

BID OPENING DATE AND TIME

On: December 5, 2006

AT: 10:30 A.M.

BID NO. T7D01730	PAGE 1 OF 29	INVITATION AND BID ADVERTISED	BIDDER MUST COMPLETE BELOW BIDDER AGREES TO COMPLY WITH ALL CONDITIONS OF THIS BID. UNSIGNED BIDS WILL NOT BE ACCEPTED.
This Invitation to Bid with your quotations must be received prior to the above cited bid opening date and time.		 CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT MUNICIPAL SERVICES BLDG. 1401 JFK BLVD, ROOM 170A PHILADELPHIA, PA 19102-1685	NAME AND ADDRESS OF FIRM
DEPARTMENT Streets	DIVISION		Federal EIN/Social Security Number
AWARDED			BUYER: T. Vinson
DATE FOR THE PROCUREMENT COMMISSIONER			

TITLE OF BID: Sweep Officers Uniforms & Accessories

GENERAL INFORMATION

This Invitation to Bid is issued under the Anti-Discrimination Policy described in the Mayor's Executive Order 02-05.

While there are no Participation Ranges projected for this Bid, bidders are prohibited from discriminating in their selection of subcontractors and are encouraged to solicit quotes from businesses on an equitable basis with other firms.

For informational purposes only, please describe any such commitments on a separate sheet and identify the subcontractor's name, MBEC Certification Number, and dollar amount/ percentage of work.

BID QUESTIONS

All questions concerning this Invitation to Bid, including specifications and conditions, must be presented prior to the bid opening date and time. Contact the Procurement Department, Public Information Center by calling (215) 686-4721, 686-4720, or 686-4719 with questions.

BID SECURITY

When applicable, BIDDERS MUST SUBMIT BID SECURITY.

BID SIGNATURE

**BIDDERS MUST SIGN
PAGE 8 OF THE
"TERMS AND CONDITIONS".**

For City Use Only

BID SECURITY See Conditions of Bidding	MASTER BID SECURITY		CERTIFIED CHECK SUBMITTED WITH BID	
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	AMOUNT	CHECK NUMBER

VOLUNTARY PARTICIPATION AND COMMITMENT FORM (BID)

Please list any MBEC Certified and SBA vendors that will participate in this bid, including the Primary Bidder.

Disadvantaged Minority (M-BE), Women (W-BE), and Disabled (DS-BE) Owned Business Enterprises¹

Bid Number		Name of Bidder			
Primary Bidder	M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>	N/A <input type="checkbox"/>	SBA <input type="checkbox"/>
Federal Tax Identification #					
Amount Committed		Type of Work or Materials			
Dollar Amount	\$				
Percent of Total Bid	%				
Sub Contractor	M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>		
Vendor Name					
Federal Tax Identification #					
Amount Committed		Type of Work or Materials			
Dollar Amount	\$				
Percent of Total Bid	%				
Sub Contractor	M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>		
Vendor Name					
Federal Tax Identification #					
Amount Committed		Type of Work or Materials			
Dollar Amount	\$				
Percent of Total Bid	%				
Sub Contractor	M-BE <input type="checkbox"/>	W-BE <input type="checkbox"/>	DS-BE <input type="checkbox"/>		
Vendor Name					
Federal Tax Identification #					
Amount Committed		Type of Work or Materials			
Dollar Amount	\$				
Percent of Total Bid	%				

¹ M-BE/W-BE/DS-BES listed above **MUST** be certified by the MBEC prior to Bid Opening Date.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 2 29
		FIRM NAME (Must be filled in)	

SECTION 1: GENERAL BID SUBMISSION

1.1 **TITLE: SWEEP OFFICERS UNIFORMS AND ACCESSORIES**

1.2 **SCHEDULE NO: 3163**

1.3 **CONTRACT TERM: 3/1/07 to 2/29/08** (“Initial Term”), with an option to renew for up to **three (3)** additional **one (1)** year periods, (“the Renewal Term”) exercisable, at the City’s sole discretion, as of the expiration of the Initial Term or then current Renewal term. The City may, at its sole discretion, renew the contract for up to three (3) months at the beginning of each renewal period(s) (the “Additional Performance Period”), if a decision has been made not to renew the contract for an entire year.

1.3.1 The City shall exercise such sole option to renew the Contract Term by issuing a letter (the “Renewal Notice”) notifying the Contractor that the Contract is renewed for the Renewal Term or Additional Performance Period (identified by commencement and termination dates) that is specified in the Renewal Notice. The Contract shall be deemed to be renewed for such Renewal Term or Additional Performance Period, and Contractor shall be obligated to perform all terms and conditions of the Contract throughout such Renewal Term or Additional Performance Period, as of the effective date indicated on the City’s Renewal Notice, whether or not Contractor has agreed, verbally or in writing, to such renewal of the Contract term.

1.3.2 If an individual Performance Bond and/or Payment Bond is required under this Invitation and Bid, such bond(s) shall be and remain in full force and effect throughout the Initial Term, all Renewal Terms, any Additional Performance Period, and the period of any unexpired warranty provided or required under the Contract, without notice of Contract renewal by the City to the surety or the consent of the surety thereto. It is the sole responsibility of the Contractor to ensure that such bond(s) remain in full force and effect as provided in this Section 1.3.2, and failure to do so shall be an event of default pursuant to Section 16, Default, of the attached Terms and Conditions of Bidding and Contract.

If participation in the City’s Master Performance Security Program is required under this Invitation and Bid, Contractor shall pay the required annual fee for such participation for each Renewal Term upon the issuance of the Renewal Notice.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 3 29
		FIRM NAME (Must be filled in)	

1.4 CONTRACT TYPE: REQUIREMENTS

1.4.1 The following items are required in the operation of various City agencies as ordered. Exact quantities cannot now be determined but estimates thereof are listed herein. Quantities listed may be increased or decreased to meet the requirements of the City during the period of this contract. A minimum is not guaranteed. Purchase orders issued as a result of this bid will be for materials or services to be delivered generally on an as-needed basis. Successful bidders are cautioned not to deliver any materials or services without first being advised to do so by the ordering agency.

1.4.2 It is the intent of the Procurement Department to make an award for the period as stated above subject to the appropriation of funds in succeeding fiscal year/years by City Council. The City's fiscal year is from July 1st to June 30th inclusive.

Commodities or services on the bid to be ordered after the end of the fiscal year are subject to the issuance of purchase orders for the following fiscal years. The City is not liable for the award involving following fiscal years' funds until such orders are issued.

The successful bidder(s) obligation to deliver on such purchase orders shall not take effect until the orders are issued. To simplify the contract procedure, however, the successful vendor will be required to furnish a Performance Bond or Performance Security Fee to cover units awarded to him.

1.5 METHODOLOGY OF ACQUISITION: Purchase only.

1.6 STATEMENT OF DIRECTION:

It is the intent of the City of Philadelphia to make an award for **Sweep Officers Uniforms and Accessories** for the various City agencies and departments as specified herein during the contract period.

1.7 BID SECURITY

1.7.1 Bid security shall be based upon **cumulative bid amount per Section 5.**

All bids submitted with a total greater than \$25,000.00 must be accompanied by the proper Bid Security.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 4 29
		FIRM NAME (Must be filled in)	

Bidders already enrolled in the City's Master Bid Security Program for Fiscal Year 2007 (July 1, 2006 to June 30, 2008) are not required to provide Bid Security if their bid total is \$500,000.00 or less (per paragraph 8 of "Terms and Conditions of Bidding and Contract").

The Master Security Program allows bidders to qualify for bid security for individual bids submitted during the covered bidding period provided the individual bid total is \$500,000.00 or less.

Bids Opening July 1, 2006 through June 30, 2008

Bidders may qualify for the Master Bid Security Program described above for **Fiscal Year 2007 - 2008 (July 1, 2006 – June 30, 2008)** by submitting a check in the amount of **\$175.00** made payable to the City of Philadelphia. The check must be submitted, under separate cover, to the Bid Unit Supervisor. The check **MUST** be in the form of a Certified, Treasurer's or Cashier's Check, Bank or United States Postal Money Order at least one day prior to the first bid that the bidder wants covered under the program and is *non-refundable*. Or if, and only if, the bidder chooses to submit the check with their bid, the check **MUST** be in the form of a Certified, Treasurer's or Cashier's Check, Bank or United States Postal Money Order.

If the bidder is not enrolled and does not intend to enroll; or if the total value of the bid submitted exceeds \$500,000.00, the Master Bid Security Program is not applicable. Bidders instead **MUST** submit with their bid a refundable Certified, Treasurer's or Cashier's Check, Bank Money Order or United States Postal Money Order in the amount as specified in Paragraph 8 entitled "Bid Security," of the "Terms and Conditions of Bidding and Contract".

1.8 BID INFORMATION:

- 1.8.1 All information concerning this bid will be contained in this bid document as issued or amended.
- 1.8.2 Information provided verbally by any City official shall not be binding or relevant.

1.9 BID SUBMISSION:

- 1.9.1 Bid information must be submitted to the City of Philadelphia no later than the time and date for the bid opening.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 5 29
		FIRM NAME (Must be filled in)	

- 1.9.2 Advertised sealed bids will be received and read publicly at 10:30 AM in Room #170A, 1st Floor, Municipal Services Building, 1401 JFK Boulevard.
- 1.9.3 Bid should be complete and include ALL information required as described in the various paragraphs of the bid specifications.
- 1.9.4 All pricing must be completed on the forms provided; be complete; and be in ink or typed.
- 1.9.5 The bid must be complete as to required bid signatures and corporate seal, and fully accept the terms and conditions contained in the bid.
- 1.9.6 **BID PROCESSING FEE:**
All bids submitted where the bid total is greater than \$25,000 shall be accompanied by the proper Bid Processing Fee. The fee shall be in the form of a separate check or money order in accordance with Paragraph 17 of the "Terms and Conditions of Bidding and Contract."
- 1.9.7 In accordance with the City of Philadelphia's Regulations Relating to Local Bidding Preferences for Procurement Contracts, this bid may be subject to a 5% local bid preference. **In order to determine eligibility to receive the 5% preference, if applicable, bidder must submit with their bid, the Local Business Entity Certification number* as issued by the Procurement Department for the prime contractor or the applicable subcontractor.**

Further, by submission of this bid, bidder makes the following certification in connection with the grant of any local bidding preference:

"I certify, that if awarded this contract on the basis of the application of the LBE preference, my company or my subcontractor, throughout the entirety of this contract, will perform the majority of the work under this contract within the geographic limits of the City of Philadelphia, and I will, or cause my subcontractor to, maintain within the City a majority of the inventory or equipment that will be used on this contract or the amount of inventory that is customary for this industry."

LBE Certification Number(s)_____

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 6 29
		FIRM NAME (Must be filled in)	

The Procurement Commissioner reserves the right to request this information as well as any additional or clarifying information at any time prior to award of the bid.

NOTE: If you wish to apply for Local Business Entity (LBE) certification, go to www.phila.gov/bids. Please provide sufficient time prior to bidding for processing of the LBE application.

1.9.8 When M-BE, W-BE or DS-DBE ranges are required on an Invitation and Bid, bidders are reminded that the submission of a blank “Minority Business Enterprise Council Solicitation and Commitment Form” will be deemed non-responsive and ineligible for an award. Bidders are reminded to read carefully and entirely the “Bidder’s Guidelines relating to Executive Order 02-05”.

OR

If no M-BE, W-BE or DS-DBE ranges are established for this Invitation and Bid, bidders are requested to complete the “Voluntary Participation and Commitment Form (Bid)” located after page 1 of the bid.

Completion of this form will not, in any way, impact the City’s determination concerning bidder’s responsiveness to the requirements of the bid and the award process. The information provided in the “Voluntary Participation and Commitment Form (Bid)” will be for the City’s information.

1.9.9 **BID QUESTIONS OR PROBLEMS**

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 7 29
		FIRM NAME (Must be filled in)	

In preparing the bid response, should any bidder need clarification on the bid requirements, identify a discrepancy in the specifications, determine that a specified product has been discontinued or an alternate procedure is advised, etc.; then the bidder is **STRONGLY** encouraged to bring these issues to the attention of the Procurement Department's Public Information Unit prior to the bid opening by calling (215) 686-4720 or 4721, or by faxing (215) 686-4716. **Questions, whether phoned or faxed, should be received no later than seven (7) calendar days prior to the scheduled opening date of the bid. The City reserves the right to only respond to those questions submitted prior to the stated deadline.** If it is in the City's best interest to do so, the bid MAY be amended to reflect the proposed changes/modifications. **Exceptions taken DO NOT obligate the City to change the specifications. The City of Philadelphia, Procurement Department will notify all bidders in writing, by addendum duly issued, of any interpretations/changes made to specifications or instructions. The City will not accept responsibility for oral instructions, suggestions or changes by any City agency.**

Otherwise the successful bidder will have to provide the product or service exactly as defined in this bid, and in accordance with the specifications and requirements as listed in this Invitation and Bid.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 8 29
		FIRM NAME (Must be filled in)	

1.9.10 **CONTACT PERSON(S):**

PRE-AWARD:

Indicate below to whom in your firm questions concerning this Invitation and Bid should be directed:

Name: _____

Address: _____

City/State/ZC: _____

Telephone No.(____) _____ Ext.: _____

Fax No.(____) _____

E-mail address _____

State Company Web Site Address: _____

POST-AWARD:

Indicate below to whom in your firm questions concerning the Contract resulting from this Invitation and Bid should be directed:

Name: _____

Address: _____

City/State/ZC: _____

Telephone No.(____) _____ Ext.: _____

Fax No.(____) _____

E-mail address _____

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 9 29
		FIRM NAME (Must be filled in)	

1.9.11 **ALTERNATES SUBMITTED:**

If an alternate to any item is offered, bidder must follow instructions in Paragraph 2 of “Terms and Conditions of Bidding and Contract”. State the brand name and the model number of each alternate offered. Detailed technical information on the alternate should accompany the bid.

Failure to state alternates will obligate bidder to provide material and/or service specified in the bid.

Any other product information submitted by bidder in connection with this bid is for purposes of product description, information and specification only. Bidder agrees that any additional terms or conditions contained therein, including, but not limited to, disclaimers or limitations of liability, do not become part of the bid.

1.10 **BIDDER QUALIFICATION:**

1.10.1 All bidders must be a bona fide manufacturer of, or dealer in, the article or service specified within the bid. To demonstrate this, bidders should submit the following reference information with their bid. References provided should be pertinent to the commodity or service requested in this Invitation and Bid; and demonstrate the bidder’s ability to perform on a contract of this size and scope.

Please note that reference information in each section must be completed. Failure to submit this information may result in the bidder’s disqualification.

SECTION 1:

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 10 29
		FIRM NAME (Must be filled in)	

Customer References other than an employee or department of the City of Philadelphia, (excluding suppliers or financial institutions).

	A.	B.	C
Firm Name:	_____	_____	_____
Address:	_____	_____	_____
Contact:	_____	_____	_____
Phone #:	_____	_____	_____
Type Work:	_____	_____	_____
Years dealing w/your firm:	_____	_____	_____

SECTION 2:

Previous purchase order(s)/contract(s) with the City; (State "None" if applicable)

P.O./Contract Number:	_____	_____	_____
Department:	_____	_____	_____
Contact Name:	_____	_____	_____
Phone #:	_____	_____	_____
Item(s):	_____	_____	_____

NOTE: Do not provide the name and phone number of a Procurement Department Buyer in this section. Contact name(s) and phone number(s) must be from a City ordering department.

SECTION 2: SPECIFICATIONS

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 11 29
		FIRM NAME (Must be filled in)	

The successful bidder shall be required to provide the City of Philadelphia's **Streets** Department, **Sanitation Division** with **SWEEP OFFICERS UNIFORMS AND ACCESSORIES** AS SPECIFIED IN Section 2 and 5 of this Invitation and Bid.

2.1 **GENERAL REQUIREMENTS**

- A. NEW ITEMS
All apparel furnished must be of current manufacture, be newly manufactured and warranted as new.
- B. ALTERATIONS
Alterations – When alterations are necessary to assure a neat fit, Vendor shall make these alterations promptly and without additional Charge to the City. Alterations at no additional charge to the City would include: shortening a sleeve or a pants leg, letting out a seam and altering seat and/or waist. Alterations shall be completed within thirty (30) days.
- C. LABELING
All garments shall have permanent washing label indicating size, fiber content and instructions for laundering.
- D. WORKMANSHIP
Shall be first class in every particular; garments shall be well made, finished and clean. If, upon inspection by the requisitioner, defective garments are detected, such defects shall be replaced promptly by vendor at no cost to the City or employee.
- E. SIZES: STOCK MUST BE AVAILABLE IN THE FOLLOWING SIZES:

Small to Extra Large (Male and Female Sizes)
Jackets: 38 to 52 Regular and Long
Shirts, male: 14-1/2 to 20
Shirts, female: 30 to 48
Trousers, men's: 28 to 52 waist
Trousers, female: 6 to 20 (equivalent)

NOTE: SPECIAL SIZES WILL BE SPECIAL ORDERED AS REQUIRED

- F. PICK-UP AND PACKAGING INFORMATION

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 12 29
		FIRM NAME (Must be filled in)	

UNIFORMS WILL NOT BE DELIVERED BY THE VENDOR. Street Department personnel will be individually fitted and pick-up their uniforms and accessories at the successful bidder's location.

The successful vendor must be located within a Twenty-Five (25) mile radius of City Hall to be able to effectively satisfy the "over-the-counter" service requirements of individual customers.

Items selected and ordered must be available for pick-up within thirty (30) calendar days after the order is placed. Commercial packaging is required.

The successful vendor will be required to provide the following information about their designated "CUSTOMER SERVICE/DISTRIBUTION POINT".

Contact Name _____

Telephone No. _____

Vendor's (or Agent's) Location for Service/Pick-ups

Working hours _____

G. REJECTIONS

If successful bidder provides an item that does not meet specifications, the City will reject the garment, stating the reasons for the rejection and the successful bidder shall be given (30) days to replace garment with one that meets specifications.

H. EMBLEMS

The vendor shall supply all required emblems to be sewn on uniforms and accessories at no additional charge to the City.

SPECIFIC REQUIREMENTS

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 13 29
		FIRM NAME (Must be filled in)	

Detailed specifications for each the following items are provided hereinafter as Attachment 1, Procurement Department Specifications 7-S-4A: 2000 and 7-U-33d: 2000 to this Invitation and Bid.

