

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

May 16, 2008

**BID NUMBER:** S9Z54640  
**TITLE:** STREET LIGHTING MAINTENANCE  
**DEPARTMENT:** Various  
**DATE TO OPEN:** May 21, 2008 at 10:30 AM

## ADDENDUM # 1

**TO ALL BIDDERS:**  
**You are hereby notified of the following changes to the above mentioned bid:**

### **Section 2.16.3**

**Photocontrol Specification should be ALR Model 3190-RP2.6 PHL**

The following questions and answers are set forth as a result of the non-mandatory pre-bid meeting held on Tuesday, May 6, 2008 in the Municipal Service Building, 1401 JFK Blvd., 1<sup>st</sup> Floor, Room 170A, Philadelphia, PA 19102.

Question 1. What is the daily average of reported outages?

3 Years: 2005 – 2007

	<u>3 Year</u>	<u>Annual</u>
Answer 1. Lamps	35,223	11,741
Photocontrols	12,180	4,060
Starter/Igniters	2,131	710

Question 2. What is the maximum amount of outages?

Answer 2. January – April 2008

Maximum number per night:	47
Minimum number per night:	12
Average number per night	24

Question 3. Have liquidated damages been assessed against the current contractor, if so how much?

Answer 3. Yes. January – December 2007 - \$3,750

Question 4. Please provide a copy of the existing approved weekly inspection schedule.

Answer 4 See Section 2.10.1

A plan of the weekly inspection schedule shall be submitted to the Engineer for approval and shall become a requirement of the contract until approval of a later plan. Severe weather conditions may justify a temporary suspension of services, however, all services shall be resumed with the approval of the City Engineer.

Question 5. Please provide a map indicating the streets that contain lighting under this contract or the currently approved route (2.10.2 routing) for night inspections.

Answer 5. Maps are available on the City Streets Department website:

[http://www.phila.gov/streets/download\\_area.html](http://www.phila.gov/streets/download_area.html)

Question 6. Does the City track outages and/or material used? If so, please provide a month's or year's average of lighting repairs i.e. lamps used etc.

Answer 6. The average annual usage of lamp replacement for outages is 11,750 lamps.

Question 7. Knockdowns – are they included in the contract under additional work or will the City's forces handle these issues?

Answer 7. The city forces replace all knockdown poles.

Question 8. Re-lamping of fixtures – is this a group replacement of all fixtures or does this refer to repairing an outage?

Answer 8. Item M-3 Group Relamp Street Light Luminaire has a bid quantity of 250 per month. This work is not replacement of an outage.

Question 9. If re-lamping refers to a group replacement of all lights will this be scheduled per area, is there a time frame for completion?

Answer 9. This work will be scheduled per area. There is no time frame for replacement. However, payment for this work will be paid after completion of work.

Question 10. The contract specifies the number of field repairmen, is there a minimum number of bucket trucks that need to be on the road during day/night?

Answer 10. Seven (7) bucket trucks are required each night.

Question 11. Does the City have a preference to the number of people per bucket truck, one person per truck or two?

Answer 11. One person per truck is required.

Question 12. Is there a minimum stock level the City will require of the contractor lamps, starters, lens, and fixtures?

Answer 12. No minimum stock level is required. However, failure to repair any light because of material shortages is subject to a fine.

Question 13. Does the City have an official specification for the Technical Training Program and subsequent test or will the performance of the contractor's employees be judged based on industry standards?

Answer 13. Section 2.14.5 describes the Technical Training Program. Performance of each employee will be judged by the City on the ability of the employee to perform their duties satisfactorily based on industry standards and the experience of the city workers conducting the test.

Question 14. Utility construction work is mentioned in the contract, what types of work will be required high voltage primary work or secondary street light circuits w/conduits, hand-boxes etc, and what is the yearly budget for same?

Answer 14. No utility construction work is required in this contract.

Question 15. It has been respectfully requested for the City to eliminate the 5% Local Business Enterprise (LBE) preference.

Answer 15. The Local Business Preference is in accordance with Chapter 17-109 of the Philadelphia Code and cannot be altered or eliminated.

Question 16. Will all 100,000+ fixtures be relamped during this contract? If so on what schedule, if not will obviously increase the number of lamp failures the contractor must correct under the routine maintenance pay item.

Answer 16. No, all 100,000+ fixtures will not be relamped during the contract. Lamp failures currently average 11,750 replacements per year.

