indicate which item(s) contain this content in Section 5: Pricing, (under the applicable item) and the percentage of recovered material and post consumer material as it applies.

The successful bidder will be required, on a quarterly basis, to furnish a usage report of the recycled products purchased by City Departments. Two reports will be required:

a. **Departmental Report**

A report by purchase order, current and cumulative, showing item(s) delivered, description, date, quantity, price, extended amount and to the extent possible, the percent of recovered material in delivered items.

b. **Item Report**

A report, current and cumulative, by item, showing description, date, quantity, price, extended amount, and to the extent possible, the percent of recovered material and percent of Post-Consumer material in delivered items.

All reports are to be submitted to the Recycling Office, Room 780, Municipal Services Building, Philadelphia, PA 19102, Attn: Recycled Content Administrator.

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In support of the City of Philadelphia's Recycling Program, bidders are encouraged to supply with their bid, any information available regarding recycled material content in the products bid. The City is particularly interested in the type of recycled material used (such as paper, plastic, glass, metal, etc.); the percentage of recycled material contained in the product and the cost and product performance impact of increasing the percentage of recycled content.

The City also requests information regarding any known or potential material content in the product that may be extracted and recycled after the product has served its intended purpose.

Product bid contains recycled content? YES  NO   
 Is your product packaged and/or shipped in material containing recycled content? YES  NO

Is your product recyclable after it has reached its intended end use? YES  NO

Is your product shipped in returnable Containers? YES  NO

4.2.11

**Approval of Work:**

The cost of any faulty or inadequate workmanship or parts will not be paid for by the department and must be assumed by the Contractor. In addition, the Contractor is responsible for picking up any delivered material that is rejected for non-compliance to specifications. Any and all costs associated with the return is to be at the sole expense of the Contractor.

4.2.12

At the conclusion of this contract, Contractor agrees to cooperate with any incoming vendor on a transition plan to ensure an orderly changeover of responsibilities.

4.2.13

For all invoices submitted, vendor must agree that all pricing can be verified in the price lists submitted after award and on file in Finance, the

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Controller's Office and Procurement (see Section III above).

**Vendor must agree that all pricing can be verified in the price list(s) submitted after award as per Paragraph 3.2.10 above. Vendor must submit copies of all amendments, updates, etc. to the appropriate address listed in Paragraph 3.2.10 above.**

4.2.14 **Invoices/Receipts:**

4.2.14.1 All invoices/receipts for parts shall have the signature and payroll ID number of the authorized/designated City personnel.

4.2.14.2. Invoices should be sent in triplicate to each ordering department.

4.2.14.2.1 One (1) original and two (2) copies fully itemized invoices.

4.2.14.2.2 See also item 4.1.2 above.

4.2.15 **PRICE INCREASE OR DECREASE:**

Contractor shall provide **Emergency Medical Supplies and Equipment** at the prices set forth in Section 5 for a period of twelve (12) months; thereafter, the contract may be renewed under the terms and conditions of this agreement at the sole option of the City on an annual basis for up to three (3) additional one (1) year period(s). Contractor may increase prices for future renewal periods provided that:

Notice of price increases must be received, in writing, by the City at least sixty (60) days prior to the expiration of each contract period in order for price increase to be effective as of the first day of the renewal period. Price increase letter shall be sent to the Buyer in Room 120 Municipal Services Building, 1401 JFK Blvd., Philadelphia, PA 19102, referencing bid number, contract number, period and showing item(s) description and applicable pricing. Failure to notify the City within this sixty (60) day time frame shall result in the following:

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the effective date of the price increase shall be sixty (60) days from the receipt of the price increase letter by the City;

or

if the letter is not received before the last day of the contract period, the prices for the renewal period shall be the same as the prices for the previous contract period.

For each renewal period the price increase and/or decrease shall be based upon the **percent (%) change** in the Index for All Urban Consumers – Philadelphia of the Consumer Price Index as published by the U.S. Department of Labor, Bureau of Labor Statistics and as indicated by the Mid-Atlantic CPI Announcement for **December 2007** of the **applicable year of the renewal**.

In no event shall the price increase exceed 4% in any renewal period. The increase shall reflect the change to the CPI or the 4% cap, whichever is less.

**NOTE: Price decreases may be forwarded to the Procurement Department buyer, in writing at any time during the contract period, to include any renewal period (s).**

- 4.2.15.1 For the items in Section A, at no time during the contract (to include any subsequent renewals) can the price paid by the City be greater than if the item was purchased from the bidder's own "In-house" catalog/B2B Internet Site using the discount stated in Part B of Section 5.
- 4.2.15.2 The City reserves the right to review the propriety of the price rise and cancel the item or contract at its discretion.
- 4.2.15.3 The discount offered in Part B must remain fixed for the initial contract and any subsequent renewal period(s), however, in the event that the City of Philadelphia exercises its option to extend the contract, the original quoted discount will apply to the then current version of the vendor's own "In-house" catalog/B2B Internet Site.

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NOTE: Price decreases may be forwarded to the Procurement Department buyer, in writing at any time during the contract period, to include any renewal period(s).

**Failure to notify the City within the time frame specified in 4.2.15 will result in a commensurate delay in implementing the price change. Example: If prices change effective July 1, but the notice of change is not received by Procurement until June 1, then the price increase effective date will be delayed until September 1.**

**4.3 VENDOR ACCEPTANCES – IN SUBMITTING AN EXECUTED BID, THE BIDDER AGREES TO THE CONTRACT MANAGEMENT PROCEDURES IN THIS SECTION.**

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**SECTION 5: PRICING**

Bidder must submit pricing for all items identified in this bid for Part A and state discount in Part B (5.2.1).

**(PRICES QUOTED MAY NOT EXCEED THREE (3) DECIMAL PLACES)**

NOTE:

For all items in Part A, the price quoted to the City cannot be greater than if the items were purchased from the bidder's "In-house" catalog/B2B Internet site using the discount as stated in Section 5, Part B.

		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1	<b>Part A: Common use items:</b>				
	<b>31712 - 000</b>				
5.1.1	Beck Airway Airflow Monitor, 10/Box Great Plains Mark VI for ref.	<b>500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE ONLY DELIVERIES</b>				
5.1.2	CO2 Detector, Pediatric End-Tidal 6/pack,4 packs/case (24/case) Nelcor # PEDICAP24 for ref.	<b>300</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE ONLY DELIVERIES</b>				

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		FIRM NAME (Must be filled in)	

		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.3	EID, Esophageal Intubation Detector 20/Case Wolfe Tory Medical #EID200 for ref.	500	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE ONLY DELIVERIES</b>				
5.1.4	ET Tube, 2.0mm, uncuffed, clear, Murphy eye style, sterile tubes, pre-packed with Stylet. 10/Box Rusch # 1500-20 for ref.	110	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY</b>				
5.1.5	ET Tube, 3.0mm, uncuffed, clear, Murphy eye style, sterile tubes, Pre-packed with Plastic covered Aluminum Stylet. 10/Box Rusch # 506530 for ref.	110	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>36 100</b>
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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.6	ET Tube, 4.0mm, uncuffed clear, Murphy eye style, sterile tubes, Pre-packed with Plastic covered Aluminum Stylet. 10/Box Rusch # 506540 for ref.	100	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY</b>				
5.1.7	ET Tube, 5.0mm, uncuffed clear, Murphy eye style, sterile tubes, pre-packed with Plastic covered Aluminum Stylet. 10/Box Rusch # 506550 for ref.	100	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY</b>				
5.1.8	ET Tube, 6.0mm, cuffed clear, Murphy eye style, sterile tubes, pre-packed with Plastic covered Aluminum Stylet. 10 Box, 10 Box/Case Rusch Flexiset #504560 for ref.	500	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
			<b>Unit of</b>	<b>Unit</b>	<b>Total</b>

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>37 100</b>
		FIRM NAME (Must be filled in)	

		Quantity	Measure	Price	Amount
5.1.9	ET Tube, 7.0mm, cuffed clear, Murphy eye style, sterile tubes, pre-packed with Plastic covered Aluminum Stylet. 10 Box, 10 Box/Case Rusch Flexiset #504570 for ref.	<b>600</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.10	ET Tube, 7.5mm, cuffed clear, Murphy eye style, sterile tubes, pre-packed with Plastic covered Aluminum Stylet. 10 Box, 10 Box/Case Rusch Flexiset #504575 for ref.	<b>1500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.11	ET Tube, 8.0mm, cuffed clear, Murphy eye style, sterile tubes, pre-packed with Plastic covered Aluminum Stylet. 10 Box, 10 Box/Case Rusch Flexiset #504580 for ref.	<b>500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
			<b>Unit of</b>	<b>Unit</b>	<b>Total</b>

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>38 100</b>
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		<b>Quantity</b>	<b>Measure</b>	<b>Price</b>	<b>Amount</b>
5.1.12	ET Tube, 9.0mm, cuffed clear, Murphy eye style, sterile tubes, pre-packed with Plastic covered Aluminum Stylet. 10 Box, 10 Box/Case Rusch Flexiset #504590 for ref.	<b>100</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.13	Magill Forceps, Adult, 11" Polished stainless steel EMP* # 82760 for ref.	<b>50</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.14	Magill Forceps, Pediatric, 8", Polished stainless steel EMP # 82750 for ref.	<b>50</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>39 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.15	Laryngoscope Blade, Macintosh, #1, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4431100 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.16	Laryngoscope Blade, Macintosh, #2, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4432200 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.17	Laryngoscope Blade, Macintosh, #3, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4433300 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>40 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.18	Laryngoscope Blade, Macintosh, #4, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4434400 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.19	Laryngoscope Blade, Miller, #0, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4450050 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.20	Laryngoscope Blade, Miller, #1, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4451100 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.21	Laryngoscope Blade, Miller, #2, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4452200 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.22	Laryngoscope Blade, Miller, #3, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4453300 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.23	Laryngoscope Blade, Miller, #4, Fiber optic - 5mm Bundle, green code compliant, medical stainless steel. Rusch #4454400 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.24	Laryngoscope Handle, "C" Cell, Fiber Optic, Chrome plated brass, green code compliant, Must conform with ASTM/ISO Standards. Rusch #441110 for ref.	<b>36</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.25	Cricothyrotomy Kit, Adult Rusch, Quick-Trach, # 120940 for ref.	<b>50</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.26	Laryngoscope Handle, Pedi "AA" Cell, Fiber Optic, green code compliant, Chrome plated brass Must conform to ASTM/ISO Standards. Rusch #441220 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>43 100</b>
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5.1.27 Beutlich Hurrricane Oral Spray Kit,  
2 oz. with 200 Extension Tubes  
12 Box/Case  
Beutlich Hurrricane Oral **150 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_**  
Spray Kit for ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

5.1.28 ET Tube Holder, Adult, with  
Quick Set Screw, Bite Block and Velcro  
Fastener, 100/Case  
STI Medical # 500ETH for ref. **1500 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

**CASE DELIVERIES ONLY**

5.1.29 ET Tube Holder, Pedi, with  
Quick Set Screw, Bite Block and Velcro  
Fastener, 100/Case  
STI Medical # 400ETH for ref. **500 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