30835 010 010

2.1.1 Shirt, Men's Long Sleeve, 80 EA.

30835 010 012

2.1.2 Shirt, Men's, Short Sleeve, 80 EA.

30835 010 034

2.1.3 Trousers, Men's, Winter, 80 PR.

30835 010 150

2.1.4 Trousers, Men's, Summer, 80 PR.

30835 010 035

2.1.5 Trousers, Women, Winter, 50 PR.

30835 010 033

2.1.6 Trousers, Women, Summer, 50 PR.

30835 010 151

2.1.7 Jacket, New Generation 2 Outerwear System, 15 EA.

30835 010 011

2.1.8 Shirt, Women's, Long Sleeve, 40 EA.

30835 010 153

2.1.9 Shirt, Women's, Short Sleeve, 40 EA.

30835 010 066

2.1.10 Shoes, Men's Walking, Oxford, 10 PR.

30835 010 064

2.1.11 Shoes, Women's Walking, Oxford, 10 PR.

30835 010 062

2.1.12 Shoes, Men's, Walking, Athletic, 10 PR.

30835 010 065

2.1.13 Shoes, Women's, Walking, Athletic, 10 PR.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 14 29
		FIRM NAME (Must be filled in)	

- 2.1.14 **30835 010 105**
Boots, Winter, Men's, 15 PR.
- 2.1.15 **30835 010 106**
Boots, Winter, Women, 15 PR.
- 2.1.16 **30835 010 082**
Necktie, 40 EA.
- 2.1.17 **30835 010 090**
Rainwear, 15 EA.
- 2.1.18 **30835 010 155**
Boots, Men's, Rubber, Slush, 15 PR.
- 2.1.19 **30835 010 154**
Boots, Women's Rubber, Slush, 15 PR.
- 2.1.20 **30835 010 110**
Holder, Forms, 10 EA.
- 2.1.21 **30835 010 130**
Coat, Winter, 20 EA.
- 2.1.22 **30835 010 122**
Briefcase, Soft, 15 EA.
- 2.1.23 **30835 010 111**
Name Plate, 15 EA.
- 2.1.24 **30835 010 041**
Gloves, Winter, 25 PR.
- 2.1.25 **30835 010 072**
Hat, 8 Point, 15 EA.
- 2.1.26 **30835 010 073**
Hat, Baseball Style, 15 EA.
- 2.1.27 **30835 010 112**
Badge, Breast, 15 EA.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 15 29
		FIRM NAME (Must be filled in)	

- 2.1.28 **30835 010 070**
Hat, Trooper, 15 EA.
- 2.1.29 **30835 010 050**
Belt, Garrison, 15 EA.
- 2.1.30 **30835 010 021**
Sweater, Cardigan, Zipper, 40 EA.
- 2.1.31 **30835 010 071**
Badge, Hat, 15 EA.
- 2.1.32 **30835 010 157**
Shirt, Short Sleeve, Summer Bike 32 EA.
- 2.1.33 **30835 010 141**
Shirt, Golf, Long Sleeve, Black, 32 EA.
- 2.1.34 **30835 010 142**
Jacket, Lined, 12 EA.
- 2.1.35 **30835 010 143**
Pants, Lined, Bicycle, 15 EA.
- 2.1.36 **30835 010 144**
Pants, Unlined, Bicycle, 15 EA.
- 2.1.37 **30835 010 145**
Shorts, Unlined, Bicycle, 15 EA.
- 2.1.38 **30835 010 146**
Shorts, Lined, Bicycle, 15 EA.
- 2.1.39 **30835 010 147**
Undershirt, Thermoclimate, 12 EA.
- 2.1.40 **30835 010 148**
Underpants, Thermoclimate, 12 EA
- 30835 010 107**

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 16 29
		FIRM NAME (Must be filled in)	

2.1.41 Boots, Male, Black, 10 PR

30835 010 108

2.1.42 Boots, Female, Black, 6 PR

30835 010 156

2.1.43 Shirt, Summer, Bike, 30 EA

2.2 In Section 5 “Pricing”, bidders are requested to provide the unit price of the listed item, in the unit of measure indicated. Prices quoted must remain firm for the initial term of the contract plus the first one (1) year renewal or two (2) years, whichever is greater. Quoted prices must not contain more than three (3) decimal places.

2.3 **WARRANTY**

Bidders will quote on their newest inventory or items in production at the time of bid opening. Bids on other than new items will not be acceptable. The product must be guaranteed to be free from all defects. All apparel issued under this contract must carry a minimum **NINETY (90) DAY** warranty that begins when delivery is accepted by the City. During the warranty period, the vendor shall provide and make all necessary repairs and adjustments and/or provide replacements at no additional charge to the City.

2.4 **DELIVERY LOCATION**

PICK-UP ONLY (SEE PARA. 2.1F)

SECTION 3: BID EVALUATION AND AWARD

3.1 EVALUATION

3.1.1 Bid will be evaluated by the Procurement Department.

3.1.2 Bids will be evaluated for responsiveness to the bid specifications and for responsibility of the bidders.

3.1.3 Bids which are determined to be non-responsive for reasons of:

- (i) improper bid security
- (ii) improper bid execution
- (iii) incompleteness

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 17 29
		FIRM NAME (Must be filled in)	

(iv) offering counter terms and conditions

may be disqualified by the City without notice to the bidder. The decision of the City is final.

3.1.4 Bidders whose bids are determined to be non-responsible for reasons of bidder qualification shall be notified by the City of the reasons for the determination and may contest the finding of non-responsibility through the prescribed procedures described in paragraph 12 of "Terms and Conditions of Bidding and Contract".

3.2 **AWARD:**

3.2.1 This Invitation and Bid shall be awarded to the lowest responsive and responsible bidder based on the following: the total of one each of items 5.1.1 thru 5.1.40. Bidder must bid all items to be eligible for award.

3.2.2 If the 5 % local bid preference is applicable, the total bid price or total section price of the certified Local Business Entity (LBE) will be multiplied by .95 and rounded to the second decimal place. The adjusted bid price of the LBE will then be used in determining the lowest responsive and responsible bidder

Unless the Procurement Commissioner determines not to grant a preference for the reasons stated in subsection b., of the LBE Regulation, an LBE, whose bid is otherwise responsive and responsible and who has submitted the information required above, shall be granted a five percent bid preference on competitive bid(s) awards that are over \$25,000.00 and awarded as a whole or by section.

3.2.3 **BASIS OF AWARD**

The prices used for the calculation of the Basis of Award must be the same prices as quoted in Section 5 - Pricing. In the event of a conflict between the prices quoted in Section 5, "Pricing", of the bid and those used in the Basis of Award, the prices quoted in the Pricing Section will prevail and will be used for calculations.

3.2.4 **PERFORMANCE SECURITY:**

Bidder's attention is directed to paragraph 9 of "Terms and Conditions of Bidding and Contract," for the required Performance Security.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 18 29
		FIRM NAME (Must be filled in)	

Please note however, that all awards as a result of this bid will have a minimum contract amount of \$25,000.01. All awards at the \$25,000.01 amount will be subject to a \$50.00 Master Performance Security Fee.

Performance security shall be required for any subsequent renewal periods.

3.2.5 **City of Philadelphia-Business,Corporate and Slavery Era Insurance Disclosure**

In accordance with Section 17-104 of The Philadelphia Code, the Bidder, after execution of this Contract, will complete an affidavit certifying and representing that the Bidder (including any parent company, subsidiary, exclusive distributor or company affiliated with Bidder) has searched any and all records of the Bidder or any predecessor business entity regarding records of investments or profits from slavery or slaveholder insurance policies during the slavery era. The names of any slaves or slaveholders described in those records must be disclosed in the affidavit.

The Bidder expressly understands and agrees that any false certification or representation in connection with this Paragraph and/or any failure to comply with the provisions of this Paragraph shall constitute a substantial breach of this Contract entitling the City to all rights and remedies provided in this Contract or otherwise available in law (including, but not limited to, Section 17-104 of the Philadelphia Code) or equity and the contract will be deemed voidable. In addition, it is understood that false certification or representation is subject to prosecution under Title 18 Pa.C.S.A. Section 4904.

3.2.6 **INSURANCE:**

Insurance is a requirement for this bid in accordance with Paragraph 14 of the "Terms and Conditions of Bidding and Contract". No contract will be executed nor purchase order issued unless and until all required insurance certificates, in the required amount, are received. **All insurance MUST meet the following requirements:**

- Insured must be in the same name and address as the Bidder
- The insurance carrier must be rated "A" or better by AM Best
- The certificate holder must be the City of Philadelphia, and specifically named as an additional insured on the certificate in the "Description of Operations section".

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 19 29
		FIRM NAME (Must be filled in)	

- Certificate must be signed by an authorized representative of the insurance company/carrier

All certificates are to be sent to the Office of Risk Management, One Parkway, 1515 Arch Street, 14th Floor, Philadelphia, PA 19102, Attn. Debbie Lawton or FAX to (215) 683-1705.

3.2.7

Upon request of the buyer, apparent low bidder must submit the manufacturers' list price book in Adobe Acrobat PDF file or CD ROM to the buyer and to the addresses listed below. Vendor must indicate the company name and bid number on the price list. List must be submitted within seven (7) calendar days from the issuance date of the request by the buyer. Failure to submit the list within that time frame will render bidder ineligible for award.

For all invoices submitted, vendor must agree that pricing can be verified in the price list(s) submitted. If, during the term of the contract, a using agency orders an item(s) that cannot be found on the manufacturer's price list, vendor must, at the time of the order placement:

- **notify the using agency that the item cannot be found on the price list; and**
- **provide to the using agency and the Procurement Department written proof from the manufacturer of the list price of the item(s).**

Vendor must submit copies of all amendments, updates, etc. to the submitted price list(s) to the following:

- **If sending amendment, updates, etc in Adobe Acrobat PDF file, email to: PRICEDESK@PHILA.GOV**
- **If sending a CD ROM, mail to: Procurement Department, Price Desk, Room 150 Municipal Services Building, 1401 J.F.Kennedy Blvd., Philadelphia, PA 19102, ATTN: Price Desk Clerk**

All amendments, updates, etc. must reference the appropriate bid number and contract number.

Additional Addresses for Manufacturer's List Prices:

(to be in the either Adobe Acrobat PDF file or CD ROM)

Office of the Director of Finance
Bureau of Accounts

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 20 29
		FIRM NAME (Must be filled in)	

Municipal Services Building, 13th floor
Phila., PA 19102
Attn: Manager, Financial Verification & Accounting Section

City Controller
Municipal Services Building, 13th floor
Phila., PA 19102
Attn: Examination Supervisor

Procurement Department, Price Desk
Municipal Services Building, Room 150
Phila., PA 19102
Attn: Price Desk Clerk
email: PRICEDESK@PHILA.GOV

To any Using Agency from whom vendor receives a purchase order.

SECTION 4: CONTRACT MANAGEMENT

4.1 CITY OF PHILADELPHIA RESPONSIBILITY

4.1.1 Order Against Contracts

- (i) Subsequent to contract conformance of a Requirements bid, purchase orders will be issued at such time that the product is needed. Such purchase orders will show if delivery is to be made upon receipt of order, or only after notification by the using department.

4.1.2 Invoices shall be submitted after delivery and acceptance of the product by the City. The City attempts to process invoices in a timely manner. Delays can occur because of incomplete or inaccurate invoicing information.

Please make sure that invoices contain the information as specified in Section 4.2.10, this is necessary to process payments to the Contractor as quickly as possible. Invoices which are not in accordance with the instructions in section 4.2.10 will be rejected for correction.

4.1.3 The using agencies and departments are responsible for monitoring the products delivered as described in the contract. If any problems arise, a letter

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 21 29
		FIRM NAME (Must be filled in)	

should be sent to the vendor requesting resolution by a specified date. A copy should be sent to the buyer. If vendor does not resolve the breach of contract by the requested date the matter should be turned over to the buyer.

4.1.4 ADD-ONS

The City reserves the right to add, delete and/or acquire other product that the vendor can supply that are similar to, but not specifically called for in this bid. The procedure for such acquisitions shall be as follows:

Procurement or the using department will obtain from the Vendor a letter (on his/her letterhead) verifying the items to be added. The letter shall include the complete description of the item, the location (if applicable), the bid number, bid scheduled number, the price to the City and the applicable contract period; and upon receipt and approval by the Procurement Department shall automatically become part of the contract.

4.2 VENDOR RESPONSIBILITY

4.2.1 Contractor may deliver only products as authorized in the contract and only after receipt of a purchase order or other authorized document from the Procurement Department. All orders must be in writing. Contractor shall not accept verbal delivery requests until after receipt of purchase order or other authorizing document from Procurement.

4.2.2 Contractor may deliver only products at the prices quoted in the contract and that are reflected on a purchase order or a change to a purchase order (a change to a purchase order is issued whenever the items, unit price, total amount, or terms and conditions change from the original purchase order).

4.2.3 Contractors may deliver products up to the dollar limit of the purchase order and for the period shown on the purchase order. Contractors are requested to carefully monitor obligations against purchase orders and inform the departments of anticipated funding shortfalls.

4.2.4 DELIVERY:

Unless otherwise specified in Section 2, noted by bidder in Section 5, and/or approved by the Using Agency, delivery of product and/or service will be made within 30 days from date requested by Using Agency. **VENDOR NOTE:** In Section 5, specify delivery if other than 30 days.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 22 29
		FIRM NAME (Must be filled in)	

4.2.4.1 Liquidated Damages

Liquidated Damages in the amount of 5% of the unit price may be applied to each item which exceeds the delivery schedule/requirement.

4.2.5 In the event that the contractor receives an order for products, services or equipment not specifically priced and incorporated into the contract, they must:

- (i) bring this to the immediate attention of the Procurement Dept., and
- (ii) notify the ordering agency in writing and refuse to deliver.

4.2.6 Should products be delivered that are not specifically incorporated and priced into the contract, and/or be delivered without purchase order, the City shall have no obligation for payment.

4.2.7 For delivery of products, contractors shall honor and be paid for orders placed until the close of business of the date of purchase order expiration. Delivery of product may occur following purchase order expiration, so long as the order was placed prior to the purchase order expiration date.

4.2.8 Approval of Work

All completed work shall be approved by the ordering department prior to approval for payment. Work must be completed in a first class workmanlike manner to the absolute satisfaction of the City. The cost of any faulty or inadequate workmanship or parts will not be paid for by the department and must be assumed by the Contractor.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 23 29
		FIRM NAME (Must be filled in)	

4.2.9 For all invoices submitted, vendor must agree that all pricing can be verified in the price lists submitted after award and on file in Finance, the Controller's Office and Procurement (see Section III above).

Vendor must submit four (4) copies of all amendments, updates, etc., to the submitted price lists to the addresses shown in Section III above.

4.2.10 Invoices/Receipts

4.2.10.1 Successful bidder(s) agrees not to invoice more than once per month per purchase order.

4.2.10.2 Invoices should be sent in triplicate to each ordering department: One (1) original and two (2) carbon copies of fully itemized invoices (no photostat copies). Failure to submit invoices in the form noted below will cause a delay in payment.

- (a) After the delivery or services have been completed the Contractor must submit three (3) copies of the invoice for payment to the receiving department listed on the purchase order.
- (b) The invoice must correctly reference the purchase order number, the vendor name, address and Federal Employer Identification number.
- (c) Checks will only be made payable to the company name as shown on the purchase order; the invoice must reflect this same company name as the "pay to".
- (d) The invoice must show the quantity and type of item or service and the price.
- (e) The unit of purchase on the invoice must agree with the unit cited on the purchase order. Reference to the specific line item is helpful.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 24 29
		FIRM NAME (Must be filled in)	

4.2.11 PRICE INCREASE OR DECREASE

Contractor shall provide at the prices set forth in Section 5 for the initial term of the contract plus the first one (1) year renewal or two (2) years, whichever is greater. Thereafter, service may be renewed under the terms and conditions of this agreement at the sole option of the City on an annual basis for up to one (1) year period(s). Contractor may increase prices for the one (1) renewal periods provided that; notice of price increases must be received, in writing, by the City at least sixty (60) days prior to the expiration of each contract period and price increase letter shall be sent to the Buyer in Room 120 Municipal Services Building, 1401 JFK Blvd., Philadelphia, PA 19102, referencing bid number, contract number, period and showing item(s) description and applicable pricing.

In no event shall the increased prices exceed contractor's published charges for non-educational state and local governments on the effective date of the adjustment, under similar terms and conditions.

Failure to notify the City within this sixty (60) day time frame shall result in the following:

the effective date of the price increase shall be sixty (60) days from the receipt of the price increase letter by the City;

or

if the letter is not received before the last day of the contract period, the prices for the renewal period shall be the same as the prices for the previous contract period.

4.2.12 Failure to notify the City within the time frame specified in 4.2.11 will result in a commensurate delay in implementing the price change. Example: If prices may change effective July 1, but the notice of change is not received by Procurement until June 1, then the price increase effective date will be delayed until September 1.

4.3 **VENDOR ACCEPTANCES - IN SUBMITTING AN EXECUTED BID, THE BIDDER AGREES TO THE CONTRACT MANAGEMENT PROCEDURES IN THIS SECTION.**

SECTION 5: PRICING

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 26 29
		FIRM NAME (Must be filled in)	

	<u>QTY.</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
30835 010 011				
5.1.8 Shirt, Women's Long Sleeve	40	EA	\$ _____	\$ _____
30835 010 153				
5.1.9 Shirt, Women's, Short Sleeve	40	EA	\$ _____	\$ _____
30835 010 066				
5.1.10 Shoes, Men's Walking, Oxford	10	PR	\$ _____	\$ _____
30835 010 064				
5.1.11 Shoes, Women's Walking, Oxford	10	PR	\$ _____	\$ _____
30835 010 062				
5.1.12 Shoes, Men's Walking, Athletic	10	PR	\$ _____	\$ _____
30835 010 065				
5.1.13 Shoes, Women's Walking, Athletic	10	PR	\$ _____	\$ _____
30835 010 105				
5.1.14 Boots, Winter, Men's	15	PR	\$ _____	\$ _____
30835 010 106				
5.1.15 Boots, Winter, Women's	15	PR	\$ _____	\$ _____

	<u>QTY.</u>	<u>UNIT</u>	UNIT	TOTAL
--	-------------	-------------	------	-------

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 27 29
		FIRM NAME (Must be filled in)	

				<u>PRICE</u>	<u>AMOUN</u>
5.1.16	30835 010 082 Necktie	40	EA	\$_____	\$_____
5.1.17	30835 010 090 Rainwear	15	EA	\$_____	\$_____
5.1.18	30835 010 155 Boots, Men's Rubber, Slush	15	PR	\$_____	\$_____
5.1.19	30835 010 154 Boots, Women's Rubber, Slush	15	PR	\$_____	\$_____
5.1.20	30835 010 110 Holder, Forms	10	EA	\$_____	\$_____
5.1.21	30835 010 130 Coat, Winter	20	EA	\$_____	\$_____
5.1.22	30835 010 122 Briefcase, Soft	15	EA	\$_____	\$_____
5.1.23	30835 010 111 Name Plate	15	EA	\$_____	\$_____
5.1.24	30835 010 041 Gloves, Winter	25	PR	\$_____	\$_____
5.1.25	30835 010 072 Hat, 8 Point	15	EA	\$_____	\$_____
5.1.26	30835 010 073 Hat, Baseball Style	15	EA	\$_____	\$_____
5.1.27	30835 010 112 Badge, Breast	15	EA	\$_____	\$_____
		<u>QTY.</u>	<u>UNIT</u>	<u>UNIT</u>	<u>TOTAL</u>

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 28 29
		FIRM NAME (Must be filled in)	

				<u>PRICE</u>	<u>AMOUNT</u>
	30835 010 070				
5.1.28	Hat, Trooper	15	EA	\$ _____	\$ _____
	30835 010 050				
5.1.29	Belt, Garrison	15	EA	\$ _____	\$ _____
	30835 010 021				
5.1.30	Sweater, Cardigan, Zipper	40	EA	\$ _____	\$ _____
	30835 010 071				
5.1.31	Badge, Hat	15	EA	\$ _____	\$ _____
	30835 010 157				
5.1.32	Shirt, Short Sleeve, Summer Bike	32	EA	\$ _____	\$ _____
	30835 010 141				
5.1.33	Shirt, Golf, Long Sleeve, Black	32	EA	\$ _____	\$ _____
	30835 010 142				
5.1.34	Jacket, Lined	12	EA	\$ _____	\$ _____
	30835 010 143				
5.1.35	Pants, Lined, Bicycle	15	EA	\$ _____	\$ _____
	30835 010 144				
5.1.36	Pants, Unlined, Bicycle	15	EA	\$ _____	\$ _____
	30835 010 145				
5.1.37	Shorts, Unlined, Bicycle	15	EA	\$ _____	\$ _____
	30835 010 146				
5.1.38	Shorts, Lined, Bicycle	15	EA	\$ _____	\$ _____
		<u>QTY.</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER T7D01730	PAGE OF 29 29
		FIRM NAME (Must be filled in)	

	30835 010 147					
5.1.39	Undershirt, Thermoclimate	12	EA	\$_____	\$_____	
	430835 010 148					
5.1.40	Underpants, Thermoclimate	12	EA	\$_____	\$_____	
	30835 010 107					
5.1.41	Boots, Male, Black Style # 5200	10	PR	\$_____	\$_____	
	30835 010 108					
5.1.42	Boots, Female, Black Style # 5201	6	PR	\$_____	\$_____	
	30835 010 156					
5.1.43	Shirt, Summer Bike	30	EA	\$_____	\$_____	

Extended Total Bid Amount \$ _____
(Unit Price X Quantity for all
items bid)

BIDDER SPECIFY IF DELIVERY IS OTHER THAN 30 DAYS: _____

SPECIFICATIONS FOR

SWEEP OFFICERS

UNIFORMS

(PARAGRAPHS 2.1.1 - 2.1.42)

SENTRY DELUXE SPECIFICATION
30835 010 010 (para. 2.1.1)
Men's Long Sleeve Shirt
PLAIN FRONT
Horace Small 919ST STYLE # for reference only

FABRIC

Solid: A VISA fabric from Milliken and Company, (for reference only) Style #7430, 100% Dacron Polyester, Texturized Woven. Weight 7.25 oz. per yard. Single warp, 2 ply filling.

