

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

October 17, 2012

BID NUMBER: S3Z58490
TITLE: Promotional Items
DEPARTMENT: Various
DATE TO OPEN: October 29, 2012 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Page 68, Section J, Item # 5.110 -32640-001-432-00 Bottle, aluminum – Quantity – 1000.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

A. Campfield
Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/sj

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

October 25, 2012

BID NUMBER: S3Z58490
TITLE: Promotional Items
DEPARTMENT: Various
DATE TO OPEN: October 29, 2012 at 10:30 AM

ADDENDUM # 2

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Bid S3Z58490 has been postponed until further notice.

No more questions shall be entertained at this time.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

A. Campfield
Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/bws

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

November 2, 2012

BID NUMBER: S3Z58490
TITLE: Promotional Items
DEPARTMENT: Various
DATE TO OPEN: October 29, 2012; Postponed until further notice

ADDENDUM # 3

TO ALL BIDDERS:

Bid S3Z58490 is now scheduled to open on November 19, 2012 at 10:30 AM.

You are hereby notified of the following changes to the above mentioned bid:

Page 29, Item 5.11 is deleted from the bid.

Page 25, Item 5.1 – The quantity should be 12 boxes. (250 per box)

The below item is changed to read as follows:

Page 52, Item 5.66 Tee shirt, 50/50 cotton/poly, **safety green**. Two locations, City of Philadelphia and seal on front left chest and Mayor's Office of Neighborhood Services with liberty bell on back. Jerzees 29M for ref.

Questions and Answers.

Question 1. Provide stitching count on the following logos (any items that require embroider stitching): Airport; Streets Dept; Police Dept; Office of Managing Directors; Mayors Office of Community Service.

Answer 1. Airport , Items 5.14, 5.15, 5.16, 5.17, 5.18, 5.26, 5.46 and for items listed in Section H – Mayor's Office of Community Service; since departments are unable to provide the exact number of stitching for embroidery bidder shall provide pricing to the best of his ability for the items requiring logos to include all stitching.

For items listed in Section B - Street's Department, Section C – Police, Section E – Managing Director's Office. The logos listed do not require any stitching.

Question 2. Also on item 5.11 T-Shirts , girls there is no decorating or item color specifications. Should we just quote them as 5.10 T shirts, Mens (3 color & two locations?)

Answer 2. See change to bid listed above.

Question 3. Paragraph 2.6.1, Delivery - How frequently has the Airport required overnight delivery of promotional items?

Answer 3. Currently, the Airport is not using this requirement. If during the course of the new contract it becomes necessary for overnight delivery, the awarded vendor shall provide the Airport with the invoices as stated in paragraph 4.2.11, to receive payment.

Question 4. Item 5.6, the bid requires crayons to be boxed 4 per pack; 10,000 packs in one shrink wrapped order. However, the bid lists a quantity of 5,000 boxes. Does the Airport want 5,000 or 10,000 boxes of crayons?

Answer 4. The Airport is requesting 5,000 boxes of crayons. The requirement to shrink wrap order is deleted.

No more questions shall be entertained at this time.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

A. Campfield
Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/bws