**CASE DELIVERIES ONLY**

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>44 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.30	Regulator, Solid Chrome Plated Brass, with constant flow rates of 0 - 25 LPM, 2 DISS High Flow Ports with check valves and Barbed Fitting Outlet LSP #270-220 for ref.	<b>80</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.31	Directional ET Tube, Cuffed, 6.0 mm, with Control Ring Box of 10 Mallinkrodt Endotrol #86349 for ref.	<b>400</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY</b>				
5.1.32	Directional ET Tube, Cuffed, 7.0 mm, with Control Ring Box of 10 Mallinkrodt Endotrol #86351 for ref.	<b>400</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.33	Bag Valve Mask, Adult, Disposable Manual Resuscitation Device with Reservoir Bag, Adult Med Mask, Handle, and 7' Oxygen Tubing. 12/Case AMBU SPUR #520 211 000 for ref.	<b>3600</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.34	Bag Valve Mask, Infant/Child, Disposable Manual Resuscitation Device, 450mL max. tidal volume Reservoir Bag, NO POP-OFF VALVE Size Masks: 00-Neonate, 0-Infant, 1-Toddler, 7' Oxygen Line 12/Case AMBU SPUR #530 214 000 for ref.	<b>500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.35	Nasal Cannula, Adult (50/case) 1 to 6 liters per minute oxygen delivery, soft, clear, LSP #33239 for ref.	<b>28,000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>46 100</b>
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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.36	Nasal Cannula, Pediatric, 1 to 6 LPM, soft (50/case) LSP #33604 for ref.	1200	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.37	Nasopharyngeal Airway, 24 FR, Soft, non-latex airway, Sterile, Individually wrapped, 10/Box Rusch #123124 for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY</b>				
5.1.38	Nasopharyngeal Airway, 26 FR, Soft, non-latex airway, Sterile, Individually wrapped, 10/Box Rusch #123126 for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>47 100</b>
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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.39	Nasopharyngeal Airway, 28 FR, Soft, non-latex airway, Sterile, Individually wrapped, 10/Box Rusch #123128 for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY</b>				
5.1.40	Nasopharyngeal Airway, 32 FR, Soft, non-latex airway, Sterile, Individually wrapped, 10/Box Rusch #123132 for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY</b>				
5.1.41	Nasopharyngeal Airway, 36 FR, Soft, non-latex airway, Sterile, Individually wrapped, 10/Box Rusch #123136 for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.42	Nebulizer, Disposable, to deliver breathing treatment, single-patient use, complete with Tee, Mouthpiece, Reservoir, Oxygen delivery tubing, and Tail piece. 50/case Baxter Misty-Neb #002038 for ref.	10,000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.43	Oropharyngeal Airway, Adult, Individually wrapped, 100mm, 50/Box Rusch Berman 121905 for ref.	1000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY</b>				
5.1.44	Oropharyngeal Airway, Adult, Individually wrapped, 90mm, 50/Box Rusch Berman 121904 for ref.	1000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY</b>				

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Quantity	Unit of Measure	Unit Price	Total Amount
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5.1.45 Oropharyngeal Airway, Adult, Individually wrapped, 80mm, 50/Box  
Rusch Berman 121903 for ref.

<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
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**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**BOX DELIVERIES ONLY**

5.1.46 Oropharyngeal Airway, Adult, Individually wrapped, 60mm, 50/Box  
Rusch Berman 121902 for ref.

<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
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**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**BOX DELIVERIES ONLY**

5.1.47 Oropharyngeal Airway, Adult, Individually wrapped, 50mm, 50/Box  
Rusch Berman 121950 for ref.

<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
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**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**BOX DELIVERIES ONLY**

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.48	Oropharyngeal Airway, Adult, Individually wrapped, 40mm, 50/Box Rusch Berman 121901 for ref.	<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY</b>				
5.1.49	Oxygen Regulator Gasket, Neoprene & Metal Washer for pin indexed yoke regulators LSP #560038 for ref.	<b>600</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.50	Oxygen Mask, Non-rebreather, Adult, Delivers oxygen concentration of 80%-100% 7 ft. tubing attached 50 / CASE LSP #64059, Hudson 1060 for ref.	<b>35,000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.51	Oxygen Mask, Partial Non-rebreather, Pediatric, Delivers oxygen concentration of 80%-90%, 7 ft. tubing attached 50/CASE LSP #64090 for ref.	2000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE ONLY DELIVERIES</b>				
5.1.52	Suction Catheter, #06 French, each in Sterile Package 50/CASE Rusch #40106 for ref.	200	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.53	Suction Catheter, #08 French, each in Sterile Package 50/CASE Rusch #40108 for ref.	200	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>52 100</b>
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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.54	Suction Catheter, #10 French, each in Sterile Package 50/CASE Rusch #40110 for ref.	<b>200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.55	Suction Catheter, #14 French, Each in Sterile Package 50/CASE Rusch #40102 for ref.	<b>200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.56	Suction Catheter, Rigid, with Control Vent. "Yankauer Suction Tip" 50/Case Kendall #50112 for ref.	<b>2000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING</b> : _____ <b>CASE DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.57	Suction Tubing Flexible plastic tubing, 9/32 (ID) x 6'. Kendall # 50245 for ref.	600	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.58	Suction Canister, Disposable, 1200 cc, 6" Dia. x 6.5" Tall 48/CASE Bemis # 43241 for ref.	600	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.59	Replacement Canister with Overflow Prevention Device, 10" Wide Bore Soft Suction Tube for Res-Q-Vac Hand-Powered Suction Unit, 10/CASE Repro-Med #73230 for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>54 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.60	Res-Q-Vac Hand Powered Suction Unit, Complete with Handle, Adult Canister, with 10" Soft Suction Tube, Pedi Canister with #10 FR Catheter, Overflow Prevention Device, and Instructions for use. Repro-Med #RQV200 for ref.	<b>50</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.61	Adenocard, Adenosine Pre-filled Syringe, 6mg in 2 mL 10/Pack, 5 Pack/Case Fujisawa 0469-8234-12 for ref.	<b>1250</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.62	Albuterol inhalant solution 0.083% Albuterol Sulfate Inhalation Solution 50/Box, 12 Box/Case Dey 49502-0697-03 for ref.	<b>45,500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>55 100</b>
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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.63	Amiodarone (Cordarone) Injection USP 150mg in 3 mL Ampoule 10/Pk, 5Pk/Cs Abbott # 0074-4348-35 for ref.	<b>800</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY.</b>				
5.1.64	Aspirin, Chewable, Pediatric, 81mg, Orange flavored 36/Bt, 12 Bt/Cs Goldline #0182-1420-95 for ref.	<b>300</b>	<b>BT</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY.</b>				
5.1.65	Atropine Sulfate injection USP, 1mg in 10mL pre-filled syringe, LuerJet Syringe, 10/Bx, IMS #0548-3339-00 for ref.	<b>3000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY.</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.66	Calcium Chloride injection USP, 1000mg in 10mL, pre-filled LuerJet Syringe, 10/Bx IMS #0548-3304-00 for ref.	<b>300</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY.</b>				
5.1.67	Dextrose Injection, 25%, USP, 2500mg in 10mL, pre-filled syringe, LuerJet Syringe, 10/Bx. IMS #0548-3315-00, LuerJet Syr., for ref.	<b>1200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY.</b>				
5.1.68	Dextrose Injection, 50%, USP, 25G in 50mL, pre-filled syringe, LuerJet Syringe, 10/Bx, for ref. IMS # 0548-3301-00,	<b>6000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>BOX DELIVERIES ONLY.</b>				





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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.75	Lorazepam (Ativan) Injection USP, 2mg in 1mL, Carpuject Syringe with Luer Adapter 5/Pack, 2Pk/Bx, 5Bx/Cs Hospira #0409-1985-30 for ref.	<b>400</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.76	Midazolam (Versed) Injection USP, 5mg in 1mL, in a 2mL Carpuject Syringe with Luer Adapter 5/Pk, 2Pk/Bx, 5Bx/Cs Hospira #0409-2307-60 for ref.	<b>300</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.77	Morphine Sulfate Injection USP, 4mg in 1mL, in a 2mL Carpuject Syringe with Luer Adapter 5/Pk, 2Pk/Bx, 5Bx/Cs Hospira #0409-1258-30 for ref.	<b>600</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>60 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.78	Naloxone Injection USP, 2mg in 2ml, Pre-filled syringe with 21G x 1-1/2" Needle 25/Cs IMS 00548-1469-00 for ref.	<b>6000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.79	Nitroglycerin Spray, 400mcg/Dose (Spray), 200 Metered Doses per Container 12/Pack, 10 Pack/Case First Horizon #59630-300-20 for ref.	<b>300</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.80	Sodium Bicarbonate, 7.5% Injection USP, .893mEq/mL, 50mL Pre-filled Syringe LuerJet Syringe 10/box IMS #0548-3302-00 for ref.	<b>1200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>BOX DELIVERIES ONLY.</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>61 100</b>
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**Quantity      Unit of Measure      Unit Price      Total Amount**

5.1.81      0.9% Sodium Chloride Irrigation, USP,  
500mL NOT FOR INJECTION, in  
plastic bottle with screw off cap  
18/Case,  
Baxter #2F7123 for ref.      **360**      **EA**      \$ \_\_\_\_\_      \$ \_\_\_\_\_

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

5.1.82      0.9% Sodium Chloride Injection USP,  
500mL Plastic IV Bag  
36 Bags/Case, 50 Cases/Pallet      **30,000**      **EA**      \$ \_\_\_\_\_      \$ \_\_\_\_\_  
Baxter Viaflex #2B1323 for ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