Heather: 100% Dacron Polyester, Texturized Woven. Weight 8-8.5 oz. per yard. 2 ply warp and filling.

CREASING

Pockets, pocket flaps, collar band and shoulder straps to be die creased to give uniform shape and size. To have two sewn in permanent military creases in front and three in back.

FRONT

To have a self fabric center pleat 1-1/2" wide extending from collar band to bottom of shirt. It shall have 2 rows of stitching 7/8" apart. The center pleat to be lined with 100% Polyester, 250 Denier. A self-lined button stand 7/8" wide shall be placed on the right side and extend from collar band to bottom of shirt. There shall be six front and one collar button.

COLLAR

To be die cut. The back of the stand is to measure 1-1/2". The points are to be 2-7/8" in length and top stitched 1/4" from edge. The interlinings are to be 100% Polyester, 250 Denier. Collar band to be lined with crease 'n' tack interlining. Permanent collar stays of proper length are to be sewn inside collar so that no stitches are made through the bottom leaf. The stand shall fasten with one button.

YOKE

Two piece yoke of self goods to measure approximately 2-3/4" at bottom center of band 2-1/2 at outside edge of yoke. 1/16" topstitch.

SLEEVES

Each sleeve shall have 2 plackets 1-1-1/4" wide both top and bottom, with one button placed on the placket approximately 2-1/2" above the top of the cuff. Sleeve setting and closing shall be done with an overedge and safety stitch. Cuffs to close with 2 buttons and buttonholes, be 2-7/8" wide and have 1/4" topstitching on the edge. They shall be lined with woven, unbleached 100% Cotton interlining.

POCKETS

Two breast pockets finishing 5-3/8" wide and 5-3/4" long to have mitered corners. Both pockets shall have a 1-1/2" box pleat stitched top and bottom to prevent spreading. Left pocket to have a sewn through pencil opening 1-3/8" wide. Velcro 3/8" wide and 1" long to be placed on each pocket to secure Velcro placed on each flap.

30835 010 010
(para 2.1.1 cont'd)

FLAPS

To be die cut, creased and scalloped, finishing 5-1/2" in width, 2-3/4" in length at the center and 2-1/2" at each side. Flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button. The left flap to have a pencil opening 1-3/8" wide and 1" long to be placed on edges of each flap to secure Velcro placed on pockets. Flaps to be lined with crease 'n' tack interlining.

BADGE TAB

Inside sling type of self-goods approximately 1" wide to extend from joining seam to pocket of left front. To have two small, uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1" above the flap.

SHOULDER STRAPS

To be sewn into sleevehead seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed. Straps to be set approximately 1" from the collar seam. They shall be box stitched to shoulders with a row of cross stitching 2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Shoulder straps are to be die cut, creased and lined with crease 'n' tack.

SHIRT LABELING

Each garment will be identified by permanent size, lot number, cut number, fiber content, WPL and care instructions labeling.

BUTTONS

To be a melamine button dyed to match the fabric color. 20 ligne.

PACKING

Shirts to be polybagged individually.

EMBLEM

Sewn on left sleeve

NAME PATCH

Name patch, self goods, to be sewn above right pocket.

WARRANTY

One year against workmanship or fabric defects.

NEW DIMENSION SPECIFICATIONS
30835 010 012 (para 2.1.2)
Men's Short Sleeve Shirt
Horace Small 253ST STYLE # for reference only

FABRIC

Horace Small "3D" stretch poplin with micro comfort finish (for reference only). 4-1/2 oz. sq. yd. 62% Dacron Polyester/38% Combed Cotton with 9-11% filling stretch to enhance comfort and mobility. Protect by licensed Scotchgard meeting 3M test standards.

CREASING

Pockets, pocket flaps and shoulder straps to be die creased to give uniform shape and size. The two military creases in front and three in back of each shirt must incorporate a permanent modified silicone crease produced by the "Lintrak System".

FRONT

Left front to have a self fabric center pleat 1-1/2" wide with an approximate 3" turnback extending from collar to bottom of shirt. It shall have two rows of stitching 7/8" apart. The center pleat shall be lined with 100% Polyester. Right front to have approximate 3" turnback extending from collar to bottom of shirt. The right front shall have 7 buttons. *Navy to have Metal Button Feature.

COLLAR

To be die cut. Convertible collar is to measure approximately 2-7/8" long at points and to be topstitched 1/4" from edge. The interlinings are to be 100% Polyester, 250 Denier. Permanent collar stays of proper length are to be sewn inside collar so that no stitches are made through the bottom leaf.

YOKE

Two ply yoke of self good in filling direction to enhance stretch. Yoke shall measure approximately 2-3/4" at bottom center of collar and 2-1/2" at outside edge of yoke. 1/16" topstitch.

SLEEVES

Sleeves are to be one piece, have a 7/8" hem and finish 9-1/2" to 9-3/4" long from the shoulder seam. Sleeve setting and closing shall be done with an overedge and safety stitch. The sleeve is to be bartacked at the hem.

POCKETS

Two breast pockets finishing 5-3/8" wide and 5-3/4" long to have mitered corners. Both pockets shall have a 1/2" box pleat stitched top and bottom to prevent spreading. Left pocket to have sewn through pencil opening 1-3/8" wide. Velcro 3/8" wide and 1" long to be placed on each pocket to secure Velcro placed on each flap.

FLAPS

To be die cut, creased and scalloped, finishing 5-1/2" width, 2-3/4" in length at the center and 2-1/2" at each side. Flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button. The left flap to have a pencil opening 1-3/8" in width. Velcro 3/8" wide and 1" long to be placed on edges of each flap to secure Velcro placed on pockets. Flaps to be lined with crease "n" tack interlining.

30835 010 012
(para. 2.1.2 cont'd)

BADGE TAB

Inside sling type of self-goods approximately 1" wide to extend from joining seam to pocket of left front. To have two small, uncut buttonholes 1-14" apart with the lower buttonhole approximately 1" above the flap.

SHOULDER STRAPS

To be sewn into sleevehead seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed. Straps to be set approximately 1" from the collar seam. They shall be box stitched to shoulders with a row of cross stitching 2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Shoulder straps are to be die cut, creased and lined with crease "n" tuck.

SHIRT LABELING

Each garment will be identified by permanent size, lot number, cut number, fiber content, WPL and care instructions labeling.

BUTTONS

To be a melamine button dyed to match the fabric color. 20 ligne.

NAME PATCH

Name patch, self goods, to be sewn above right pocket.

PACKING

Shirts to be polybagged individually.

WARRANTY

Each shirt shall be warranted against workmanship or fabric defects for one full year.

EMBLEM

Shall be sewn on left sleeve.

253ST - Silver Tan

30835 010 034 (para 2.1.3)
Male Winter Trousers
Fechheimer Brothers Company #32265 For reference only

FABRIC

100% Dacron Polyester 12-12 1/2 oz./Linear yard (60" width) Elastique weave tensile strength: 240 lbs. Warp 212 lbs. filling fabric shall incorporate a washable and dry cleanable soil release finish color: Forest Green.

DESIGN

Trouser shall be manufactured from a men's uniform trouser pattern. The trouser styling shall incorporate a plain front, two (2) side pockets, two (2) hip pockets, and a watch pocket. Trouser to be straight leg style.

POCKETING

The pocketing shall be 70% Polyester/30% cotton, 2.9 oz. per square yard (60" width) with a minimum 78 x 64 count. Pocketing must have a durable press finish and the color of the pocketing must be black.

POCKETING DESIGN

The two side pockets will have a minimum opening of 6 1/4" and a minimum depth of 5 3/4" measured from the bottom of the opening. Side pockets to have straight bartacks (use of triangle bartacks will be cause for rejection) at the top and bottom of pocket openings. Pockets shall be constructed using the stitch, turn, and topstitch method. Pocket facings shall be made of the basic fabric and shall measure a minimum of 1 3/4" in width.

The two hip pockets shall have a minimum opening of 5 1/2" and a minimum depth of 5 3/4" measured from the bottom of the pocket opening. Hip pockets shall be constructed using the double welt method on a REECE PW Machine and the welts shall be finished in such a manner that there is no topstitching (topstitched hip pockets shall be cause for rejection). The corners of the hip pocket openings shall have firm straight bartacks for reinforcing strength (triangle bartacks are unacceptable.) The left hip pocket shall have a centered tab made of basic cloth inserted into the top welt with bartacks at the top and bottom of the tab to form an opening for a button. A button shall be located below the bottom welt corresponding in location with the tab.

The watch pocket shall be located on the right front at the waistband. This pocket shall have a minimum opening and depth of 2 3/4". The front of the pocket shall be made of pocketing fabric and the back of the pocket shall be made of basic fabric and the two pieces are securely stitched together. Each corner of the pocket opening shall have firm straight bartacks.

30835 010 034

(para. 2.1.3 cont'd)

WAISTBAND

The waistband shall be constructed using the "closed method" and shall measure 2" wide when finished. The waistband curtain is to be made of the same fabric and color as the pocketing material and must be attached to the trouser with a zig-zag stitch. The waistband must contain BAN-ROL to prevent roll over and have three strand snugtex to keep shirts tucked in. The waistband closure shall be accomplished with a crushproof hook and eye. The hook and eye shall be reinforced with stays made of a non-woven fabric that are anchored by the topstitching for the fly facing and curtain. This topstitching must be to the top of the waistband. The waistband shall be set on and closed using a lockstitch (use of a chainstitch is unacceptable) to stitch in the band seam through the outer fabric and the waistband curtain. The waistband must be topstitched 1/16" below the waistband seam for added strength.

STRIPE

There shall be a 1" Black Nylon stripe sewn down side of legs from waistband down.

FLY

Trouser shall have a metal memory lock zipper. There shall be a French Fly tab closure on the inside of the right fly. The tab shall be double ply made of the basic cloth (tabs made of pocketing material or a "grown on" French Fly will be cause for rejection). The right fly shall be lined with the same fabric as the waistband curtain and pocketing. The fly lining shall be sewn to the left fly below the zipper in a neat and durable manner. A button shall be located on the left fly corresponding with the French Fly tab to provide a clean and comfortable closure. There shall be a firm straight bartack at the bottom of the fly going through the zipper tape.

BELT LOOPS

There shall be a minimum of 7 belt loops, 6 of which are to be Keystone style. Keystone loops shall measure 1 3/4" in width at the top and 1 1/4" at the bottom. The center back loop shall be a 3/4" wide straight loop. The Keystone loops shall be sewn into the bottom of the waistband and the top of the loops shall be caught into the waistband curtain seam with a Rocap machine. The bottom of the center back loop shall be tacked to the trouser and the top of the loop tacked to the outside of the waistband.

STITCHING, PRESSING & FINISHING

Trouser must be stitched with matching thread and all stitching to show must be 10-11 stitches per inch. Trouser must be neatly pressed on Hothead Presses and properly shaped. Outseams and inseams must be pressed open. Trouser must be cleaned and finished to eliminate loose threads.

30835 010 034
(para. 2.1.3 cont'd)

LABELS

Trouser must have a care label permanently affixed that also indicates the size. A paper ticket showing size, fiber content, cut number, and WPL number must be on the outside of the waistband. California Department of Corrections label to be sewn on pocketing. Garment must be made in the United States of America and bear a union label.

STOCK SIZES

Trouser must be available in the following stock sizes:

REGULAR RISE:	28-50 (EVEN ONLY OVER 38)
SHORT RISE:	28-40 (EVEN ONLY)

STATE AND LOCAL DNR PROGRAM SPECIFICATIONS
30835 010 150 (para 2.1.4)
Men's Trouser New Cotton Summer Pants
Horace Small 9743 STYLE # For reference only

FABRIC

Graniteville, Chetopa Twill, (for reference only) color DNR Green, "Walking Tall" 65% Fortrel Polyester/35% Combed Cotton. 8 oz. per sq. yard, 3 x 1 right hand twill. Post cured finish. Vat dyed.

DESIGN

Traditional quarter top pocket style, watch pocket, with two hip pockets, waistband and hook and eye closure.

WAISTBAND

The waistband shall be 2 inches wide and shall be closed with a crush proof hook and eye, the eye being bartacked for stability. This finished waistband curtain, 2-1/2 inches wide, shall be attached with a rocap machine. Raw edges of the waistband are not to show under the waistband curtain. Trousers shall have Ban-Rol waistband stabilizer sewn into the waistband on the front of the trousers from side seam to side seam. Trousers are to be made with a continuous closed waistband using the closed corner method. The Browne method will not be acceptable. The waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain.

LINING FABRIC

The lining used for pockets, waistband lining, and fly lining shall be 75% polyester/25% cotton with a minimum thread count of 86 x 56. Color shall be black. The weight is 3.0 yds/lb.

ZIPPER

The trousers shall be closed with a YKK#45 brass zipper which has a brass bottom stop at the base of the zipper chain and a brass ratcheting semi-auto-lock slider. A straight bartack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the trouser.

WATCH POCKET

In waistband seam type, 3 inch opening, 3 inch deep bartacked at each end of the opening. Backside of pocket shall be self material and front side shall be lining material.

FRONT POCKETS

The front pockets shall be quarter top type having a minimum opening of 6 inches and shall be 6 inches deep from bottom of opening. Facing shall be a minimum of 1- 3/4 inches. The front pockets shall be stitched, turned and restitched. Ends of pocket opening shall be bartacked.

30835 010 150
(para. 2.1.4 cont'd)

HIP POCKETS

Reece double welt slash style, 5-1/2 inches at opening, 6 inches deep. Ends of opening shall be bartacked. Facing shall be a minimum of 1-1/2 inch deep of self material on the body side. Pockets to be constructed of lining fabric and shall continue into waistband seam to prevent sagging. Left pocket to have tab and button closure. Pockets shall be folded and top stitched.

BELT LOOPS - DARTS

Seven belt loops to be caught in upper and lower waistband seams except back center loop which shall be bartacked. Belt loops to be 3/4 inches wide and must accommodate a 2 inch belt. One dart shall extend from each hip pocket to the waistband seam.

FLY AND CROTCH

Left fly to extend minimum of 3/8 inch beyond slide fastener tape to keep it concealed. Fly shall be bartacked at bottom of fly curve. Right fly lining to extend down to junction of side and seat seams. Right and left flies and zipper tape shall bartacked together inside at bottom left corner.

SEAMS AND STITCHING

Waistband, fly, facing and slide fastener stitching shall be lockstitch (301). Seat seam to be stitched with two rows of tandem needle chains (401) stitching. Inseams and outseams shall be chain stitched (401) and seams pressed open. Bottom hem shall be turned inside 1-3/8 inches and blind stitched. Minimum stitches per inch shall be 8 except blind stitching which shall be a minimum of 5. All exposed inside seams are to be serged.

THREAD

The thread for all sewing operations shall be Polyester core, dyed to match shade of self material.

FIT

Trousers shall be full waisted and moderately trim fitting in seat, thigh and knee.

FINISHING AND PRESSING

All trousers are to be made in a workmanship manner to show no raw edges or defective stitching or materials in any part of the garment. ALI trousers are to be inspected during manufacturing, and at final trimming and packing.

SIZE TAG

The trouser shall have a sewn in label giving care instructions and an outside waistband label which will be marked with lot number, size, fiber content and WPL number. The permanent size label shall be sewn inside on the hip pocket.

WARRANTY

One year against workmanship or fabric defects.

30835 010 150

(para. 2.1.4 cont'd)

SPECIAL INSTRUCTIONS

The front and rear crease in the trouser legs must incorporate a permanent and modified silicone crease produced by the "Lintrak System". There shall be a 1" black cloth stripe to the waistband.

1753 -- - Forest Green

30835 010 035 (para 2.1.5)

Female Winter Trousers

Fechheimer Brothers Company #35265 For reference only

FABRIC

100% Dacron Polyester 12-12 1/2 oz./Linear yard (60" width) Elastique weave tensile strength: 240 lbs. Warp 212 lbs. filling fabric shall incorporate a washable and dry cleanable soil release finish color: Forest Green.

DESIGN

Slack shall be manufactured from a women's uniform trouser pattern with a plain front and one dart on each rear panel above the hip pockets. Slack shall be straight leg design. The slack shall incorporate two (2) side pockets, two (2) hip pockets.

POCKETING

The pocketing shall be 70% Polyester/30% cotton, 2.9 oz. per square yard (60" width) with a minimum 78 x 64 count. Pocketing must have a durable press finish and the color of the pocketing must be black.

POCKETING DESIGN

The two front pockets will be straight side style with an opening of 5 3/4" and a depth of 5 1/4" measured from the bottom of the opening. Front pockets to have straight bartacks (use of triangle bartacks will be cause for rejection) at the top and bottom of pocket openings. Pockets shall be constructed using the stitch, turn, and topstitch method. Pocket facings shall be made of the basic fabric and shall measure a minimum of 2" in width.

The two hip pockets shall have a 5" wide opening and a 6" depth measured from the bottom of the pocket opening. Hip pockets shall be constructed using the double welt method on a REECE PW Machine and the welts shall be finished in such a manner that there is no topstitching (topstitched hip pockets shall be cause for rejection). The corners of the hip pocket openings shall have firm straight bartacks for reinforcing strength (triangle bartacks are unacceptable.) The left hip pocket shall have a centered tab made of basic cloth inserted into the top welt with bartacks at the top and bottom of the tab to form an opening for a button. A button shall be located below the bottom welt corresponding in location with the tab.

WAISTBAND

The waistband shall be constructed using the "closed method" and shall measure 2" wide when finished. The waistband curtain is to be made of the same fabric and color as the pocketing material and must be attached to the trouser with a zig-zag stitch. The waistband must contain BAN-ROL to prevent roll over and have three strand snugtex to keep shirts tucked in. The waistband closure shall be accomplished with a crushproof hook and eye. The hook and eye shall be reinforced with stays made of a non-woven fabric that are anchored by the topstitching for the fly facing and curtain. This topstitching must be to the top of the waistband. The waistband shall be set on and closed using a lockstitch (use of a chainstitch is unacceptable) to stitch in the band seam through the outer fabric and the waistband curtain. The waistband must be topstitched 1/16" below the waistband seam for added strength.

30835 010 035
(para. 2.1.5 cont'd)

STRIPE

There shall be a 1" Black Nylon stripe sewn down side of legs from waistband down.

FLY

Trouser shall have a metal memory lock zipper. There shall be a French Fly tab closure on the inside of the right fly. The tab shall be double ply made of the basic cloth (tabs made of pocketing material or a "grown on" French Fly will be cause for rejection). The right fly shall be lined with the same fabric as the waistband curtain and pocketing. The fly lining shall be sewn to the left fly below the zipper in a neat and durable manner. A button shall be located on the left fly corresponding with the French Fly tab to provide a clean and comfortable closure. There shall be a firm straight bartack at the bottom of the fly going through the zipper tape.

BELT LOOPS

There shall be a minimum of five belt loops, of which are to be Keystone style. Keystone loops shall measure 1 3/4" in width at the top and 1 1/4" at the bottom. The center back loop shall be a 3/4" wide straight loop. The Keystone loops shall be sewn into the bottom of the waistband and the top of the loops shall be caught into the waistband curtain seam with a Rocap machine. The bottom of the center back loop shall be tacked to the trouser and the top of the loop tacked to the outside of the waistband.

SEAT

Seat outlet to measure a minimum of 2 3/4" to allow for alterations. Seat must be sewn with a Tandem Needle Machine.

PRESSING & FINISHING

Trouser must be neatly pressed on hothead presses and properly shaped. Outseams and insams must be pressed open. Trouser must be cleaned and finished in such a manner that there are not loose threads.

