

PROCUREMENT DEPARTMENT
Rm. 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Janet Hagan
Acting Procurement Commissioner

March 26, 2007

BID NUMBER: S8Z53660
TITLE: Councilmatic Printing - Resolutions
DEPARTMENT: Various
DATE TO OPEN: April 04, 2007 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

DELETE: page 12, para. 2.2.1

2.2.1 Engrossed Resolutions

2.2.1.1 Order Frequency, Quantity and Delivery Time

- a Ordered Weekly (September through June)
- b 1 Copy Each (additional copies may be requested)
- c Engrossed Resolutions should be finished and returned to the Chief Clerk's Office within one week after the resolution text is initially sent to the Vendor. The Chief Clerk's Office may on occasion order RUSH copies of an Engrossed Resolution that should be finished and returned to the Chief Clerk's Office within 2 days after the resolution text is initially sent to the Vendor.

ADD: page 12, para. 2.2.1

2.2.1 Engrossed Resolutions

2.2.1.1 Order Frequency, Quantity and Delivery Time

- a Ordered Weekly (September through June)
- b 1 Copy Each (additional copies may be requested)
- c Engrossed Resolutions should be finished and returned to the Chief Clerk's Office within four calendar days after the resolution text is initially sent to the Vendor. The Chief Clerk's Office may on occasion order RUSH copies of an Engrossed Resolution that should be finished and returned to the Chief Clerk's Office within the same business day that the resolution text is initially sent to the Vendor.

PAGE 2

At the discretion of the Chief Clerk's Office, RUSH copies may be finished and returned to the Chief Clerk's Office by the business day immediately following the day the resolution text is initially sent to the Vendor.

ADD: page 12, para. 2.2.1.2, ninth bullet:

- Bidder(s) may view samples by contacting Michael Decker at (215) 686-3410

DELETE:

Page 16, 2.3.4

- 2.3.4 **32560 001 045**
11 ¼ X 14 ¼ LEATHERETTE STOCK (SIMULATED), GOLD FOIL STAMPING AND EMBOSSED WITH CITY SEAL.
- 2.3.5 **32560 001 046**
7 ¼ x 11 ¼ LEATHERETTE STOCK (SIMULATED), GOLD FOIL STAMPING AND EMBOSSED WITH CITY SEAL.

ADD:

- 2.3.4 **32560 001 045**
11 ¼ X 14 ¼ LEATHERETTE STOCK (SIMULATED), GOLD FOIL STAMPING AND EMBOSSED WITH CITY SEAL. Weight of LEATHERETTE STOCK shall be .019 (Flat).
- 2.3.5 **32560 001 046**
7 ¼ x 11 ¼ LEATHERETTE STOCK (SIMULATED), GOLD FOIL STAMPING AND EMBOSSED WITH CITY SEAL. Weight of LEATHERETTE STOCK shall be .019 (Flat).

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, K. Hanagan

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

KH/cs