

BID OPENING DATE AND TIME

ON: May 2, 2012

AT: 10:30 A.M.

BID NO. S2Z58790	PAGE 1 OF 54	INVITATION AND BID ADVERTISED	BIDDER MUST COMPLETE BELOW
This Invitation to Bid with your quotations must be received prior to the above cited bid opening date and time.		 BIDS MUST BE RETURNED TO CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT MUNICIPAL SERVICES BLDG. 1401 JFK BLVD, ROOM 170A PHILADELPHIA, PA 19102-1685	BIDDER AGREES TO COMPLY WITH ALL CONDITIONS OF THIS BID. UNSIGNING BIDS WILL NOT BE ACCEPTED.
DEPARTMENT Various DIVISION Various			NAME AND ADDRESS OF FIRM
DATE			Federal EIN/Social Security Number
FOR THE PROCUREMENT COMMISSIONER			BUYER: L. Kugel K. Owens

TITLE OF: Summer Lunch, After School Snack and Supper Programs

Commerce Department-Office of Economic Development (OEO)
Economic Opportunity Plan (EOP)
Chapter 17-1600– Bidder Requirements

This Invitation to Bid is issued under the Anti-Discrimination Policy described in the Mayor’s Executive Order, policy and guidelines as attached. Specific instructions must be adhered to, and forms completed. Bidders are advised to review the instructions carefully. Failure to comply may disqualify the bidder. The specified ranges represent the percentage of Minority, Woman and Disabled participation that should be attained by the Bidder.

Participation Ranges

M-BE:	<u>10%</u>	to	<u>15%</u>
W-BE:	<u>5%</u>	to	<u>10%</u>
DS-BE:	<u>None</u>	to	<u>None</u>

Any and all questions about Executive Order 02-05 and bidder compliance should be directed to the Commerce Department Office of Economic Opportunity (OEO) office at (215) 683- 2000.

BID QUESTIONS

All questions concerning this Invitation to Bid, including specifications and conditions, must be Presented prior to the bid opening date and time. Contact the Procurement Department, Public Information Center by calling (215) 686-4721, 686-4720, or 686-4719 with questions.

For City Use Only			
BID SECURITY See Conditions of Bidding	MASTER BID SECURITY		CERTIFIED CHECK SUBMITTED WITH BID
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	AMOUNT CHECK NUMBER

NOTICE TO BIDDERS

Chapter 17-1600 of The Philadelphia Code entitled “Economic Opportunity Plans” has been amended to require: 1. the filing¹ of the Successful Bidder’s “certified Plan” with the Chief Clerk of City Council within fifteen (15) days of receiving a notice of award from the Procurement Department and 2. publication of the certified Plan, in a downloadable format, on the OEO website. The “certified Plan” shall mean the winning bidder’s Economic Opportunity Plan containing its M/W/DSBE commitments as signed by both bidder and the Executive Director of the Office of Economic Opportunity.

Bidder is required to sign and date the Plan and return it with its Bid, but the City reserves the right to obtain the Successful Bidder’s signature thereon at any time prior to OEO certification. Successful Bidder will receive, with the notice of award, a copy of the certified Plan for its records.

¹ Procurement Department will file the certified Plan with the Chief Clerk of Council on behalf of the winning bidder.

City of Philadelphia
Economic Opportunity Plan
[CITY BID NUMBER S2Z58790]

I. Introduction, Definitions and Goals

A. Chapter 17-1600 of The Philadelphia Code requires the development and implementation of "Economic Opportunity Plan(s)" for certain classes of contracts and covered projects as defined in Section 17-1601. The Economic Opportunity Plan ("Plan") memorializes the successful Bidder's best and good faith efforts to provide meaningful and representative opportunities for Minority Business Enterprises ("MBEs"), Woman Business Enterprises ("WBEs") and Disabled Business Enterprises ("DSBEs"), Disadvantaged Business Enterprises¹ ("DBEs") (collectively, "M/W/DSBEs") and an appropriately diverse building trades workforce in connection with the contract or covered project.

This Invitation and Bid and any resulting contract are subject to the Plan requirements as described in Section 17-1603 (2). Accordingly, by submission of its Bid, a responsive and responsible Bidder makes a legally binding commitment to abide by the provisions of this Plan which include Bidder's commitment to exercise its best and good faith efforts throughout the contract term to provide meaningful and representative contracting opportunities for M/W/DSBEs and to employ an appropriately diverse workforce of tradespeople including minority and female persons in all phases of any contract awarded under this Bid.

Bidder hereby verifies that all information submitted to the City including without limitation, the Plan and all forms and attachments thereto, are true and correct and is notified that the submission of false information by Bidder is subject to the penalties of 18 Pa.C.S. Section 4904 relating to unsworn falsification to authorities. Bidder also acknowledges that if it is awarded a contract resulting from this Invitation and Bid, it is a felony in the third degree under 18 Pa.C.S. Section 4107.2 (a)(4) if, in the course of this contract, it fraudulently obtains public moneys reserved for or allocated or available to minority business enterprises or women's business enterprises.

B. For the purposes of this Plan, MBE, WBE, DBE and DSBE shall refer to certified businesses so recognized by the City of Philadelphia through its Office of Economic Opportunity ("OEO"). Only the work or supply effort of firms that are certified as M/W/DSBEs by an OEO approved certifying agency² at the time of bid opening will be eligible to receive credit as a Best and Good Faith Effort. In order to be counted, certified firms must successfully complete and submit to the OEO an application to be included in the OEO Registry which is a list of registered M/W/DSBEs maintained by the OEO and available online at www.phila.gov/oeo/directory. If bidder or bidder's subcontractor(s) is certified by an approved certifying agency, a copy of that certification should be furnished with the bid.

¹Disadvantaged Business Enterprises ("DBEs") are those socially or economically disadvantaged minority and woman owned businesses certified under 49 C.F.R. Part 26. If Bidder makes solicitation(s) and commitment(s) with a DBE, Bidder shall indicate which category, MBE or WBE, is submitted for credit.

²A list of "OEO approved certifying agencies" can be found at www.phila.gov/oeo

C. For this Plan, the term “Best and Good Faith Efforts,” the sufficiency of which shall be in the sole determination of the City, means: a Bidder’s efforts, the scope, intensity and appropriateness of which are designed and performed to foster meaningful and representative opportunities for participation by M/W/DSBEs and an appropriately diverse workforce and to achieve the objectives of Chapter 17-1600. Best and Good Faith Efforts are rebuttably presumed met, when a Bidder makes commitments within the M/W/DSBE Participation Ranges established for this Bid and commits to employ a diverse workforce as enumerated herein.

D. Goals

1. M/W/DSBE Participation Ranges

As a benchmark for the Bidder’s expression of its Best and Good Faith Efforts to provide meaningful and representative opportunities for M/W/DSBEs in the contract, the following participation ranges have been developed. These participation ranges represent, in the absence of discrimination in the solicitation and selection of M/W/DSBEs, the percentage of MBE, WBE and DSBE participation that is reasonably attainable on this contract through the exercise of Bidder’s Best and Good Faith Efforts. In order to maximize opportunities for as many businesses as possible, a firm that is certified in two or more categories (e.g. MBE and WBE and DSBE or WBE and DSBE) will only be credited toward one participation range as either an MBE or WBE or DSBE. The firm will not be credited toward more than one category. These ranges are based upon an analysis of factors such as the size and scope of the contract and the availability of MBEs, WBEs and DSBEs to perform various elements of the contract:

BID	MBE	WBE
S2Z58790	10% to 15%	AND 5% to 10%

2. Employment Goals

Bidder agrees to exhaust its Best and Good Faith Efforts to employ an appropriately diverse workforce which includes minority persons and females at all tiers of employment and management. Bidder shall also cause its Subcontractors to employ an appropriately diverse workforce. For this Plan, an appropriately diverse workforce is one which reflects the local availability of workers possessing the requisite education, skills, and where appropriate, licenses, to work on this project.