LABELS

Slacks must have a care label permanently affixed that also indicates the size. A paper ticket showing the size, fabric content, cut number, and WPL number must be on the outside of the waistband. Each size ticket must state both the size designation and the actual waist measurement and hip measurement. California Department of Corrections certification label to be sewn in waistband. Garment must be made in the United States of America and bear a union label.

STATE AND LOCAL DNR PROGRAM SPECIFICATIONS
30835 010 033 (para 2.1.6)
Women's Trousers
Cotton Pants Summer
Horace Small 9843 STYLE # for reference only

FABRIC

Graniteville, Chetopa IV, (for reference only) color DNR Green "Walking Tall" 65% Fortrel Polyester/35% Combed Cotton. 8 oz. per square yard, 3 x 1 right hand twill. Post Cured finish. Vat dyed. Scotchgard Soil Release.

DESIGN

Traditional quarter top pocket style, watch pocket, with two hip pockets, waistband and hook and eye closure. Ladies pattern must be used.

WAISTBAND

The waistband shall be 2 inches wide and shall be closed with a crush proof hook and eye, the eye being bartacked for stability. This finished waistband curtain, 2 inches wide, shall be attached with a rocap machine. Raw edges of the waistband are not to show under the waistband curtain. Trousers shall have Ban-Rol waistband stabilizer sewn into the waistband on the front of the trousers from side seam to side seam. Trousers are to be made with a continuous closed waistband using the closed corner method. The Browne method will not be acceptable. The waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain.

LINING FABRIC

The lining used for pockets, waistband lining, and fly lining shall be 75% polyester/25% cotton with a minimum thread count of 68 x 54. Color shall be black. The weight is 3.0 yds/lb.

ZIPPER

The trousers shall be closed with a YKK #45 brass zipper which has a brass bottom stop at the base of the zipper chain and a brass ratcheting semi-auto-lock slider. A straight bartack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and right fly lining. The right and left fly shall be joined by additional bartack located below the bottom zipper stop on the inside of the trouser.

WATCH POCKET

In waistband seam type, 2-1/2 inch opening, 3 inch deep bartacked at each end of the opening. Backside of pocket shall be self material and front side shall be lining material.

FRONT POCKETS

The front pockets shall be quarter top type having a minimum opening of 5-1/2 inches and shall be 6 inches deep from bottom of opening. Facing shall be a minimum of 1-1/4 inches. The front pockets shall be stitched, turned and restitched. Ends of pocket opening shall be bartacked.

(30835 010 033
(para 2.1.6 cont'd)

HIP POCKETS

Reece double welt slash style, 5 inches at opening, 5 inches deep. Ends of opening shall be bartacked. Facing shall be a minimum of 1-1/2 inch deep of self material on the body side. Pockets to be constructed of lining fabric and shall continue into waistband seam to prevent sagging. Left pocket to have tab and button closure. Pockets shall be folded and toped stitched.

BELT LOOPS - DARTS

Seven belt loops to be caught in upper and lower waistband seams except back center loop which shall be bartacked. Belt loops to be 3/4 inches wide and must accommodate a 2 inch belt. One dart shall extend from each hip pocket to the waistband seam.

FLY AND CROTCH

Left fly to extend minimum of 3/8 inch beyond slide fastener tape to keep it concealed. Fly shall be bartacked at bottom of fly curve. Right fly lining to extend down to junction of side and seam seams. Right and left flies and zipper tape shall be bartacked together inside at bottom left corner.

SEAMS AND STITCHING

Waistband, fly, facing and slide fastener stitching shall be lockstitch (301). Seat seam to be stitched with two rows of tandem needle chains (401) stitching. Inseams and outseams shall be chain stitched (401) and seams pressed open. Bottom hem shall be turned inside 1-3/8 inches and blind stitched. Minimum stitches per inch shall be 8 except blind stitching which shall be a minimum of 5. All exposed inside seams are to be serged.

THREAD

The thread for all sewing operations shall be Polyester core, or 100% spun polyester, dyed to match shade of self material, conforming to ticket number 50-2 or 3 ply and 70-2 or 3 ply of MIL-T-43548. All lockstitch (301) shall use 50 ply, for the looper, (401) shall use 50 ply for the needle and 70 or 50 ply for the looper, overedging (503 and 504) shall use 70 ply, and safety stitching (515 and 516) shall use 50 ply for the needle thread and 70 ply for other threads.

FIT

Trousers shall be full waisted and moderately trim fitting in seat, thigh and knee.

FINISHING AND PRESSING

All trousers are to be made in a workmanship manner to show no raw edges or defective stitching or materials in any part of the garment. All trousers are to be inspected during manufacturing, and at final trimming and packing.

SIZE TAG

The trouser shall have a sewn in label giving care instructions and an outside waistband label which will be marked with lot number, size, fiber content and WPL number. The permanent size label shall be sewn inside on the hip pocket.

WARRANTY

One year against workmanship or fabric defects.

(30835 010 033
(para 2.1.6 cont'd)

9843 - DNR Green

SPECIAL INSTRUCTIONS

The front and rear crease in the trouser legs must incorporate a permanent and modified silicone crease produced by the "Lintrak System". There shall be a 1" black cloth stripe to the waistband.

1753 - - Forest Green

NEW GENERATION 2 OUTERWEAR SYSTEM SPECIFICATIONS
30835 010 151 (para 2.1.7)
Jacket
Horace Small STYLE #3803SA1 for reference only

FABRIC

Outershell: Brookwood Technique, Poplin Weave, Everdry Finish for stormproof protection
Content: 100% Tactel Nylon, 3-3.25 oz./sq. yard
Permanent Lining: 104 x 86 thread count. 70 Denier Nylon Taffeta

DESIGN

The jacket shall be a full cut, waist length model with 2-way zipper front, zip-in/zip-out liner, shirred waistband, and zippered side vents. Coat construction shall be used throughout with body and sleeves being fully lined.

BODY DETAIL

The front shall be plain with patch pockets, flaps and badge tab. The inside facings shall be made of outer fabric and are to be sewn on top of the nylon lining which extends to the front edge of the jacket. There shall be a one piece back designed with the Articulated Gusset for full freedom of movement. There is to be a separate 2-1/2" shirred waistband with 2-1/2" heavy duty elastic. The entire waistband is to be shirred with the exception of an area 5-1/2" on either side of the front opening. There shall be side zipper entry on either side, approximately 11" in length and secured by a nylon zipper and snap closure. The shoulders shall have pads. A self goods reinforcement strip, approximately 3", shall be sewn on the inside of the jacket joined at the top of the waistband and extending from side to side. There shall be a 1-1/2" wide inside fly from the bottom of the collar to the bottom of the waistband.

INSIDE DETAIL

On the left side of the coat, there shall be a gun pocket installed on the permanent lining of the coat to accept a small frame hand gun. The gun pocket shall have a minimum opening of 4-1/2" and be a minimum of 6" deep. The gun pocket shall be furnished with a strap and snap closing. Bartacks shall reinforce the opening. There shall be two cut-in pockets on the left and right sides measuring approximately 5-1/4" wide and 6" deep. There shall be a strap and snap on the lining of each sleeve end for attaching the zip-in-liner.

SLEEVES

The sleeves shall be one piece set in with a single needle machine. The bottom of the sleeve shall have velcro and elastic for adjustable fit.

POCKETS

There shall be two patch pockets with box pleats, finishing approximately 6-1/4" wide and 7-1/2" deep. Flaps shall be scalloped and self line. They shall close with velcro on the side points and with a centered buttonhole. The pockets shall be self-lined with an opening of approximately 5-1/2" on the side. The left patch pocket is to have a pencil opening at the top of the flap. Both pockets and the flaps are to be bartacked.

30835 010 151
(para. 2.1.7 cont'd)

COLLAR

The stand-up collar shall be made using self material. It shall be interlined with Pellon. There shall be an option for a detachable hood and fur collar using Orlon pile. This collar is to be attached to the permanent collar with buttons and buttonholes.

EPAULETS

The epaulets shall be made of self goods. There shall be sewn into the sleeve head seam, "X" stitched, and tacked to the jacket at the neck.

EMBLEM

Sewn on left sleeve

BADGE TAB

The badge tab shall be made of the outer fabric. 1" wide with 2 metal eyelets spaced 3/4" vertically apart. It shall be centered 2-1/2" above the left pocket flap.

ZIPPER

There shall be a YKK #5, 2-way molded nylon zipper in the front and a 11" nylon zipper on each side vent.

BUTTONS AND SNAPS

The pocket flaps and epaulets shall be secured with 24 ligne metal buttons. Flaps and epaulets shall close with 24 linge metal buttons. Front fly and size zipper tabs shall be secured by high impact, non-reflective, non-glare, scratch resistant snaps.

THREAD

All sewing is to be done with Polyester core thread or 100% Spun Polyester thread.

SIZE TAG AND CARE INSTRUCTIONS

Each jacket shall have a sewn in woven size label. There shall also be a printed label with care instructions and each coat marked with lot number, size, fiber content and WPL number.

WARRANTY

One year against workmanship or fabric defects.

3803Z - Forest Green

30835 010 151 (Para. 2.1.7 cont'd)
HORACE SMALL OUTWEAR SYSTEM
COLLAR SPECIFICATIONS
FOR USE WITH 3803Z JACKETS
BC-COLLAR

BASE FABRIC

Brookwood Techtique, Black. 100% Tactel Nylon 3-3.5 oz./sq. yard. Everdry finish for storm proof protection.

INTERLINING

Black, 75% polyester/25% cotton with a minimum thread count of 90 x 56. The weight shall be 3.0 yds/lb.

FUR

1/2" Orlon Pile.

DESIGN

The collar shall be made using Black Tactel Nylon with everdry finish on all outside, non fur operations. It shall be interlined with Black 75% poly/25% cotton twill. The collar shall be constructed to be used as a detachable option on Horace Small Outerwear products.

BUTTONS

The collar is to be attached to a permanent jacket collar with three black melamine buttons and buttonholes on the underside and three black melamine buttons on the outside, which will be included with the collar.

TAB

The collar shall have a tab 3-1/2" in length and two melamine buttons to hold the collar in position during inclement weather.

SIZING

XS	S	M	L	XL	XXL		
32-34		36-38		40-42	44-46	48-50	52-54

SIZE TAG

Each collar shall be marked with sizing information.

FINISHING

All loose threads shall be removed

WARRANTY

One year against workmanship or fabric defects

BC- BLACK

SENTRY PLUS SPECIFICATIONS

30835 010 011 (para 2.1.8)

Women's Long Sleeve Shirt

Plain Front

Horace Small 905ST STYLE # For reference only

FABRIC

Solid: A VISA fabric from Milliken and Company, (for reference only) Style #7430, 100% Dacron Polyester, Texturized Woven. Weight 7.25oz per yard. Single warp, 2 ply filling.

Heather: 100% Dacron Polyester, Texturized Woven. Weight 8-8.5 oz. per yard. 2 ply warp and filling.

CREASING

Pockets, pocket flaps, and shoulder straps to be die creased to give uniform shape and size. To have two sewn in permanent military creases in front and three in back.

FRONT

The right front shall have a self fabric center pleat 1-1/2" wide with a 2-3/4" turnback extending from collar to bottom of shirt. It shall have two rows of stitching 7/8" apart. The center pleat to be lined with 100% Polyester, 250 Denier. The right front shall have six buttonholes 3/4" from edge, 3-1/2" apart. The left front to have an approximate 2-3/4" turnback extending from collar to bottom of shirt. Buttons to be strongly attached through two thicknesses of material forming left front. They shall correspond to each buttonhole. The right front shall button over the left front.

COLLAR

To be die cut. Convertible collar is to measure approximately 2-7/8" in length at points and top stitched 1/4" from edge. The interlinings are to be 100% Polyester, 250 Denier. Permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.

YOKE

Two piece yoke of self goods. 1/16" topstitch.

SLEEVES

Each sleeve shall have 2 plackets with one button placed on the sleeve placket approximately 2-1/2" above the top of the cuff. Sleeve setting and closing shall be done with an overedge and safety stitch. Cuffs shall close with one buttonhole and 2 buttons for adjustable fit. They shall be 2-7/8" wide and have 1/4" topstitching on edge. Cuffs to be lined with woven, unbleached 100% Cotton interlining.

POCKETS

Two breast pockets finishing 4-1/2" wide and 5" long to have mitered corners. Both pockets to have a 1-3/8" box pleat stitched top and bottom to prevent spreading. Left pocket to have a sewn through pencil opening 1-1/4" wide. Velcro 3/8" wide and 1" long to be placed on each pocket to secure Velcro placed on each flap.

30835 010 011
(para 2.1.8 cont'd)

FLAPS

To be die cut, creased and scalloped, finishing 4-3/4" in width, 2-1/2" in length at the center and 2-1/4" at each side. Flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button. The left flap to have a pencil opening 1-1/4" in width. Velcro 3/8" wide and 1" long to be placed on edges of each flap to secure Velcro placed on pockets. Flaps to be lined with crease 'n' tack interlining.

BADGE TAB

Inside sling type of self-goods approximately 1" wide to extend from joining seam to pocket of left front. To have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1" above the flap.

SHOULDER STRAPS

To be sewn into sleevehead seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed. Straps to be set approximately 1" from collar seam. They shall be box stitched shoulders with a row of cross stitching 2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Shoulder straps are to be die cut, creased and lined with crease 'n' tack.

SHIRT LABELING

Each garment will be identified by permanent size, lot number, cut number, fiber content, WPL and care instructions labeling.

BUTTONS

To be a melamine button dyed to match the fabric color, 20 ligne.

PACKING

Shirts to be polybagged individually.

EMBLEM

Sewn on left sleeve

NAME PATCH

Name patch, self goods, to be sewn above right pocket

WARRANTY

One year against workmanship or fabric defects.

905ST - Silver Tan

NEW DIMENSION SPECIFICATIONS
30835 010 153 (para 2.1.9)
Women's Short Sleeve Shirt
Horace Small 254ST STYLE # for reference only

FABRIC

Horace Small "3D" stretch poplin with micro comfort finish (for reference only). 4-1/2" oz. sq. yd. 62% Dacron Polyester/38% Combed Cotton with 9-11% filling stretch to enhance comfort and mobility protected by licensed Scotchgard meeting 3M test standards.

CREASING

Pockets, pocket flaps, and shoulder straps to be die creased to give uniform shape and size. The two military creases in front and three in back of each shirt must incorporate a permanent modified silicone crease produced by the "lintrak System".

FRONT

The right front shall have a self fabric center pleat 1-1/2" wide with an approximate 2-3/4" turnback extending from collar to bottom of shirt. It shall have two rows of stitching 7/8" apart. Left front to have an approximate 2-3/4" turnback which extends from neckline to bottom of shirt. There shall be five front and one collar button. The right front shall button over the left front. * Navy to have Metal Button Feature.

COLLAR

To be die cut. Convertible collar is to measure approximately 2-7/8" in length at points and top stitched 1/4" from edge. The interlining are to be 100% Polyester, 250 Denier. Permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.

YOKE

Two ply yoke of self goods in filling direction to enhance stretch. 1/16" topstitch.

SLEEVES

Sleeves are to be one piece, have a 7/8" hem and finish approximately 8" from the shoulder seam. Sleeve setting and closing shall be done with an overedge and safety stitch.

POCKETS

Two breast pockets finishing 4-1/2" wide and 5" long to have mitered corners. Both pockets to have a 1-3/8 box pleat stitched top and bottom to prevent spreading. Left pocket to have a sewn through pencil opening 1-1/4" wide. Velcro 3/8" wide and 1" long to be placed on each pocket to secure Velcro placed on each flap.

FLAPS

To be die cut, creased and scalloped, finishing 4-3/4" in width, 2- 1/2" in length at the center and 2-1/4" at each side. Flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button. The left flap to have a pencil opening 1-1/4" in width. Velcro 3/8" wide and 1" long to be placed on edges of each flap to secure Velcro placed on pockets. Flaps to be lined with crease "n" tack interlining.

30835 010 153
(para 2.1.9 cont'd)

BADGE TAB

Inside sling type of self-goods approximately 1" wide to extend from joining seam to pocket of left front. To have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1" above the flap.

SHOULDER STRAPS

To be sewn into sleevehead seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed. Straps to be set approximately 1" from the collar seam. They shall be box stitched to shoulders with a row of cross stitching 2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Shoulder straps are to be die cut, creased and lined with crease "n" tack.

SHIRT LABELING

Each garment will be identified by permanent size, lot number, cut number, fiber content, WPL and care instructions labeling.

BUTTONS

To be a melamine button dyed to match the fabric color. 20 ligne.

NAME PATCH

Name patch, self goods, to be sewn above right pocket.

PACKING

Shirts to be polybagged individually, packed four to a box with the sizes marked on the outside of the box.

WARRANTY

Each shirt shall be warranted against fabric or workmanship defects for one full year.

EMBLEM

Emblem shall be sewn on left sleeve

254ST - Silver Tan

FOOTWEAR SPECIFICATION SHEET

(paras 2.1.10 and 2.1.11)

ROCKY STOCK NUMBER: # 234 For Reference Only

Male 30835 010 066

Female 30835 010 064

DATE 1/25/01

BASIC DESIGN	Black plain toe "slip stop" oxford
UPPER MATERIAL	Black full grain leather
LINING MATERIAL	Black nylex
FOUNDATION INSOLE	Bontex 47 (1.75 mm)
OUTSOLE	Oil/slip resistant rubber siped "slip stop" sole w/rubber midsole
SHANK	Plastic
THREAD	Black nylon
Insulation	N/A
COUNTER	Formed composition
BOXTOE	Formed composition
LACE	Black round nylon
COLLAR	Black leather, padded foam, with nylex lining
TONGUE	Black leather, padded foam, with nylex lining
EYELETS/HARDWARE	4 rounded eyelets (gunmetal)
FOOTBED	Unique 4-part cushioned footbed
SIZE RANGE	M 5-10 W 5-10

FOOTWEAR UNIFORM SPECIFICATIONS
(paras 2.1.12 and 2.1.13)
ROCKY STOCK NUMBER: #2050 MALE 30835 010 062
For reference only

BASIC DESIGN	Black leather, athletic walking shoe SR approved
UPPER MATERIAL	Black Gloves leather HM
LINING MATERIAL	Black Premaline with Lino foam, will not rot or mildew.
FOUNDATION INSOLE	4 1/2 Texon-non-shrinking-bacteria resistant
INNERSOLE	Rocky Support System, removable, replaceable, support system with arch support.
SOLE & HEEL	Rocky Polyurethane, walker PU injection black--Rocky logo. SR approved, slip resistant, light weight, flexible and long wearing.
SHANK	American Fiberglass
THREAD	Black
TONGUE	Black Premaline with Lino foam
COUNTER	Stanbee RX 3052
LACE	48" Black
BOX TOE	Stanbee 31 20.

Male 30835 010 062
Female 30835 010 065
(paras 2.1.12 and 2.1.13)

Female Athletic Walking Shoe 30835 010 065
(para. 2.1.13)

Thorogood style 534-6333 for reference. Black, full grain, soft glove leather. Comfort weave lining to wick away moisture for drier, cooler feet. Padded leather collar and tongue. Removable poly-pillow footpacer insole system to absorb shock, vibram slip and abrasion resisting rubber outsole.