**IMPORTANT NOTICE:**

**MUST BE PALLETIZED ON ORIGINAL  
MANUFACTURER SKID, WHEN ORDERED  
IN MULTIPLES OF 50 CASES**

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>62 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.83	Syrex 0.9% Sodium Chloride Injection, USP, 5mL, in a 6mL Flush Syringe, for IV flush only. 100/Box Excelsior Medical #63807-0100-50 for ref.	<b>20,000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER</b> _____				
	<b>STATE PACKAGEING: CASE DELIVERIES ONLY</b> _____				
5.1.84	Dopamine HCL in 5% Dextrose, for Injection, 400mg in 250mL, 18/Case Baxter #2B0842 for ref.	<b>200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: DELIVERY IN CASE QUANTITIES ONLY</b> _____				
5.1.85	Defibrillator Pads, Self adhering, saline-soaked pads, packed in pairs, 10 pairs/box, 10 box/case. ConMed #330-2444 for ref.	<b>1,200</b>	<b>PR</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>63 100</b>
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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.86	EKG Electrode, Adult, Standard 3/strip, 20 strip/bag, 10bag/case (=600/case) Graphics Control #50007363 for ref.	100,000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.87	EKG Electrode, Adult, Diaphoretic, High Risk, 2-1/4" Dia., High Chloride, Wet Gel, Can be Defibrillated, Aggressive adhesive, 3/Strip, 20 Strip/Pack, 10 Pack/Case, Vermed #A10003-60 for ref.	30,000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.88	EKG Electrode, Pediatric, 3/strip - individually packed 10Pack/Box(30/Box), 20Box/case (600/Case) Conmed #1620-003 for ref.	2,000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>64 100</b>
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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.89	Paper, EKG, For use with Medtronic-Physio Control LifePak 10/C, Monitor Defibrillator 10 rolls/Box, 5 Boxes/Case, (50/Case) Kendall # 804700 for ref.	450	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.90	Alcohol Prep Pads (100/box), Contain 70% Isopropyl alcohol, Minimum 2" x 2" pads 100 Pads/Box, 10 Boxes/Case. Dynarex #1106 for ref.	175,000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.91	Alcohol, Isopropyl, Bottle 70% volume. 16 oz. Unbreakable Plastic Bottle. 12 Bottles/Case. Medline #98003 for ref.	1750	BT	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.92	Strap, Backboard, 2 piece, <u>Fluid Resistant</u> , 5 foot, with speed clips and metal pushbutton buckle, yellow. Morrison Medical #1310XYL for ref.	<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.93	Band-Aids, 1" X 3", Sterile, 100/Box, 24 Box/Case, (2400/Case) Dynarex # 3602 for ref.	<b>48,000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.94	Bandage, Triangular, Muslin, 40" x 40" x 56", individually wrapped, w/ 2 Safety Pins 12/Pk, 20Pk/Cs Dynarex #11202 for ref.	<b>1200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.95	SPHYGNOMANOMETERS, Adult Cuff, Latex Free Mabis #1410-11 for ref.	<b>450</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.96	SPHYGNOMANOMETER, Child Cuff, Latex Free Mabis # 1410-15 for ref.	<b>100</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.97	SPHYGNOMANOMETER, Infant Cuff, Latex Free Mabis # 1410-13 for ref.	<b>100</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.98	SPHYGNOMANOMETER, Large Adult Cuff, Latex Free Mabis # 1410-16 for ref.	<b>200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.99	Burn Sheet, Sterile, Disposable, 60" x 90", 12/Case GAM # 7010 for ref.	<b>600</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.100	Cold Packs, Extra-Large, Disposable, 6" x 8", 24/case GAM #21124 for ref.	<b>7500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.101	Gauze Pads, 4" x 4", 8 ply, Non-Sterile, 200/pack, 20 pack/case. Dynarex #3242 for ref.	<b>800,000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.102	Glucose Paste, Plastic Tube, 15 GM, 400 Individual Tubes/Case Paddock #0574-0069-30 for ref.	<b>2000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.103	Heat Packs, Disposable, 6" x 8", 24 Each/Case GAM #1301 for ref.	2400	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.104	Hydrogen Peroxide, 16 oz., Unbreakable Plastic Bottle 12/Case Medline #98001 for ref.	1200	BT	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.105	Multi-Trauma Dressing, Sterile Bulk Dressing, 12" x 30", Individually packed, 50/case EMP #3050 for ref.	2000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.106	Obstetrical Kit, Disposable, in Soft Pack PACKED WITH <u>SCISSORS</u> FOR CUTTING UMBILICAL CORD - <u>NOT SCALPEL</u> GAM 40-01 (MODIFIED) for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.107	Pad, Absorbent 5" X 9", Sterile, Individually Packed, 20/Box, 20 Box/Case Kendal #7196 for ref.	<b>8000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.108	Penlight, Disposable, with 2 sealed "AAA" batteries and Pupil Gauge on Side 6/Pack, 60 pack/case. EMP #32762 for ref.	<b>2500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.109	Petroleum Gauze, Sterile, 3" x 9", Individually wrapped, 10/Pkg, 20 Pkg/Case. Sherwood Vaseline Gauze #4136 for ref.	<b>2000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.110	Gauze Roll, 4" x 5 Yard, 6 Ply, Krinkle Weave, Sterile, Individually Wrapped, 100/Case, Dynarex #3161 for ref.	<b>6000</b>	<b>RL</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.111	Splint, 12" x 9", Folding, Corrugated Plastic, Perforated Edges, Center 3/8" Foam Pad, Disposable 25/Case Morrison Medical #2504 for ref.	<b>250</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.112	Splint, 18" x 9", Folding, Corrugated Plastic, Perforated Edges, Center 3/8" Foam Pad, Disposable 25/Case Morrison Medical #2530 for ref.	<b>250</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.113	Splint, 24" x 14", Folding, Corrugated Plastic, Perforated Edges, Center 3/8" Foam Pad, Disposable 25/Case Morrison Medical #2540 for ref.	200	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.114	Splint, 34" x 19", Folding, Corrugated Plastic, Perforated Edges, Center 3/8" Foam Pad, Disposable, 25/Case, Morrison Medical #2573 for ref.	100	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.115	Stethoscope, Sprague-Rappaport Type, Dual Head. 22" Heavy Wall Tubing, Interchangeable Chest Piece Overall Length 32", with Accessory Pouch, Blue Mabis #414010 for ref.	500	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.116	Tape, Silk, Cloth, 1" x 10 Yards 12 Rolls/Box, 12 Boxes/Case, Kendall #7138 for ref.	<b>7500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.117	Tape, Silk, Cloth, 2" x 10 Yards 6 Rolls/Box, 12 Boxes/Case Kendall #7139 for ref.	<b>5500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.118	Tape, Plastic, 1" x 10 Yards, Transparent, Hypo-allergenic 12 Rolls/Box, 10 Boxes/Case, 3M Transpore #15271 for ref.	<b>1500</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.119	Trauma Utility Shears, Fully Hardened Stainless Steel, 7-1/4", Black, 300/Case EMP #139 for ref.	1000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.120	Strap, 9', Fluid Resistant Webbing, with Metal Push Button Buckle, Orange, Morrison Medical # 1309XOR for ref.	300	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.121	Cervical Immobilization Device, Water Resistant Cardboard, Stores Flat, Disposable, Adhesive Strips to Attach to Spine Board 50/Case Morrison Medical CID Headvise #M1462 for ref.	5000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>74 100</b>
		FIRM NAME (Must be filled in)	

		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.122	Flexible Stretcher, Fluid Resistant, Vinyl Coated Nylon Construction, 6 Handles, 3 Straps, Orange 78" x 28" OPEN, 58" x 6" CLOSED, Removable Wooden Slats, Reeves #101 for ref.	50	EA	\$_____	\$_____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.123	Splint, Malleable Plastic, 36" x 4-1/2", Waterproof , Orange and Blue, Rolled Radiolucent, Can be cut with Trauma Shears, 12/Case Seaburg Sam Splint #1121 for ref.	1000	EA	\$_____	\$_____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.124	Blood Tubes, Red Top Tube Size: 13 x 100 mm, 7 ml Draw, Sterile Interior, Coating - none, Stopper lube - Glycerin. 100/Box, 10Box/Case <b>Sherwood Monoject #301512 for ref.</b>	50,000	EA	\$_____	\$_____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
			Unit of	Unit	Total

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>75 100</b>
		FIRM NAME (Must be filled in)	

**Quantity      Measure      Price      Amount**

5.1.125      Carpuject Holder, Injection  
Device designed for Abbott  
Carpuject Cartridge Use,  
50/Box  
**Abbott # 0074-2049-02 for ref.**                      **250                      EA                      \$ \_\_\_\_\_                      \$ \_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

**BOX DELIVERIES ONLY**

5.1.126      Catheter, Safety, 14g x 1-1/4" needle,  
Intravascular over the needle  
catheter with Luer connector,  
Needle locks into Plastic Guard  
After use. Does **NOT** contain either  
"spring" **OR** "Metal Needle capping  
device", Single Bevel Needle,  
Non-Softening Catheter, Sterile,                      **2,400                      EA                      \$ \_\_\_\_\_                      \$ \_\_\_\_\_**  
Individually Wrapped,  
50/Box, 4 Boxes/Case,  
Medex Protect IV #203048 for ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

**CASE DELIVERIES ONLY**

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>76 100</b>
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	Quantity	Unit of Measure	Unit Price	Total Amount
5.1.127 Catheter, Safety, 16g x 2” needle, Intravascular over the needle catheter with Luer connector, Needle locks into Plastic Guard After use. <u>Does <b>NOT</b> contain either “spring” <b>OR</b> “Metal Needle capping device”</u> , Single Bevel Needle, Non-Softening Catheter, Sterile, Individually Wrapped, 50/Box, 4 Boxes/Case, Medex Protect IV #203042 for ref.  <b>STATE BRAND/NUMBER:</b> _____  <b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>	3,000	EA	\$ _____	\$ _____
5.1.128 Catheter, Safety, 18g x 1-1/4” needle, Intravascular over the needle catheter with Luer connector, Needle locks into Plastic Guard After use. <u>Does <b>NOT</b> contain either “spring” <b>OR</b> “Metal Needle capping device”</u> , Single Bevel Needle, Non-Softening Catheter, Sterile, Individually Wrapped, 50/Box, 4 Boxes/Case, Medex Protect IV #203055 for ref.  <b>STATE BRAND/NUMBER:</b> _____  <b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>	30,000	EA	\$ _____	\$ _____

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>77 100</b>
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**Quantity      Unit of Measure      Unit Price      Total Amount**

5.1.129      Catheter, Safety, 20g x 1” needle, Intravascular over the needle catheter with Luer connector, Needle locks into Plastic Guard After use. Does **NOT** contain either “spring” **OR** “Metal Needle capping device”, Single Bevel Needle, Non-Softening Catheter, Sterile, Individually Wrapped, 50/Box, 4 Boxes/Case, Medex Protect IV #203057 for ref.

**30,000      EA      \$ \_\_\_\_\_      \$ \_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

5.1.130      Catheter, Safety, 22g x 1” needle, Intravascular over the needle catheter with Luer connector, Needle locks into Plastic Guard After use. Does **NOT** contain either “spring” **OR** “Metal Needle capping device”, Single Bevel Needle, Non-Softening Catheter, Sterile, Individually Wrapped, 50/Box, 4 Boxes/Case, Medex Protect IV #203050 for ref.

**3,500      EA      \$ \_\_\_\_\_      \$ \_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

**Unit of      Unit      Total**

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>78 100</b>
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		Quantity	Measure	Price	Amount
51.131	Catheter, Safety, 24g x 3/4" needle, Intravascular over the needle catheter with Luer connector, Needle locks into Plastic Guard After use. <u>Does <b>NOT</b> contain either "spring" <b>OR</b> "Metal Needle capping device"</u> , Single Bevel Needle, Non-Softening Catheter, Sterile, Individually Wrapped, 50/Box, 4 Boxes/Case, Medex Protect IV #203053 for ref.	2,400	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.132	Intraosseous infusion needle, 16g, 4cm, 45deg trocar point, Cook C-DIN-16-4.0-T45 for ref.	50	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>DELIVERY: 2 WEEKS</b>				
5.1.133	IV Luer Lock (Male) to Clave Port Injection Cap Adapter, 100/Case Abbott #0074-11956-01 for ref.	20,000	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
		Quantity	Unit of Measure	Unit Price	Total Amount

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5.1.134 IV Administration Set,  
Macro - 10ddp/ml, 2 "Y" Sites:  
1 Luer Slip Injection Site AND  
1 Pre-Pierced "Blunt" Injection Site,  
Check Valve, 84" long, Luer Lock End,  
50/Case **20,000 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_**  
Arrow Walrus # W21562 for ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

5.1.135 IV Administration Set,  
Micro - 60ddp/ml, 2 "Y" Sites:  
1 Luer Slip Injection Site AND  
1 Pre-Pierced "Blunt" Injection Site,  
Check Valve, 84" long, Luer Lock End,  
Convertible Pin (for Glass IV Bottles),  
50/Case **6,000 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_**  
Arrow Walrus #W21563 for ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

5.1.136 IV Stabilizer, Waterproof Adhesive  
Foam with Transparent Polyurethane  
Breathable Membrane "Window",  
Adult Size, 100/Box, 5 Boxes/Case,  
ConMed Veni-gards #705-4431 for ref. **50,000 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

Quantity	Unit of Measure	Unit Price	Total Amount
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INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>80 100</b>
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5.1.137 Lancets, Single Use, Sterile Tip,  
Push Button Activation with Automatic  
Spring Loaded Lancet Retraction  
after use, 50/Box, 80 Box/Case,  
Chronimed Haemolance #990350 for ref. **30,000 EA \$\_\_\_\_\_ \$\_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

5.1.138 Luer Adapter, for Blood Tube Holder,  
Allows Direct Connection to IV Hub,  
100/box, 10 Boxes/Case, **50,000 EA \$\_\_\_\_\_ \$\_\_\_\_\_**  
Excel #26537 for ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

5.1.139 Blood Tube Holder, Plastic,  
Disposable, 100/Pack, 10Pack/Case,  
Excel #26530 for ref. **50,000 EA \$\_\_\_\_\_ \$\_\_\_\_\_**

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE DELIVERIES ONLY**

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.140	Needle, 21g X 1", With Needle Shielding Mechanism, 50/box, 10 box/case, BD Safetyglide #305915 for ref.	<b>5000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.141	Syringe, Safety, 01cc, TB, 25g x 5/8" Needle, Sliding Plastic Cylinder with Locking Mechanism Protects Needle after use, 100/Box, 5Box/Case, BD Safety-Lok #305554	<b>5000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				
5.1.142	Syringe, Safety, 03cc, 23g x 1" Needle, Sliding Plastic Cylinder with Locking Mechanism Protects Needle after use, 100/Box, 5Box/Case, Kendall Monoject #8881-533338 OR BD Safety-Lok #309594 for ref.	<b>5000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>CASE DELIVERIES ONLY</b>				

