

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Trevor Day  
Acting Procurement Commissioner

February 29, 2016

**BID NUMBER:** S6YT1230  
**TITLE:** Repair/Maintenance of Fire Medic Units  
**DEPARTMENT:** OFFICE OF FLEET MANAGEMENT-SHOP OPERATIONS  
**DATE TO OPEN:** March 02, 2016 at 10:30 AM

## ADDENDUM # 1

**TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

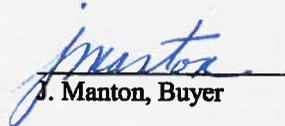
**Delete:**

2.2.2 Mobile Road Service

**Replace with:**

2.2.2 Mobile Road Service to be used during emergencies and special events.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

  
J. Manton, Buyer

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

JM/dr

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Trevor Day  
Acting Procurement Commissioner

March 1, 2016

**BID NUMBER:** S6YT1230  
**TITLE:** Repair/Maintenance of Fire Medic Units  
**DEPARTMENT:** OFFICE OF FLEET MANAGEMENT-SHOP OPERATIONS  
**DATE TO OPEN:** March 02, 2016 at 10:30 AM

## ADDENDUM # 2

### TO ALL BIDDERS:

**You are hereby notified of the following changes to the above mentioned bid:**

The bid opening will be postponed to March 23, 2016 at 10:30 AM

**Delete paragraph 2.2.2 and replace with below:**

**2.2.2 Mobile Road Service to be used during emergencies and special events:**

In the event of an emergency or special event, the Office of Fleet Management may require the vendor to provide a mobile road service. This service would be utilized in extreme circumstances when OFM personnel are not available such as a city work stoppage. In the event road service is required the following procedure shall take place:

OFM Personnel shall call the vendor for a mobile repair. Vendor will respond to request within four (4) hours of call. General repairs shall be made on site. OFM Fleet Maintenance Supervisor will approve invoicing for payment. If the call requires major repairs not possible on-site, the vendor will notify OFM. A Z work order will be created and the authorization procedures followed as per section 2.11.1. (Note: upon award, vendor will be given OFM contact information).

All mobile road service calls will require a maximum response time of four (4) hours after notification by the City. The Office of Fleet Management authorized representative will decide if the repair is an emergency. The successful vendor shall provide a 24-hour pager/phone number to ensure that immediate and continuous contact with the vendor can be maintained.

Contact Name: \_\_\_\_\_

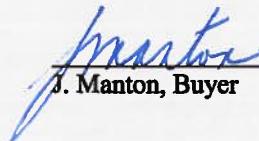
Cell Phone Number: \_\_\_\_\_

Pager Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

A travel allowance of 1-1/2 hours' labor rate may be added to invoicing for mobile road service calls. Vendor will only be paid one travel allowance charge should there be multiple calls when a vendor's agent is already in the city. Fuel and toll charges for on-site repairs will not be paid and must be factored

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

  
\_\_\_\_\_  
J. Manton, Buyer

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

JM/ cw

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Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

## **CITY OF PHILADELPHIA**

Trevor Day  
Procurement Commissioner

March 23, 2016

**BID NUMBER:** S6YT1230  
**TITLE:** Repair/Maintenance of Fire Medic Units  
**DEPARTMENT:** OFFICE OF FLEET MANAGEMENT-SHOP OPERATIONS  
**DATE TO OPEN:** March 23, 2016 at 10:30 AM

### **ADDENDUM # 3**

**TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

**The bid opening date will be postponed to April 6, 2016 at 10:30 AM**

**Delete paragraph 3.2.1**

**3.2.1 This Invitation and Bid shall be awarded as a whole to the lowest responsive and responsible bidder as a primary, with all other responsive and responsible vendors becoming secondary in the order of lowest bid pricing. Basis of award will be on items 5.1, 5.2 and 5.3 only, however, bidder must bid all items to be eligible for award.**

**Replace paragraph 3.2.1 with:**

**3.2.1 This Invitation and Bid shall be awarded as a whole to the lowest responsive and responsible bidder as a primary, with all other responsive and responsible vendors becoming secondary in the order of lowest bid pricing. Basis of award will be on items 5.1, 5.2 and 5.3 only**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

  
J. Manton, Buyer

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

jm/jb