FOOTWEAR SPECIFICATION SHEET

(para 2.1.14 and 2.1.15)

ROCKY STYLE: #RB1950 MALE 30835 010 105

For reference only # 800 FEMALE 30835 010 106

WINTER BOOT

BASIC DESIGN	All Leather Black, 8" Lt. Wt. waterproof men's boots, S.R. approved.
UPPER MATERIAL	All black HH Wt, waterproof leather, star bright finish.
LINING MATERIAL	Black Cambrelle lino foam.
FOUNDATION INSOLE	6 I 244 Bontex cement
INNERSOLE	Rocky Support System, removable and replaceable support system with arch support.
SOLE AND HEEL	PVC Black lug sole unit. Polyvinyl cholride with 40% rubber, S.R. approved, direct injection sole unit.
SHANK	American fiberglass
THREAD	Black FF
INSULATION	B-400 thinsulate from 3-M
COUNTER	Stanbee
BOX TOE	Stanbee
COLLAR	Black leather, collar lining, black cambrelle lino foam
EYELETS & HARDWARE	3 D-Rings, 4 Eyelets, Gunmetal
LACE	57" Black round nylon

Male-30835 010 105
Female-30835 010 106
(para 2.1.14 and 2.1.15 cont'd)

SIZES

Men M/W 7, 7 1/2, 9, 9 1/2,
10, 10 1/2, 11, 12 13

W 8, 8 1/2, 9, 9 1/2, 10, 10
1/2, 11, 12

CONSTRUCTION

Cement direct injection, made in
USA, SR approved and tagged

30835 010 082 (para 2.1.16)

NECKTIE

Break-away Tie, color black 100% dacron polyester, a textured spun combination, 13, 5-14 ounces (linear yard) gabardine weave, 289, 900 line redi-tied (pointed ends) with clip, width: approx. 3 inches, length: regular, approx. 17-1/4", long approx. 19-1/2".

30835 010 090 (para 2.1.17)

RAINWEAR

Raincoat, Rainwear with carrying bag per Procurement Spec. 7-U-33C:84 Raincoat, yellow as per above specifications. Cap cover & Cape as per above specifications.

BOOTS, RUBBER, SLUSH BOOTS

Per Procurement Department Specification #7-S-4a: 2000 Type A, Class 2, Kind 2 & 3

Women's Calf Length 30835 010 154 (para 2.1.19)

Men's Knee Length 30835 010 155 (para 2.1.18)

30835 010 110 (para 2.1.20)

FORMS HOLDER

Aluminum, size 4-1/4 x 9-1/2". Clip and cover section holds approx. 1/2" of forms, storage section holds approx. 3/8" of completed paperwork. Style A-Holder, Saunders #AH-4295 for Ref. only

30835 010 130 (para 2.1.21)

WINTER COAT, WORK PARKA

Titan construction, 34" Parka with removable hood, must zip off. Two reinforced pockets and two lower flap pockets, pencil pocket, set in sleeves with inside knit wristlets. Heavy-duty one-way zipper. Inside adjustable drawstring waist. Full two-piece coat sleeve construction, underarm gussets, knit cuffs, full inside facings with interlinings, two-ply water repellent nylon lining, tunnel drawcord, heavy duty one way brass zipper with bar-tack reinforced seams and bar-tacks at all stress points, Sizes: Range from 34 through 58. Color: Forrest Green. Emblem to be sewn on left sleeve. Cloth badge tab to be sewn on left breast. Titan Construction, I. Spiewak #9166 for ref. only.

30835 010 122 (para 2.1.22)

NEW BAG

SOFT BRIEFCASE

Built for field use and guaranteed for life. 21 pockets inside and outside. Holds file folders, clipboards and various report forms. Shoulder strap included.
4"W x 12" H x 16"L. Black only; Werner Works
#3PT115 (for reference only).

30835 010 111 (para 2.1.23)

NAME PLATE - Style #90R

Gold metal with safety pin back. Lettering in black on two lines. First line initial and last name and #sign with numbers second line to read Enforcement Officer.

30835 010 041 (para 2.1.24)

WINTER GLOVES

Lined with heavy gauge 3-M thinsulate. Black in color. Wind and water resistant treated nylon back, hook and loop closure, and reinforced full leather palm; Horace Small
Style #MT-25 (for reference)
S to XXL

30835 010 072 (para 2.1.25)

8 POINT HAT

Forest green 8 point top, permanently sewn on. Open cane band, detachable braid. Gilt Philadelphia seal buttons, black chin strap. #7186 black visor. Eyelet in front for badge. 1" wide sweat band.

30835 010 073 (para 2.1.26)

BASEBALL HAT

STYLE: Adjustable summer style with foam front and open mesh back and matching button on top center of hat where foam and mesh joins. Back shall have 2 straps to facilitate size adjustment. Sweatband shall be black. Visor shall have approximately eight rows of stitching. The Sweep emblem shall be sewn on front of hat.

30835 010 112 (para 2.1.27)

BADGE BREAST #B937:

Hi-Glo finish (Permanent gold) safety catch attachment, Hard enamel letters and panels, with full color seal as previously used; (Blackington MFG for reference only)

CITY OF PHILADELPHIA
PHILA. SEAL, full Color enamel
DEPARTMENT OF STREETS
OUTSIDE PANEL - HARD DARK BLUE
INSIDE PANEL - HARD YELLOW ENAMEL

30835 010 070 (para 2.1.28)

TROOPER HATS:

State Trooper Style. Crown of expanded vinyl, double thickness quilted lining, black in color with fur to match, chin strap, badge eyelet.

30835 010 050 (para 2.1.29)

GARRISON BELT:

1-3/4", First quality top grain bridle cowhide, 8-9 oz. Domestic hides. Color: Black. Buckle and loop to be secured by 3 metal snaps. Belts to carry non-rust buckles in nickel finish. Nordray Mark style #1620. (for reference)

30835 010 021 (para 2.1.30)

SWEATER #5510:

Black filtrol sweaters using Z-63, low pile acrylic fiber pre-shrunk fabric, prior to cutting. Full bar tack in all stress areas, should tape set-in for better shape retention. Jersey crew neck zip cardigan, 2 pockets, double elbow transfer ribbed cuffs and bottom band badge tab on left breast, emblem on left sleeve name tab on right breast; San Francisco Knitting MFG for reference only.

30835 010 071 (para 2.1.31)

HAT BADGE STYLE PCDG

Gold badge with hard enamel city of Philadelphia maneto. Screw and post for hat; (Blackington MFG for reference only).

30835 010 140 (para 2.1.32)

**SHORT SLEEVE
GOLF SHIRT**

COLOR:

NATURAL TAN

MATERIAL:

5.6 oz 50% Cotton/50% Polyester

CONSTRUCTION:

Unisex, sizes Small thru XXL.
Placket Front with Two Buttons
Collared Shirt

EMBLEM:

Vendor Supplied Emblem Sewn on Left Sleeve

30835 010 141 (para 2.1.33)

**LONG SLEEVE
GOLF SHIRT**

COLOR:

BLACK

MATERIAL:

6.8 oz 100% Ring Spun
Combed Cotton

CONSTRUCTION:

Unisex, sizes Medium thru XXL.
Placket Front with Two Buttons
Collared Shirt Long Sleeve

EMBLEM:

Vendor Supplied Emblem Sewn on Left Sleeve

30835 010 142 (para 2.1.34)
LINED JACKET
Alitta by Fechheimer Brothers Company #A615GR/GD
For reference only

OUTERSHELL:

Dupont's 3-ply finish @100% Nylon air textured fabric. WARP: 1/70/34 Dupont Nylon FILL: 3/70/66 Dupont Nylon. WIDTH: 62"-63". Picks: 61-65 WEIGHT: 3.7-0.3 with stretch in the Warp and Fill of 0-4. The residual shrinkage at 120 for Warp and Fill is 4.0%. TEAR TEST: Elmendorf Test is Warp 2500 grams and Fill 1500 grams. TENSILE STRENGTH: Warp 190 lbs. And Fill 150 lbs. SEAM SHRINKAGE: Warp and Fill is 2.0%. The fabric shall have a spray rating of 100 and be treated with Durepel® water and stain repellent. To ensure maximum comfort and performance only 3-ply Supplex will be acceptable. COLOR: OD GREEN/YELLOW GOLD

DESIGN

The jacket front shall contain a two piece style front with a zipper front and special funnel windcollar at the neck. The jacket shall be "police gold" on the lower front piece and bak, and "OD green" on the upper half, sleeves and cape back. The windcollar zipper shall have an inner tab to protect the neck and throat when the collar is completely zippered. The front shall have two(2) 6" zippered slash pockets and a barrel cuff secured with Velcro®. The bottom of the jacket shall contain a 2" gathered elasticized waistband and have four sewn-in Velcro® equipment keepers.

SLEEVE CUFF:

The sleeves shall have 1 ½ barrel sleeve cuffs which are closed with an adjustable 2" tab secured with Velcro.

LINING:

The jacket lining shall be made of a 70 denier type 66 semi-dull flat Nylon 28 gauge tricot mesh.

ZIP-OUT VEST:

The jacket shall have a zippered removable vest with stand up collar made of double sided polar fleece. The 100% Polyester Polar Fleece shall weigh 9 oz. Per sq. yd. And have a yarn size of 150 denier.

SEWING SPECIFICATIONS:

The 3-ply Supplex outershell must be sewn with 12-18 stitches per inch.

SIZE TAG:

The jacket shall have a sewn in label giving care instructions, lot numbers, size and fiber content.

30835 010 142
(para. 2.1.34 Cont'd)

COUNTRY OF ORIGIN:

Fabric and construction of garment made in the U.S.A.

SIZE RANGE:

Small (36-38)	Medium (39-42)	Large (43-45)	Extra-Large (46-48)	XX-Large (50-52)	XXX-Large (54-56)
------------------	-------------------	------------------	------------------------	---------------------	----------------------

Color-O.D. Green & Gold

Emblem-Emblem sewn on left shoulder vendor supplied.



BLACK

30835 010 143 (para 2.1.35)
LINED PANTS
Alitta by Fechheimer Brothers Company #A305GR
For reference only

OUTERSHELL:

Dupont's 3-ply finish Supplex®100% Nylon air textured fabric. WARP: 1/70/34 Dupont Nylon FILL: 3/70/66 Dupont Nylon. WIDTH: 62"-63". Picks: 61-65 WEIGHT: 3.7-0.3 with stretch in the Warp and Fill of 0-4. The residual shrinkage at 120 for Warp and Fill is 4.0%. TEAR TEST: Elmendorf Test is Warp 2500 grams and Fill 1500 grams. TENSILE STRENGTH: Warp 190 lbs. And Fill 150 lbs. SEAM SHRINKAGE: Warp and Fill is 2.0%. The fabric shall have a spray rating of 100 and be treated with Durepel® water and stain repellent. To ensure maximum comfort and performance only 3-ply Supplex will be acceptable. COLOR: GREEN

INNER LINING:

Warp Knit Nylon/Lyca® 64 gauge 5 oz. Material made of 85% Dupont® Antron® Nylon and 15% Lycra spandex. STRETCH: 200% length x 66% width.

CROTCH LINER:

Polypropylene foam covered with synthetic suede.

BASIC STYLING:

The High Impact™ pant shall be a slip-on style made from a pant pattern consisting of 18 pattern pieces, which include two front bellows pockets with pocket flaps, two side pockets, a back patch with pocket flap and an inset zipper front fly. The inner short shall consist of 6 pattern pieces, constructed of Nylon/Lycra with a synthetic suede and polypropylene foam pad and 1" gripper elastic at the leg open. The inner short shall feature double needle construction for strength. The inner short shall not protrude below the bottom of the actual seat. The seat and crotch has a specifically designed bicycle pad sewn to the inner short..

SEWING SPECIFICATIONS:

The 3-ply Supplex outershell must be sewn with 12-18 stitches per inch. The Nylon/Lycra inner short must be sewn with fluff thread to the liner material. The stitches must be 16-20 stitches per inch. The inner short pad must be zig-zag stitched to the Nylon/Lycra short. The inside measurements for sizes S-XXXL must be finished to a minimum and maximum length as follows:

Outer Short
Min 6 ½ Max 8"

Inner Short
Min 5" Max 6"

30835 010 143
(para 2.1.35 cont'd)

POCKETS:

The two front bellows pockets shall be 7 1/2" wide x 6 1/2" deep, with nylon Supplex flaps overlapping the pocket and two Velcro tab closures. The two side pockets shall be a standard 6" deep using Supplex fabric. The back pocket shall be 7 1/2" long x 2 1/4" wide pocket flap, which shall be constructed of a doubled piece of Supplex with black interfacing and sewn on Velcro strips for closures. Top edge of flap shall be two rows of single needle stitching, and the rest of the pocket shall be finished with a single row of single needle stitching. The inside edge of the pocket flap shall be overlocked and stitched down.

WAISTBAND:

The waistband shall be a 2 1/4" wide elastic band with a drawstring waist and a continuous, closed waistband that is sewn with a multi-needle chain stitch. There shall be four nylon web Velcro fasteners (keepers) sewn into the waistband to support a nylon Sam Browne belt. The nylon fasteners in the front shall be approximately in the middle of each front bellows pocket. The two nylon fasteners in the back shall be approximately in the middle of each rear pocket. The keepers shall be at least 6" continuous top to bottom x 1" wide.

PANT LEGS:

The pant legs shall have a 6" zipper at the bottom of each leg on the outside. There shall also be a Supplex strap with sewn on Velcro closure at the bottom of each leg on the outside. There shall also be a Supplex strap with sewn on Velcro closures at the bottom of the leg, positioned at approximately the top of the zipper, to secure the leg.

FRONT FLY:

The insert front fly shall have a 7" zipper.

SIZE TAG:

THE PANTS SHALL HAVE A SEWN IN LABEL GIVING CARE INSTRUCTIONS, SIZES, AND FIBER CONTENT. GARMENT MUST BE MADE IN THE U.S.A

SIZE RANGE: SMALL (26-30), MEDIUM (32-34), LARGE (36-38)
EXTRA-LARGE (40-42), XX-LARGE (44-46), XXX-LARGE (48-50)

FOR REFERENCE ONLY:

ALITTA BY FECHHEIMER BROTHERS COMPANY #A305GR LINED HIGH IMPACT PANT.

30835 010 144 (para 2.1.36)
UNLINED PANTS
Alitta by Fechheimer Brothers Company #A405GR
For reference only

OUTERSHELL:

Dupont's 3-ply finish Supplex®100% Nylon air textured fabric. WARP: 1/70/34 Dupont Nylon FILL: 3/70/66 Dupont Nylon. WIDTH: 62"-63". Picks: 61-65 WEIGHT: 3.7-0.3 with stretch in the Warp and Fill of 0-4. The residual shrinkage at 120 for Warp and Fill is 4.0%. TEAR TEST: Elmendorf Test is Warp 2500 grams and Fill 1500 grams. TENSILE STRENGTH: Warp 190 lbs. And Fill 150 lbs. SEAM SHRINKAGE: Warp and Fill is 2.0%. The fabric shall have a spray rating of 100 and be treated with Durepel® water and stain repellent. To ensure maximum comfort and performance only 3-ply Supplex will be acceptable. COLOR: GREEN

BASIC STYLING:

The High Impact™ pant shall be a slip-on style made from a pant pattern consisting of 18 pattern pieces, which include two front bellows pockets with pocket flaps, two side pockets, a back patch pocket flap and an inset zipper front fly.

SEWING SPECIFICATIONS:

The 3-ply Supplex outershell must be sewn with 12-18 stitches per inch.

POCKETS:

The two front bellows pockets shall be 7 ½" wide x 6 ½" deep, with nylon Supplex flaps overlapping the pocket and two Velcro tabs closures. The two side pockets shall be a standard 6" deep using Supplex fabric. The back pocket shall be 7 ½" long x 2 ¼" wide pocket flap, which shall be constructed of a doubled piece of Supplex with black interfacing and sewn on Velcro strips for closures. Top edge of flap shall have two rows of single needle stitching, and the rest of the pocket shall be finished with a single row of single needle stitching. The inside edge of the pocket flap shall be overlocked and stitched down.

WAISTBAND:

The waistband shall be a 2 ¼" wide elastic band with a drawstring waist and a continuous, closed waistband that is sewn with a multi-needle chain stitch. There shall be four nylon web Velcro fasteners (keepers) sewn into the waistband to support a nylon Sam Browne belt. The two nylon fasteners in the front shall be approximately in the middle of each front bellows pocket. The two nylon fasteners in the back shall be approximately in the middle of each rear pocket. The keepers shall be at least 6" continuous top to bottom x 1" wide.

PANT LEGS:

The pant legs shall have a 6" zipper at the bottom of each leg on the outside. There shall also be a Supplex strap with sewn on Velcro closures at the bottom of the leg, positioned at approximately the top of the zipper, to secure the leg.

FRONT FLY:

The insert front fly shall have a 7" zipper.

30835 010 144
(para. 2.1.36 con't)

SIZE TAG:

The pants shall have a sewn in label giving care instructions, sizes, and fiber content. Garment must be made in the United States of America.

SIZE RANGE:

Small (26-30)	Medium (32-34)	Large (36-38)	Extra-Large (40-42)	XX-Large (44-46)	XXX-Large (48-50)
------------------	-------------------	------------------	------------------------	---------------------	----------------------

Alitta by Fechheimer Brothers Company #A305GR lined High Impact™ Pant - for reference only

30835 010 145 (para 2.1.37)
UNLINED SHORTS
Alitta by Fechheimer Brothers Company #A205GR
For reference only

OUTERSHELL:

Dupont's 3-ply finish Supplex®100% Nylon air textured fabric. WARP: 1/70/34 Dupont Nylon FILL: 3/70/66 Dupont Nylon. WIDTH: 62"-63". Picks: 61-65 WEIGHT: 3.7-0.3 with stretch in the Warp and Fill of 0-4. The residual shrinkage at 120 for Warp and Fill is 4.0%. TEAR TEST: Elemendorf Test is Warp 2500 grams and Fill 1500 grams. TENSILE STRENGTH: Warp 190 lbs. And Fill 150 lbs. SEAM SHRINKAGE: Warp and Fill is 2.0%. The fabric shall have a spray rating of 100 and be treated with Durepel® water and stain repellent. To ensure maximum comfort and performance only 3-ply Supplex will be acceptable. COLOR: GREEN

BASIC STYLING:

The High Impact™ pant shall be a slip-on style made from a pant pattern consisting of 18 pattern pieces, which include two front bellows pockets with pocket flaps, two side pockets, a back patch pocket flap and an inset zipper front fly.

SEWING SPECIFICATIONS:

The 3-ply Supplex outershell must be sewn with 12-18 stitches per inch.

POCKETS:

The two front bellows pockets shall be 7 ½" wide x 6 ½" deep, with nylon Supplex flaps overlapping the pocket and two Velcro tabs closures. The two side pockets shall be a standard 6" deep using Supplex fabric. The back pocket shall be 7 ½" long x 2 ¼" wide pocket flap, which shall be constructed of a doubled piece of Supplex with black interfacing and sewn on Velcro strips for closures. Top edge of flap shall have two rows of single needle stitching, and the rest of the pocket shall be finished with a single row of single needle stitching. The inside edge of the pocket flap shall be overlocked and stitched down.

WAISTBAND:

The waistband shall be a 2 ¼" wide elastic band with a drawstring waist and a continuous, closed waistband that is sewn with a multi-needle chain stitch. There shall be four nylon web Velcro fasteners (keepers) sewn into the waistband to support a nylon Sam Browne belt. The two nylon fasteners in the front shall be approximately in the middle of each front bellows pocket. The two nylon fasteners in the back shall be approximately in the middle of each rear pocket. The keepers shall be at least 6" continuous top to bottom x 1" wide.

FRONT FLY:

The insert front fly shall have a 7" zipper.

30835 010 145
(para 2.1.37 cont't

SIZE TAG:

The pants shall have a sewn in label giving care instructions, sizes, and fiber content. Garment must be made in the United States of America.

SIZE RANGE:

Small (26-30)	Medium (32-34)	Large (36-38)	Extra-Large (40-42)	XX-Large (44-46)	XXX-Large (48-50)
------------------	-------------------	------------------	------------------------	---------------------	----------------------

30835 010 146 (para 2.1.38)
LINED SHORTS
Alitta by Fechheimer Brothers Company #A105GR
For reference only

OUTERSHELL:

Dupont's 3-ply finish Supplex®100% Nylon air textured fabric. WARP: 1/70/34 Dupont Nylon FILL: 3/70/66 Dupont Nylon. WIDTH: 62"-63". Picks: 61-65 WEIGHT: 3.7-0.3 with stretch in the Warp and Fill of 0-4. The residual shrinkage at 120 for Warp and Fill is 4.0%. TEAR TEST: Elemendorf Test is Warp 2500 grams and Fill 1500 grams. TENSILE STRENGTH: Warp 190 lbs. And Fill 150 lbs. SEAM SHRINKAGE: Warp and Fill is 2.0%. The fabric shall have a spray rating of 100 and be treated with Durepel® water and stain repellent. To ensure maximum comfort and performance only 3-ply Supplex will be acceptable. COLOR: GREEN

INNER LINING:

Warp-Knit Nylon/Lycra® 64 gauge 5 oz. Material made of 85% Dupont® Antron® Nylon and 15% Lycra Spandex. STRETCH: 200% length x 66% width.