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.143	Syringe, 10cc-12cc, No Needle, Disposable, Luer Slip, 100/Box, 8 Box/Case Excel #26266 for ref.	<b>3000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.144	Syringe, 30cc - 35cc, no needle Luer Slip, 50/Box, 5 Box/Case Excel #26291 for ref.	<b>1,000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.145	Tourniquet, "Latex-Free", Adult, Non-sterile, Tourniquets are Connected with Perforations and rolled in a Dispenser Box of 25 Each, 25/Box, 20Box/Case BD - "Vacutainer Latex Free Tourniquet" #367203 for ref.	<b>15,000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>83 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.146	Alcohol Foam, Ethyl alcohol based hand scrub, 11 oz. canister, 24 Canisters/Case, Calgon Vestal Alcare #6399 for ref.	<b>1200</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.147	Canister Holder, For 11 oz. Alcare foam alcohol canister Calgon Vestal Alcare 525Q7 for ref.	<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.148	Bag, ALS, 19.5" x 14" x 12.5" Poly-R Fluid Resistant Material, Super-Flex Webbing Handle Shoulder Strap, Plastic Skid Plate Bottom, all zippers are YKK #10 self repairing, interior lined with plastizote foam panels, organizer pocket in Lid. Blue Bound Tree #68501RO Gator for ref.	<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.149	Sharps Container, 1 quart, Biohazard, Red 8-3/4" x 2-1/2" x 4-1/2" 20/Case, Kendall #8303SA for ref.	<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.150	Sharps Container, 8 Quart Biohazard barrier, Red, 9-1/2" x 6" x 11" 24/Case BD #305460 for ref.	<b>600</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.151	Sharps Container, 8 gallon, 17-1/2" x 11" x 15-1/2", Red, 10/Case Sage #8980 for ref.	<b>1000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>85 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.152	Surgical Mask with Face Shield, 2" side extensions and ear loops, 25/Box, 4 Box/Case, Tecnol Fluidshield #47080 for ref.	<b>400</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.153	Towel's, Disinfectant dispenser, 8" x 14", 65 Wipes/Tub, 6 Tubs/Case PDI #86984 Super SaniCloth for ref	<b>1500</b>	<b>Tub</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				
5.1.154	Waste Bag, Infectious, Red, 30-33 Gallon, 16 mic thick, 31" x 41", DOT Marking for Hazardous Waste, 50/Pack, 5 Packs/Case, Medical Action Industries #44-05 for ref.	<b>2000</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING: CASE DELIVERIES ONLY</b> _____				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.155	Wash Basin, 6 Qt., Plastic, Rectangular, 50/Case, Medline #80306 for ref.	800	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.156	N95 Particulate Respirator, Small, Meets or Exceeds all CDC and NIOSH Requirements for Tuberculosis Protection, 20/Box, 6 Boxes/Case, 3M #1860S <u>BRAND SPECIFIC</u> PER: PHILADELPHIA MEDICAL DIRECTOR	4800	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.157	N95 Particulate Respirator, Regular, Meets or Exceeds all CDC and NIOSH Requirements for Tuberculosis Protection, 20/Box, 6 Boxes/Case, 3M #1860 <u>BRAND SPECIFIC</u> PER: PHILADELPHIA MEDICAL DIRECTOR	4800	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.158	Immobilizer, Pediatric, Restrain Infants/children for Treatment, <u>WITH CARRYING CASE</u> , Padded Head Harness, LSP 484 for ref.	50	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>DELIVERY: 2 WEEKS</b>				
5.1.159	Kendrick Extrication Device, Includes Chin and forehead straps, neck roll, and heavy duty storage case Kendrick Extrication Device, Ferno #125 for ref.	12	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>DELIVERY: 2 WEEKS</b>				
5.1.160	Pulse Oximeter and End Tidal CO2 Monitor, Hand Held, with full alarms. Includes: Articulation Adult Finger Sensor, C)2 Sensor, Manual, 6 (AA) batteries Nonin 9847 for ref.	12	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____ <b>DELIVERY: 2 WEEKS</b>				

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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.161	Spine Board, Long Rotationally Molded, High density construction, Contour design For patient Comfort, Compact Nesting, Foot Section of board tapered, with speed clip pins. White. Molded in - BOLD 2" black letters: PHILADELPHIA FIRE DEPT. Pro-Lite #716-PW for ref.	<b>50</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>DELIVERY: 4 WEEKS</b>				
5.1.162	Splint, Traction, Hare, Adult, Include case Ferno #444 for ref.	<b>12</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>DELIVERY: 2 WEEKS</b>				
5.1.163	Splint, Traction, Hare, Pediatric, Includes case Ferno #443 for ref.	<b>12</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>DELIVERY: 2 WEEKS</b>				

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	Quantity	Unit of Measure	Unit Price	Total Amount
5.1.164				
Flow selector valve, for ambulance wall Mounted, 2, 4, 6,10, 25 LPM flow Settings with barb inlet LSP #233 for ref.	<b>50</b>	<b>EA</b>	\$ _____	\$ _____

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**DELIVERY: 2 WEEKS**

5.1.165				
Sensor, Finger Clip, Reusable, Adult, for Nonin 9847 Pulse Oximeter and CO2 Detector (5.1.162 – Above) Nonin #8000K2 for ref.	<b>24</b>	<b>EA</b>	\$ _____	\$ _____

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**DELIVERY: 2 WEEKS**

5.1.166				
Sensor, Finger Clip, Reusable, Pedi, for Nonin 9847 Pulse Oximeter and C)2 Detector (5.1.62 – Above) Nonin #8000AP for ref.	<b>50</b>	<b>EA</b>	\$ _____	\$ _____

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**DELIVERY: 2 WEEKS**

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	Quantity	Unit of Measure	Unit Price	Total Amount
5.1.167				
Airway Adapter Tubes, for CO2 Detector, for Nonin 9847 Pulse Oximeter and CO2 Detector (5.1.62 – Above) 12/BOX Nonin #9840AAT for ref.	1200	EA	\$ _____	\$ _____
<b>STATE BRAND/NUMBER:</b>	_____			
<b>STATE PACKAGING:</b>	_____			
<b>DELIVERY: 2 WEEKS</b>				
5.1.168				
Carbon Dioxide Sensor, For Nonin 9847 Pulse Oximeter and CO2 Detector (5.1.162 – Above) Nonin 9840SA for ref.	24	EA	\$ _____	\$ _____
<b>STATE BRAND/NUMBER:</b>	_____			
<b>STATE PACKAGING:</b>	_____			
<b>DELIVERY: 2 WEEKS</b>				
5.1.169				
Back Pack, 20" x 14" x 8", 2 handles allow Bag to be carried on its top or its side, Fully Adjustable padded back pack straps can be Zippered into back pouch, Waste Belt with Heavy Duty Nylon Buckle, 2 Interior & 4 Exterior Compartments LA Rescue #LA860B for ref.	24	EA	\$ _____	\$ _____
<b>STATE BRAND/NUMBER:</b>	_____			
<b>STATE PACKAGING:</b>	_____			

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		FIRM NAME (Must be filled in)	

	<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.170 Oxygen Bag, 23" x 11" x 10", 22 Oz, SI TEX Vinyl (Fluid Proof), #10 Coil Self-Repairing YKK Outside Zipper, Handle Reinforced With Fluid Proof Non-Skid Rubber Tubing, Padded Bottom, Scotchlite Tape Reflector Stripes, 3 Divided Compartments, 2 Windowed Removable Compartments Inside Lid, Converts to Backpack with Curved Shoulder Straps - Sternum Strap and 2" Waist Belt, Full Length Zippered Inside Top Flap, Lifetime Warranty Against Defects in Materials and Workmanship, Green Conterra #02-APK1 for Ref	<b>24</b>	<b>EA</b>	\$ _____	\$ _____

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

**CASE DELIVERIES ONLY**

5.1.171 EKG dual channel recording paper for Medtronic LP-12. 18 rolls/case Kendall 31091427 for Ref.	<b>500</b>	<b>EA</b>	\$ _____	\$ _____
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**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_

**CASE ONLY DELIVERIES**

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>92 100</b>
		FIRM NAME (Must be filled in)	

		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.172	Pillow, Fluid Resistant, Re-usable Putnam "Staph-Check" #IM2028 for Ref.	100	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.173	Pannier Bag, Oxygen -BVM, Rack (Top) Mount R1310BK for Ref.	20	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.174	Pannier Bag, AED, Rack (Chain Side) Mount R7B #1326BK for Ref	20	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.175	Pannier Bag, Trauma Pack, Rack (Left-Side) Mount R7B #1323BK for Ref.	20	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>93 100</b>
		FIRM NAME (Must be filled in)	

		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.176	Emergency Light, Bicycle, Dual Beam Front, External Battery Powered <b>Brand Specific:</b> Nightrider, "Digital Patrol Dual Beam" #9214	24	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.177	Rear Tail Light, Bicycle, Red, External Battery Powered <b>Brand Specific:</b> Nightrider, #6302P	24	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.178	Siren, Bicycle, External Battery Powered <b>Brand Specific:</b> Nightrider, "Digital Patrol Dual Beam Siren" #9305	24	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.179	Battery Pack, Bicycle, for "Digital Patrol Dual Beam and Siren" <b>Brand Specific:</b> Nightrider, "Digital Patrol Dual Beam - Battery 13.2 Volt" #9214	24	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				

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		Quantity	Unit of Measure	Unit Price	Total Amount
5.1.180	Flip Down Lens, Red/Red, for <u>"Nightrider-Digital Patrol Dual Beam #9214"</u> <b>Brand Specific:</b> Nightrider, #9313P	24	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.181	Man-SAC, Stretcher designed for Extremely Obese Patients, 1600# Capacity <b>Brand Specific:</b> Man Chav -Man-S.A.C.	20	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.182	Blanket, Wool Blend (50/50), Heavy Weight, needle loomed, 60" X 80" 12/Case EMP #C3 for Ref.	200	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
5.1.183	Glucometer, Precision Extra, Meter Only. 4/Case	100	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
	<b>CASE ONLY DELIVERIES</b>				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>95 100</b>
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Quantity	Unit of Measure	Unit Price	Total Amount
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5.1.184 Glucometer Test Strips, Precision  
Extra 500 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_  
50/Box, 12 Boxes/Case  
**Brand Specific:** Medisense #99728

5.1.185 Drug Storage Bin, 17-1/8" x 6-3/4  
x 8-1/4", Red Stacking, fitted for  
removable dividers 300 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_  
6/Case  
Health Care Logistics #HCL-1434 for Ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE ONLY DELIVERIES**

5.1.186 Stethoscope, Littman Lightweight  
II S.E., 28" Tubing, Anodised  
Aluminum Chestpiece, 2 year  
Warrantee, Lifetime Repair, 200 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_  
Burgundy 3/Box  
**Brand Specific:** Littmann #L2451,3M  
Various colors

**STATE PACKAGING:** \_\_\_\_\_  
**BOX ONLY DELIVERIES**

5.1.187 Ohmeda/Ohio Adapter for  
Mounting Flow Selector  
Valve (5.1.166-Above) To  
Ambulance Wall Outlet 180 EA \$ \_\_\_\_\_ \$ \_\_\_\_\_  
LSP #11265 for ref.

**STATE BRAND/NUMBER:** \_\_\_\_\_

**STATE PACKAGING:** \_\_\_\_\_  
**CASE ONLY DELIVERIES**

Unit of	Unit	Total
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		Quantity	Measure	Price	Amount
5.1.188	Strap, Immobilization, 2-piece, Fluid Impervious, for Stryker StairPro #6252, Black <b>Brand Specific:</b> Morrison Medical #1300XBK	200	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.189	Strap, for Ambulance Cot, 5', Loop lock, Yellow <b>Brand Specific:</b> Biothane #QPR1200YE60F	300	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.190	Strap, for Ambulance Cot Extension, 24", Yellow to Be used with Biothane #QPR1200YE60F (above) <b>Brand Specific:</b> Biothane #QEMS200YE24A	150	EA	\$ _____	\$ _____
	<b>STATE PACKAGING:</b> _____				
5.1.191	Drug storage Bin, 4-3/4" x 3-7/16" x 2-13/16, Red, Stacking 24/Case Health Care Logistics #HCL-1400 for ref.	240	EA	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE ONLY DELIVERIES:</b> _____				
			<b>Unit of</b>	<b>Unit</b>	<b>Total</b>



INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>98 100</b>
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		<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
5.1.195	Drug Storage Bin, 9-3/4" x 15" x 4-3/4", Red, Stacking, fitted for removable dividers 6/Case Health Care Logistics #HCL-1417 for Ref.	<b>120</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE BRAND/NUMBER:</b> _____				
	<b>STATE PACKAGING:</b> _____				
	<b>CASE DELIVERIES ONLY</b>				
5.1.196	Box, Tamper Resistant, Polypropylene, Translucent, drilled for Seal, 7" x 4" 1- 1/2" O.D., 6-1/2 x 1-1/8" x 3-1/4" I.D., with 3-in longitudinal dividers, with two pre-printed labels provided <b>Brand Specific:</b> Health Care Logistics #1602 (drilled)	<b>100</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE PACKAGINE:</b> _____				
5.1.197	Replacement Bulb, 13.2 Volt, 12 Watt, Halogen, for Nightrider, "Digital Partol Dual Beam" #9214 <b>Brand Specific:</b> Nite Rider #4108	<b>50</b>	<b>EA</b>	\$ _____	\$ _____
	<b>STATE PACKAGINE:</b> _____				

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>99 100</b>
		FIRM NAME (Must be filled in)	

Quantity	Unit of Measure	Unit Price	Total Amount
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5.1.198 Replacement Bulb, 13.2 Volt, 20 Watt,  
Halogen, for Wide Beam, for Nightrider,  
“Digital Patrol Dual Beam”  
Beam” #9214  
**Brand Specific:** Nite Rider #4110      **50**      **EA**      \$ \_\_\_\_\_ \$ \_\_\_\_\_

**STATE PACKAGINE:** \_\_\_\_\_

**EXTENDED TOTAL (PART A)**  
**(UNIT PRICE X QUANTITY FOR ALL ITEMS)**      \$ \_\_\_\_\_

5.2      **PART B: DISCOUNTED CATALOG/B2B INTERNET SITE ITEMS**

Estimated Expenditures      \$100,000  
(See 2.3.2)

Bidder will state their discount percentage from their “In House Catalog/B2B Internet Site.

