

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

March 15, 2012

**BID NUMBER:** T2YN2600  
**TITLE:** Mobile Office/Storage Trailer  
**DEPARTMENT:** Fire Department  
**DATE TO OPEN:** April 9, 2012 at 10:30 AM

## ADDENDUM # 1

### **TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

**Bid #S2YN2600 has been cancelled in its entirety and replaced with Bid #T2YN2600. Only bids submitted for T2YN2600 shall be accepted and considered for award. In addition, only bids submitted from vendors who attended the Mandatory Pre-Bid Meeting for Bid #S2YN2600 shall be accepted and considered for award of Bid #T2YN2600.**

**Bidders may submit their completed Site Visit Certification Forms from Bid #S2YN2600 with their bid submission for bid #T2YN2600.**

Please see Questions and Answers listed below as a result of the Mandatory Pre-Bid Meeting held on Monday, February 6, 2012 @ 1:00 PM for Invitation and Bid #S2YN2600.

**Question #1: What are the liquidated damages based upon since there is not a “delivered by date” included in the bid?**

**Answer #1: Liquidated damages shall be based upon delivery requirement as referenced in para. 2.6 of Invitation and Bid**

**Question #2: Will the unit need to be delivered and set up work be completed by June 30, 2012.**

**Answer #2: Delivery & Installation of Mobile Office / Storage Trailer shall be completed within 12 weeks from issuance of permits (Ref para. 2.6 of Invitation and Bid)**

**Question #3: If a bidder takes an exception to any items in the bid package, will that disqualify the bidder?**

**Answer #3: Offering counter terms and conditions may disqualify bidder's bid submittal.**

**Question #4: Please confirm that size of the unit, is it a 64' x 14' box size, 68' overall length including the hitch?**

**Answer #4: Yes, 64' x 14' Box, overall 68' with hitch (Ref para. 2.2 of Invitation and Bid)**

**Question #5: Are the stairs and ramp to be constructed of aluminum, are they to be built in accordance with any codes or specifications and are they to be set on grade or on footings?**

**Answer #5: Stairs and Ramp shall be constructed of Aluminum, set on ABS pads and anchored (Ref para. 2.3.3 of Invitation and Bid)**

**Question #6: Is the interior door between the office and storage area to be a hollow core, non-insulated type door and what is the size of the door?**

**Answer #6: 36" x 80" hollow core, Non-insulated (Ref para. 2.2.9 of Invitation and Bid)**

**Question #7: Does this unit need to be "New" construction?**

**Answer #7: Yes**

**Question #8: Does prevailing wage labor rates apply to this bid?**

**Answer #8: No**

**Question #9: Is a floor plan of the proposed building to be submitted with the bid?**

**Answer #9: Yes (Ref para. 1.7.7 of Invitation and Bid)**

**Question #10: An interior door was not identified on the floor plan but was listed in the specifications, please clarify if required.**

**Answer #10: Yes an interior door is required. See Question & Answer #6 above**

**Question #11: Please clarify whether the 4' hitch is included/ or excluded in the specified 68' length of the modular building.**

**Answer #11: Yes it is included, see question & answer # 4 above**

**Question #12: Section 2.2.2 – please specify whether any permits are required for this project and if so who is responsible for procuring?**

**Answer #12: Yes, permits are required and a Pennsylvania Certified Engineer Seal placed on plans when submitting plans for permits is also required. Contractor is responsible for procuring permits (including fees) (Ref para. 2.2.2 of Invitation and Bid)**

**Question #13: Section 2.3.1 – please specify whether below grade footers or abs pad on grade are to be used as the building foundation.**

**Answer #13: Footers shall be required per the Philadelphia Department of Licenses and Inspections with a Pennsylvania Certified Engineer Seal (Ref para. 2.3.1.1 of Invitation and Bid)**

**Question #14: Section 2.3.3 – material type is not specified.**

**Answer: Aluminum; See Question and Answer #5 above**

**Question #14: There is a 30 day schedule/requirement for the delivery of the unit listed in Section 4.2.3. What is the schedule/requirement for the building set up and the installation of decks/ ramps, please clarify.**