II. Bidder Responsiveness and Responsibility

A. Bidder shall identify all its M/W/DSBE commitments and evidence its agreement to employ minority persons and females at the levels stated herein on the form entitled, “M/W/DSBE Participation and Workforce Commitments.” The Bidder’s identified commitment to use an M/W/DSBE on this form constitutes a representation by Bidder, that the M/W/DSBE is capable of completing the subcontract with its own workforce, and that the Bidder has made a legally binding commitment with the firm. The listing of the M/W/DSBE firm by Bidder further represents that if Bidder is awarded the contract, Bidder will subcontract with the listed firm(s) for the work or supply effort

described and the dollar/percentage amount(s) set forth on the form. In calculating the percentage of M/W/DSBE participation, Bidder shall apply the standard mathematical rules in rounding off numbers. In the event of inconsistency between the dollar and percentage amounts listed on the form, the percentage will govern. Bidder is to maintain the M/W/DSBE percentage commitments throughout the term of the contract which shall apply to the total amount of the contract and any additional increases. In the event the Successful Bidder's contract is increased by change order and/or modification, or amendment, it shall be the responsibility of the Successful Bidder to apply its Best and Good Faith Efforts to the amended amount in order to maintain any participation ranges committed to on the total dollar amount of the contract at the time of contract completion.

1. Commercially Acceptable Function

A Bidder that enters into a subcontract with an M/W/DSBE shall be considered to have made a Best and Good Faith Effort in that regard only if its M/W/DSBE subcontractor performs a commercially acceptable function ("CAF"). An M/W/DSBE is considered to perform a CAF when it engages in meaningful work or supply effort that provides for a distinct element of the subcontract (as required by the work to be performed in accordance with Bid specifications), where the distinct element is worthy of the dollar amount of the subcontract and where the M/W/DSBE carries out its responsibilities by actually performing, managing and supervising the work involved; M/W/DSBE subcontractors must perform at least twenty percent (20%) of the cost of the subcontract (not including the cost of materials, equipment or supplies incident to the performance of the subcontract) with their own employees.

The City may evaluate the amount of work subcontracted, industry practices and any other relevant factors in determining whether the M/W/DSBE is performing a CAF and in determining the amount of credit the Bidder receives towards the participation ranges. For example, a Bidder using an M/W/DSBE non-stocking supplier (i.e., a firm that does not manufacture or warehouse the materials or equipment of the general character described by the Bid specifications and required under the contract) to furnish equipment or materials will only receive credit towards the participation ranges for the fees or commissions charged, not the entire value of the equipment or materials furnished.

B. Upon award, letters of intent, quotations, and any other accompanying documents regarding commitments with M/W/DSBEs, including the M/W/DSBE Participation and Workforce Commitments Form, become part of the contract. M/W/DSBE commitments are to be memorialized in a written subcontract agreement and are to be maintained throughout the term of the contract and shall apply to the total contract value (including approved change orders and amendments). Any change in commitment, including but not limited to termination of the subcontract, reduction in the scope of committed work, substitutions for the listed firms, changes or reductions in the listed dollar/percentage amounts, must be pre-approved in writing by OEO. Throughout the term of the contract, Bidder is required to continue its Best and Good Faith Efforts.

C. In the event Bidder does not identify on the M/W/DSBE Participation and Workforce Commitments Form that it has made M/W/DSBE commitments within the participation ranges established for this Bid and/or does not agree to the employment goals described herein, Bidder must complete and submit a *Documentation of Best and Good Faith Efforts Form* ("BGFE Form"), documenting its solicitations and any commitments with M/W/DSBEs, and detailing any efforts made to include M/W/DSBEs

in the contract and to employ a diverse workforce. The submission of the BGFE Form is an element of bid responsiveness and failure to include this form may result in the rejection of the Bid. The BGFE Form must include at a minimum, certification and documentary evidence that the following actions were taken:

1. Solicitation directed to both qualified M/W/DSBEs registered with OEO and qualified M/W/DSBEs certified by agencies approved by OEO. Bidder must provide a list of all certification directories used for soliciting participation for this Bid. Bidder must determine with reasonable certainty if the M/W/DSBEs are interested by taking appropriate steps to follow up on initial solicitations; one time contact, without follow up, is not acceptable; and

2. Bidder provided interested M/W/DSBEs with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation; and

3. Bidder negotiated in good faith with interested M/W/DSBEs. A Bidder using good business judgment would consider a number of factors in negotiating with subcontractors, including M/W/DSBE subcontractors, and would take a firm's price and capabilities as well as the objectives of the Plan into consideration; and

4. Documentation of the following:

i. Any commitments to use M/W/DSBEs in its bid for subcontracted services and materials supply even when Bidder would otherwise prefer to self-perform/supply these items; and

ii. Correspondence between the Bidder and any M/W/DSBE(s) related to this Bid; and

iii. Attendance logs and/or records of any scheduled pre-bid meeting; and

5. Certification and evidence that the following actions were taken or documentation of the following, or an explanation why these actions were not taken or why documentation does not exist:

i. Any arms length business assistance provided to interested M/W/DSBEs which may include access/introduction to major manufacturer/suppliers, lines of credit and union halls; and

ii. Solicitation through job fairs, newspapers, periodicals, advertisements and other organizations or media that are owned by M/W/DSBEs and/or focus on M/W/DSBEs; and

iii. Telephone logs of communications related to this Bid; and

iv. Notification of and access to bid documents at the Bidder's office or other office locations for open and timely review; and

v. Bidder sought assistance from the Urban Affairs Coalition, Careerlink Philadelphia, Opportunity Industrial Center and the Philadelphia Workforce Development Corporation to perform employment outreach; and

vi. Bidder published its policy of nondiscrimination in the hiring, retention and promotion of employees; and

vii. Any agreement with an apprenticeship or training program that targets the employment of minority persons, disabled persons and women.

III. Evaluation of Responsiveness and Responsibility

A. Evaluation and Determination

1. The City, acting through its OEO, will evaluate the responsiveness of the Bidder's Plan to these requirements. OEO reserves the right to request further documentation and/or clarifying information at any time prior to the award of the contract which may result in Bidder's amendment of its M/W/DSBE Participation and Workforce Commitments Form or BGFE Form.

B. Administrative Reconsideration

1. If the OEO determines that the apparent low Bidder has not made sufficient Best and Good Faith Efforts, the Bidder will be notified and may file a written appeal with OEO within forty-eight (48) hours of the date of notification. The decision of OEO may be appealed in writing within forty-eight (48) hours of the date of OEO's decision to Chief Operating Officer of the Commerce Department or his designee whose decision shall be final. If it is determined that the apparent low Bidder did not make sufficient Best and Good Faith Efforts, its Bid will be rejected.

2. Notwithstanding compliance with the requirements set forth herein, the City reserves the right to reject any or all bids as deemed in the best interest of the City.

IV. Compliance and Monitoring of Best and Good Faith Efforts

A. A copy of the Successful Bidder's Plan, as certified below by OEO, will be filed with the Chief Clerk of Council by the Procurement Department on behalf of the Successful Bidder, within fifteen (15) days of the Procurement Department's issuance of the notice of award.

The Successful Bidder agrees to cooperate with OEO in its compliance monitoring efforts, and to submit, within the time limits prescribed by OEO, all documentation which may be requested by OEO relative to the awarded contract, including the items described below. The Successful Bidder must provide as required and maintain the following contract documentation for a period of three (3) years following acceptance of final payment under the contract:

- Copies of signed contracts and purchase orders with M/W/DSBE subcontractors;
- Evidence of payments (cancelled checks, invoices, etc.) to subcontractors and suppliers to verify participation;
- Telephone logs and correspondence relating to M/W/DSBE commitments.

B. The Successful Bidder shall ensure that all its on-site contractors submit, to the extent required by law, certified payrolls to the City's Labor Standards Unit in the format prescribed by that agency which includes hours worked by minority and female apprentices and journeypersons.

C. Prompt Payment of M/W/DSBEs

1. The Successful Bidder shall within five (5) business days after receipt of a payment from the City for work performed under the contract, deliver to its M/W/DSBE subcontractors their proportionate share of such payment for work performed (including the supply of materials). In connection with payment of its M/W/DSBE subcontractors, the Successful Bidder agrees to fully comply with the City's payment reporting process which may include the use of electronic payment verification systems.
2. Each month of the contract term and at the conclusion of the contract, the Successful Bidder shall provide to the OEO documentation reconciling actual dollar amounts paid to M/W/DSBE subcontractors to M/W/DSBE commitments presented in the Plan.

D. Oversight Committee

1. For this project, the City, in its sole discretion, may establish a Project Oversight Committee consisting of representatives from the Bidder's company, representatives of the building trades, the construction manager, and the City which may include the Project site's District Councilperson, OEO, and appropriate community organizations ("Committee"). The Committee will meet regularly to provide advice for the purpose of facilitating compliance with the Plan.
2. If a Project Oversight Committee is established, the City will convene meetings of the Committee no later than one (1) month after issuance of the Notice To Proceed.