5.2.1      Discount from List      \_\_\_\_\_%

Total Bid Amount      \$ \_\_\_\_\_  
(Part A Plus Estimated  
Expenditures for Part B  
Less Discount)

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER <b>T7Z52860</b>	PAGE OF <b>100 100</b>
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**5.3 B2B INTERNET ORDERING CAPABILITY:**

Bidder shall state if they can supply the City of Philadelphia with active business to business (B2B) internet ordering capability.

5.3.1 Provide active business to business (B2B) internet ordering capability.

YES  NO

**5.4 EMERGENCY SUPPLIES AND EQUIPMENT IN CASE OF A DISASTE**

Bidder shall state if they can supply the City of Philadelphia with emergency supplies and equipment in case of a disaster, as declared by FEMA.

5.4.1 Provide the City of Philadelphia with emergency supplies and equipment in case of a disaster.

YES  NO

5.4.2 State how they can supply the City of Philadelphia with emergency supplies and equipment in case of a disaster by attaching a letter with relevant reference material.

**5.5 TRANSPORTATION**

**Bidder to state how product(s), supplies and/or parts are to be delivered to the City of Philadelphia: (e,g). on- site delivery via awarded vendor's truck, united parcel, US Postal service etc.).**

**TYPE OF TRANSPORT:** \_\_\_\_\_

**BIDDER SHALL SPECIFY IF DELIVERY IS OTHER THAN 30 DAYS:** \_\_\_\_\_

# **CITY OF PHILADELPHIA**



## **BID BOND**

**FOR CITY OF PHILADELPHIA BID NUMBER:** \_\_\_\_\_  
(Please Fill In)

**KNOW ALL MEN BY THESE PRESENTS, THAT WE** \_\_\_\_\_  
\_\_\_\_\_ as Principal  
(hereinafter called the "Principal Obligor"), and

\_\_\_\_\_ (as Surety) are jointly and severally held and firmly bound unto The City of Philadelphia, in the sum of **TEN PERCENT (10%) OF THE GROSS AMOUNT OF THE BID** lawful money of the United States of America, to be paid to the said City of Philadelphia, its successors and assigns; to which payment, well and truly to be made we do bind ourselves and each of us, our and each of our successors and assigns, jointly and severally, firmly by these presents.

Sealed with our seals and dated the \_\_\_\_\_ day of \_\_\_\_\_ two-thousand and seven(2007).

**WHEREAS** the above bounded Principal Obligor, submitted a bid pursuant to the above-referenced bid number to provide certain goods, services, or equipment to the City of Philadelphia.

**NOW THE CONDITION OF THIS OBLIGATION IS SUCH,** That if the City of Philadelphia shall accept the bid of the Principal Obligor and the Principal Obligor shall enter into a contract with the City in accordance with the terms of such bid, and furnish such bond or bonds as are specified in the bid documents with good and sufficient surety, for the faithful performance of the contract; or in the event of the failure or refusal of the Principal Obligor to enter into such contract and give such bond or bonds, if the Principal Obligor shall pay to the City the difference between the amount specified in said bid and such larger amount for which the City may legally contract with another party to provide the goods, services, or equipment required by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

And for the doing of these acts this instrument or a copy thereof attested as aforesaid shall be full warrant and authority.

**CORPORATE SEAL:**

**PRINCIPAL OBLIGOR:**

\_\_\_\_\_  
President/Vice-President (SEAL)

\_\_\_\_\_  
Secretary/Treasurer (SEAL)

**SURETY SEAL:**

**SURETY:**

\_\_\_\_\_  
Attorney-In-Fact (SEAL)

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**INSTRUCTIONS:**

- (1) ALL VENDORS MUST UTILIZE THIS BID BOND FORM WHEN SUBMITTING A BID TO THE CITY.
- (2) IF PRINCIPAL OBLIGOR IS AN INDIVIDUAL OR PARTNERSHIP, BID BOND SHOULD BE SIGNED BY OWNER OR AUTHORIZED GENERAL PARTNER. PLEASE IDENTIFY ON THE BID BOND THE TYPE OF BUSINESS (E.G. INDIVIDUAL PROPRIETORSHIP OR PARTNERSHIP) AND TITLE OF PARTY EXECUTING THE BID BOND.
- (3) BID BOND MUST BE EXECUTED BY A SURETY COMPANY DULY AUTHORIZED AND LICENSED TO ACT AS SURETY BY THE PENNSYLVANIA INSURANCE COMMISSIONER PURSUANT TO THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA.

Attention Bidder:

This bid document may not contain all of the documents that you will need to complete the bid submission. On occasion, it is not possible to include the following:

**Exhibits**

**Drawings**

**Attached specifications**

**Attached documents**

If you have not received a corresponding attachment, drawing or exhibit that is referenced in the bid document you may obtain it by contacting the Public Information Unit at 215-686-4720.

## TERMS AND CONDITIONS OF BIDDING AND CONTRACT

### 1. PREPARATION AND SUBMISSION OF BID.

All bids must be written in ink or typewritten and made on the forms issued and signed in ink by a person with legal authority to bind the bidder. This Invitation and Bid and any contract awarded hereunder shall include, without limitation, the Invitation and Bid, all addenda thereto issued by the Procurement Department and these Terms and Conditions of Bidding. It is the sole responsibility of the bidder to ensure that it has received any and all addenda and the Procurement Commissioner may in his/her sole discretion reject any bid for which all addenda have not been executed and returned in accordance with the instructions provided therein. No bid may be considered if received after the date and time for the opening of bids established by this Invitation and Bid, nor may any bid be modified after that date and time. The time of bid opening shall be the time displayed on the City's official bid clock. In the event of any discrepancy between actual time and the City's official bid clock, the latter shall determine the time of bid opening.

**2. SPECIFICATIONS.** When a formal, numbered, specification is referred to in this Invitation and Bid, no deviation therefrom will be permitted and the bidder will be required to furnish articles and/or services in conformity with that specification. When catalogues, model numbers, trade names, or cuts are listed in this Invitation and Bid, they are, unless otherwise specified, included for the purposes of furnishing bidders with information concerning the style, type or kind of article and /or service desired. A bidder may offer an article and/or service which he/she certifies to be equal or better in quality, performance and other essential characteristics. If submitting an alternate the bidder must specify the alternate (e.g., make and model #) in the bid and submit with the bid a complete description of the article (including any technical literature) and/or service proposed to be furnished. Failure to do so, will require the bidder to furnish the article and/or service specified in the Invitation and Bid. The Procurement Commissioner reserves the sole right to determine whether alternates offered are equal or better. Unless otherwise provided in the bid specifications, all items offered by the bidder must be new. A "new" item is one which will be used first by the City. This clause shall not be construed to prohibit bidders from offering goods, supplies, equipment or materials containing recycled materials or printing with recycled content; bidders intending to provide goods made with recycled materials should notify the Procurement Department.

**3. PAYMENT FOR EQUIPMENT.** Unless otherwise provided in the bid specifications, when equipment involves installation, (which shall also be interpreted to mean erection and/or setting up or placing in position for service or use) and/or testing, and where such installation or testing is delayed, payment may be made on the basis of 50% of the price bid when such equipment is delivered on site. A further allowance of 25% may be made when the equipment

is installed and ready for test. The balance shall be paid only after the equipment is tested and found to be satisfactory by the City. If the equipment must be tested, but installation is not required to be made by the supplier or if the equipment must be installed but testing is not required, payment may be made on the basis of 75% at the time of delivery and the balance shall be paid after satisfactory testing and/or installation as required.

**4. TYPES OF BIDDER RESTRICTED.** Bidders must not be a party to more than one bid for the same article or service. A violation of this condition may, in the sole discretion of the Procurement Commissioner, result in rejection of any or all such bids in which the bidder is interested.

**5. QUANTITIES AWARDED.** For requirements contracts only, the articles and quantities of such articles as set forth in the Invitation and Bid are estimates and the Procurement Commissioner, in his/her sole discretion, may make an award for all or some of the articles bid and in such quantities as the Procurement Commissioner shall deem appropriate. For firm limit contracts, it is the City's intent to award based upon the quantities set forth in the Invitation and Bid, but the City reserves the right to award more or less.

**6. TAX EXEMPTION.** The City of Philadelphia is exempt from the payment of any federal excise or transportation taxes and any Pennsylvania Sales Tax. The price bid must be net, exclusive of taxes. However, when under established trade practice any federal excise tax is included in list prices, bidder may quote the list price and shall show separately the amount of the federal tax, either as a flat sum or as a percentage of the list price, which shall be deducted by the City. In the event bidder pays any sales or use tax, bidder hereby assigns to City, or City's agent, all of its rights, title and interest in any sales or use tax which may be refunded as a result of the purchase of any articles furnished in connection with the contract and bidder, unless directed by the City, shall not file a claim for any sales or use tax refund subject to this assignment. Bidder authorizes the City, in City's name or the name of bidder, to file a claim for refund of any sales or use tax subject to this assignment.

**7. PRICE INCREASES AND DISCOUNTS.** All articles must be delivered at the price(s) bid, FOB Destination Point. Bids containing reservations of the right to increase the price(s) bid, including, but not limited to, late payment charges, will not be considered, except where the Procurement Commissioner, in his/her sole discretion, finds it in the City's best interest to do so. Discounts offered for payment may be a factor in the awarding of bids only in the event of tie bids. (In the event of an absolute tie the award decision will be made in the best interest of the City as determined by the Procurement Commissioner in his/her sole discretion.) Discounts must be for a period of at least 15 days to be so considered. Discounts offered shall be assumed to be from gross price unless otherwise indicated.

8. **BID SECURITY.** Unless the bidder is properly covered under the City's Annual Master Bid Security Program or an individual bid bond is required in the Invitation and Bid, all bids must be accompanied by a Certified Check, Treasurer's Check, Cashier's Check, Bank Money Order or United States Postal Money Order made payable to the order of "The City of Philadelphia" in the proper amount as shown below:

AMOUNT OF BID OR EST. CONTRACT	AMOUNT OF CERTIFIED CHECK
\$ 25,000.00 or less	No Check Required
\$ 25,000.01- \$ 99,999.99	\$ 500.00
\$ 100,000.00 - \$ 249,999.99	\$ 2,000.00
\$ 250,000.00- \$ 499,999.99	\$ 4,000.00
\$ 500,000.00 or more	\$ 6,000.00

When computing amount of Bid for Certified Check purposes, do NOT deduct for trade-ins.

Any bid in excess of \$500,000 is not covered by the Annual Master Bid Security Program and bidder must submit a Certified Check, Treasurer's Check, Cashier's Check, Bank Money Order or United States Postal Money Order made payable to the order of "The City of Philadelphia" in the required amount.

