

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

January 11, 2013

**BID NUMBER:** S3Z59380  
**TITLE:** Repair Service for Electrical Appliances & Kitchen Equipment, Sch. 556  
**DEPARTMENT:** Various  
**DATE TO OPEN:** January 14, 2013 at 10:30 AM

## ADDENDUM # 1

### **TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

Bid S3Z59380 has been postponed and will now open on February 4, 2013 at 10:30 AM.

Pg. 2 Para. 1.3 shall read as follows:

- 1.3 **CONTRACT TERM:** 3-1-2013 to 02-28-2014 (“Initial Term”), with an option to renew for up to two (2) additional One (1) year periods, plus (11) months exercisable, at the City’s sole discretion, as of the expiration of the Initial Term or the current Renewal term. The City may, at its sole discretion, renew the contract for up to three (3) months at the beginning of each renewal period(s) (the “Additional Performance Period”), if a decision has been made not to renew the contract for an entire year.

**Delete Pg. 19, Para. 2.3.4**

**26044 000**

#### **Parts Used in Repairs**

PARTS SHALL BE REIMBURSED BY THE CITY AT VENDOR’S ACTUAL PURCHASE COST FROM THEIR SUPPLIER (as shown on Supplier’s invoice) + % MARK-UP (TO BE SUPPORTED BY SUPPLIER’S INVOICES). Vendor must submit a copy of original supplier’s invoice with their invoice to the City. No overhead, expenses, etc. shall apply to these parts costs. Any overhead, expenses, etc. must be factored into the vendor’s quoted labor rates. No additional charges will be paid by the City.

**Replace Pg. 19, Para. 2.3.4: 26044 000**

**Parts Used in Repairs**

PARTS SHALL BE REIMBURSED BY THE CITY AT VENDOR'S ACTUAL PURCHASE COST FROM THEIR SUPPLIER (as shown on Supplier's invoice) + 5 % MARK-UP (TO BE SUPPORTED BY SUPPLIER'S INVOICES). Vendor must submit a copy of original supplier's invoice with their invoice to the City. In no case shall parts cost exceed the actual cost from the supplier +5%. No overhead, expenses, etc. shall apply to these parts costs. Any overhead, expenses, etc. must be factored into the vendor's quoted labor rates. No additional charges will be paid by the City.

**Delete Pg. 30-31, Para. 5.2 26044 000**

**Parts Used in Repairs**

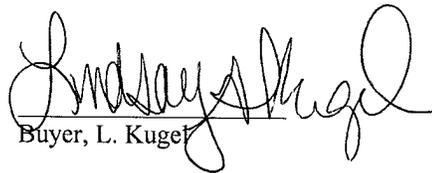
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Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.



Buyer, L. Kugel

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

LK/bws