Question 17. Is the proposed 7/1/08 start date firm? This may not allow sufficient time for vendor transition following award of the contract.

Answer 17. The anticipated start date is 7/1/08. This date may be extended to provide vendor transition, if necessary.

Question 18. Is there a specific MBE/WBE/DEB range specified for this bid?

Answer 18. There are no participation ranges projected for this bid, bidders are prohibited from discriminating in their selection of subcontractors and are encouraged to solicit quotes from businesses on an equitable basis with other firms.

Question 19. What is typical daily/weekly call volume to be expected for customer service function?

Answer 19. The average call volume is currently 24 per day.

Question 20. What are the computer system requirements for running the City's data system (section 2.14.3)? Will it run using Internet Explorer or will software need to be installed on our PC?

Answer 20. The City will provide new computer software.

Question 21. Is there a list of typical trouble work that is to be routed to City for completion (not done by Contractor or PECO)?

Answer 21. The typical trouble work routed to the City will be knockdown or damaged poles, defective ballasts, and missing or damaged luminaries.

Question 22. How is Special Work paid by City (section 2.9)? Is the contractor reimbursed hourly for this added work? If so, there are no hourly rates listed in the pricing section of the bid.

Answer 22. Section 2.9 "Special Work" refers to the temporary disconnection of streetlights and return to normal operation. No additional payments will be made.

Question 23. Is faxing the only option available for the transmission of reports (section 2.14.2)? Can they be sent via email?

Answer 23. Section 2.14.2 "Fax Machine" requires the contractor to provide and maintain a fax machine described in the specification. Faxing of documents will be required.

Question 24. When does the City expect to test vendor's employees (section 2.14)? Will it be done prior to the start of the contract? Is testing at the contractor's cost or will employees be paid for this time?

Answer 24. Section 2.14.5 "Technical Training Program" states that the Contractor shall submit the technical training program to the City for approval within 30 days after the start of the contract. City employees will conduct the testing at no cost to the contractor.

Question 25. What additional parts will City provide to install on Ornaments (section 2.21.2.1)?

Answer 25. Section 2.21.2.1 “Ornamental Street Light Luminaires” states that the Contractor shall install all additional parts provided by the City. The replacement of cracked or yellowed refractors would be a typical example.

Question 26. When is Group Re-Lamping to be done (section 2.21.3)? Is this pre-scheduled work done on an as-needed basis?

Answer 26. Section 2.21.3 “Group Relamp Street Light Luminaire” would be completed on an as-needed basis when directed by the City Engineer.

Question 27. Can the City provide a list of approved lamp recyclers (section 2.20)?

Answer 27. Section 2.20 “Lamp Recycling” requires that a recycling firm be approved by the state. The state EPA can provide a list of approved recycling firms.

Question 28. Noting the 4% cap on price increase requests (section 4.2.12) will the City take fuel price increases into account if a greater increase is required? As you may know, fuel is a significant part of the cost for this service and recent increases would require an increase of more than 4% if this trend continues.

Answer 28. At this time, the 4% cap will remain. The procurement department is researching the 4% cap. Vendors will be notified if there is a change.

Question 29. How is material warranty handled for this contract if material is basically specified by the City? Is it your expectation that the vendor provide the replacement material and labor to repair/replace defective equipment during the warranty period - at our cost?

Answer 29. Section 2.16.5 “Material Warranty Replacement” requires the contractor to return all defective material that has failed during the warranty period. The material is returned to the manufacturer, after the contractor has installed new material, during the course of normal maintenance activities.

Question 30. Will list of Fairmount Park light locations be sent out this week, as per the pre-bid meeting?

Answer 30. Fairmount Park information is listed below.

<u>Location</u>	<u>Lights</u>	<u>Possible Bulb Usage</u>
Kelly Drive	120	100w HPS 554 med. Base/100w HPS
Water Works Drive	110	100w MH Med. Base
Eakins Oval	14	100w HPS Med. Base
Water Works to Schuylkill	18	100w MH Med. Base
Schuylkill River Park	195	150wHPS 555 med. Base
Art Museum Circle & steps	117	100w HPS Med. Base
Fitzsimmons Statue	10	250w MH
Statue Lighting on Kelly	230	100w MH par 38 flood cdm 100/par 38/fl/3k Alto Holland Phillips

There may be a possibility of an odd bulb in the system.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

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Buyer, R. Saylor

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AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

RS/cs