**Answer #14: Within 12 weeks from the issuance of the permits; See Question and Answer #2 above**

**Question #15: Please confirm whether prevailing wage is applicable to this project**

**Answer #15: No, prevailing wage is not applicable to this project**

**Question #16: Can a copy of the pre-bid sign in sheet be provided.**

**Answer #16: Yes, sign in sheet has been attached to this addendum**

**Question #17: Section 2.5.2 & 2.5.3 states a 5 year warranty is to be included on Parts, Labor & HVAC.**

**Answer #17: A one year standard warranty is to be included for parts and labor and a 5 year warranty on HVAC.**

**Question #18: Can you clarify who is responsible for performing the required typical maintenance within this period.**

**Typical items that would fall in this category are: Routine HVAC maintenance (Filter Changes, Visual Inspections, & Pressure Checks) Lessee Responsibilities**

- 1. Thermostat programming**
- 2. Janitorial services, housekeeping, etc**
- 3. Routine light bulb changes**
- 4. Fire Alarm Programming**
- 5. Fire Alarm testing as directed by the AHJ**
- 6. Sprinkler System testing as directed by the AHJ**
- 7. Annual Fire Extinguisher Inspections as directed by the AHJ**
- 8. Phone system and IT maintenance/repair**
- 9. Any items or systems installed by others**
- 10. Floor maintenance (Waxing, Carpet Cleaning)**
- 11. Carpet protectors should be used under chairs with rollers**
- 12. Preventative Maintenance**
- 13. Gutter cleaning and storm drain maintenance**

**Answer # 18: Vendor shall be responsible for applicable warranties under this Invitation and Bid. The Vendor/Contractor shall NOT be responsible for typical maintenance.**

**Question #19: When is the anticipated award date?**

**Answer #19: There are many factors that go into the awarding process. An anticipated award date cannot be determined.**

**Question #20: When is the anticipated completion date?**

**Answer #20: See Question and Answer #2 above**

**Question #21: Who is responsible for the permits?**

**Answer #21: See Question and Answer #12 above**

**Question #22: What type of material will the steps and ramps need to be constructed? (pre-fabricated Aluminum is suggested).**

**Answer #22: See Question and Answer # 5 above**

**Question #23: What items are required in the 5 year warranty?**

**Answer #23: The 5 year warranty for Parts and Labor has been replaced with a one year standard warranty for Parts & Labor (Ref para. 2.5.2 of Invitation and Bid)**

**Question #24: Are footers required?**

**Answer #24: Footers shall be required per the Department of L & I; See Question and Answer #13 above**

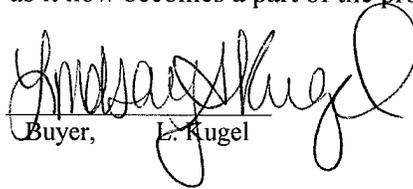
**Question #25: Is a geotechnical study of the soil required?**

**Answer #25: No (Ref para. 2.2.2 of Invitation and Bid)**

**Question #26: We suggest an EPDM rubber roof in order to achieve a long term durable building galvanized metal is an old style and not suggested.**

**Answer #26: 40 MIL EPDM Rubber Roof is required (Ref para. 2.2.7 of Invitation and Bid)**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

  
Buyer, L. Kugel

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AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

LK/sj

Pre-Bid Meeting  
 Mobile Office/Storage Trailer  
 Bid # S2YN2600

COMPANY  
 NAME AND  
 ADDRESS

COMPANY  
 TELEPHONE  
 NUMBERS

COMPANY  
 REPRESENTATIVE  
 ATTENDING

HALE TRAILER Brake  
 + Wheel, INC.  
 Rte. 73 + Cooper Rd.  
 Voorhees, NJ 08043

(856) 768-1330  
 TELEPHONE NUMBER  
 (856) 768-8750  
 FAX NUMBER

ROBERT DURSO  
 + PATRICK GALLEY

Mobilecase Modular Space  
 137 Crown Pt Road  
 West Deptford NJ  
 08086

(856) 686-9600  
 TELEPHONE NUMBER  
 (856) 686-9240  
 FAX NUMBER

Henia Montage

ALTON MOBILE INC  
 365 MARK ST.  
 ASTON, NJ 08012

(610) 435-5100  
 TELEPHONE NUMBER  
 (610) 494-5499  
 FAX NUMBER

ALTON MOBILE

Julie SIMMONS  
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BRAD GUDMAN  
 MODULAR GENIUS INC  
 220 FRANKLIN ST  
 BCL A. RMD 21014

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 (410) 420 7594  
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