V. Remedies and Penalties for Non-Compliance

A. The Successful Bidder agrees that its compliance with the requirements of the Plan is material to the contract. Any failure to comply with these

requirements may constitute a substantial breach of the contract. It is further agreed and understood that in the event the City determines that the Successful Bidder hereunder has failed to comply with these requirements the City may, in addition to remedies reserved under Section 17-1605 of The Philadelphia Code, any other rights and remedies the City may have under the contract, or any bond filed in connection therewith or at law or in equity, exercise one or more of the remedies below, which shall be deemed cumulative and concurrent:

- a. Withhold payment(s) or any part thereof until corrective action is taken.
- b. Terminate the contract, in whole or in part.
- c. Suspend/Debar the successful bidder from bidding on and/or participating in any future City contracts for a period of up to three (3) years.
- d. Recover as liquidated damages, one percent of the total dollar amount of the contract for each one percent (or fraction thereof) of the commitment shortfall. (NOTE: The "total dollar amount of the contract" shall include approved change orders, amendments and for requirements contracts shall be based on actual quantities ordered by the City.)

The remedies enumerated above are for the sole benefit of the City and City's failure to enforce any provision or the City's indulgence of any non-compliance with any provision hereunder, shall not operate as a waiver of any of the City's rights in connection with any contract resulting from this Invitation and Bid nor shall it give rise to actions by any third parties including identified M/W/DSBE subcontractors. No privity of contract exists between the City and the M/W/DSBE subcontractor identified in any contract resulting from this Invitation and Bid. The City does not intend to give or confer upon any such M/W/DSBE subcontractor(s) any legal rights or remedies in connection with subcontracted services under any law or Executive Order or by any reason of any contract resulting from the Invitation and Bid except such rights or remedies that the M/W/DSBE subcontractor may seek as a private cause of action under any legally binding contract to which it may be a party.

SIGNATURE OF BIDDER AND TITLE³

DATE

ANGELA DOWD-BURTON, Executive Director, Office of Economic Opportunity⁴ DATE

[See Forms on following pages; these Forms, as completed by Bidder, must be submitted with the Bid as a matter of Responsiveness and Responsibility]

³Bidder is required to sign and date, but the City reserves the right to obtain the Successful Bidder's signature thereon at any time prior to Plan certification. The Successful Bidder will receive from the City a certified copy of its Plan which will be filed by the Procurement Department with the Chief Clerk of City Council within fifteen (15) days of the Procurement Department's issuance of a notice of award and published by OEO, in a downloadable format, on the OEO website.

⁴ Pursuant to Section 17-1603 (2) of The Philadelphia Code, the representative of the City of Philadelphia's Office of Economic Opportunity, the "certifying agency", certifies that the contents of this Plan are in compliance with Chapter 17-1600.

OEO Official Use Only

M/W/DSBE Commitments

Percent/Dollar Amount

_____ [MBE]

_____ [WBE]

_____ [DSBE]

DOCUMENTATION OF BEST AND GOOD FAITH EFFORTS FORM

DEPARTMENT OF COMMERCE
OFFICE OF ECONOMIC OPPORTUNITY (OEO)

Minority (MBE), Woman (WBE), Disabled (DSBE) and Disadvantaged (DBE) Business Enterprises¹

BID TITLE -	NAME OF BIDDER -	BID SUBMISSION DATE -

List below ALL MBE/WBE/DSBE/DBEs³ that were solicited regardless of whether a commitment resulted therefrom. - Photocopy this form as necessary.

<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/> M-DBE ³ <input type="checkbox"/> W-DBE ³	Please Specify Work to be Performed and/or Type of Supply Effort	Date Solicited			Commitment Made		
Company Name Address Contact Person Telephone Number Fax # <input type="checkbox"/> Subcontractor <input type="checkbox"/> Supplier OEO CERTIFICATION #		By Phone	By Mail	By Advertisement	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
		Date Solicited			(If Yes, give date solicited)		(If No, provide reasons on Page 2)
		Date Solicited			Dollar Amount		
		YES ² NO			\$		
			Percent of Total Proposal		%		
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/> M-DBE ³ <input type="checkbox"/> W-DBE ³	Please Specify Work to be Performed and/or Type of Supply Effort	Date Solicited			Commitment Made		
Company Name Address Contact Person Telephone Number Fax # <input type="checkbox"/> Subcontractor <input type="checkbox"/> Supplier OEO CERTIFICATION #		By Phone	By Mail	By Advertisement	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
		Date Solicited			(If Yes, give date solicited)		(If No, provide reasons on Page 2)
		Date Solicited			Dollar Amount		
		YES ² NO			\$		
			Percent of Total Proposal		%		
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/> M-DBE ³ <input type="checkbox"/> W-DBE ³	Please Specify Work to be Performed and/or Type of Supply Effort	Date Solicited			Commitment Made		
Company Name Address Contact Person Telephone Number Fax # <input type="checkbox"/> Subcontractor <input type="checkbox"/> Supplier OEO CERTIFICATION #		By Phone	By Mail	By Advertisement	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
		Date Solicited			(If Yes, give date solicited)		(If No, provide reasons on Page 2)
		Date Solicited			Dollar Amount		
		YES ² NO			\$		
			Percent of Total Proposal		%		

¹MBE/WBE/DSBE/DBEs Listed above must be certified prior to bid submission date.

²Bidder should attach quotation with this form, but the City reserves the right to request this information which shall be submitted by bidder within 48 hours of the City's request.

³If Bidder makes solicitation(s) and commitments with a DBE, Bidder shall indicate which class type, M-DBE or W-DBE, is submitted for credit.

DOCUMENTATION OF BEST AND GOOD FAITH EFFORTS FORM

DEPARTMENT OF COMMERCE
OFFICE OF ECONOMIC OPPORTUNITY (OEO)

BID NUMBER & TITLE -	NAME OF BIDDER -	BID SUBMISSION DATE -

Photocopy this form as necessary; you must respond for each solicited M/W/DSBE for which there is no commitment. Failure to do so may result in rejection of your bid.

Name of M/W/DSBE solicited for which no commitment was made:

No commitment resulted from your solicitation of the above identified M/W/DSBE; please explain why:

Did you attempt, in good faith, to negotiate price and scope (please be specific, attaching any dated price quotations and correspondence):

Did you offer this M/W/DSBE any arms length business assistance (e.g., introduction to manufacturer, helped provide access to line of credit, access to union hall, etc.):

Did you provide this M/W/DSBE with timely information about the scope of work required; be specific and attach dated documentary evidence of the foregoing:

DOCUMENTATION OF BEST AND GOOD FAITH EFFORTS FORM

DEPARTMENT OF COMMERCE OFFICE OF ECONOMIC OPPORTUNITY (OEO)		
BID TITLE -	NAME OF BIDDER -	BID SUBMISSION DATE -
<i>Photocopy this form as necessary</i>		
<p><u>Do you operate or provide funding to any on-the-job training or apprenticeship programs? If so please describe and provide the number of trainees and breakout of minority, female and/or disabled participants:</u></p> 		
<p><u>Did you seek assistance from the Urban Affairs Coalition, Careerlink Philadelphia, Opportunity Industrial Center and the Philadelphia Workforce Development Corporation to perform employee outreach? Provide your list of minority, female, and/or disabled recruitment agencies or other community based organizations that your firm uses for employment placement:</u></p> 		
<p><u>Describe any specific outreach activities through job fairs, newspapers, periodicals, advertisements and other organizations or media that are owned by M/W/DSBEs and/or focus on M/W/DSBEs:</u></p> 		
<p><u>Identify the unions with which you have a collective bargaining agreement. Describe any hiring practices, or involvement in Commonwealth approved apprenticeship programs that specifically encourage the training and employment of minority, women and/or disabled persons:</u></p> 		
<p><u>List all directories of certified M/W/DSBEs (e.g., OEO Registry, Pennsylvania Unified Certification Program, Department of General Services) that you consulted in preparing your bid:</u></p> 		
<p><u>Attach your company's Equal Employment Opportunity Statement and any published nondiscrimination policies.</u></p> 		

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 2 54
		FIRM NAME (Must be filled in)	

SECTION 1: GENERAL BID SUBMISSION

1.1 **TITLE: SUMMER LUNCH, AFTER SCHOOL SNACK AND SUPPER PROGRAMS**

1.1 **SCHEDULE NO. 579**

1.2 **CONTRACT TERM: 06/18/2012 to 06/07/2013**

(SUMMER LUNCH PROGRAM 06/18/2012 – 08/31/2012)

(AFTER SCHOOL SNACK AND SUPPER PROGRAM 10/01/2012 – 06/07/2013)

With an option to renew for up to three (3) additional one (1) year periods, (“the Renewal Term”) exercisable, at the City’s sole discretion, as of the expiration of the Initial Term or the current Renewal term. The City may, at its sole discretion, renew the contract for up to three (3) months at the beginning of each renewal period(s) (the “Additional Performance Period”), if a decision has been made not to renew the contract for an entire year.

