

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

February 6, 2009

**BID NUMBER:** S9Z55510  
**TITLE:** Engine Repair and Overhaul/Transmission Rebuild and Exchange  
**DEPARTMENT:** Various  
**DATE TO OPEN:** February 09, 2009 at 10:30 AM

## ADDENDUM # 1

### TO ALL BIDDERS:

**You are hereby notified of the following changes to the above mentioned bid:**

**Bid S9Z55510 shall be postponed until further notice.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

\_\_\_\_\_  
Buyer, A. Campfield

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

AC/cs

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Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

February 19, 2009

**BID NUMBER:** S9Z55510  
**TITLE:** Engine Repair and Overhaul/Transmission Rebuild and Exchange  
**DEPARTMENT:** Various  
**DATE TO OPEN:** February 09, 2009 at 10:30 AM; postponed until further notice

## ADDENDUM # 2

### TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

**Bid S9Z55510 is now scheduled to open on Monday, March 2, 2009 at 10:30 AM.**

Page 29, para. 2.13.3.1 shall be changed to read (last sentence) When the City authorizes the vendor to secure the part purchase, the City shall pay the successful vendor their actual cost with no mark up supported by the vendors actual cost invoice.

Page 64, Delete Item 5.5.2 in it's entirety and replace with the following language:

### **26086-550**

#### 5.5.2 Parts

**PARTS SHALL BE REIMBURSED BY THE CITY AT VENDOR'S ACTUAL ACQUISITION COST FROM THEIR SUPPLIER (as shown on supplier's invoice) +5% MARK-UP (TO BE SUPPORTED BY SUPPLIER'S INVOICES). Vendor must submit original supplier's invoice with their invoice to the City. In no case shall parts cost exceed the actual cost from the supplier +5%. No overhead, expenses, etc. shall apply to these parts costs. Any overhead, expenses, etc. must be factored into the vendor's quoted labor rates. No additional charges will be paid by the City.**

Page 67, Delete item 5.10.1 in its entirety and replace with the following language:

- 26086-554** **LO**  
5.10.1 Upgrade warranty for 5 years  
150,000 miles 100% parts and labor.  
To be reimbursed at vendor's cost, no mark up  
(to be supported by supplier's invoices). Vendor must  
submit a copy of original supplier's invoice with their  
invoice to the City.

Page 67, Delete item 5.11.1 in its entirety and replace with the following language:

- 26086-555** **LO**  
5.11.1 Unit Down Designation Charge  
To be reimbursed at vendor's cost, no mark up  
(to be supported by supplier's invoices). Vendor must  
submit a copy of original supplier's invoice with their  
invoice to the City.

Page 60, 5.3.1.20 Change description to read:

5.3.1.20  
**26086 300 033**  
ZF Large Loaders  
TRANSMISSION

### Question and Answer

Question 1. **Will OFM use its radiator repair service contractor in conjunction with this contract?**

In the past, OFM had a radiator repaired separately and then supplied it to the overhaul contractor to complete the engine overhaul/repair service.

Answer 1. **The City does have a service contractor to handle this service; however, some of the vendors bidding may use another service. There are two choices for the successful bidder to choose from, however, neither one of them effect their bid. If the successful bidder wishes to use our service vendor that can be arranged or the successful bidder could use their vendor. In either case the language in para. 2.4.1 (Section A) or 2.5 (Section B) covers how to handle this for billing.**

Question 2. As part of the engine head gasket replacement service, will the contractor be required to perform the "magnaflux" procedure to check for cracks?

Answer 2. **In each description there is the wording "operation shall include but not be limited to", each bidder must cover their normal practice costs in this section. Also, the bidders must keep in mind that their repair is to be warranted in accordance with section 2.14. this in itself would warrant the vendor to perform all proper and industry standard diagnosis before completing repair.**

Question 3. As the bid is currently written, contractor is to bill for various parts used in engine overhaul/repair (e.g. recon head gaskets, gear covers & housing, recon engine, fuel injection pump, etc.)at discount to MFR list. **Since the pricing varies considerably among the engine MFRs, what if contractor cannot provide the same discount to each MFR list?**

Answer 3. **The language for Section 5.5.2 will be changed to mark-up to vendor's cost. Successful vendor must provide a copy of their invoice of purchase as back up.**

Question 4. Pricing for extended warranties varies from each diesel engine MFR. How is the contractor expected to quote one discrete price?

Answer 4. **The pricing requirement in section 5.10 is in error. The City added the language in section 2.14.1.1. so that we could allow the extended warranty costs to be billed to the City for the provision of a factory re-manufactured/reconditioned engine such as the Cummins "recon" brand noted. The only cost allowed shall be the actual cost to the successful vendor brand with no mark up. Your cost is the City's cost.**

Question 5. To replace the head gasket of a DT 466E International engine, will the contractor be required to replace all head bolts? The MFR recommends all head bolts be replaced.

Answer 5. **See response to Question 2 above.**

Question 6. The unit down designation charge for shipping varies from each engine MFR. How can the contractor quote one discrete price?

Answer 6. **OFM agrees the request for exact pricing in section 5.11.1 could vary from part to part and manufacturer to manufacturer. The only cost to the City shall be the actual cost of placing the designation as "unit down" to the part. No mark up shall be allowed.**

**Section 2.13.3.1 shall be changed to read (last sentence) When the City**

**authorizes the vendor to secure the part purchase, the City shall pay the successful vendor their actual cost with no mark up supported by the vendors actual cost invoice.**

Question 7. In section 5.3.1.20 the City is requesting a price for ZF transmission. The typical application states Fire truck, Utility Truck, etc. I believe the City only has this type transmission in large loaders. Please advise.

**Answer 7. The Typical Application in this section is incorrect. The City only has the ZF transmission in large loaders.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

\_\_\_\_\_  
Buyer, A. Campfield

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

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Rm. 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

February 25, 2009

**BID NUMBER:** S9Z55510  
**TITLE:** Engine Repair and Overhaul/Transmission Rebuild and Exchange  
**DEPARTMENT:** Various  
**DATE TO OPEN:** February 9, 2009; postponed until further notice; March 02, 2009  
at 10:30 AM

## ADDENDUM # 3

### **TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

**Bid S9Z55510 shall be postponed until further notice.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

\_\_\_\_\_  
Buyer, A. Campfield

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

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