Once the lowest responsive and responsible bidder has been determined, the Procurement Department shall refund, with the exception of the fee paid for participation in the City's Annual Master Bid Security program, the bid security except the bid security of the lowest responsive and responsible bidder. Upon return of the duly executed contract documents, required fees and the furnishing of any required bonds or other performance security by the lowest responsive and responsible bidder, its bid security will be refunded.

9. **PERFORMANCE SECURITY.** The City of Philadelphia requires performance security for contracts greater than \$25,000. If the amount of the contract to be awarded is greater than \$25,000 but less than or equal to \$500,000, the successful bidder is required to participate in the City's Master Performance Security Program by paying to the City a non-refundable fee of \$5.00 per thousand dollars of the contract amount for firm limit contracts and \$4.00 per thousand dollars of the contract amount for requirements contracts, or as otherwise specified. If the amount of the contract to be awarded is in excess of \$500,000 the successful bidder is required to furnish an individual performance bond, issued by a surety approved by the City on a form prepared by the City's Law Department and in the amount specified in the notice of contract award. The successful bidder is also required to pay a bond preparation fee to the City's Law Department in an amount prescribed by Chapter 17-700 of The Philadelphia Code; a schedule of such fees may be obtained from the Procurement Department's Public Information Office.

10. **CANCELLATION AND AWARD.** The Procurement Commissioner, in his/her sole discretion, may cancel any Invitation and Bid prior to bid opening. After bid opening, the Procurement Commissioner, in his/her sole discretion, may reject all bids, if deemed in the best interest of the City.

In all cases where a contract award is made by the Procurement Department, the bidder is bound by the terms and conditions of the Invitation and Bid upon the submission of its bid. All bids are valid for a period of not less than 60 days, or as otherwise specified in the Invitation and Bid. If the bid has not been awarded within the specified period of time, the bid shall be valid for subsequent award only upon the express consent of the bidder, with no change to the submitted bid. All contract awards shall be made by the Procurement Department upon written notice to the bidder that is determined by the Procurement Department to be the lowest responsive and responsible bidder.

11. **RESPONSIVENESS.** Subject to the right of the Procurement Commissioner to waive nonresponsiveness as set forth below in this Section, these Terms and Conditions of Bidding and the specifications and requirements included in this Invitation and Bid are mandatory and must be strictly followed by all bidders in the preparation and submission of its bids. After bids are opened, the Procurement Department, and other City departments or agencies where appropriate or specified, shall review all bids for responsiveness to these Terms and Conditions of Bidding and the specifications and requirements included in this Invitation and Bid.

Any bid which is incomplete, obscure, conditional, or unbalanced, which contains additions not called for, or irregularities of any kind, including alterations or erasures, or which fails to conform in any respect to these Terms and Conditions of Bidding and the specifications and requirements included in this Invitation and Bid is nonresponsive and shall be rejected, except where the Procurement Commissioner, in his/her sole discretion, determines that the nonresponsiveness is not material to the Invitation and Bid or that a waiver of the nonresponsiveness is otherwise permitted by this Invitation and Bid, by these Terms and Conditions of Bidding or by law. The Procurement Department's determination of nonresponsiveness shall be final and any bid rejected as nonresponsive shall not be eligible for contract award.

12. **RESPONSIBILITY.** Unless otherwise specified, after bids are opened the Procurement Department, and other City departments or agencies where appropriate or specified, shall review and may investigate the responsibility, including, but not limited to, the qualifications, references, capacity and ability to perform the contract resulting from this Invitation and Bid in accordance with its terms, and integrity, of the lowest responsive bidder. All determinations of bidder responsibility shall be vested in the sound discretion of the Procurement Commissioner and other City officials. Any bidder who is deemed not responsible shall be ineligible for award of the contract.

Bidders deemed not responsible will be notified of such determination and the reasons therefore in writing by the Procurement Department, and shall have the right to contest the determination by submitting to the Procurement Department, within forty-eight (48) hours after receipt of its written determination, a written request for reconsideration that includes information relating to the bidder's

qualifications and responsibility and demonstrating the insufficiency of the reasons stated in the written determination for finding the bidder not responsible. Any further determination of a contesting bidder's responsibility shall be vested in the sound discretion of the Procurement Commissioner and other City officials.

13. **CONTRACTS.** Awards of contracts in amounts less than or equal to \$25,000 shall become contracts binding upon the City upon written notice of award by the Procurement Commissioner. Awards of contracts in amounts greater than \$25,000 shall not become contracts binding upon the City until after written notice of award is made and until after all of the following conditions have been satisfied:

- a. Successful bidder posts sufficient Performance Security, as required in the Invitation and Bid, within the time specified in the written notice of award;
- b. Successful bidder posts a Labor and Materials Bond, if and as required by the Invitation and Bid, within the time specified in the written notice of award;
- c. Approval of the contract as to form by the City's Law Department;
- d. Certification by the Director of Finance and City Controller as to the availability of funds; and
- e. Execution of the contract by the Procurement Commissioner.

The Procurement Commissioner may, in his/her sole discretion, cancel any contract award if any of the above conditions (a-e) are not satisfied, or if the Procurement Commissioner, in his/her sole discretion, determines cancellation to be in the best interests of the City. The bidder agrees that in the event of such cancellation, it shall not have any claim against the City, including any claim for breach of contract or of any other legal duty, or for lost profits, costs, damages, or expenses of any kind.

14. **INSURANCE.** Unless otherwise specified, the successful bidder (referred to in this Section as "contractor") shall, at its sole cost and expense, procure and maintain in full force and effect, during the entire period of the contract (including any applicable warranty and/or renewal periods) the minimum types of insurance specified below. All insurance shall be procured from reputable insurers authorized to do business in the Commonwealth of Pennsylvania and shall be acceptable to the City. All insurance required herein shall be written on an "occurrence" basis and not a "claims-made" basis. The City of Philadelphia, its officers, employees and agents are to be named as additional insureds on all policies required hereunder, except the Workers' Compensation and Employers' Liability. Also, an endorsement is required stating that the coverage afforded these parties as additional insureds will be primary to any other coverage available to them. The City's coverage as an additional insured shall be primary coverage. The insurance shall provide for at least thirty (30) days prior written notice to be given to the City in the event coverage is materially changed, canceled or non-renewed. Certificates of insurance evidencing the required coverages shall be submitted to the City within fifteen (15) days of notice of contract award.

The City reserves the right to require the contractor to furnish certified copies of the original policies of all insurance required hereunder at any time upon fifteen (15) days prior written notice. The insurance requirements set forth herein are not intended and shall not be construed to modify, limit, or reduce the indemnifications made in this contract by the contractor to the City or to limit the contractor's liability under this contract to the limits of the policies of insurance required to be maintained by the contractor hereunder.

(a) **WORKERS COMPENSATION AND EMPLOYERS LIABILITY:**

- (1) Workers' Compensation -Statutory limits.
- (2) Employers Liability - \$100,000 Each Accident - Bodily Injury by Accident; \$100,000 Each Employee - Bodily Injury by Disease; \$500,000 Policy Limit -Bodily Injury by disease
- (3) All states endorsement

(b) **GENERAL LIABILITY INSURANCE**

- (1) Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.
- (2) Coverage: Premises operation; Blanket contractual liability; Personal injury liability (employee exclusion deleted); Products and completed operations; Independent Contractors; Employees as additional insured; Cross liability; Broad form property damage (including loss of use) liability; Asbestos abatement liability coverage (Note: Required for asbestos abatement projects only).

(c) **AUTOMOBILE LIABILITY**

- (1) Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.
- (2) Coverage: owned, non-owned and hired vehicles.

15. **FAILURE TO EXECUTE CONTRACT.** Any bidder not lawfully released from its bid, who refuses to execute a contract in accordance with its bid or who fails, refuses or is unable to furnish any required bonds, performance security or insurance, as may be required by the Invitation and Bid and/or these Terms and Conditions of Bidding, shall be liable for the entire amount of its bid security, as liquidated damages to the City; or if bid security is furnished under the Annual Master Bid Security Program, for 10% of the amount of its bid, as liquidated damages to the City; or where the damages are readily ascertainable by the City, for the actual loss, cost or damage incurred by the City as a result of its failure to execute the contract or to furnish such bonds, performance security or insurance.

16. **DEFAULT.** All work performed and goods and services rendered by a successful bidder (referred to in this Section as "contractor") under any contract resulting from this Invitation and Bid shall strictly conform to these Terms and Conditions of Bidding and the specifications and requirements contained in this Invitation and Bid. The successful bidder shall comply with all federal state and local laws, statutes and ordinances and the regulations of all governmental departments, boards, agencies and commissions. The following shall constitute

events of default under any contract resulting from this Invitation and Bid:

- a. Failure by contractor to comply with any provision or Section of the contract, including the bid specifications contained in this Invitation and Bid and these Terms and Conditions of Bidding and/or failure by contractor to comply with any federal state and local law, statute, ordinance or regulation of any governmental department, board, agency and commission.
- b. Falseness of any representation or warranty made in the contract or other document(s) submitted to the City by contractor in connection with this Invitation and Bid.
- c. Failure by contractor to pay its suppliers or subcontractors, misappropriation of any funds provided under the contract or failure to notify City upon discovery of any misappropriation.
- d. A violation of law by contractor which results in its making a guilty plea, a plea of nolo contendere, or conviction of a criminal offense by contractor, its directors, employees, or agents or indictment or issuance of charges against contractor, its directors, employees or agents for any criminal offense or other violation of law (whether or not the offense or violation of law is ultimately adjudged to have occurred), where such criminal offense, violation, indictment or charges, in the sole judgment of the Procurement Commissioner, adversely affect the performance of the contract.
- e. Failure by contractor to comply with the Mayoral Executive Order establishing the City's antidiscrimination policy relating to the participation of minority, woman and disabled owned disadvantaged business enterprises.
- f. The Procurement Department's determination that the contractor is not a responsible bidder on this Invitation and Bid, where such determination is made, and is based upon, information received after award of the contract and/or after execution of the contract by the Procurement Commissioner and/or after satisfaction of any or all other conditions of a binding contract set forth in Section 13 above.
- g. Any other act or omission identified in these Terms and Conditions of Bidding or elsewhere in the Invitation and Bid as an event or condition constituting default.

Upon the occurrence of an event of default, the Procurement Commissioner, in his/her sole discretion, may require contractor to cure the default within a period of time to be determined by the Procurement Commissioner, or terminate the contract in whole or in part and exercise any one or more of the following remedies (which remedies may be concurrent and shall be in addition to and not in lieu of the remedies available to the City at law, in equity, under any bond(s) filed in connection with the contract or under other sections of these Terms and Conditions of Bidding and contract):

- a. purchase goods and/or services from others in substitution of goods or services that were not furnished or performed by contractor or that were defective or otherwise in violation of any provision of the contract; the cost of such substituted goods and services shall be the sole responsibility of contractor and contractor agrees to pay immediately, upon receipt of the City's invoice, the difference between the contract price and the substituted product or service cost, plus any other loss, cost or damages incurred by the City.

- b. appropriate to the payment of the difference between the contract price and the cost of such substitute goods or services, and the amount of any other loss, cost or damage incurred by the City as a result of the default, any monies which may then be due and payable to contractor under this contract or any other contract that contractor then has with the City.

The City shall notify contractor in writing of such termination, which shall be effective as of the date specified in the notice of termination (the "Termination Date"). The Procurement Commissioner may, in his/her sole discretion, require contractor to continue to furnish all goods and perform all services required under the contract until the Termination Date, in which case, subject to the remedies enumerated above, the successful bidder shall be paid in accordance with the contract therefor. If the City requires contractor to cure the event(s) of default, or to continue to furnish goods or services until the Termination Date, and contractor refuses or fails to do so, then such failure shall itself be deemed an event of default under this Section, for which the City may exercise any of its rights hereunder.

**17. BID PROCESSING FEE.** In addition to bid security and any other fee or monies required to be submitted with the bid, the bid shall be accompanied by a non-refundable processing fee in the form of a separate Standard Check, Bank Money Order or United States Postal Money Order made payable to the order of "City of Philadelphia" in an amount based on the gross amount of the bid in accordance with the formula below. Cash is not acceptable.