1.3.1 The City shall exercise such sole option to renew the Contract Term by issuing a letter (the “Renewal Notice”) notifying the Contractor that the Contract is renewed for the Additional Performance Period (identified by commencement and expiration dates) that is specified in the Renewal Notice. The Contract shall be deemed to be renewed for such Additional Performance Period, and Contractor shall be obligated to perform all terms and conditions of the Contract throughout such Additional Performance Period, as of the effective date indicated on the City’s Renewal Notice as issued, whether or not Contractor has agreed, verbally or in writing, to such renewal of the Contract term.

1.3.2 If an individual Performance Bond and/or Payment Bond required under this Invitation and Bid, such bond(s) shall be and remain in full force and effect throughout the Initial Term, any Additional Performance Period, and the period of any unexpired warranty provided or required under the Contract, without notice of Contract renewal by the City to the surety or the consent of the surety thereto. It is the sole responsibility of the Contractor to ensure that such bond(s) remain in full force and effect as provided in this Section 1.3.2, and failure to do so shall be an event of default pursuant to Section 19, Default, of the attached Terms and Conditions of Bidding and Contract.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 3 54
		FIRM NAME (Must be filled in)	

1.4 CONTRACT TYPE: REQUIREMENTS

1.4.1 The following items are required in the operation of various City agencies as ordered. Exact quantities cannot now be determined but estimates thereof are listed herein. Quantities listed may be increased or decreased to meet the requirements of the City during the period of this contract. A minimum is not guaranteed. Purchase orders issued as a result of this bid will be for materials or services to be delivered generally on an as-needed basis. Successful bidders are cautioned not to deliver any materials or services without first being advised to do so by the ordering agency.

1.4.2 It is the intent of the Procurement Department to make an award for the period as stated above subject to the appropriation of funds in succeeding fiscal year/years by City Council. The City's fiscal year is from July 1st to June 30th inclusive.

Commodities or services on the bid to be ordered after the end of the fiscal year are subject to the issuance of purchase orders for the following fiscal years. The City is not liable for the award involving following fiscal years' funds until such orders are issued.

The successful bidder(s) obligation to deliver on such purchase orders shall not take effect until the orders are issued. To simplify the contract procedure, however, the successful vendor will be required to furnish a Performance Bond or Performance Security Fee to cover units awarded to him.

1.5 METHODOLOGY OF ACQUISITION: Purchase only.

1.6 STATEMENT OF DIRECTION:

The City of Philadelphia intends to purchase preparation, packaging and delivery of an average 57,000 breakfasts, lunches and snacks per day to approximately 850 to 950 sites within the City of Philadelphia, Monday through Friday, during the Summer Lunch Program; and an average of 8,000 snacks per week to approximately 150 sites within the City of Philadelphia, Monday through Friday during the After School Snack Program; and an average of 8,000 snacks per week to approximately 50 sites within the City of Philadelphia, Monday through Friday during the After School Supper Program.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 4 54
		FIRM NAME (Must be filled in)	

1.7 BID SECURITY:

For the purposes of this bid only, Paragraph 2 of the Terms and Conditions of Bidding and Contract is deleted. Instead, all bidders must submit with their bid a bid bond executed on the City's forms (ATTACHMENT A) in an amount of 10% of the total amount of the bid. A bid which is not accompanied by this required security will be rejected.

The bond must be from one of the companies listed in the most recent issue of the U.S. DEPARTMENT OF TREASURY CIRCULAR 570.

1.8 BID INFORMATION:

1.8.1 All information concerning this bid will be contained in the bid document as issued and amended.

1.8.2 Information provided verbally by any City official shall not be considered binding or relevant.

1.9 BID SUBMISSION:

1.9.1 Bid information must be submitted to the City of Philadelphia no later than the time and date stated for bid opening.

1.9.2 Advertised sealed bids will be received and read publicly at 10:30 AM in Room #170A, 1st Floor, Municipal Services Building, 1401 JFK Boulevard.

1.9.3 Bid shall be complete and include all information required, as described in the various portions of the bid specifications; including but not limited to, 1.7, 1.13.3.b, 6.a, 1.13.4, 1.14, 2.6.2.2.

1.9.4 All pricing must be completed on the forms provided, be complete, and be in ink or typed.

1.9.5 Bid must be complete as to required bid signatures and corporate seal and must fully accept the terms and conditions contained in this bid. A bid submitted with counter terms and conditions may be disqualified.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 5 54
		FIRM NAME (Must be filled in)	

1.9.6 **BID PROCESSING FEE:**

All bids submitted where the bid total is greater than \$30,000 shall be accompanied by the proper Bid Processing Fee. The fee shall be in the form of a separate check or money order in accordance with Paragraph 3 of the “Terms and Conditions of Bidding and Contract”.

1.9.7 When M-BE, W-BE or DS-BE ranges are required on Invitation and Bid, bidders are reminded that the submission of a blank “Commerce Department Office of Economic Opportunity (OEO) Solicitation and Commitment Form” will be deemed non-responsive and ineligible for an award. Bidders are reminded to read carefully and entirely the “Bidder’s Guidelines relating to Executive Order 02-05”.

1.9.8 **LOCAL BUSINESS ENTITY:**

In accordance with the City of Philadelphia's Regulations Relating to Local Bidding Preferences for Procurement Contracts, this bid may be subject to a 5% local bid preference. In order to determine eligibility to receive the 5% preference, if applicable, **bidder or subcontractor must be certified at the time of the bid opening and must submit with the bid the Local Business Entity Certification number** as issued by the Procurement Department for the prime contractor or the applicable subcontractor. If the prime relies upon its subcontractor’s LBE status in order to be eligible for the preference, the name and certification number of the subcontractor **must** be submitted with the bid. **Failure to submit the prime’s LBE certification number or the subcontractor’s name and the LBE certification number with the bid will deem bidder ineligible for the 5% preference.**

Further, by submission of this bid, bidder makes the following certification in connection with the grant of any local bidding preference:

“I certify, that if awarded this contract on the basis of application of the LBE preference, my company or my subcontractor, throughout the entirety of this contract, will perform the majority of the work under this contract within the geographic limits of the City of Philadelphia, and I will, or cause my subcontractor to, maintain within the City a majority of the inventory or equipment that will be used on this contract or the amount of inventory that is customary for this industry.”

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 6 54
		FIRM NAME (Must be filled in)	

Prime or subcontractor's LBE Certification Number _____

If applicable:

Subcontractor's Name _____

NOTE: If you wish to apply for Local Business Entity (LBE) certification, go to www.phila.gov/bids. Please provide sufficient time prior to bidding for processing of the LBE application.

1.9.9 **BID QUESTIONS OR PROBLEMS**

In preparing the bid response, should any bidder need clarification on the bid requirements, identify a discrepancy in the specifications, determine that a specified product has been discontinued or an alternate procedure is advised, etc.; then the bidder is STRONGLY encouraged to bring these issues to the attention of the Procurement Department's Public Information Unit prior to the bid opening by calling (215) 686-4720 or 4721, or by faxing (215) 686-4716. **Questions, whether phoned or faxed, should be received no later than three (3) business days after the scheduled Mandatory Pre-Bid Meeting referenced in Paragraph 1.10.1 of this Invitation and Bid. The City reserves the right to only respond to those questions submitted prior to the stated deadline.** If it is in the City's best interest to do so, the bid MAY be amended to reflect the proposed changes/modifications. **Exceptions taken DO NOT obligate the City to change the specifications. The City of Philadelphia, Procurement Department will notify all bidders in writing, by addendum duly issued, of any interpretations/changes made to specifications or instructions.**

The City will not accept responsibility for oral instructions, suggestions or changes by any City agency.