CROTCH LINER:

Polypropylene foam covered with synthetic suede.

BASIC STYLING:

The Super Short™ shall be a slip-on style made from a pant pattern consisting of 16 pattern pieces, which include two front bellows pockets with pocket flaps, two side pockets, a back patch pocket flap and an inset zipper front fly. The inner short shall consist of 6 pattern pieces, constructed of Nylon/Lycra with a synthetic suede and polypropylene foam pad and 1" gripper elastic at the leg openings. The inner short shall feature double needle construction for strength. The inner short shall not protrude below the bottom of the actual short. The seat and crotch has a specially designed bicycle pad sewn to the inner short.

SEWING SPECIFICATIONS:

The 3-ply Supplex outershell must be sewn with 12-18 stitches per inch. The Nylon/Lycra inner short must be sewn with fluff thread to match liner material. The stitches must be 16-20 stitches per inch. The inner short pad must be zig-zag stitched to the Nylon/Lycra short. The inseam measurements for sizes S-SSL must be finished to a minimum and maximum length as follows:

<u>Outer Short</u>	<u>Inner Short</u>
Min 6 ½" Max 8"	Min 5" Max 6"

POCKETS:

The two front bellows pockets shall be 7 ½" wide x 6 ½" deep, with nylon Supplex flaps overlapping the pocket and two Velcro tabs closures. The two side pockets shall be a standard 6" deep using Supplex fabric. The back pocket shall be 7 ½" long x 2 ¼" wide pocket flap, which shall be constructed of a doubled piece of Supplex with black interfacing and sewn on Velcro strips for closures. Top edge of flap shall have two rows of single needle stitching, and the rest of the pocket shall be finished with a single row of single needle stitching. The inside edge of the pocket flap shall be overlocked and stitched down.

30835 010 146
(para 2.1.38 con't)

WAISTBAND:

The waistband shall be a 2 ¼" wide elastic band with a drawstring waist and a continuous, closed waistband that is sewn with a multi-needle chain stitch. There shall be four nylon web Velcro fasteners (keepers) sewn into the waistband to support a nylon Sam Browne belt. The two nylon fasteners in the front shall be approximately in the middle of each front bellows pocket. The two nylon fasteners in the back shall be approximately in the middle of each rear pocket. The keepers shall be at least 6" continuous top to bottom x 1" wide.

FRONT FLY:

The insert front fly shall have a 7" zipper.

SIZE TAG:

The pants shall have a sewn in label giving care instructions, sizes, and fiber content. Garment must be made in the United States of America.

SIZE RANGE:

Small (26-30)	Medium (32-34)	Large (36-38)	Extra-Large (40-42)	XX-Large (44-46)	XXX-Large (48-50)
------------------	-------------------	------------------	------------------------	---------------------	----------------------

30835 010 147 (para 2.1.39)
Fechheimer Brothers Company
THERMOCLIMATE UNDERSHIRT
For reference only

FABRIC:

GORE WINDSTOPPER® THREE LAYER LAMINATE.

LAYER 1, INNER FABRIC: BRUSHED WOVEN, POLYESTER, 50 DEN/34 FIL PLY: 20/1
YARN LUSTRE: DULL/SEMI DULL WALES: 27 COURSES: 47
WEIGHT: 1.7 OZ./SQ. YD

LAYER 2, MEMBRANE Eptfe (Expanded polytetrafluoroethylene)

LAYER 3, OUTER FABRIC: NYLON, KNIT, 20 DEN/7 FILAMENT YARN LUSTRE: BRT.
ANTRON III WALES: 57 courses 58 WEIGHT: 1.5 0.2

COLOR:

Charcoal Grey.

FABRIC CONSTRUCTION:

Three layer laminate. Breathability: $\text{Min R et} = 60(10^3) \text{ m}^2\text{mbar/W}$ Air Permeability: Max. 1 cfm

DESIGN:

The shirt is a pullover type with a “V” neck opening. Long sleeves with elasticized cuffs and 5” side vents.

NECK OPENING:

Neck opening is to be stitched, turned, and double stitched 1/2”, and to be “V” neck.

SEAMS:

Sleeves, shoulder, and sides must be safety stitched and top stitched 1/8”.

SLEEVES:

Must have 1/4” elastic at cuff.

SIDE VENT:

Serged and top stitched.

PACKAGING:

Garment to be individually bagged in clear plastic 4 mil resealable ziploc bag (12” x 15”) with die cut handle.

LABELS:

Must have sewn-in size and Gore WindStopper label. Garments must be made in the United States of America and bear a union label

SIZE RANGE:

S M L XL XXL XXXL

30835 010 148(para 2.1.40)
Fechheimer Brothers Company
THERMOCLIMATE UNDERPANTS
For reference only

FABRIC:

GORE WINDSTOPPER® THREE LAYER LAMINATE.

LAYER 1, INNER FABRIC: BRUSHED WOVEN, POLYESTER, 50 DEN/34 FIL
PLY: 20/1
YARN LUSTRE: DULL/SEMI DULL WALES: 27
COURSES: 47
WEIGHT: 1.7 OZ./SQ. YD

LAYER 2, MEMBRANE ePTFE (Expanded polyetrafluoroethylene)

LAYER 3, OUTER FABRIC: NYLON, KNIT, 20 DEN/7 FILAMENT YARN LUSTRE:
BRT.
ANTRON III WALES: 57 courses 58
WEIGHT: 1.5 0.2

COLOR:

Charcoal Grey.

FABRIC CONSTRUCTION:

Three layer laminate. Breathability: Min R et = 60(10³) m²mbar/W Air
Permeability: Max. 1 cfm

DESIGN:

Pant shall be manufactured from a mens pattern. The pant styling shall incorporate a two panel design with all seams constructed to the inside leg of pants. Inseam and seat seam shall be sewn with safety stitch. Fly concealed and bartacked top and bottom.

WAISTBAND:

1-1/4" sheered black elasticized waist with four rows of stitching.

BOTTOMS:

1-1/4" black shirred elastic bottom with four rows of stitches.

PACKAGING:

Garment to be individually bagged in clear plastic 4 mil resealable ziploc bag (12" x 15") with die cut handle.

LABELS:

Must have a sewn-in size and Gore WindStopper label. Garment must be made in the United States Of America and bear a union label.

SIZE RANGE:

S M L XL XXL XXXL

30835 010 107
(para. 2.1.41)

SPECIFICATION FOR MALE BOOTS, STYLE 5200

HI-TECH SHOE COMPANY, STYLE 5200, MIDNITE PLUS MALE BOOT.

LEATHER/1150 DENIER NYLON UPPER, SUEDE COLLAR. RUSTPROOF

HARDWARE WITH PARACHUTE CORD SPEED LACES. LAMBRELLE

MOISTURE WICKING LINING. STEEL SHANK. SLIP-RESISTANT OUTSOLE,

BLACK. SIZES 7-12, 13, 14, 15, MEDIUM AND WIDE WIDTH, INCLUDING 1/2

SIZES FROM 7 1/2 THRU 11 1/2.

30835 010 108
(para. 2.1.42)

SPECIFICATION FOR FEMALE BOOTS, STYLE 5200

HI-TECH SHOE COMPANY, STYLE 5201, MIDNITE PLUS FEMALE BOOT.
LEATHER/1150 DENIER NYLON UPPER. SUEDE COLLAR, RUSTPROOF
HARDWARE, WITH PARACHUTE CORD SPEED LACES. CAMBRELLE
MOISTURE WICKING LINING. STEEL SHANK. SLIP-RESISTANT OUTSOLE,
BLACK. WOMEN'S SIZE, MEDIUM WIDTH ONLY, INCLUDING 1/2
SIZE.

SPECIFICATION

**BOOTS, RUBBER, MEN'S
(INDUSTRIAL USE)**



1. **CLASSIFICATION:** This specification covers the general requirements governing the types of Industrial Rubber Boots to be purchased by the City of Philadelphia for its various agencies, except the Philadelphia Fire Department.

1.1 **Types** - The following types, as specified in the Invitation to Bid shall be furnished:

Type A - Regular, Standard Duty - Plain Toe

Type B - Safety

Class 1 - Over the Shoe (1a - Safety Shoes; 1b - Regular Shoes)

Class 2 - Over the Stocking

Kind 1 - Hip Boot

Kind 2 - Knee Length - Approximately 18"

Kind 3 - Short Length - Approximately 13-1/2"

2. **APPLICABLE SPECIFICATIONS** - The following documents of the issue in effect on the date of the Invitation to Bid form part of this specification to the extent applicable:

Federal Specification ZZ-B-530a

Federal Test Method Standard #601 - Rubber; Sampling and Testing

Federal Test Method, Textiles - Federal Specification CCC-T-191

3. **REQUIREMENTS**

3.1 **General Requirements**

- 3.1.1 **Rubber** - Unless otherwise requested in the Invitation to Bid, the rubber used in the manufacture of boots shall be natural or synthetic or a mixture of both types. The minimum physical requirements of rubber shall be in accordance with Table I of Federal Specification ZZ-B-530a.

- 3.1.2 **Fabric Lining for Boots** - Unless otherwise requested in the Invitation to Bid, the fabric requirements of the various components shall be in accordance with Federal Specification ZZ-B-530a. The fabric shall be woven unless otherwise specified, and friction-proofed in such places as required to prevent excessive wear.
- 3.1.3 **Waterproof Qualities** - Any part of the boot including the seems shall withstand a pneumatic pressure of one round per sq. inch.
- 3.1.4 **Workmanship** - Boots shall be constructed in a first-class manner and guaranteed free from defects in material or workmanship affecting appearance or serviceability. Any article found to be defective shall be replaced without charge.
- 3.1.5 **Standard Sample** - If specified in the Invitation to Bid, the boot will be required to be constructed in conformity with a standard reference sample which will be available for inspection.
- 3.1.6 **Size** - All boots shall be full cut for their respective sizes according to best industry practice and shall carry a permanent label or imprint indicating the size.
- 3.1.7 **Color** - Unless otherwise specified, the color of boots shall be Black. Whenever safety boots are specified , the color of the toe cap shall be high visibility safety Yellow or White.
- 3.1.8 **Buckles** - All exposed metal components shall be rust resistant or rustproof.

3.2 **Detailed Specifications**

- 3.2.1 **Over- the- Shoe Boots (Class 1)** - Shall be built on a last designed to assure a comfortable fit over safety shoes. Outsole shall be a slip resistant tread continuous through heel portion, (no separate heel).
- 3.2.2 **Over- the-Stocking Boots (Class 2)** - Shall have a comfortable sponge rubber arch support insole, a slip resistant outsole, and a full molded heel of abrasion resistant rubber not less than 9/16" thick at the thinnest part.
- 3.2.3 **Straps, Top, Take-up and Ankle** - When specified in bid, shall be adjustable and firmly attached to the boot.

3.2.4 **Safety Boots** - Boots shall be provided with a high tensile steel toe cap built into the boot. Under test, it shall withstand a minimum of 2,000 lbs. of static pressure and 150 lbs. of dead drop weight from a one foot height without deformation of the protective shield.

3.2.5 **Hip Boots** - Shall be provided with an extra rubber knee patch or band inside the boot at the knee to reinforce the point of greatest flexing.

4. **SAMPLING, INSPECTION AND TESTS** - The Procurement Department will make such tests on submitted samples and on samples taken from deliveries, as needed, to determine compliance with these specifications.

5. **PACKAGING** - Commercial packaging is acceptable.

6. **NOTES TO REQUISITIONER** - Requisitioning agency will submit the following information to order these items:

1. Name of Item(s)
2. Type_____, Class_____, Kind_____, Procurement Specification# **7-S-4:65**
3. Color if Other than Black
4. Straps - Kind Required
5. Quantities and Sizes for Each Item
6. Delivery Point

EXAMPLE: Boots, Rubber, Over-the-Shoe, Knee Length per
Procurement Specification #7-S-4:65,
Type A, Class 1, Kind 2, Size_____



UNIFORM, RAINWEAR AND RAIN ACCESSORIES
POLICE OFFICERS

1. **CLASSIFICATION AND SCOPE**

This specification covers rainwear and rain accessories for members of the Police Department of the City of Philadelphia.

2. **APPLICABLE SPECIFICATIONS**

The following documents of the latest issue in effect on the date of the Invitation to Bid, shall form a part of this specification:

Federal Test Method Std. 191
ASTM D1418

Textile Test Methods
Rubber and Rubber Lattices -
Nomenclature, Rec. Practice for

3. **REQUIREMENTS**

3.1 **General Requirements**

- 3.1.1 **Workmanship** - Each garment shall be constructed in a first-class manner and guaranteed free from defects in material or workmanship affecting appearance of serviceability.
- 3.1.2 **Sizes and Lengths** - Sizes will be furnished to the vendor by the Police Department. Dimensions for the garments shall be the manufacturer's standard for the particular size, including chest, length and sweep. All sizes, including regulars, shorts and longs, shall be available from the vendor.
- 3.1.3 **Facilities** - Vendor shall maintain sufficient stock to make any necessary exchanges, and shall have an exchange point in the City of Philadelphia for this purpose. The exchange point shall be open during regular business hours.

Effective Date: 11/6/2000

3.1.4 **Dimensional Tolerances** - Dimensions specified herein are approximate; unless otherwise noted. Standard industry tolerances are acceptable.

3.1.5 **Color** - Color of garment shall be high visibility yellow for Police Officers and black for Commanding Officers.

3.2 **Materials**

3.2.1 **Base Fabric** - The base fabric shall be woven from filament spun nylon yarns in either taffeta or twill or twill weave, and shall weigh not less than 1.6 oz., nor more than 2.6 oz. per square yard.

3.2.2 **Coating Compound** - The coating compound shall be acrylonitrile butadiene rubber (NBR) pigmented to match the shade of the fabric to which it is applied.

3.2.3 **Coated Fabric**

3.2.3.1 The total weight of the coated fabric shall be not less than 4.2 oz. , nor more than 6.0 oz. per square yard.

3.2.3.2 The breaking strength (grab method) of the coated fabric shall be not less than 87 lbs. in the warp and 90 lbs. in the fill.

3.2.3.3 The coated fabric shall withstand a hydrostatic pressure of at least 100 lbs. per square inch in the finished unused garment without permitting leakage. Resistance to hydrostatic pressure shall not fall to below 60 lbs. per square inch after 6 hours of laundering in a household type clothes washing machine.

3.2.4 **Seam Sealant** - The seam sealant shall be compatible with the coating compound, and shall assume all the characteristics of that compound after application. It shall not be affected by weather, temperature or long periods of storage.

Effective Date: 11/6/2000

3.2.4.1 When tested in accordance with Federal Test Method Std. 191, Method 5514, there shall be no appearance of water in more than 2 places of the test area when hydrostatic head is raised to 25 centimeters and held at that pressure for 3 minutes.

3.2.5 **Thread** - Thread shall be mercerized pre-shrunk cotton of a shade matching the base fabric.

3.2.6 **Washability** - Rainwear and rain accessories shall be repeatedly washable in conventional household automatic type clothes washing machine using pure soap solution without any type of bleaching agent.

3.3 **Regulation Raincoat**

3.3.1 **Style** - The garment shall be full length with permanently attached yoke-type outer jacket over top front, back and sleeves. It shall be equipped with large slash pockets with cut-through access. The bottom hem shall be continuous with no vent. The coat shall be fully cut, well-balanced raglan shoulder design, with a nylon net lining across the shoulders and an open vent back. The outer jacket shall be constructed with no shoulder seam, but with set-in sleeves, and shall have a badge holder at the left breast.

3.3.2 **Seams** - All fabric joining seams and other seams through which water may enter into the interior shall be lock stitched and suitably bonded with seam sealant.

3.3.3 **Closure** - The closure shall consist of a standard fly front with one row of not less than 6 snap fasteners, including the snap at neck, spaced approximately 6-1/2" apart. The snaps shall be non-rusting, 24 ligne, heavy-duty type with a nickel button, and shall be attached through all layers of the materials. The facing and the fly front shall be interlined to ensure shape retention and to reinforce all component parts of the snap fastener.

3.3.4 **Collar** - The collar shall be made with points approximately 3" long, and shall measure approximately 2-3/4" in width at the back.

Effective Date: 11/6/2000

- 3.3.5 **Pockets** - There shall be one slash pocket on each side, length of welt approximately 9-1/2", depth approximately 11". There shall be an opening to permit ready access to trouser pockets or revolver.
- 3.3.6 **Badge Tab** - A shield type self-fabric badge tab shall be attached to the underside of the left breast of the outer jacket. It shall contain two metal eyelets, spaced vertically 1-3/4" apart for Police Officers, 1-1/4" apart for Commanding Officers, unless otherwise specified in the Invitation to Bid.
- 3.4 **Cap Cover Carrying Case**
Each raincoat shall be supplied with a universal type Cap Cover Carrying Case with elasticized edge. It shall be of the same material and color as the raincoat, and may be the manufacturer's standard.
- 3.5 **Cap Type Cap Cover**
Shall be manufacturer's standard Cape Type Cap Cover for either round of 8 point service cap. It shall be of the same material and color as the raincoat. It shall consist of an elasticized cap cover and detachable cape to snap under the chin.
- 3.6 **Leggings**
Leggings shall be of the same material and color as the raincoat, and shall have minimum 25" inseam. They shall have a cotton webbing strap, minimum 1-1/2" wide, to fasten the legging to trouser belt. The strap shall have black oxidized metal snaps at 2" intervals to give adjustments for length. Webbing shall be attached to the legging with bartack stitching, full width of webbing.

4. **SAMPLING, INSPECTION AND TESTS**

If specified in the Invitation to Bid, a pre-award sample shall be submitted to Room 120 Municipal Services Building. The Procurement Department may make such tests on submitted samples and on samples taken from deliveries to determine compliance with the requirements of this specification.

5. **PACKAGING**

Each garment shall be individually boxed with officer's name, number, rank and district noted thereon. Commercial packaging is acceptable.

Attention Bidder:

This bid document may not contain all of the documents that you will need to complete the bid submission. On occasion, it is not possible to include the following:

Exhibits

Drawings

Attached specifications

Attached documents

If you have not received a corresponding attachment, drawing or exhibit that is referenced in the bid document you may obtain it by contacting the Public Information Unit at 215-686-4720.

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

1. PREPARATION AND SUBMISSION OF BID.

All bids must be written in ink or typewritten and made on the forms issued and signed in ink by a person with legal authority to bind the bidder. This Invitation and Bid and any contract awarded hereunder shall include, without limitation, the Invitation and Bid, all addenda thereto issued by the Procurement Department and these Terms and Conditions of Bidding. It is the sole responsibility of the bidder to ensure that it has received any and all addenda and the Procurement Commissioner may in his/her sole discretion reject any bid for which all addenda have not been executed and returned in accordance with the instructions provided therein. No bid may be considered if received after the date and time for the opening of bids established by this Invitation and Bid, nor may any bid be modified after that date and time. The time of bid opening shall be the time displayed on the City's official bid clock. In the event of any discrepancy between actual time and the City's official bid clock, the latter shall determine the time of bid opening.