AMOUNT OF BID OR ESTIMATED CONTRACT	AMOUNT OF PROCESSING FEE
\$ 25,000.00 or less	No Check Required
\$ 25,000.01 to \$ 100,000.00	\$ 10.00
\$ 100,000.01 to \$ 300,000.00	\$ 30.00
\$ 300,000.01 to \$ 500,000.00	\$ 50.00
\$ 500,000.01 to \$ 1,000,000.00	\$ 100.00
\$ 1,000,000.01 to \$ 2,000,000.00	\$ 200.00
\$ 2,000,000.01 to \$ 3,000,000.00	\$ 300.00
\$ 3,000,000.01 to \$ 4,000,000.00	\$ 400.00
\$ 4,000,000.01 to \$ 5,000,000.00	\$ 500.00
\$ 5,000,000.01 or more	\$ 600.00

Failure to submit the Bid Processing Fee may result in rejection of the bidder's bid. In addition, if a contract award is made pursuant to this Invitation and Bid, any unpaid bid processing fees owed by the successful bidder to the City must be paid prior to the City's release of any payments under the resulting contract.

**18. NONDISCRIMINATION.**

a. Any contract awarded pursuant to this Invitation and Bid is entered into under the terms of the Philadelphia Home Rule Charter and in its performance, bidder shall not discriminate nor permit discrimination against any person because of race, color, religion, national origin or sex. Such discrimination shall constitute an event of default under this contract entitling City to terminate this contract forthwith. This right of termination shall be in addition to any other rights or remedies as provided herein in Section 16 or otherwise available to the City at law or in equity.

b. In accordance with Chapter 17-400 of The Philadelphia Code, bidder agrees that its payment or reimbursement of membership fees or other expenses associated with participation by its employees in an exclusionary private organization, insofar as such participation confers an employment advantage or constitutes or results in discrimination with regard to hiring, tenure of employment, promotions, terms, privileges or conditions of employment, on the basis of race, color, sex, sexual orientation, religion, national origin or ancestry, shall constitute an event of default under this contract and shall entitle the City to all rights and remedies as provided herein in Section 16 or otherwise available to the City at law or in equity. Bidder agrees to include the immediately preceding sentence, with appropriate adjustments for the identity of the parties, in all subcontracts which are entered into pursuant to this contract. Bidder further agrees to cooperate with the Commission on Human Relations of the City of Philadelphia in any manner which the said Commission deems reasonable and necessary for the Commission to carry out its responsibilities under Chapter 17-400 of The Philadelphia Code. Failure to so cooperate shall constitute an event of default under this contract entitling the City to all rights and remedies as provided herein in Section 16 or otherwise available to the City at law or in equity.

**19. ETHICS REQUIREMENTS.** To preserve the integrity of City employees and maintain public confidence in the competitive bidding system, the City intends to vigorously enforce the various ethics laws as they relate to City employees in the bidding and execution of City contracts. Such laws are in three categories:

a. Gifts. Executive Order No. 16-92 prohibits City employees from soliciting or accepting anything of value from any person or entity seeking to initiate or maintain a business relationship with the City of Philadelphia, its departments, boards, commissions and agencies. All City employees presented with gifts or gratuities as indicated in Executive Order 16-92 have been instructed to report these actions to the appropriate authorities. All bidders, agents or intermediaries who are solicited for gifts or gratuities by City employees are urged to report these incidents to the Inspector

General, Aramark Tower, Third Floor, 1101 Market Street, Philadelphia, PA 19107.

b. City employee interest in City contracts. In accordance with Section 10-102 of The Philadelphia Home Rule Charter, no bid shall be accepted from, or contract awarded to, any City employee or official, or any firm in which a City employee or official has a direct or indirect financial interest. All bidders are required to disclose any current City employees or officials who are employees or officials of the bidder's firm, or who otherwise would have a financial interest in the contract.

c. Conflict of Interest. Both the State Ethics Act and the City Ethics Code prohibit a public employee from using his/her public office or any confidential information gained thereby to obtain financial gain for himself/herself, a member of his/her immediate family, or a business with which he/she or a member of his/her immediate family is associated. "Use of public office" is avoided by the employee or official publicly disclosing the conflict and disqualifying himself/herself from official action in the matter, as provided in The Philadelphia Code §20-608.

**20. PATENTS.** The successful bidder shall be solely responsible for all royalties and charges that may be due to any patent holder for or on account of the use of any patented appliance, product or processes. Evidence of such payment shall be submitted upon request of the Procurement Commissioner and failure to submit such evidence may, in the sole discretion of the Procurement Commissioner, result in rejection of the bid or constitute an event of default, entitling the City to all rights and remedies as provided herein in Section 15 and/or Section 16..

**21. INDEMNIFICATION.** All bidders shall indemnify, defend and hold harmless the City, its officers, employees and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liabilities and expenses, occasioned wholly or in part by the bidder's act or omission or fault or negligence or the act or omission or fault or negligence of bidder's agents, subcontractors (including suppliers), employees or servants in connection with the contract, including, but not limited to, those acts or omissions or faults or negligence in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, the bidder's default under the contract, losses incurred by the City's Master Performance Security Program, failure to pay subcontractors and suppliers and any infringement or violation of any proprietary right (including, but not limited to, patent, copyright, trademark, service mark and trade secret). This obligation to indemnify, defend and hold harmless the City, its officers, employees and agents shall survive the termination of the contract resulting from this Invitation and Bid.

**22. TAX REQUIREMENTS.** Any contractor, or vendor of goods, wares and merchandise, or purveyor of services, who bids on and is awarded a contract by the City and/or School District of Philadelphia, is subject to Philadelphia's business tax and Ordinances and regulations. The City Solicitor has ruled that anyone who is awarded a contract by the City

and/or School District pursuant to a bid has entered into a contract within the City, and the subsequent delivery of goods into the City or performance of services within the City constitutes "doing business" in the City and subjects the successful bidder, including but not limited to, one or more of the following taxes:

- a. Business Privilege Tax
- b. Net Profits Tax
- c. City Wage Tax

The successful bidder, if not already paying the aforesaid taxes, is required to apply to the Department of Revenue, 1401 John F. Kennedy Blvd., Public Service Concourse, Municipal Services Building, Philadelphia, PA 19102, for a tax identification number and to file appropriate business tax returns as provided by law. Questions should be directed to the Business and Earnings Tax Unit at (215) 686-6600.

**23. TAX INDEBTEDNESS.** The City of Philadelphia does not wish to do business with tax delinquents or other businesses indebted to the City. In furtherance of this policy, the following certifications have been developed and shall form a part of any contract resulting from this Invitation and Bid. The successful bidder, or other entity contracting with the City is referred to below as the "contractor".

a. Contractor's Certification of Non-Indebtedness - Contractor hereby certifies and represents that contractor and contractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of Philadelphia (the "City"), and will not at any time during the term of this contract (including any extensions or renewals thereof) be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available to the City at law or in equity, contractor acknowledges that any breach or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to contractor and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments and/or the termination of this contract for default (in which case Contractor shall be liable for all costs, losses and other damages resulting from the termination).

b. Subcontractor's Certification of Non-Indebtedness - Contractor shall require all subcontractors performing work in connection with this contract ("subcontractor" shall also include suppliers providing goods or materials) to be bound by the following provision and contractor shall cooperate fully with the City in exercising the rights and remedies described below or otherwise available at law or in equity:

"Subcontractor hereby certifies and represents that subcontractor and subcontractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of

Philadelphia ("City"), and will not at any time during the term of contractor's contract with the City (the "contract"), including any extensions or renewals thereof, be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District of Philadelphia ), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available at law or in equity, subcontractor acknowledges that any breach of or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to subcontractor for services rendered in connection with the contract and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments otherwise due to subcontractor and/or the termination of subcontractor for default (in which case subcontractor shall be liable for all costs, losses and other damages resulting from the termination)."

**24. ASSIGNMENT.** The successful bidder shall not assign the contract resulting from this Invitation and Bid, or any part of the contract, or any right to any monies to be paid under the contract, or delegate performance of the contract, without obtaining the prior written consent of the Procurement Commissioner. The decision whether to consent to an assignment is within the Procurement Commissioner's sole discretion. In no case shall the Procurement Commissioner's consent to the assignment of any monies to be paid under the contract relieve the bidder from faithful performance of any of its obligations under the contract or change any of the terms and conditions of the contract. Any purported assignment in violation of this provision shall be of no effect.

**25. MACBRIDE PRINCIPLES CERTIFICATION.** Section 17-104(2)(b) of The Philadelphia Code prohibits the City from accepting bids from companies that do business in Northern Ireland, unless that business has implemented the fair employment principles embodied in the Macbride Principles. In furtherance of this Ordinance, bidder makes the following certification and representations:

a. In accordance with Section 17-104 of the Philadelphia Code, bidder by execution of its bid certifies and represents that (i) bidder (including any parent company, subsidiary, exclusive distributor, or company affiliated with Bidder) does not have, and will not have at any time during the term of any contract resulting from this bid (including any extensions thereof), any investments, licenses, franchises, management agreements or operations in Northern Ireland and (ii) no product to be provided to the City under any resulting contract will originate in Northern Ireland, unless Bidder has implemented the fair employment principles embodied in the MacBride Principles.

b. In the performance of any contract resulting from this bid, Bidder agrees that it will not utilize any suppliers or subcontractors at any tier (i) who have (or whose parent subsidiary, exclusive distributor of company affiliate have)

any investments, licenses, franchises, management agreements or operations in Northern Ireland or (ii) who will provide products originating in Northern Ireland unless said supplier or subcontractor has implemented the fair employment principles embodied in the MacBride Principles. Bidder further agrees to include provisions with this subparagraph (b), with appropriate adjustments for the identity of the parties, in all subcontracts and supply agreements which are entered into in connection with the performance of any resulting contract.

c. Bidder agrees to cooperate with the City's Director of Finance in any manner which the said Director deems reasonable and necessary to carry out the Director's responsibilities under Section 17-104 of The Philadelphia Code. Bidder expressly understands and agrees that any false certification or representation in connection with this subparagraph (c) and/or any failure to comply with the provisions of this subparagraph (c) shall constitute a substantial breach of any contract resulting from this Invitation and Bid entitling the City to all rights and remedies provided in this bid or otherwise available in law (including, but not limited to Section 17-104 of the Philadelphia Code) or at equity. In addition, it is understood that false certification or representation is subject to prosecution under 18 Pa.C.S. Section 4904.

**BIDDER MUST SIGN BID on  
Page 8 of 8 of Conditions of Bidding**

## SIGNING OF BIDS

This contract consists of the Invitation and Bid (including exhibits and attachments), any addenda thereto issued by the City and the foregoing Terms and Conditions of Bidding (collectively, the "contract") and contains all the terms, conditions and requirements agreed upon by the parties. The terms "contract" and "agreement," whether capitalized or uncapitalized, shall have the foregoing meaning wherever they are used in the Invitation and Bid, addenda thereto, the Terms and Conditions of Bidding, and this page. No other contract or agreement, oral or otherwise, regarding the subject matter of the contract shall be deemed to exist or to bind any party hereto or to vary any of the terms contained in the contract.

This contract may not be changed, amended or renewed, in whole or in part, except by a written amendment signed by the parties. No waiver by the City of any breach or noncompliance by the undersigned with any provision of this contract shall relieve the undersigned of any of its obligations or representations made under this contract.

This contract and all disputes arising under this contract shall be governed, construed and decided in accordance with the laws of the Commonwealth of Pennsylvania. The parties agree that any lawsuit, action, claim or legal proceeding involving, directly or indirectly, any matter arising out of or related to this contract or the relationship created or evidenced thereby, shall be brought exclusively in the United States District Court for the Eastern District of Pennsylvania or the Court of Common Pleas of Philadelphia County. It is the express intent of the parties that jurisdiction over any lawsuit, action, claim, or legal proceeding shall lie exclusively in either of these two forums. The parties further agree not to raise any objection to any lawsuit, action, claim or legal proceeding which is brought in either of these two forums and the parties expressly consent to the jurisdiction and venue of these two forums. The parties further agree that service of original process in any such lawsuit, action, claim or legal proceeding may be duly effected by mailing a copy thereof, by certified mail, postage prepaid to the addresses specified in the Invitation and Bid and/or this page.