Otherwise the successful bidder will have to provide the product or service exactly as defined in this bid, and in accordance with the specifications and requirements as listed in this Invitation and Bid.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 7 54
		FIRM NAME (Must be filled in)	

1.9.10 **CONTACT PERSON(S):**

PRE-AWARD:

Indicate below to whom in your firm questions concerning this Invitation and Bid should be directed:

Name: _____

Address: _____

Telephone Number: _____ Extension Number: _____

Fax Number: _____

E-Mail Address: _____

POST-AWARD:

Indicate below to whom in your firm questions concerning the contract resulting from this Invitation and Bid should be directed:

Name: _____

Address: _____

Telephone Number: _____ Extension Number: _____

Fax Number: _____

E-Mail Address: _____

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 8 54
		FIRM NAME (Must be filled in)	

1.10 **PRE-BID MEETING - MANDATORY:**

1.10.1 A **Mandatory Pre-Bid Meeting** will be held for all interested parties on **Wednesday, April 18, 2012 at 12 Noon** in the Bid Room, Room 170A, Municipal Services Building, 15th & J.F.K. Boulevard, Philadelphia, PA 19102-1685. The purpose of the meeting is to entertain questions that prospective bidder may have. Bidders are encouraged to submit questions in writing at the time of the Pre-Bid Meeting. Oral responses at the Pre-Bid Meeting and other oral communications concerning this solicitation shall not be binding upon the City. The City will issue written responses to questions that materially impact upon the bid documents in the form of a written addendum.

1.10.2 Attendance at this meeting is **Mandatory**. Bids will not be accepted from bidders who do not attend this meeting.

IT IS THE VENDOR'S RESPONSIBILITY TO ENSURE THAT THEY ARRIVE AT THE PRE-BID MEETING ON TIME. VENDORS WHO ARRIVE TWENTY MINUTES AFTER THE MEETING HAS STARTED, MAY BE DENIED ENTRY TO THE MEETING.

1.11 **PRE-AWARD MEETING - MANDATORY:**

1.11.1 A mandatory pre-award meeting will be held after opening and prior to award with the apparent low bidder who meets specifications. This meeting will be held to determine if the potential awardee possesses the necessary equipment, trucks, assembly location and overall capacity to successfully and satisfactorily complete the contract.

1.11.2 The City reserves the right to receive and taste test at least two (2) days worth of menus. Food will be packaged in the manner in which it will be delivered.

1.12 **PRE-AWARD SURVEY:**

The award will be subject to the availability of City, State and Federal funds, and to the City's pre-award survey of vendor's facilities to determine capability of the vendor to perform the contract.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 9 54
		FIRM NAME (Must be filled in)	

1.13 **CONDITIONS OF BIDDING:**

1.13.1 **Program Compliance:**

The sponsor (City of Philadelphia) and the Food Service Management Company agree to operate under this contract in compliance with current Summer Food Service Program regulations.

The contract shall expressly and without exception provide that:

- a) The sponsor shall provide to the food service management company, a list of State agency approved food service delivery sites, along with the approved level for the number of meals which may be claimed for reimbursement for each site and shall notify the food service management company of all sites which have been approved, canceled, or terminated subsequent to the submission of the initial approved site list and of any changes in the approved level of meal services for a site. Such notification shall be provided within the time limits mutually agreed upon in the contract.
- b) The food service management company shall maintain such records (supported by invoices, receipts, or other evidence) as the sponsor will need to meet its responsibilities under this part, and shall report to the sponsor promptly at the end of each month, at a minimum.
- c) The food service management company shall have State and local health certification for the facility in which it proposes to prepare meals for use in the Program, and it shall ensure that health and sanitation requirements are met at all times.

In addition, the food service management company shall provide for meals which it prepares to be periodically inspected by the local health department or an independent agency to determine bacteria levels in the meals being served. These levels shall conform to the standards which are applied by the local health authority with respect to the level of bacteria which may be present in meals served by other food service establishments in the locality. Results of the inspections shall be submitted to the sponsor and to the State agency.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 10 54
		FIRM NAME (Must be filled in)	

- d) The meals served under the contract shall conform to the cycle menus and meal quality standards and food specifications approved by the State agency and upon which the bid was based. Breakfasts, lunches and snacks must be prepared and assembled not more than 24 hours prior to delivery.
- e) The books and records of the food service management company pertaining to the sponsor's food service operation shall be available for inspection and audit by representatives of the State agency, the Department, and the U.S. General Accounting Office at any reasonable time and place for a period of 3 years from the date of receipt of final payment under the contract.
- f) The sponsor and the food service management company shall operate in accordance with current Program regulations.
- g) The food service management company shall be paid by the sponsor for all meals delivered in accordance with the contract and this part. However, neither the Department nor the State agency assumes any liability for payment of differences between the number of meals delivered by the food service management company and the number of meals served by the sponsor that are eligible for reimbursement.
- h) Meals shall be delivered in accordance with a delivery schedule prescribed in the contract.
- i) Increases and decreases in the number of meals ordered shall be made by the sponsor, as needed, within twenty-four (24) hours notice.
- j) All meals served under the Program shall meet the requirements of P225.20 of the Federal Register.
- k) In cases of non-performance or non-compliance on the part of the food service management company, the company shall pay the sponsor for any excess costs the sponsor incurs by obtaining meals from another source.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 11 54
		FIRM NAME (Must be filled in)	

1.13.2 **Equal Opportunity**

During the performance of this contract, the Food Service Management Company agrees as follows:

- a. The Food Service Management Company will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin, or handicap.

The Food Service Management Company will take affirmative action to ensure that applicants are employed and that employees are treated equally during employment without regard to their race, color, religion, sex, age, national origin or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Food Service Management Company agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this Equal Opportunity clause.

- b. The Food Service Management Company will, in all solicitations or advertisements for employees placed by or on behalf of the Food Service Management Company, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, or handicap.
- c. The Food Service Management Company will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Food Service Management Company's commitments under this Equal Opportunity clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 12 54
		FIRM NAME (Must be filled in)	

- d. The Food Service Management Company will comply with all provisions of Executive Order No. 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and of the rules, regulations and relevant orders of the Secretary of Labor.
- e. The Food Service Management Company will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Food Service Management Company's non-compliance with the Equal Opportunity clause of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended, in whole or in part, and the Food Service Management Company may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order No. 11375 of October 13, 1967, or by rule, regulations, or order of the Secretary of Labor, or as otherwise provided by Law.
- g. The Food Service Management Company will include the provisions of Paragraph (a.) thru (g.) in every subcontract or purchase order unless exempt by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, so that such provisions will be binding upon each subcontractor or Food Service Management Company.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 13 54
		FIRM NAME (Must be filled in)	

The Food Service Management Company will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions, including sanctions for non-compliance: provided, however, that in the event the Food Service Management Company becomes involved in, or is threatened with, litigation with a subcontractor or Food Service Management Company as a result of such direction by the contracting agency, the Food Service Company may request the United States to enter into such litigation to protect the interests of the United States.

1.13.3 **Clean Air and Water:**

Applicable only if the contract exceeds \$100,000 or the City contracting officer has determined that the orders under an indefinite quantity contract in any one year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (41 USC 1857(c)-8(c) (1) or the Federal Water Pollution Control Act (33 USC 1319(c) and is listed by EPA, or the contract is not otherwise exempt).

- a. The Food Service Management Company agrees as follows:
 1. To comply with all the requirements of Section 114 of the Clean Air Act, as amended (4) USC 1857, et seq., as amended by Public Law 91-604) and Section 308 of the Federal Water Pollution Control Act (33 USC 1251, et seq., as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports and information as well as other requirements specified in Section 114 and Section 308 of the Clean Air Act and the Federal Pollution Control Act respectively, and all regulations and guidelines issued hereunder before the award of this contract.
 2. That no portion of the work required by this contract will be performed in a facility listed on the Environmental Protection Agency List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 14 54
		FIRM NAME (Must be filled in)	

3. To use best efforts to comply with clean air standards and clean water standards at the facilities in which the contract is being performed.
 4. To insert the substance of the provisions of this clause in any non-exempt subcontract, including this paragraph (a.) (4).
- b. The terms used in this clause have the following meanings:
1. The term "Air Act" means the Clean Air Act, as amended (41 USC 1857 et seq., as amended by Public Law 91-604).
 2. The term "Water Act" means Federal Water Pollution Control Act, as amended (33 USC 12512 et seq., as amended by Public Law 92-500).
 3. The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order No. 11738, an applicable implementation plan as described in Section 110(d) of the Clean Air Act (42 USC 1857(c)-5(d), and approved implementation procedure or plan under Section III(c) or Section III(d), an approved implementation procedure or plan under Section III(c) or Section III(d), respectively, of the Air Act (42 USC 1857(c)-6(c) (d), or an approved implementation procedure under Section 112(d) of the Air Act (42 USC 1857(c)-7(d).
 4. The term "Clean Water Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by Section 402 of the Water Act (33 USC 1342) or by local government to ensure compliance with pre-treatment regulations as required by Section 307 of the Water Act (33 USC 1317).