2. SPECIFICATIONS. When a formal, numbered, specification is referred to in this Invitation and Bid, no deviation therefrom will be permitted and the bidder will be required to furnish articles and/or services in conformity with that specification. When catalogues, model numbers, trade names, or cuts are listed in this Invitation and Bid, they are, unless otherwise specified, included for the purposes of furnishing bidders with information concerning the style, type or kind of article and /or service desired. A bidder may offer an article and/or service which he/she certifies to be equal or better in quality, performance and other essential characteristics. If submitting an alternate the bidder must specify the alternate (e.g., make and model #) in the bid and submit with the bid a complete description of the article (including any technical literature) and/or service proposed to be furnished. Failure to do so, will require the bidder to furnish the article and/or service specified in the Invitation and Bid. The Procurement Commissioner reserves the sole right to determine whether alternates offered are equal or better. Unless otherwise provided in the bid specifications, all items offered by the bidder must be new. A "new" item is one which will be used first by the City. This clause shall not be construed to prohibit bidders from offering goods, supplies, equipment or materials containing recycled materials or printing with recycled content; bidders intending to provide goods made with recycled materials should notify the Procurement Department.

3. PAYMENT FOR EQUIPMENT. Unless otherwise provided in the bid specifications, when equipment involves installation, (which shall also be interpreted to mean erection and/or setting up or placing in position for service or use) and/or testing, and where such installation or testing is delayed, payment may be made on the basis of 50% of the price bid when such equipment is delivered on site. A further allowance of 25% may be made when the equipment

is installed and ready for test. The balance shall be paid only after the equipment is tested and found to be satisfactory by the City. If the equipment must be tested, but installation is not required to be made by the supplier or if the equipment must be installed but testing is not required, payment may be made on the basis of 75% at the time of delivery and the balance shall be paid after satisfactory testing and/or installation as required.

4. TYPES OF BIDDER RESTRICTED. Bidders must not be a party to more than one bid for the same article or service. A violation of this condition may, in the sole discretion of the Procurement Commissioner, result in rejection of any or all such bids in which the bidder is interested.

5. QUANTITIES AWARDED. For requirements contracts only, the articles and quantities of such articles as set forth in the Invitation and Bid are estimates and the Procurement Commissioner, in his/her sole discretion, may make an award for all or some of the articles bid and in such quantities as the Procurement Commissioner shall deem appropriate. For firm limit contracts, it is the City's intent to award based upon the quantities set forth in the Invitation and Bid, but the City reserves the right to award more or less.

6. TAX EXEMPTION. The City of Philadelphia is exempt from the payment of any federal excise or transportation taxes and any Pennsylvania Sales Tax. The price bid must be net, exclusive of taxes. However, when under established trade practice any federal excise tax is included in list prices, bidder may quote the list price and shall show separately the amount of the federal tax, either as a flat sum or as a percentage of the list price, which shall be deducted by the City. In the event bidder pays any sales or use tax, bidder hereby assigns to City, or City's agent, all of its rights, title and interest in any sales or use tax which may be refunded as a result of the purchase of any articles furnished in connection with the contract and bidder, unless directed by the City, shall not file a claim for any sales or use tax refund subject to this assignment. Bidder authorizes the City, in City's name or the name of bidder, to file a claim for refund of any sales or use tax subject to this assignment.

7. PRICE INCREASES AND DISCOUNTS. All articles must be delivered at the price(s) bid, FOB Destination Point. Bids containing reservations of the right to increase the price(s) bid, including, but not limited to, late payment charges, will not be considered, except where the Procurement Commissioner, in his/her sole discretion, finds it in the City's best interest to do so. Discounts offered for payment may be a factor in the awarding of bids only in the event of tie bids. (In the event of an absolute tie the award decision will be made in the best interest of the City as determined by the Procurement Commissioner in his/her sole discretion.) Discounts must be for a period of at least 15 days to be so considered. Discounts offered shall be assumed to be from gross price unless otherwise indicated.

8. **BID SECURITY.** Unless the bidder is properly covered under the City's Annual Master Bid Security Program or an individual bid bond is required in the Invitation and Bid, all bids must be accompanied by a Certified Check, Treasurer's Check, Cashier's Check, Bank Money Order or United States Postal Money Order made payable to the order of "The City of Philadelphia" in the proper amount as shown below:

AMOUNT OF BID OR EST. CONTRACT	AMOUNT OF CERTIFIED CHECK
\$ 25,000.00 or less	No Check Required
\$ 25,000.01- \$ 99,999.99	\$ 500.00
\$ 100,000.00 - \$ 249,999.99	\$ 2,000.00
\$ 250,000.00- \$ 499,999.99	\$ 4,000.00
\$ 500,000.00 or more	\$ 6,000.00

When computing amount of Bid for Certified Check purposes, do NOT deduct for trade-ins.

Any bid in excess of \$500,000 is not covered by the Annual Master Bid Security Program and bidder must submit a Certified Check, Treasurer's Check, Cashier's Check, Bank Money Order or United States Postal Money Order made payable to the order of "The City of Philadelphia" in the required amount.

Once the lowest responsive and responsible bidder has been determined, the Procurement Department shall refund, with the exception of the fee paid for participation in the City's Annual Master Bid Security program, the bid security except the bid security of the lowest responsive and responsible bidder. Upon return of the duly executed contract documents, required fees and the furnishing of any required bonds or other performance security by the lowest responsive and responsible bidder, its bid security will be refunded.

9. **PERFORMANCE SECURITY.** The City of Philadelphia requires performance security for contracts greater than \$25,000. If the amount of the contract to be awarded is greater than \$25,000 but less than or equal to \$500,000, the successful bidder is required to participate in the City's Master Performance Security Program by paying to the City a non-refundable fee of \$5.00 per thousand dollars of the contract amount for firm limit contracts and \$4.00 per thousand dollars of the contract amount for requirements contracts, or as otherwise specified. If the amount of the contract to be awarded is in excess of \$500,000 the successful bidder is required to furnish an individual performance bond, issued by a surety approved by the City on a form prepared by the City's Law Department and in the amount specified in the notice of contract award. The successful bidder is also required to pay a bond preparation fee to the City's Law Department in an amount prescribed by Chapter 17-700 of The Philadelphia Code; a schedule of such fees may be obtained from the Procurement Department's Public Information Office.

10. **CANCELLATION AND AWARD.** The Procurement Commissioner, in his/her sole discretion, may cancel any Invitation and Bid prior to bid opening. After bid opening, the Procurement Commissioner, in his/her sole discretion, may reject all bids, if deemed in the best interest of the City.

In all cases where a contract award is made by the Procurement Department, the bidder is bound by the terms and conditions of the Invitation and Bid upon the submission of its bid. All bids are valid for a period of not less than 60 days, or as otherwise specified in the Invitation and Bid. If the bid has not been awarded within the specified period of time, the bid shall be valid for subsequent award only upon the express consent of the bidder, with no change to the submitted bid. All contract awards shall be made by the Procurement Department upon written notice to the bidder that is determined by the Procurement Department to be the lowest responsive and responsible bidder.

11. **RESPONSIVENESS.** Subject to the right of the Procurement Commissioner to waive nonresponsiveness as set forth below in this Section, these Terms and Conditions of Bidding and the specifications and requirements included in this Invitation and Bid are mandatory and must be strictly followed by all bidders in the preparation and submission of its bids. After bids are opened, the Procurement Department, and other City departments or agencies where appropriate or specified, shall review all bids for responsiveness to these Terms and Conditions of Bidding and the specifications and requirements included in this Invitation and Bid.

Any bid which is incomplete, obscure, conditional, or unbalanced, which contains additions not called for, or irregularities of any kind, including alterations or erasures, or which fails to conform in any respect to these Terms and Conditions of Bidding and the specifications and requirements included in this Invitation and Bid is nonresponsive and shall be rejected, except where the Procurement Commissioner, in his/her sole discretion, determines that the nonresponsiveness is not material to the Invitation and Bid or that a waiver of the nonresponsiveness is otherwise permitted by this Invitation and Bid, by these Terms and Conditions of Bidding or by law. The Procurement Department's determination of nonresponsiveness shall be final and any bid rejected as nonresponsive shall not be eligible for contract award.

12. **RESPONSIBILITY.** Unless otherwise specified, after bids are opened the Procurement Department, and other City departments or agencies where appropriate or specified, shall review and may investigate the responsibility, including, but not limited to, the qualifications, references, capacity and ability to perform the contract resulting from this Invitation and Bid in accordance with its terms, and integrity, of the lowest responsive bidder. All determinations of bidder responsibility shall be vested in the sound discretion of the Procurement Commissioner and other City officials. Any bidder who is deemed not responsible shall be ineligible for award of the contract.

Bidders deemed not responsible will be notified of such determination and the reasons therefore in writing by the Procurement Department, and shall have the right to contest the determination by submitting to the Procurement Department, within forty-eight (48) hours after receipt of its written determination, a written request for reconsideration that includes information relating to the bidder's

qualifications and responsibility and demonstrating the insufficiency of the reasons stated in the written determination for finding the bidder not responsible. Any further determination of a contesting bidder's responsibility shall be vested in the sound discretion of the Procurement Commissioner and other City officials.

13. **CONTRACTS.** Awards of contracts in amounts less than or equal to \$25,000 shall become contracts binding upon the City upon written notice of award by the Procurement Commissioner. Awards of contracts in amounts greater than \$25,000 shall not become contracts binding upon the City until after written notice of award is made and until after all of the following conditions have been satisfied:

- a. Successful bidder posts sufficient Performance Security, as required in the Invitation and Bid, within the time specified in the written notice of award;
- b. Successful bidder posts a Labor and Materials Bond, if and as required by the Invitation and Bid, within the time specified in the written notice of award;
- c. Approval of the contract as to form by the City's Law Department;
- d. Certification by the Director of Finance and City Controller as to the availability of funds; and
- e. Execution of the contract by the Procurement Commissioner.

The Procurement Commissioner may, in his/her sole discretion, cancel any contract award if any of the above conditions (a-e) are not satisfied, or if the Procurement Commissioner, in his/her sole discretion, determines cancellation to be in the best interests of the City. The bidder agrees that in the event of such cancellation, it shall not have any claim against the City, including any claim for breach of contract or of any other legal duty, or for lost profits, costs, damages, or expenses of any kind.

14. **INSURANCE.** Unless otherwise specified, the successful bidder (referred to in this Section as "contractor") shall, at its sole cost and expense, procure and maintain in full force and effect, during the entire period of the contract (including any applicable warranty and/or renewal periods) the minimum types of insurance specified below. All insurance shall be procured from reputable insurers authorized to do business in the Commonwealth of Pennsylvania and shall be acceptable to the City. All insurance required herein shall be written on an "occurrence" basis and not a "claims-made" basis. The City of Philadelphia, its officers, employees and agents are to be named as additional insureds on all policies required hereunder, except the Workers' Compensation and Employers' Liability. Also, an endorsement is required stating that the coverage afforded these parties as additional insureds will be primary to any other coverage available to them. The City's coverage as an additional insured shall be primary coverage. The insurance shall provide for at least thirty (30) days prior written notice to be given to the City in the event coverage is materially changed, canceled or non-renewed. Certificates of insurance evidencing the required coverages shall be submitted to the City within fifteen (15) days of notice of contract award.

The City reserves the right to require the contractor to furnish certified copies of the original policies of all insurance required hereunder at any time upon fifteen (15) days prior written notice. The insurance requirements set forth herein are not intended and shall not be construed to modify, limit, or reduce the indemnifications made in this contract by the contractor to the City or to limit the contractor's liability under this contract to the limits of the policies of insurance required to be maintained by the contractor hereunder.

(a) **WORKERS COMPENSATION AND EMPLOYERS LIABILITY:**

- (1) Workers' Compensation -Statutory limits.
- (2) Employers Liability - \$100,000 Each Accident - Bodily Injury by Accident; \$100,000 Each Employee - Bodily Injury by Disease; \$500,000 Policy Limit -Bodily Injury by disease
- (3) All states endorsement

(b) **GENERAL LIABILITY INSURANCE**

- (1)Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.
- (2) Coverage: Premises operation; Blanket contractual liability; Personal injury liability (employee exclusion deleted); Products and completed operations; Independent Contractors; Employees as additional insured; Cross liability; Broad form property damage (including loss of use) liability; Asbestos abatement liability coverage (Note: Required for asbestos abatement projects only).

(c) **AUTOMOBILE LIABILITY**

- (1) Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.
- (2) Coverage: owned, non-owned and hired vehicles.

15. **FAILURE TO EXECUTE CONTRACT.** Any bidder not lawfully released from its bid, who refuses to execute a contract in accordance with its bid or who fails, refuses or is unable to furnish any required bonds, performance security or insurance, as may be required by the Invitation and Bid and/or these Terms and Conditions of Bidding, shall be liable for the entire amount of its bid security, as liquidated damages to the City; or if bid security is furnished under the Annual Master Bid Security Program, for 10% of the amount of its bid, as liquidated damages to the City; or where the damages are readily ascertainable by the City, for the actual loss, cost or damage incurred by the City as a result of its failure to execute the contract or to furnish such bonds, performance security or insurance.

16. **DEFAULT.** All work performed and goods and services rendered by a successful bidder (referred to in this Section as "contractor") under any contract resulting from this Invitation and Bid shall strictly conform to these Terms and Conditions of Bidding and the specifications and requirements contained in this Invitation and Bid. The successful bidder shall comply with all federal state and local laws, statutes and ordinances and the regulations of all governmental departments, boards, agencies and commissions. The following shall constitute

events of default under any contract resulting from this Invitation and Bid:

- a. Failure by contractor to comply with any provision or Section of the contract, including the bid specifications contained in this Invitation and Bid and these Terms and Conditions of Bidding and/or failure by contractor to comply with any federal state and local law, statute, ordinance or regulation of any governmental department, board, agency and commission.
- b. Falseness of any representation or warranty made in the contract or other document(s) submitted to the City by contractor in connection with this Invitation and Bid.
- c. Failure by contractor to pay its suppliers or subcontractors, misappropriation of any funds provided under the contract or failure to notify City upon discovery of any misappropriation.
- d. A violation of law by contractor which results in its making a guilty plea, a plea of nolo contendere, or conviction of a criminal offense by contractor, its directors, employees, or agents or indictment or issuance of charges against contractor, its directors, employees or agents for any criminal offense or other violation of law (whether or not the offense or violation of law is ultimately adjudged to have occurred), where such criminal offense, violation, indictment or charges, in the sole judgment of the Procurement Commissioner, adversely affect the performance of the contract.
- e. Failure by contractor to comply with the Mayoral Executive Order establishing the City's antidiscrimination policy relating to the participation of minority, woman and disabled owned disadvantaged business enterprises.
- f. The Procurement Department's determination that the contractor is not a responsible bidder on this Invitation and Bid, where such determination is made, and is based upon, information received after award of the contract and/or after execution of the contract by the Procurement Commissioner and/or after satisfaction of any or all other conditions of a binding contract set forth in Section 13 above.
- g. Any other act or omission identified in these Terms and Conditions of Bidding or elsewhere in the Invitation and Bid as an event or condition constituting default.

Upon the occurrence of an event of default, the Procurement Commissioner, in his/her sole discretion, may require contractor to cure the default within a period of time to be determined by the Procurement Commissioner, or terminate the contract in whole or in part and exercise any one or more of the following remedies (which remedies may be concurrent and shall be in addition to and not in lieu of the remedies available to the City at law, in equity, under any bond(s) filed in connection with the contract or under other sections of these Terms and Conditions of Bidding and contract):

- a. purchase goods and/or services from others in substitution of goods or services that were not furnished or performed by contractor or that were defective or otherwise in violation of any provision of the contract; the cost of such substituted goods and services shall be the sole responsibility of contractor and contractor agrees to pay immediately, upon receipt of the City's invoice, the difference between the contract price and the substituted product or service cost, plus any other loss, cost or damages incurred by the City.

- b. appropriate to the payment of the difference between the contract price and the cost of such substitute goods or services, and the amount of any other loss, cost or damage incurred by the City as a result of the default, any monies which may then be due and payable to contractor under this contract or any other contract that contractor then has with the City.

The City shall notify contractor in writing of such termination, which shall be effective as of the date specified in the notice of termination (the "Termination Date"). The Procurement Commissioner may, in his/her sole discretion, require contractor to continue to furnish all goods and perform all services required under the contract until the Termination Date, in which case, subject to the remedies enumerated above, the successful bidder shall be paid in accordance with the contract therefor. If the City requires contractor to cure the event(s) of default, or to continue to furnish goods or services until the Termination Date, and contractor refuses or fails to do so, then such failure shall itself be deemed an event of default under this Section, for which the City may exercise any of its rights hereunder.

17. BID PROCESSING FEE. In addition to bid security and any other fee or monies required to be submitted with the bid, the bid shall be accompanied by a non-refundable processing fee in the form of a separate Standard Check, Bank Money Order or United States Postal Money Order made payable to the order of "City of Philadelphia" in an amount based on the gross amount of the bid in accordance with the formula below. Cash is not acceptable.

AMOUNT OF BID OR ESTIMATED CONTRACT	AMOUNT OF PROCESSING FEE
\$ 25,000.00 or less	No Check Required
\$ 25,000.01 to \$ 100,000.00	\$ 10.00
\$ 100,000.01 to \$ 300,000.00	\$ 30.00
\$ 300,000.01 to \$ 500,000.00	\$ 50.00
\$ 500,000.01 to \$ 1,000,000.00	\$ 100.00
\$ 1,000,000.01 to \$ 2,000,000.00	\$ 200.00
\$ 2,000,000.01 to \$ 3,000,000.00	\$ 300.00
\$ 3,000,000.01 to \$ 4,000,000.00	\$ 400.00
\$ 4,000,000.01 to \$ 5,000,000.00	\$ 500.00
\$ 5,000,000.01 or more	\$ 600.00

Failure to submit the Bid Processing Fee may result in rejection of the bidder's bid. In addition, if a contract award is made pursuant to this Invitation and Bid, any unpaid bid processing fees owed by the successful bidder to the City must be paid prior to the City's release of any payments under the resulting contract.

18. NONDISCRIMINATION.

a. Any contract awarded pursuant to this Invitation and Bid is entered into under the terms of the Philadelphia Home Rule Charter and in its performance, bidder shall not discriminate nor permit discrimination against any person because of race, color, religion, national origin or sex. Such discrimination shall constitute an event of default under this contract entitling City to terminate this contract forthwith. This right of termination shall be in addition to any other rights or remedies as provided herein in Section 16 or otherwise available to the City at law or in equity.

b. In accordance with Chapter 17-400 of The Philadelphia Code, bidder agrees that its payment or reimbursement of membership fees or other expenses associated with participation by its employees in an exclusionary private organization, insofar as such participation confers an employment advantage or constitutes or results in discrimination with regard to hiring, tenure of employment, promotions, terms, privileges or conditions of employment, on the basis of race, color, sex, sexual orientation, religion, national origin or ancestry, shall constitute an event of default under this contract and shall entitle the City to all rights and remedies as provided herein in Section 16 or otherwise available to the City at law or in equity. Bidder agrees to include the immediately preceding sentence, with appropriate adjustments for the identity of the parties, in all subcontracts which are entered into pursuant to this contract. Bidder further agrees to cooperate with the Commission on Human Relations of the City of Philadelphia in any manner which the said Commission deems reasonable and necessary for the Commission to carry out its responsibilities under Chapter 17-400 of The Philadelphia Code. Failure to so cooperate shall constitute an event of default under this contract entitling the City to all rights and remedies as provided herein in Section 16 or otherwise available to the City at law or in equity.

19. ETHICS REQUIREMENTS. To preserve the integrity of City employees and maintain public confidence in the competitive bidding system, the City intends to vigorously enforce the various ethics laws as they relate to City employees in the bidding and execution of City contracts. Such laws are in three categories:

a. Gifts. Executive Order No. 16-92 prohibits City employees from soliciting or accepting anything of value from any person or entity seeking to initiate or maintain a business relationship with the City of Philadelphia, its departments, boards, commissions and agencies. All City employees presented with gifts or gratuities as indicated in Executive Order 16-92 have been instructed to report these actions to the appropriate authorities. All bidders, agents or intermediaries who are solicited for gifts or gratuities by City employees are urged to report these incidents to the Inspector

General, Aramark Tower, Third Floor, 1101 Market Street, Philadelphia, PA 19107.

b. City employee interest in City contracts. In accordance with Section 10-102 of The Philadelphia Home Rule Charter, no bid shall be accepted from, or contract awarded to, any City employee or official, or any firm in which a City employee or official has a direct or indirect financial interest. All bidders are required to disclose any current City employees or officials who are employees or officials of the bidder's firm, or who otherwise would have a financial interest in the contract.

c. Conflict of Interest. Both the State Ethics Act and the City Ethics Code prohibit a public employee from using his/her public office or any confidential information gained thereby to obtain financial gain for himself/herself, a member of his/her immediate family, or a business with which he/she or a member of his/her immediate family is associated. "Use of public office" is avoided by the employee or official publicly disclosing the conflict and disqualifying himself/herself from official action in the matter, as provided in The Philadelphia Code §20-608.

