

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Trevor Day
Procurement Commissioner

August 2, 2016

BID NUMBER: S7XR7340
TITLE: Personal Protection Supplies Used for Postmortem Examinations
DEPARTMENT: DEPARTMENT OF PUBLIC HEALTH-MEDICAL EXAMINERS'S OFFICE
DATE TO OPEN: August 08, 2016 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

- **Please note that the opening date for Bid No. S7XR7340, Personal Protection Supplies Used for Postmortem Examinations, has been postponed to August 15, 2016 at 10:30 AM.**
- **Verbiage for submission of samples has been altered for this bid. Please make note of changes to the following: Section 1; page nine {9}, paragraph 1.10 and Section 2; page fourteen {14}, paragraph 2.3, from the bid document.**

The following information shall be replaced in to Bid No. S7XR7340.

Section 1:

1.10 SAMPLES:

If reference is made to Samples in this Invitation and Bid, bidder(s) must furnish said samples to the City of Philadelphia at no additional charge. Samples must be submitted along with the bid proposal response. If bidder fails to meet this requirement, bid may be disqualified and bidder may be ineligible for award. Each individual sample must be labeled with bidders' name and bidding address, contact person, bid number, date of bid opening, manufacturer's brand name and number and item reference number.

Each individual sample must be accompanied by a "SAMPLE SUBMITTAL FORM" attached to this Bid package. One form must be submitted for each sample submitted.

All samples must be submitted to: City of Philadelphia
Procurement Department
Procurement Buyer
Room 120 Municipal Services Building
1401 – J.F.K. Blvd.
Philadelphia, PA 19102

The City reserves the right to inspect the manufacturing process or production facilities of successful and/or prospective bidders or suppliers.

See Section 2.3 for specific Sample requirements for this bid.

Section 2:

2.3 SAMPLES:

Samples are not required at the time of bid submission. However, bidder(s) may be required to provide a sample of item(s), upon request by the City. Samples must be provided within seven (7) business days following the request. All samples are non-returnable and are to be provided at no cost to the City.

2.3.1 Each sample shall be submitted with a fully descriptive written specification.

2.3.2 Samples shall be marked and identified with the vendor's name, the City Bid Number, the line item (i.e. item #5.1) and vendor's point of contact and telephone number in the event problems develop with the submitted samples.

The following information shall be added to bid S7XR7340.

Section 4:

- Contract Management, at 4.1 (City of Philadelphia Responsibility) as Paragraph 4.1.5:

4.1.5 MATERIALS TESTING:

The City of Philadelphia, may, during the life of this contract, supply a delivered product from this contract to the Materials Testing Laboratory. These products shall be tested to ensure conformance with bid specifications. If product fails, or is different from product supplied at award stage, rejection procedures will be implemented.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.



T. Vinson, Buyer

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

TV/bb