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 15 54
		FIRM NAME (Must be filled in)	

5. The term "compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with a schedule or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Air Act or Water Act and regulations issued pursuant thereto.

6. The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, leased or supervised by a contractor or subcontractor to be utilized in the performance of a contract or subcontracts. Where a location or site of operations contains or includes more than one building, plant, installation, or structure, the entire location or site shall be deemed to be a facility except where the Director, Office of Federal Activities, Environmental Protection Agency, determines that independent facilities are located in one geographical area.

Applicable if bid or offer exceeds \$100,000 or the contracting officer has determined that orders under an indefinite quantity contract in any year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (42 USC 1857(c)-8(c) (1) or the Federal Water Pollution Control Act (33 USC 1319(c) and is listed by EPA, or is not otherwise exempt).

The bidder certifies as follows:

- a. **Any facility to be utilized in the performance of this proposed contract has or, has not been listed with the Environmental Protection Agency, indicating that any facility which he proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities.**

Bidder shall check the appropriate box listed above.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 16 54
		FIRM NAME (Must be filled in)	

- b. He will promptly notify the contracting officer, prior to award, of the receipt of any communication from the Director, Office of Federal Activities, U.S. Environmental Protection Agency, indicating that any facility which he proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities.
- c. He will include substantially this certification, including this paragraph (c) in every non-exempt subcontract.

1.13.4 **Licenses and Certificates:**

Vendor must have and submit with bid a valid, current license or comparable certification from the Philadelphia Department of Public Health indicating that vendor is operating in satisfactory compliance of applicable health codes as verified by Food Protection Division, Environmental Health Services, Philadelphia Department of Public Health. If vendor is an out-of-state company, a copy of current Valid License for City or State where packing has taken place must be forwarded as part of the bid requirement. Failure to submit proper licenses and certificates with your bid may disqualify your bid.

1.13.5 **Minority Workers:**

Consideration must be given to employing minority workers from within the service area (State Mandate).

1.13.6 **Errors in Bid:**

Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications as promulgated by the United States Department of Agriculture, Title 7 C.F.R. 225.16 et seq. before submitting bids; failure to do so will be at the bidder's own risk and he/she shall not be able to secure relief from the State agency on the plea of error. In case of error in extension of prices in the bid, the unit price shall govern.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 17 54
		FIRM NAME (Must be filled in)	

1.14 BIDDER QUALIFICATION:

1.14.1 All bidders must be a bona fide manufacturer of, or dealer in, the article or service specified within the bid. To demonstrate this, bidders should submit the following reference information with their bid. References provided should be pertinent to the commodity or service requested in this Invitation and Bid and demonstrate the bidder's ability to perform on a contract of this size and scope.

1.14.2 All bidders must have previous experience participating in a Summer Food Service Program the size and scope of the City of Philadelphia. Bidder must be able to demonstrate to the City of Philadelphia that it is fully capable of delivering an average 57,000 breakfasts, lunches, and snacks per day to approximately 850 to 950 sites over a period of 54 days.

Bidders shall submit the following information with their bids:

- 1.14.2.1 Provide a listing of all Food Service and Distribution Facilities that the awarded bidder shall use in operation of the City of Philadelphia Lunch Program.
- 1.14.2.2 Indicate the square footage capacities for each Refrigeration, Freezer and Dry Food storage unit of the Food Service and Distribution Facilities listed above.
- 1.14.2.3 Indicate the maximum number of Summer Food Service Program meals which can be adequately prepared in a twenty-four hour period for each Food Service and Distribution facility listed above.
- 1.14.2.4 Please Note: In addition to the storage units that the awarded vendor intends to use, all loading docks used in distribution operations must be refrigerated.
- 1.14.2.5 Provide a listing of the Delivery Trucks (Minimum of thirty (30) plus a reserve of five (5) additional trucks required) and the type of communication equipment that will be accompanied with each truck along the delivery routes.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 18 54
		FIRM NAME (Must be filled in)	

Listing is to be organized by Bidder Ownership, Bidder Lease Agreement or through subcontracts, designate as appropriate. Under each category (Ownership, Lease, or Subcontract) list the Make, Model and Year of each vehicle committed to this bid.

- 1.14.2.6 The bidder is required to submit a preliminary routing schedule for all sectors. Approval of this sample schedule will be required prior to any award by the City. This schedule may be changed by the City; contractor will be required to submit revised schedules.
- 1.14.2.7 Bidders are required to submit an emergency response plan for events such as non-delivery, late delivery or vehicle breakdown along delivery routes to the City at the time of the bid submission.
- 1.14.2.8 Bidder shall submit current valid copies of Federal, State and City Licenses and Certificates as they apply to Health, Safety, and Sanitation regulations for all Food Processors, Food Providers, Food Service and Distribution Facilities, and Delivery Vehicles to be used in the Summer Lunch Program. If vendor is an out-of-state company, all copies of current valid Licenses and Certificates for City or State must be forwarded as part of the bid requirement. Failure to submit proper Licenses and Certificates with your bid may disqualify your bid.

1.14.3 **EQUIPMENT REQUIREMENTS**

Each bidder must perform a site visit at 150 Recreation Centers and Playgrounds on the “List of Participating Locations in Attachment “B” to determine the types and quantities of commercial refrigeration equipment that will be needed for a successful program. The bidder must guarantee that the equipment will be large enough to store the highest quantities of product as listed in the “List of Participating Locations”.

In addition, the bidder shall be responsible for the following:

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 19 54
		FIRM NAME (Must be filled in)	

- The bidder shall conduct a survey of each location to assess the adequacy of the storage area of the facility specific to the commercial refrigeration equipment. The cost of the equipment shall be part of the meal cost. Bidders must submit with their bid an itemized list of equipment which will be installed. Should the City require additional equipment during the term of the contract, the successful bidder shall provide the additional equipment at no cost to the City.
- The successful bidder shall furnish and install new equipment (not reconditioned) at all facilities on the “List of Participating Locations”. This must be completed within sixty (60) days after the contract award date.
- New equipment purchased by the successful bidder shall be amortized over the life of the contract. The equipment will remain the property of the successful bidder at all times. If the contract is not renewed during any of the three (3) remaining one year renewal periods the contractor will be required to remove all equipment within 30 days. At the conclusion of the contract period, the vendor will be responsible to remove all refrigeration equipment.
- The successful bidder shall be responsible for the installation, maintenance, repair and replacement of all commercial refrigeration equipment located at each participating location.
- The City will furnish and install any structural or electrical changes needed to comply with Federal, State and Local Laws for each participating location.
- The specifications and quantity of new equipment required is listed below. A detailed plan must be provided to the City as part of your bid submission.

Equipment:

1. Solid Door (Single) Reach-In Refrigerator

Mfg: True Food Service Equipment, Inc. (or equivalent)
 Size: 21 Cubic Feet Capacity
 Model: T-23

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 20 54
		FIRM NAME (Must be filled in)	

2. Solid Door (Double) Reach-In Refrigerator

Mfg. True Food Service Equipment, Inc. (or equivalent)
 Size: 49 Cubic Feet Capacity
 Model: T-49

SITE INSPECTION

The bidders are required to visit all participating locations to inspect and familiarize themselves with the pertinent existing job conditions and the specific situations as to each location for the installation of the refrigeration equipment. The City will only be required to have proper electrical requirements for the equipment. The failure to inspect each location for requirements and/or site conditions will not be accepted as proper basis for alleging error in bid or for withdrawal of bid or claim extras under the contract.

All site inspections will be made by appointment during regular working hours, 2:00 PM to 8:00 PM, Monday through Friday of each week, unless otherwise specified and approved by the City.

The City shall be the sole determining body of “equal to” and if in their opinion the equipment submitted with the bid is not “equal to” the equipment as specified, the bid submission may be rejected.

1.14.4 **Bidder shall submit the following information in Attachment ‘C’ of this bid.**

Over the last three (3) year period, bidder shall list the State(s) in which they participated in the Summer Food Service Program, Contract(s) bidder was awarded and specify what City or County, the number of meals per day that were served, the number of delivery points, Contract(s) terminated by Sponsor for Cause (Yes/No), Citation(s) (Yes/No), Type of Citation(s) and consequence(s).

Please attach a written explanation and copies of the Citations for each area checked above so that the specific nature of any infraction may be fairly assessed.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 21 54
		FIRM NAME (Must be filled in)	

Please attach a written summary indicating what steps were taken to correct the Citations listed above and what measures have been taken to prevent any future Citations from occurring.

