

PROCUREMENT DEPARTMENT
Rm. 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

June 13, 2008

BID NUMBER: S9Z54920
TITLE: LAMPS AND BALLASTS
DEPARTMENT: Various
DATE TO OPEN: June 18, 2008 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Attachment to above bid:

Procurement Department Specifications 12-B1a:97.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, R. Saylor

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

RS/cs



**PROCUREMENT DEPARTMENT
SPECIFICATION**

**NO. 12-B-1a:97
EFFECTIVE DATE: May 16, 1997
SUPERSEDES 12-B-1:72**

BALLAST, FLUORESCENT LAMP

1 CLASSIFICATION AND SCOPE

This specification covers ballast that have rated open-circuit voltage of 2500 volts or less and are intended to operate at a frequency of 60 Hertz. The ballast are for hot cathode fluorescent lamps, either preheat start, rapid start or instant start, and also for cold cathode fluorescent lamps. The ballast are intended for use in room ambient temperatures of 50 to 105 degrees F.

2 APPLICABLE SPECIFICATIONS

The following specifications and standards of the latest issue in effect on the date of the Invitation and Bid shall form part of this specification:

A.N.S.I. C82.1	Specifications for Fluorescent Lamp Ballast
U.L. 935	Fluorescent-Lamp Ballast, Standards for Safety

3 REQUIREMENTS

- 3.1 All ballast furnished under this specification shall be of the type, rated voltage, wattage and number of lamps to be served as specified on the purchase order.
- 3.2 Ballast shall be totally enclosed by a non-combustible, moisture-resistant material; except reactor type ballast designed for use within the enclosure of other equipment may be of the open core and coil type.
- 3.3 Ballast shall have a fuse and/or thermal protection, either automatic resetting or non-resetting.

- 3.4 Ballast shall be U.L. listed and shall carry a label to that effect.
- 3.5 C.B.M. Certification by E.T.L. shall apply to all ballast where available.
- 3.6 Ballast leads shall be color coded.
- 3.7 Ballast shall be marked in conformance with the requirements of U.L. 935.
- 3.8 Bidders shall be warehousing distributors or dealers within a 50 mile radius of Center City Philadelphia, and shall maintain sufficient stock for emergency and/or small volume over-the-counter pick-up service within not more than 48 hours.
- 3.9 The successful bidder will be required to supply the using agencies of the city with copies of the catalogs and price lists upon notification by the Procurement Department buyer as to the required quantities and distribution points.
- 3.10 All ballast shall be covered under warranty against failure due to defects in workmanship or material for a period of not less than 2 years from date of installation. Any ballast found to be defective during the warranty period shall be replaced at no cost to the City. Additionally, the successful bidder shall agree to pay the City reasonable labor charges (not to exceed \$25.00) for replacement of each defective ballast.

4 **SAMPLING, INSPECTION AND TESTS**

- 4.1 The Procurement Commissioner reserves the right to inspect bidder's facilities prior to award to determine capability of compliance with the requirements of this specification.
- 4.2 Samples may be drawn from any delivery, and the City reserves the right to subject these to such tests as are necessary to determine compliance with this specification. This includes submission of test samples to a recognized independent testing laboratory for evaluation. If samples fail to meet specifications, the City reserves the right to reject the entire shipment and to assess the cost of the tests to the vendor.

5 **PACKAGING, MARKING AND DELIVERY**

- 5.1 Ballast shall be packaged according to the manufacturer's standard and acceptable by common and other carrier.

- 5.2 Individual cartons shall show the catalog number, type ballast, voltage and other pertinent technical data.
- 5.3 Shipping containers shall be clearly marked with the quantity contained, the contract or purchase order number(s), the name of the vendor and the name of the receiving agency as shown on the face of the contract or order.
- 5.4 Delivery shall be made to the point(s) designated on the purchase order.

6 **NOTES TO REQUISITIONER**

- 6.1 Ballast purchased under this specification are intended for replacements of defective ballast. Class P ballast should be purchased to replace defective Class P ballast; a non-Class P ballast, however, should not be replaced with a class P ballast.
- 6.2 Wherever possible, when replacing a preheat ballast, it is recommended that the ballast be replaced with a rapid start ballast. This will necessitate the purchase of a conversion kit which will eliminate the use of starter switches.
- 6.3 Requisitions for ballast shall be submitted against the contract, in accordance with the instructions issued by Procurement at the time of contract award.