

PROCUREMENT DEPARTMENT
Rm. 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Janet Hagan
Acting Procurement Commissioner

January 7, 2008

BID NUMBER: S8XV9050
TITLE: Repair Service and Parts for HVAC Equipment
DEPARTMENT: WATER DEPARTMENT
DATE TO OPEN: February 06, 2008 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:
You are hereby notified of the following changes to the above mentioned bid:

Page 1 (Cover Page) for above referenced bid is attached.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, D. Snyder

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

Attachment

DS/cs

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Commissioner

January 28, 2008

BID NUMBER: S8XV9050
TITLE: Repair Service and Parts for HVAC Equipment
DEPARTMENT: WATER DEPARTMENT-OPERATIONS DIVISION
DATE TO OPEN: February 06, 2008 10:30 AM

ADDENDUM # 2

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

The bid opening will be postponed/advanced to <<New Bid Opening Date>> at 10:30 AM
Please sign, date and return this addendum with your bid to the Procurement Department, 1401
J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the
proposal.

Buyer,

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

Buyer's initials/ typist initials

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

February 5, 2008

BID NUMBER: S8XV9050
TITLE: Repair Service and Parts for HVAC Equipment
DEPARTMENT: WATER DEPARTMENT
DATE TO OPEN: February 06, 2008 at 10:30 AM

ADDENDUM # 3

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Subject Bid will now open on **Wednesday, February 13, 2008 at 10:30 AM.**

Addendum # 3 will replace and correct Addendums # 1 and 2.

- Question #1: The article does not state the level of qualification for an engineer. Should the engineer be a graduate from an accredited engineering program?
- Question #2: Should the engineer be a licensed Professional Engineer in the State of Pennsylvania?
- 2.6.2.1 The assigned engineer should be a licensed professional engineer in the State of Pennsylvania and be fully familiar with the HVAC systems as installed in the Water Department, Biosolids Recycling Center (BRC) location.
- 2.6.2.2 If requested by the City, the assigned engineer should be able to quickly and expertly provide a consult of the HVAC systems in use and or problems resulting of the system. This consult would be used for reference and continuity of the HVAC operations of the BRC.
- 2.6.2.3 If requested by the City, the assigned engineer should be able to consult and provide suggestions on HVAC air quality test and isolate the source of air contaminates, when indicated, similar to the test methods described in ASTM E 741-95 standard test method for determining air change in a single zone by means of a Tracer Gas Dilution. If requested by the City, engineer to provide a brief written report of the discussion of the consult. (to be include in the hourly rate as billed by engineer.)

PAGE 2

- 2.14.4 **CC# 26030 011 002**
HVAC System. Engineering Consultation Support Service, when requested, for HVAC design modifications or installation of new equipment into the existing BRC HVAC system, Hourly (HR.).
- 2.14.5 **CC# 26030 011 003**
HVAC system, Training by HVAC Mechanics, when requested, for BRC City mechanics maintaining and...

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, D. Snyder

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

DS/cs
Attachment

BID OPENING DATE AND TIME

On: February 6, 2008

AT: 10:30 A.M.

BID NO. S8XV9050	PAGE 1 OF 26	INVITATION AND BID ADVERTISED	BIDDER MUST COMPLETE BELOW <small>BIDDER AGREES TO COMPLY WITH ALL CONDITIONS OF THIS BID. UNSIGNED BIDS WILL NOT BE ACCEPTED.</small>
<small>This Invitation to Bid with your quotations must be received prior to the above cited bid opening date and time.</small>		 CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT MUNICIPAL SERVICES BLDG. 1401 JFK BLVD, ROOM 170A PHILADELPHIA, PA 19102-1685	NAME AND ADDRESS OF FIRM
DEPARTMENT Water	DIVISION Biosolid Recycling Center		
AWARDED			
DATE FOR THE PROCUREMENT COMMISSIONER			Federal EIN/Social Security Number
			BUYER C. Wynne D. Snyder

TITLE OF BID **HVAC Repair Service and Parts (including engineering service) for Water**
Department Biosolids Recycling Center

GENERAL INFORMATION

This Invitation to Bid is issued under the Anti-Discrimination Policy described in the Mayor's Executive Order 02-05.

While there are no Participation Ranges projected for this Bid, bidders are prohibited from discriminating in their selection of subcontractors and are encouraged to solicit quotes from businesses on an equitable basis with other firms.

For informational purposes only, please describe any such commitments on a separate sheet and identify the subcontractor's name, MBEC Certification Number, and dollar amount/ percentage of work.

BID QUESTIONS

All questions concerning this Invitation to Bid, including specifications and conditions, must be presented prior to the bid opening date and time. Contact the Procurement Department, Public Information Center by calling (215) 686-4721, 686-4720, or 686-4719 with questions.

BID SECURITY

When applicable, BIDDERS MUST SUBMIT BID SECURITY.

BID SIGNATURE

BIDDERS MUST SIGN
PAGE 8 OF THE
"TERMS AND CONDITIONS".

For City Use Only

BID SECURITY <small>See Conditions of Bidding</small>	MASTER BID SECURITY		CERTIFIED CHECK SUBMITTED WITH BID	
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	AMOUNT	CHECK NUMBER