- 1.14.5 Please note that reference information in each section must be completed. Failure to submit this information may result in the bidder's disqualification.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 22 54
		FIRM NAME (Must be filled in)	

SECTION 1:

A minimum of three (3) Customer References as per Attachment 'C' other than an employee or department of the City of Philadelphia, (excluding suppliers or financial institutions).

	A.	B.	C
Firm Name:	_____	_____	_____
Address:	_____	_____	_____
Contact:	_____	_____	_____
Phone #:	_____	_____	_____
Type Work:	_____	_____	_____
Years dealing w/your firm:	_____	_____	_____

SECTION 2:

Previous purchase order(s)/contract(s) with the City; (State "None" if applicable)

P.O./Contract Number:	_____	_____	_____
Department:	_____	_____	_____
Contact Name:	_____	_____	_____
Phone #:	_____	_____	_____
Item(s):	_____	_____	_____

NOTE: Do not provide the name and phone number of a Procurement Department Buyer in this section. Contact name(s) and phone number(s) must be from a City ordering department.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 23 54
		FIRM NAME (Must be filled in)	

SECTION 2: PRODUCT SPECIFICATION

2.1 APPROVED SUPPLIER

All products are to be purchased from an approved USDA supplier. Copy of product labels for breakfasts, lunches, snacks and suppers, are to be submitted to sponsoring agent, on a weekly basis, with the invoices. See specification for detailed requirement regarding grades.

2.2 PEAK VOLUME

It is anticipated that the number of delivery sites, for breakfasts, lunches and snacks, will increase in volume from 850 to 950 sites during the third (3rd) through the eighth (8th) weeks of the Summer Lunch Program.

It is anticipated that the number of delivery sites and volume of snacks and suppers to be delivered will remain on a consistent basis, mid September through early June, during the After School Snack and Supper Program.

2.3 SUPERVISION AND INSPECTION

The Food Service Management Company shall provide management supervision at all times and maintain constant quality control inspections to check for portion size, appearance and packaging in addition to the quality of products. Sponsor has the right to install a monitor in the Food Service Management Company's plant to continually check portion size, appearance, packaging and general quality control.

2.4 IN-PLANT INSPECTION

The City of Philadelphia/PA Department of Agriculture reserves the right for in-plant inspection by the City of Philadelphia/PA Department of Agriculture Food Inspectors or their appointed representative.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 24 54
		FIRM NAME (Must be filled in)	

2.5 **SAMPLE**

A sample representative of breakfast, lunch and snack must be submitted between 9:00 A.M. and 3:00 P.M. one (1) day prior to delivery during the Summer Lunch Program. For Monday delivery, sample is required on Friday.

Ms. Patrice Patton
 Department of Parks and Recreation
 Martin Luther King Recreation Center
 Room 204
 22nd Street & Cecil B. Moore Avenue
 Philadelphia, PA 19121
 Telephone No: (215) 685-2726
 Fax No. (215) 685-2722

2.6 **BREAKFAST, LUNCH, SNACK AND SUPPER CONTENT**

ALL MEAT OR MEAT ALTERNATES AND FRUIT AND VEGETABLES SHALL MEET THE U.S.D.A. WEIGHT REQUIREMENTS AND ALL SNACKS SHALL MEET THE U.S.D.A. BREAD SERVING REQUIREMENTS AS LISTED IN THE U.S.D.A. SUMMER FOOD SERVICE PROGRAM FOR CHILDREN 2011 NUTRITION GUIDANCE FOR SPONSORS. IN THE EVENT OF ANY DISCREPANCIES BETWEEN THE SERVING REQUIREMENTS LISTED IN THE BID MENU AND THE U.S.D.A. REQUIREMENTS, THE U.S.D.A. REQUIREMENTS SHALL PREVAIL.

2.6.1 **BREAKFAST**

BREAKFAST SHALL CONTAIN THREE (3) OF THE FOLLOWING COMPONENTS:

- a. **1% Low Fat Milk - Fluid 8 oz.** – 1% Low Fat homogenized white milk in pure pak container. Minimum five (5) days expiration date.

AND

- b. **Fruit or Vegetable Juice** - 6 Fluid oz.
- 100% full strength in a pure pak.

OR

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 25 54
		FIRM NAME (Must be filled in)	

Fruit

One (1) serving of fruits, 1/2 cup of the designated fruit on menu. Free floating fruit can be substituted in lieu of specified fruit, however, there must be a minimum of three (3) varieties per week, with the same fruit not served two (2) consecutive days in a row (ALL DAYS). Fruit shall also differ from juice served on the same menu.

EXAMPLE:

An apple and apple juice should not be served during the same meal.

(Vendor must wash all fruit and vegetables at assembly of meal. If fruit and vegetables are pre-washed, vendor is required to wash once more. Fruits and vegetables shall be spun dry.)

AND

- c. **Cold Dry Cereal**, 3/4 cup or 1 oz.

OR

Bread Alternates

One (1) serving to be whole grain or enriched muffin, etc. (50 gm. or 1.8 oz.)

Breakfast must be packed in an individual unit complete with a utensil kit except that milk and juices must be separate from breakfast.

2.6.2 LUNCH AND SUPPERS

Lunches and suppers must be packed in an individual unit complete except that milk and juice must be packed in units separate from lunches. Lunches must be equivalent to type "A" as defined by USDA, Summer Food Service Program for Children. All products should be of a choice grade.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 26 54
		FIRM NAME (Must be filled in)	

2.6.2.1 **Lunch and suppers shall contain the following:**

- a. One (1) Sandwich - to consist of two (2) regular slices of enriched white bread, light wheat bread, hamburger roll and/or small steak roll, 1-1/4 oz. minimum with individual 2 oz. (four 1/2 oz. slices) minimum filling of edible protein consisting of beef bologna, turkey ham, sliced turkey, sliced chicken, cheese, peanut butter and jelly (both served in compartments), or any protein filling which meets the approval of the Procurement and Parks and Recreation Commissioner.

NOTE: NO PORK PRODUCTS ARE TO BE SERVED.

NOTE:

Fillers on turkey breast are not acceptable. All beef must be inside round USDA good grades or higher.

- b. **Fruit**
One (1) serving of fruits, 1/2 cup of the designated fruit on menu. Free floating fruit can be substituted in lieu of specified fruit; however, there must be a minimum of three (3) varieties per week, with the same fruit not served two (2) consecutive days in a row (ALL DAYS). Fruit shall also differ from juice served on the same meal.

Example:

An apple and apple juice should not be served during the same meal.

- c. **Vegetable and Fruits**

3/4 cup, must include two (2) or more selections for a total of 3/4 cup.

OR

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 27 54
		FIRM NAME (Must be filled in)	

Fruit Juice - 4 fl. oz. - 100% full strength.

FRUIT JUICE SHALL DIFFER FROM FRUIT SERVED DURING THE SAME MEAL (see "B" above).

(Vendor must wash all fruit and vegetables at assembly of meal. If fruit and vegetables are pre-washed, vendor is required to wash once more. Fruits and vegetables shall be spun dry.)

- d. **Snack Item (25 gm or 0.9 oz)**
(As part of lunch) Potato chips, cheese nips, cheese curls (alternate between "Puffs" and "crunchies") graham crackers, pretzels, corn chips, raisins in accordance with menu schedule.
- e. **Milk**
One-half pint (8 fl. oz.), 1% Low Fat homogenized milk, white OR low fat, chocolate milk in a pure pak container. Minimum five (5) days expiration before service.
- f. **Bread**
1 slice, to be whole grain or enriched. Bread alternates - 1 serving to be whole grain or enriched, biscuit, rolls, muffins, etc.
- g. **Meat or Meat alternate**
2 oz. Edible protein. Salads should contain a minimum of 2 oz. of meat or meat alternate exclusive of additions necessary to make a salad.
- h. **Condiment**
One (1) mustard or mayonnaise, which would be appropriate for sandwich filling provided. All additional condiments specified for the day must be included.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 28 54
		FIRM NAME (Must be filled in)	

- i. **String Cheese and Cheese Cubes**
2 oz. (e.g. Mozzarella)
- j. **Cold (Build Your Own) Pizza (2 oz.)**
- k. **Ice**
Sufficient amount of wet ice must accompany each delivery to preserve the meal until distributed. Sixteen (16) pound bag of ice for every twenty-five (25) lunches as a minimum.
- l. **Straw**
One (1) required for drinking beverage.
- m. **Napkin**
One (1) required for cleanliness and practice of proper meal etiquette.
- n. **Cheese**
White American Cheese to be used on lunches.