20. PATENTS. The successful bidder shall be solely responsible for all royalties and charges that may be due to any patent holder for or on account of the use of any patented appliance, product or processes. Evidence of such payment shall be submitted upon request of the Procurement Commissioner and failure to submit such evidence may, in the sole discretion of the Procurement Commissioner, result in rejection of the bid or constitute an event of default, entitling the City to all rights and remedies as provided herein in Section 15 and/or Section 16..

21. INDEMNIFICATION. All bidders shall indemnify, defend and hold harmless the City, its officers, employees and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liabilities and expenses, occasioned wholly or in part by the bidder's act or omission or fault or negligence or the act or omission or fault or negligence of bidder's agents, subcontractors (including suppliers), employees or servants in connection with the contract, including, but not limited to, those acts or omissions or faults or negligence in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, the bidder's default under the contract, losses incurred by the City's Master Performance Security Program, failure to pay subcontractors and suppliers and any infringement or violation of any proprietary right (including, but not limited to, patent, copyright, trademark, service mark and trade secret). This obligation to indemnify, defend and hold harmless the City, its officers, employees and agents shall survive the termination of the contract resulting from this Invitation and Bid.

22. TAX REQUIREMENTS. Any contractor, or vendor of goods, wares and merchandise, or purveyor of services, who bids on and is awarded a contract by the City and/or School District of Philadelphia, is subject to Philadelphia's business tax and Ordinances and regulations. The City Solicitor has ruled that anyone who is awarded a contract by the City

and/or School District pursuant to a bid has entered into a contract within the City, and the subsequent delivery of goods into the City or performance of services within the City constitutes "doing business" in the City and subjects the successful bidder, including but not limited to, one or more of the following taxes:

- a. Business Privilege Tax
- b. Net Profits Tax
- c. City Wage Tax

The successful bidder, if not already paying the aforesaid taxes, is required to apply to the Department of Revenue, 1401 John F. Kennedy Blvd., Public Service Concourse, Municipal Services Building, Philadelphia, PA 19102, for a tax identification number and to file appropriate business tax returns as provided by law. Questions should be directed to the Business and Earnings Tax Unit at (215) 686-6600.

23. TAX INDEBTEDNESS. The City of Philadelphia does not wish to do business with tax delinquents or other businesses indebted to the City. In furtherance of this policy, the following certifications have been developed and shall form a part of any contract resulting from this Invitation and Bid. The successful bidder, or other entity contracting with the City is referred to below as the "contractor".

a. Contractor's Certification of Non-Indebtedness - Contractor hereby certifies and represents that contractor and contractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of Philadelphia (the "City"), and will not at any time during the term of this contract (including any extensions or renewals thereof) be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available to the City at law or in equity, contractor acknowledges that any breach or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to contractor and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments and/or the termination of this contract for default (in which case Contractor shall be liable for all costs, losses and other damages resulting from the termination).

b. Subcontractor's Certification of Non-Indebtedness - Contractor shall require all subcontractors performing work in connection with this contract ("subcontractor" shall also include suppliers providing goods or materials) to be bound by the following provision and contractor shall cooperate fully with the City in exercising the rights and remedies described below or otherwise available at law or in equity:

"Subcontractor hereby certifies and represents that subcontractor and subcontractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of

Philadelphia ("City"), and will not at any time during the term of contractor's contract with the City (the "contract"), including any extensions or renewals thereof, be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District of Philadelphia), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available at law or in equity, subcontractor acknowledges that any breach of or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to subcontractor for services rendered in connection with the contract and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments otherwise due to subcontractor and/or the termination of subcontractor for default (in which case subcontractor shall be liable for all costs, losses and other damages resulting from the termination)."

24. ASSIGNMENT. The successful bidder shall not assign the contract resulting from this Invitation and Bid, or any part of the contract, or any right to any monies to be paid under the contract, or delegate performance of the contract, without obtaining the prior written consent of the Procurement Commissioner. The decision whether to consent to an assignment is within the Procurement Commissioner's sole discretion. In no case shall the Procurement Commissioner's consent to the assignment of any monies to be paid under the contract relieve the bidder from faithful performance of any of its obligations under the contract or change any of the terms and conditions of the contract. Any purported assignment in violation of this provision shall be of no effect.

25. MACBRIDE PRINCIPLES CERTIFICATION. Section 17-104(2)(b) of The Philadelphia Code prohibits the City from accepting bids from companies that do business in Northern Ireland, unless that business has implemented the fair employment principles embodied in the Macbride Principles. In furtherance of this Ordinance, bidder makes the following certification and representations:

a. In accordance with Section 17-104 of the Philadelphia Code, bidder by execution of its bid certifies and represents that (i) bidder (including any parent company, subsidiary, exclusive distributor, or company affiliated with Bidder) does not have, and will not have at any time during the term of any contract resulting from this bid (including any extensions thereof), any investments, licenses, franchises, management agreements or operations in Northern Ireland and (ii) no product to be provided to the City under any resulting contract will originate in Northern Ireland, unless Bidder has implemented the fair employment principles embodied in the MacBride Principles.

b. In the performance of any contract resulting from this bid, Bidder agrees that it will not utilize any suppliers or subcontractors at any tier (i) who have (or whose parent subsidiary, exclusive distributor of company affiliate have)

any investments, licenses, franchises, management agreements or operations in Northern Ireland or (ii) who will provide products originating in Northern Ireland unless said supplier or subcontractor has implemented the fair employment principles embodied in the MacBride Principles. Bidder further agrees to include provisions with this subparagraph (b), with appropriate adjustments for the identity of the parties, in all subcontracts and supply agreements which are entered into in connection with the performance of any resulting contract.

c. Bidder agrees to cooperate with the City's Director of Finance in any manner which the said Director deems reasonable and necessary to carry out the Director's responsibilities under Section 17-104 of The Philadelphia Code. Bidder expressly understands and agrees that any false certification or representation in connection with this subparagraph (c) and/or any failure to comply with the provisions of this subparagraph (c) shall constitute a substantial breach of any contract resulting from this Invitation and Bid entitling the City to all rights and remedies provided in this bid or otherwise available in law (including, but not limited to Section 17-104 of the Philadelphia Code) or at equity. In addition, it is understood that false certification or representation is subject to prosecution under 18 Pa.C.S. Section 4904.

**BIDDER MUST SIGN BID on
Page 8 of 8 of Conditions of Bidding**

SIGNING OF BIDS

This contract consists of the Invitation and Bid (including exhibits and attachments), any addenda thereto issued by the City and the foregoing Terms and Conditions of Bidding (collectively, the "contract") and contains all the terms, conditions and requirements agreed upon by the parties. The terms "contract" and "agreement," whether capitalized or uncapitalized, shall have the foregoing meaning wherever they are used in the Invitation and Bid, addenda thereto, the Terms and Conditions of Bidding, and this page. No other contract or agreement, oral or otherwise, regarding the subject matter of the contract shall be deemed to exist or to bind any party hereto or to vary any of the terms contained in the contract.

This contract may not be changed, amended or renewed, in whole or in part, except by a written amendment signed by the parties. No waiver by the City of any breach or noncompliance by the undersigned with any provision of this contract shall relieve the undersigned of any of its obligations or representations made under this contract.

This contract and all disputes arising under this contract shall be governed, construed and decided in accordance with the laws of the Commonwealth of Pennsylvania. The parties agree that any lawsuit, action, claim or legal proceeding involving, directly or indirectly, any matter arising out of or related to this contract or the relationship created or evidenced thereby, shall be brought exclusively in the United States District Court for the Eastern District of Pennsylvania or the Court of Common Pleas of Philadelphia County. It is the express intent of the parties that jurisdiction over any lawsuit, action, claim, or legal proceeding shall lie exclusively in either of these two forums. The parties further agree not to raise any objection to any lawsuit, action, claim or legal proceeding which is brought in either of these two forums and the parties expressly consent to the jurisdiction and venue of these two forums. The parties further agree that service of original process in any such lawsuit, action, claim or legal proceeding may be duly effected by mailing a copy thereof, by certified mail, postage prepaid to the addresses specified in the Invitation and Bid and/or this page.

NOTE: ANY BID THAT IS NOT EXECUTED IN ACCORDANCE WITH THE INSTRUCTIONS PROVIDED BELOW OR THAT DOES NOT INCLUDE STREET ADDRESS, CITY, STATE AND PHONE NUMBER, MAY, IN THE SOLE DISCRETION OF THE PROCUREMENT COMMISSIONER, BE REJECTED.

SIGNING OF BIDS:

If bid is by an **INDIVIDUAL** or a **PARTNERSHIP**, or if the bid does not exceed \$25,000, date and sign the bid here, with original signatures, in ink.

This _____ day of _____ 200__

(Signature of Owner, Partner)

(Type or Print Name and Title)

(Business Name of Bidder)

(Address, including Zip Code)

(Telephone Number, including Area Code)

If bid is by a **CORPORATION**, date and sign the bid here with original signatures, in ink, by (a) President or Vice-President of the corporation AND (b) Secretary, Assistant Secretary, Treasurer or Assistant Treasurer of the corporation; and (c) affix the seal of the corporation. If the form is not signed by the President or a Vice-President and Secretary, Assistant Secretary, Treasurer or Assistant Treasurer, attach a duly certified corporate resolution authorizing the person signing in place of such officers to execute this bid for the corporation.

This _____ day of _____ 200__

CORPORATE SEAL

(Corporate or Business Name of Bidder)

(Address, including Zip Code)

(Telephone Number, including Area Code)

(Signature of President or a Vice-President)

(Signature of Secy., Asst.Secy., Treas. or Asst.Treas.)

(Type or Print Name and Title)

(Type or Print Name and Title)

APPROVED AS TO FORM

CONTRACT EXECUTION

(Asst. City Solicitor)

(Procurement Commissioner)



CITY OF PHILADELPHIA

INSTRUCTIONS FOR GETTING PAID

BY THE CITY OF PHILADELPHIA

The City attempts to process invoices in a timely manner. Delays can occur because of incomplete or inaccurate invoicing information. Please make sure that all your invoices contain the following information to help the City in paying you as quickly as possible.

- 1. AFTER THE DELIVERY OR SERVICES HAS BEEN COMPLETED YOU MUST SUBMIT THREE (3) COPIES OF AN INVOICE FOR PAYMENT TO THE RECEIVING DEPARTMENT LISTED ON THE PURCHASE ORDER.**
- 2. THE INVOICE MUST CORRECTLY REFERENCE THE PURCHASE ORDER NUMBER, THE VENDOR NAME, ADDRESS AND FEDERAL EMPLOYER IDENTIFICATION NUMBER.**
- 3. CHECKS WILL ONLY BE MADE PAYABLE TO THE COMPANY NAME AS SHOWN ON THE PURCHASE ORDER; THE INVOICE MUST REFLECT THIS SAME COMPANY NAME AS THE "PAY TO".**
- 4. THE INVOICE MUST SHOW THE QUANTITY AND TYPE OF ITEM OR SERVICE AND THE PRICE.**
- 5. THE UNIT OF PURCHASE ON THE INVOICE MUST AGREE WITH THE UNIT CITED ON THE PURCHASE ORDER. REFERENCE TO THE SPECIFIC LINE ITEM IS HELPFUL.**

Paying vendors is the responsibility of the *receiving* City Department(s), not the Procurement Department. Vendors should bring any problems concerning payments to the attention of the appropriate City receiving department. The name and number of the contact person can generally be found on the purchase order. If all necessary paperwork has been submitted to the department and questions still remain, vendors should contact:

**City of Philadelphia
Accounting Verification
Room 1340 Municipal Services Building
1401 J.F.K. Blvd.
Philadelphia, PA 19102
Tel. 215 686 6365**

VENDORS INTERESTED IN RECEIVING PAYMENTS ELECTRONICALLY MUST COMPLETE AN ACH VENDOR ENROLLMENT AND CHANGE FORM. THIS FORM CAN BE DOWNLOADED FROM WWW.PHILA.GOV/BIDS.

BIDDERS GUIDELINES*

The following list will assist you in the preparation of your bid.

- Read the entire bid so that you fully understand all the requirements.
- All bids must be submitted to the City no later than the time and date stated as the bid opening.
- Note the City Anti-Discrimination Policy. If Minority Business Council Participation is required be sure to fill out all appropriate forms. If you have questions call MBEC at (215) 686-6232.
- Make sure you submit the appropriate Bid Security and Bid Submission Fee with your bid. Refer to Section 1 of the bid and the Conditions of Bidding sheet.
- Bidder must meet **all** qualifications.
- If an alternate to any item is being offered, you must follow the instructions in paragraph 2 of the Conditions of Bidding sheet.
- Does the bid require a site inspection, attendance at a Pre-Bid Meeting, samples, financial information or other data you must provide?
- Have you signed and returned all Addenda?
- If the bid is going to be awarded as a whole, you must bid on all items. See Section 3 of the bid: Bid Evaluation and Award.
- Bidders' attention is directed to the Conditions of Bidding sheet regarding the Master Performance Bond.
- Bids and pricing must be written in ink or typed. FAXed bids will not be accepted.
- **Do not** submit counter terms or conditions. **Your bid will be rejected**.
- Have you signed the Contract Page and affixed your Corporate Seal as required?
- **Do not** combine check amounts: All checks should be individual and specific.
- Please double check all mathematical calculations for errors.

If you have questions call Public Information at (215) 686-4720.

*This information is provided for guidance only and does not preclude your responsibility to read fully and respond to all portions of this bid.



CITY OF PHILADELPHIA
PROCUREMENT DEPARTMENT
Public Information Unit

ATTENTION VENDORS

If your company would like to receive the results of a particular bid, the Public Information Unit of the Procurement Department will forward this information to you after the contract has been fully executed, at a **fee of \$10.00** for **each** bid number requested. Please be advised that bid tabulations **are not available** by telephone. If you have any questions, please call 215-686-4755 or 4756.

BID RESULTS REQUEST FORM

Please complete form below. Only one (1) request per form.

PLEASE NOTE INCREASED FEE

Date of Request: _____

Bid Number Requested: _____ Opening Date: _____

Company Name: _____

Company Representative: _____

Address: _____

Telephone No.: _____ Fax No.: _____

Mail this Request to the address below and enclose the following items:

- Check or Money Order payable to "City of Philadelphia";
- A self-addressed stamped envelope which is **at least 9 1/2" x 12 1/2" or larger** for each Bid requested.

Failure to send either of the above items, will void your request.

Mail Request To:

The Procurement Department Public Information Unit
Attention: Bid Results
1401 JFK Blvd.
Room 170B, MSB
Philadelphia, PA 19102-1685

Do Not Send Cash

<i>Internal Use Only:</i>	
Date Request Received:	Check Type:
Date Bid Result(s) Mailed:	Check Number:
Initials:	Check Amount \$



CITY OF PHILADELPHIA

Procurement Department
120 Municipal Services Building
Philadelphia, PA 19102-1685
(215) 686-4720
(215) 686-4716 Fax

William F. Gamble
Procurement Commissioner

Master Bid Security Program for Service, Supplies and Equipment Bids Period of Coverage: July 1, 2006 – June 30, 2008

(Bids for Professional Consulting Services, Public Works, Construction and Demolition [wrecking and building removal] are not covered under the Master Bid Security Program)

Dear Vendor:

The Philadelphia City Charter requires that each bid submission over \$25,000 be accompanied by a certified check in the amount specified in the bid invitation. This requirement can be met for most bids if the Bidder is covered under the City's Master Bid Security Program. This program provides bid security coverage for Service, Supply and Equipment bids that have a total dollar value of over \$25,000 up to \$500,000.

To file for coverage under the Bid Security Program, for the period **July 1, 2006 to June 30, 2008**, complete the enclosed application and return it with a check for **\$175.00**. Make the check payable to "City of Philadelphia". It is **non-refundable**. To clarify the precise use of the check, enter the words "**Bid Security Program**" **2006 – 2008** on the face of the check.

If you do not become a participant in the program at this time, you may still submit bids. However, they must be accompanied by a certified check in the amount specified in the Terms and Conditions of Bidding.

For additional information or inquiries regarding this program, please contact: The Public Information Unit at (215) 686-4719, (215) 686-4720 or (215) 686-4721.

IF A RECEIPT IS REQUESTED, PLEASE ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE.

Forward Check with Application to
CITY OF PHILADELPHIA
MASTER BID SECURITY PROGRAM
170A Municipal Services Building
Philadelphia, PA 19102-1685

Company Name: _____

Fed EIN/SSN: _____

Street Address _____

City, State, Zip: _____

Contact Person: _____

Telephone No: (____) _____ Fax No: (____) _____

A. Check payable to the City of Philadelphia in the amount of \$175.00 for 7/1/06 to 6/30/08
DO NOT SEND CASH

Internal Use Only

Rcvd. ___/___/___ Pymt. Type _____ Ck. Amt. \$ _____ Ck.# _____



CITY OF PHILADELPHIA

PROCUREMENT DEPARTMENT
120 Municipal Services Building
Philadelphia, Pa 19102-1685
(215) 686-4750
FAX (215) 686-4728

Janet Hagan
Acting Procurement Commissioner

August 16, 2006

Dear Vendor:

Effective with bids opening **September 1, 2006** and later, The City of Philadelphia Procurement Department will be implementing the following change: Checks submitted with bids for Bid Security will be deposited by the City of Philadelphia. Vendors will no longer receive their original checks back after contract conformance. Following contract conformance the City of Philadelphia will issue a check to the vendor. Vendors interested in participating in the City's Master Bid Security Program can go to www.phila.gov and visit the City of Philadelphia's Procurement Department website to obtain an application.

Janet Hagan
Acting Procurement Commissioner



C I T Y O F P H I L A D E L P H I A

Office of the Director of Finance
Room 1330, Municipal Services Bldg.
1401 John F. Kennedy Boulevard
Philadelphia, PA 19102-1693

Vincent Jannetti
Director of Finance

The City of Philadelphia is pleased to announce a Vendor Information Payment System (VIPS) which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number - either alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is dial **215-686-5968**, and follow the prompts to get an up to date status on your payments.

Enclosed for your convenience is an easy to use reference guide which provides a brief overview of what you can expect. I urge you to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this system, please call the Office of the Director of Finance at **215-686-6167**.

I believe that you will find this way of obtaining payment information convenient and easy to use.

Vendor Information Payment Reference Guide

- 1- Call 215-686-5968.
- 2- After the prompts, enter the 8 numeric characters that uniquely identifies your purchase order.
- 3- Select one of the three inquiry options:
 - ▶ a) by your purchase order.
 - ▶ b) by your company.
 - ▶ c) by your specific invoice number.
 - (Numeric invoice numbers only)



CITY OF PHILADELPHIA

OFFICE OF THE DIRECTOR OF FINANCE
Room 1330 Municipal Services Building
1401 John F. Kennedy Boulevard
Philadelphia, PA 19102-1693

Dear Valued Vendor,

The City of Philadelphia is pleased to announce a new online Vendor Invoice Information (VII) website which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number - alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is log on to the City of Philadelphia's website: www.phila.gov, click on Vendor Invoice Information under the Help Me Section of the home page, enter your Federal Employer Identification Number (FEIN) and a valid active purchase order. Then, agree to a waiver statement and follow the prompts to get an up to date status on your payments.

I urge you to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this new system, please e-mail us using the question and comment field provided on the site.

I believe that you will find this new way of obtaining payment information convenient and easy to use.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent J. Jannetti'.

Vincent J. Jannetti
Acting Director of Finance