**NOTE: ANY BID THAT IS NOT EXECUTED IN ACCORDANCE WITH THE INSTRUCTIONS PROVIDED BELOW OR THAT DOES NOT INCLUDE STREET ADDRESS, CITY, STATE AND PHONE NUMBER, MAY, IN THE SOLE DISCRETION OF THE PROCUREMENT COMMISSIONER, BE REJECTED.**

### SIGNING OF BIDS:

If bid is by an **INDIVIDUAL** or a **PARTNERSHIP**, or if the bid does not exceed \$25,000, date and sign the bid here, with original signatures, in ink.

This \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_

\_\_\_\_\_  
(Signature of Owner, Partner)

\_\_\_\_\_  
(Type or Print Name and Title)

\_\_\_\_\_  
(Business Name of Bidder)

\_\_\_\_\_  
(Address, including Zip Code)

\_\_\_\_\_  
(Telephone Number, including Area Code)

If bid is by a **CORPORATION**, date and sign the bid here with original signatures, in ink, by (a) President or Vice-President of the corporation AND (b) Secretary, Assistant Secretary, Treasurer or Assistant Treasurer of the corporation; and (c) affix the seal of the corporation. If the form is not signed by the President or a Vice-President and Secretary, Assistant Secretary, Treasurer or Assistant Treasurer, attach a duly certified corporate resolution authorizing the person signing in place of such officers to execute this bid for the corporation.

This \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_

**CORPORATE SEAL**

\_\_\_\_\_  
(Corporate or Business Name of Bidder)

\_\_\_\_\_  
(Address, including Zip Code)

\_\_\_\_\_  
(Telephone Number, including Area Code)

\_\_\_\_\_  
(Signature of President or a Vice-President)

\_\_\_\_\_  
(Signature of Secy., Asst.Secy., Treas. or Asst.Treas.)

\_\_\_\_\_  
(Type or Print Name and Title)

\_\_\_\_\_  
(Type or Print Name and Title)

APPROVED AS TO FORM

CONTRACT EXECUTION

\_\_\_\_\_  
(Asst. City Solicitor)

\_\_\_\_\_  
(Acting Procurement Commissioner)



# **CITY OF PHILADELPHIA**

## **INSTRUCTIONS FOR GETTING PAID**

### **BY THE CITY OF PHILADELPHIA**

The City attempts to process invoices in a timely manner. Delays can occur because of incomplete or inaccurate invoicing information. Please make sure that all your invoices contain the following information to help the City in paying you as quickly as possible.

- 1. AFTER THE DELIVERY OR SERVICES HAS BEEN COMPLETED YOU MUST SUBMIT THREE (3) COPIES OF AN INVOICE FOR PAYMENT TO THE RECEIVING DEPARTMENT LISTED ON THE PURCHASE ORDER.**
- 2. THE INVOICE MUST CORRECTLY REFERENCE THE PURCHASE ORDER NUMBER, THE VENDOR NAME, ADDRESS AND FEDERAL EMPLOYER IDENTIFICATION NUMBER.**
- 3. CHECKS WILL ONLY BE MADE PAYABLE TO THE COMPANY NAME AS SHOWN ON THE PURCHASE ORDER; THE INVOICE MUST REFLECT THIS SAME COMPANY NAME AS THE "PAY TO".**
- 4. THE INVOICE MUST SHOW THE QUANTITY AND TYPE OF ITEM OR SERVICE AND THE PRICE.**
- 5. THE UNIT OF PURCHASE ON THE INVOICE MUST AGREE WITH THE UNIT CITED ON THE PURCHASE ORDER. REFERENCE TO THE SPECIFIC LINE ITEM IS HELPFUL.**

Paying vendors is the responsibility of the *receiving* City Department(s), not the Procurement Department. Vendors should bring any problems concerning payments to the attention of the appropriate City receiving department. The name and number of the contact person can generally be found on the purchase order. If all necessary paperwork has been submitted to the department and questions still remain, vendors should contact:

**City of Philadelphia  
Accounting Verification  
Room 1340 Municipal Services Building  
1401 J.F.K. Blvd.  
Philadelphia, PA 19102  
Tel. 215 686 6365**

**VENDORS INTERESTED IN RECEIVING PAYMENTS ELECTRONICALLY MUST COMPLETE AN ACH VENDOR ENROLLMENT AND CHANGE FORM. THIS FORM CAN BE DOWNLOADED FROM [WWW.PHILA.GOV/BIDS](http://WWW.PHILA.GOV/BIDS).**

# **BIDDERS GUIDELINES\***

The following list will assist you in the preparation of your bid.

- Read the entire bid so that you fully understand all the requirements.
- All bids must be submitted to the City no later than the time and date stated as the bid opening.
- Note the City Anti-Discrimination Policy. If Minority Business Council Participation is required be sure to fill out all appropriate forms. If you have questions call MBEC at (215) 686-6232.
- Make sure you submit the appropriate Bid Security and Bid Submission Fee with your bid. Refer to Section 1 of the bid and the Conditions of Bidding sheet.
- Bidder must meet **all** qualifications.
- If an alternate to any item is being offered, you must follow the instructions in paragraph 2 of the Conditions of Bidding sheet.
- Does the bid require a site inspection, attendance at a Pre-Bid Meeting, samples, financial information or other data you must provide?
- Have you signed and returned all Addenda?
- If the bid is going to be awarded as a whole, you must bid on all items. See Section 3 of the bid: Bid Evaluation and Award.
- Bidders' attention is directed to the Conditions of Bidding sheet regarding the Master Performance Bond.
- Bids and pricing must be written in ink or typed. FAXed bids will not be accepted.
- **Do not** submit counter terms or conditions. **Your bid will be rejected**.
- Have you signed the Contract Page and affixed your Corporate Seal as required?
- **Do not** combine check amounts: All checks should be individual and specific.
- Please double check all mathematical calculations for errors.

**If you have questions call Public Information at (215) 686-4720.**

\*This information is provided for guidance only and does not preclude your responsibility to read fully and respond to all portions of this bid.



**CITY OF PHILADELPHIA  
PROCUREMENT DEPARTMENT  
Public Information Unit**

**ATTENTION VENDORS**

If your company would like to receive the results of a particular bid, the Public Information Unit of the Procurement Department will forward this information to you at a **fee of \$10.00** for **each** bid number requested. Please be advised that bid tabulations **are not available** by telephone. If you have any questions, Please call 215-686-4755 or 215-686-4756.

**BID RESULTS REQUEST FORM**

Please complete form below. Only one (1) request per form.

**PLEASE NOTE INCREASED FEE**      Date of Request: \_\_\_\_\_

Bid Number Requested: \_\_\_\_\_      Opening Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Representative: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_      Fax No.: \_\_\_\_\_

**Mail this Request to the address below and enclose the following items:**

- Check or Money Order payable to “**City of Philadelphia**”
- A self-addressed stamped envelope which is at least 9 ½ ” x 12 ½ ” or larger for each Bid requested.

**Failure to send either of the above items, will void your request.**

Mail Request To:  
The Procurement Department Public Information Unit  
Attention: Bid Results  
1401 JFK Blvd.  
Room 170B  
Philadelphia, PA 19102

**DO NOT SEND CASH**



# CITY OF PHILADELPHIA

Procurement Department  
120 Municipal Services Building  
Philadelphia, PA 19102-1685  
(215) 686-4720  
(215) 686-4716 Fax

Janet Hagan  
Acting Procurement Commissioner

## Master Bid Security Program for Service, Supplies and Equipment Bids Period of Coverage: July 1, 2006 – June 30, 2008

**(Bids for Professional Consulting Services, Public Works, Construction and Demolition [wrecking and building removal] are not covered under the Master Bid Security Program)**

Dear Vendor:

The Philadelphia City Charter requires that each bid submission over \$25,000 be accompanied by a certified check in the amount specified in the bid invitation. This requirement can be met for most bids if the Bidder is covered under the City's Master Bid Security Program. This program provides bid security coverage for Service, Supply and Equipment bids that have a total dollar value of over \$25,000 up to \$500,000.

To file for coverage under the Bid Security Program, for the period **July 1, 2006 to June 30, 2008**, complete the enclosed application and return it with a check for **\$175.00**. Make the check payable to "City of Philadelphia". It is **non-refundable**. To clarify the precise use of the check, enter the words "**Bid Security Program**" **2006 – 2008** on the face of the check.

If you do not become a participant in the program at this time, you may still submit bids. However, they must be accompanied by a certified check in the amount specified in the Terms and Conditions of Bidding.

For additional information or inquiries regarding this program, please contact: The Public Information Unit at (215) 686-4719, (215) 686-4720 or (215) 686-4721.

IF A RECEIPT IS REQUESTED, PLEASE ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE.

Forward Check with Application to  
CITY OF PHILADELPHIA  
**MASTER BID SECURITY PROGRAM**  
170A Municipal Services Building  
Philadelphia, PA 19102-1685

Company Name: \_\_\_\_\_

Fed EIN/SSN: \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone No: (\_\_\_\_) \_\_\_\_\_ Fax No: (\_\_\_\_) \_\_\_\_\_

A. Check payable to the City of Philadelphia in the amount of \$175.00 for 7/1/06 to 6/30/08  
(NO PERSONAL CHECKS)

*Internal Use Only*

Rcvd. \_\_\_/\_\_\_/\_\_\_ Pymt. Type \_\_\_\_\_ Ck. Amt. \$ \_\_\_\_\_ Ck.# \_\_\_\_\_



# CITY OF PHILADELPHIA

PROCUREMENT DEPARTMENT  
120 Municipal Services Building  
Philadelphia, Pa 19102-1685  
(215) 686-4750  
FAX (215) 686-4728

JANET HAGAN  
Acting Procurement Commissioner

December 1, 2006

Dear Vendor:

Effective **February 1, 2007**, the City of Philadelphia, Procurement Department, will be implementing the following change regarding vendors' Bid Security Checks.

Checks submitted with bids for Bid Security will be deposited by the City of Philadelphia. Vendors original bid security checks will no longer be returned. Instead, the City will issue a check to those vendors, in the amount of the security deposit, after the contract award and/or contract conformance.

The City of Philadelphia will continue to enroll interested Service, Supplies and Equipment vendors in the Master Bid Security Program. To participate in the program, vendors can obtain an application by going to [www.phila.gov/bids](http://www.phila.gov/bids) and clicking on July 1, 2006 to June 30, 2008 under Master Bid Security.

Sincerely,

Janet Hagan  
Acting Procurement Commissioner



# C I T Y O F P H I L A D E L P H I A

Office of the Director of Finance  
Room 1330, Municipal Services Bldg.  
1401 John F. Kennedy Boulevard  
Philadelphia, PA 19102-1693

Vincent Jannetti  
Director of Finance

The City of Philadelphia is pleased to announce a Vendor Information Payment System (VIPS) which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number - either alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is dial **215-686-5968**, and follow the prompts to get an up to date status on your payments.

Enclosed for your convenience is an easy to use reference guide which provides a brief overview of what you can expect. I urge you to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this system, please call the Office of the Director of Finance at **215-686-6167**.

I believe that you will find this way of obtaining payment information convenient and easy to use.

# Vendor Information Payment Reference Guide

- 1- Call 215-686-5968.
- 2- After the prompts, enter the 8 numeric characters that uniquely identifies your purchase order.
- 3- Select one of the three inquiry options:
  - ▶ a) by your purchase order.
  - ▶ b) by your company.
  - ▶ c) by your specific invoice number.
    - (Numeric invoice numbers only)



# CITY OF PHILADELPHIA

OFFICE OF THE DIRECTOR OF FINANCE  
Room 1330 Municipal Services Building  
1401 John F. Kennedy Boulevard  
Philadelphia, PA 19102-1693

Dear Valued Vendor,

The City of Philadelphia is pleased to announce a new online Vendor Invoice Information (VII) website which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number - alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is log on to the City of Philadelphia's website: [www.phila.gov](http://www.phila.gov), click on Vendor Invoice Information under the Help Me Section of the home page, enter your Federal Employer Identification Number (FEIN) and a valid active purchase order. Then, agree to a waiver statement and follow the prompts to get an up to date status on your payments.

I urge you to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this new system, please e-mail us using the question and comment field provided on the site.

I believe that you will find this new way of obtaining payment information convenient and easy to use.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent J. Jannetti'.

Vincent J. Jannetti  
Acting Director of Finance