

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Janet Hagan
Acting Procurement Commissioner

May 31, 2007

BID NUMBER: S8Z5337P
TITLE: SHRINKWRAP SOFTWARE
DEPARTMENT: VARIOUS
DATE TO OPEN: June 04, 2007 @ 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Proposal Submittals for RFP #S8Z5337P, "Volume Purchase of Standard Commercial Software and Related Services", will now be accepted on **June 11, 2007 @ 10:30 AM**.

The following information is attached with this addendum:

1) Questions and Responses resulting from Non-Mandatory Pre-Proposal Meeting.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, T. Vinson

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

TV/mv

Attachments

Questions and Answers
Volume Purchase of Standard Commercial Software and Related Services
RFP No. S8Z5337P
Non-Mandatory Pre-Proposal Meeting of Monday, May 21, 2007

1. We request the extension of the due date for another 2 week.

Answer:

Reference is made to the revised RFP submittal date listed on the cover page of this Addendum for RFP #S8Z5337P. Paragraphs 1.5 and 3.1.8 (Submission Date and Time) are revised accordingly.

2. Would the City consider a multiple award for this RFP?

Answer:

It is the intent of the City to award this RFP as a whole.

3. On page 14, Section 2.3.9.6 – the City requires Electronic Distribution, can you please provide with more details on the electronic distribution such as the timeframe. Does the City currently receive software electronically for the proposed vendors?

Answer:

Currently some software vendors only provide software electronic, (downloadable sites) via the internet. Usually this choice is part of the software purchasing documentation. The same time constraints apply to all software media whether it is a media pack that is part of the order or delivered via a download.

4. Does the City currently receive clipping services for current contracts in place? If yes, what format and how frequent does the City receive it currently and is there a distribution list setup.

Answer:

NO. Some departments do sign-up with clipping services for their areas of interest but nothing city-wide.

5. The pricing level of Microsoft Select parts is based on point values of each product and the total sum of those points. We recognize that the winner of this contract may not be used for MS Select products, but to verify that we are at least quoting you the most accurate costs; can you grant us a general count of what products will typically be purchased by the city over a 1 year period? These counts do not need to be 100% accurate, but the closer you can come to reality will give us a better idea of whether or not the city will qualify for a stand alone Select Level D agreement.

Answer:

Rough figures for the Calendar year 2006 include 3,000+ 2003 client licenses , 50 2003 Server licenses , 400+ Office 2003 Professional Licenses, 400 SMS licenses, 15 2003 Ent Server Licenses, 50+ Visio and Project Licenses, 200+ Terminal Server Client licenses. Total Dollar amount \$400,000.00 plus.

6. Does the City require a hardcopy of the MFG pricelists or can we provide them in electronic format?

Answer:

MFG pricelists can be submitted in electronic format.

7. Can the City rate the value of an On-line Management tool?

Answer:

If referring to a dollar amount, No. However, the ability to have an on-line presence to provide such things as the current status of purchases, software information, report generation and pricing information is of great value.

8. Will the Software team control all the software purchases for the City or will individual agencies still make their own purchases?

Answer:

All purchases are review by a number of central agencies within the city within there own areas of review, including Finance, Procurement, MOIS, Controllers Office. Departments are responsible to create their own purchase orders based on procedures already in place within the city. The software team comes into play when there are questions regarding version levels of software, if a purchase fits into an existing enterprise software agreement and what other departments are doing.