2.6.2.2 **Packaging of Lunch:**

In an effort to increase participation and create packaging that is designed to appeal to younger children, the City of Philadelphia is requiring the vendor to provide three (3) different types of packaging within 11 day cycled lunch menu. All packaging must be color printed to create enthusiasm for children to enjoy a nutritious summer meal. The following packaging material will be required:

- 1) Plastic three component tray with heat sealed film.
- 2) Fiberboard Tray with all components individually wrapper.
- 3) Crash Bottom Box with all components individually wrapped.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 29 54
		FIRM NAME (Must be filled in)	

Each vendor shall submit samples of the three (3) different packaging materials to be used for the summer program at the time of the Mandatory Pre-Bid Meeting referenced in Paragraph 1.10.1. The City of Philadelphia will notify the vendor prior to the bid opening if the packaging materials are acceptable.

NOTE: CONTRACTOR SHALL SUPPLY AS REQUIRED, SUFFICIENT CONTAINERS FOR DISTRIBUTION OF LUNCHESES TO APPROXIMATELY 850 to 950 FEEDING POINTS DURING THE SUMMER LUNCH PROGRAM. THESE CONTAINERS SHALL BE CORRUGATED CARTONS, 200 LB. "C" - F TEST, 2 HAND HOLES REQUIRED, AND SHOULD BE LARGE ENOUGH TO ACCOMMODATE A MINIMUM OF 30 LUNCHESES. WHEN CONTRACTOR IS REQUESTED TO SUPPLY A QUANTITY OF LESS THAN THE MAXIMUM PACKAGE, SUCH PACKAGE SHALL BE PROPERLY OVERPACKED, SEALED AND PACKED PRIOR TO BEING PLACED ON THE DELIVERY TRUCK.

Contractor must have copies of Master Labels on hand at both the Processing and Distribution plant facilities. The Master Labels must contain the product and processor/ manufacturer's name and address and item identity.

2.6.3 **SNACK**

2.6.3.1 SNACKS SHALL CONTAIN TWO (2) OF THE FOLLOWING COMPONENTS:

- a. **Milk - Fluid** 8 oz. – 1% Low Fat, homogenized white milk or low fat, chocolate milk in pure pak container. Minimum five (5) days expiration date.

OR

Fruit or Vegetable Juice - 6 fluid oz. - 100% full strength in a pure pak.

AND

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 30 54
		FIRM NAME (Must be filled in)	

Yogurt - (4 oz)

OR

Multi Grain Chips/or Honey Wheat Pretzel (2.5 oz.)

OR

Cookie - (63 gm or 2.2 oz)

OR

Crackers - Graham - (25 gm or 0.9) or peanut butter

Juice and/or milk shall be packed bulk maximum 60, sanitary cartons. Cookies, crackers and chips/pretzels shall be packed in individual cello container bulk pack maximum 60, sanitary cartons. Sufficient wet ice to be provided by contractor to assure a safe level of temperature for juice, and milk.

For each day during the Summer Lunch Program that the temperature reaches 91° F and above, in accordance with the City of Philadelphia Department of Public Health records, the City shall compensate vendor for additional ice that may be required.

(An estimated 7,000 bags (16 lb.) of additional ice were required during the 2011 Summer Lunch Program).

2.6.4

Microbiology Standards for the Summer Food Service and After School Snack Programs are as follows:

For all foods except milk:

Bacteria plate count of less than 100,000 per milliliter.

Coliform count less than 50 per milliliter.

Fecal Streptococcus count of Zero.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 31 54
		FIRM NAME (Must be filled in)	

Please note: Sandwiches/foods containing raw produce must meet the bacteriological standards noted above unless the produce is packaged separately. Raw produce packaged separately must test with coliform count of less than 100 per milliliter and zero for fecal streptococcus and e-coli.

For milk:

Bacteria plate count of less than 20,000 per milliliter.

Coliform count less than 10 per milliliter.

2.6.4.1 **Bacteriologic Testing**

If bacteriological testing is required by the PA Department of Agriculture:

The vendor reserves the right to require independent bacteriological testing at a certified laboratory, and may be required to submit at least one complete meal to be tested by the state agency and to pay for the costs incurred for the testing. Meals tested must meet the bacteriological standards noted above. The interval of testing will be determined by the state agency and all results must be submitted to the state agency for review.

If bacteriological testing is conducted by the PA Department of Agriculture:

Certified laboratories contracted by the state agency will test meals provided by the vendor. Meals tested must meet the bacteriological standards noted above.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 32 54
		FIRM NAME (Must be filled in)	

2.7 **MENUS**

Attached are the required menus on an 11 day cycle. Any deviation from these menus must be approved a minimum of twenty-four (24) hours in advance by a Department of Parks and Recreation Representative.

Please Note: Vendor must provide a copy of the menu and nutritional information, at the beginning of the Program and whenever there is a menu change.

The vendor must procure an adequate supply of all menu items to assure compliance with the specified menu. The City, prior to implementation of the change, must approve any deviation/substitutions from the menu due to short supply. The substitution must be of equal or greater quality, and equal with regards to the amount provided per meal. The vendor must document the cost of the substitution. If there is a difference in price that results in a saving to the vendor, the savings must be passed to the City. If the difference in price results in a loss to the vendor, the vendor must incur the loss.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 33 54
		FIRM NAME (Must be filled in)	

BREAKFAST MENU

2012

SUMMER FOOD SERVICE PROGRAM

BREAKFAST MENU

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>Day 1</i> Cherry Muffin Blended Fruit Juice 1% Chocolate Milk	<i>Day 2</i> Fruit Loops Apple Juice 1% white milk	<i>Day 3</i> Superstix w/ Strawberry Cream Grape Juice 1% Chocolate milk	<i>Day 4</i> Apple Muffin Fresh Fruit 1% white milk	<i>Day 5</i> Apple Granola Square Fresh Fruit 1% white milk	
	<i>Day 6</i> Crispix Grape juice 1% white milk	<i>Day 7</i> Cinnamon breakfast square Fresh Fruit 1% chocolate milk	<i>Day 8</i> Corn Muffin Orange Juice 1% white milk	<i>Day 9</i> Honey Nut Cheerios Blended Fruit Juice 1% white milk	<i>Day 10</i> Blueberry Muffin Blended Fruit Juice 1% chocolate milk	
	<i>Day 11</i> Frosted Flakes Fresh Fruit 1% white milk					

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 34 54
		FIRM NAME (Must be filled in)	

LUNCH MENU

2012

SUMMER FOOD SERVICE PROGRAM

LUNCH MENU

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>Day 1</i> Turkey Ham & Cheese on wheat bun Egg & Potato Salad Peaches Mustard 1% Chocolate Milk	<i>Day 2</i> Mozzarella String Cheese Graham Crackers Baby Carrots Pears 1% Chocolate Milk	<i>Day 3</i> Smoked turkey & Cheese on Bagel Lettuce & Tomatoes Diced Pears Mayo 1% Chocolate Milk	<i>Day 4</i> Peanut Butter & Jelly Wheat Crackers Cinnamon Applesauce Raisins 1% Strawberry Milk	<i>Day 5</i> Beef Bologna & Cheese on Hoagie Roll Mixed Fruit Carrots Mustard 1% Strawberry Milk	
	<i>Day 6</i> Tuna Salad Wheat Crackers Carrots Peaches 1% Chocolate Milk	<i>Day 7</i> Sliced Chicken on Wheat bread Potato Salad Pineapples Mayo 1% Strawberry Milk	<i>Day 8</i> Cold (Build your own) Pizza Carrots Apple slices 1% Chocolate Milk	<i>Day 9</i> Cherry Yogurt Sesame Breadsticks Mixed Fruit Celery Sticks 1% Strawberry Milk	<i>Day 10</i> Turkey Bologna on Whole Wheat Bread Sliced apples Carrots Mustard 1% Chocolate Milk	
	<i>Day 11</i> Tuna salad on Hoagie Roll Lettuce & Tomatoes Carrots 1% Chocolate Milk					

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 35 54
		FIRM NAME (Must be filled in)	

NOTE:

1. NO PORK PRODUCTS TO BE SERVED
2. SLICES NO MORE THAN ½ OZ. PER SLICE
3. CHEESE – **WHITE** AMERICAN CHEESE
4. *FRUIT CUPS – MUST HAVE GRADE A FRUIT SERVED IN A LIGHT SYRUP (SYRUP MUST BE SEPARATE FROM FRUIT CUP WEIGHT REQUIREMENTS).
5. TUNA SALAD – MUST INCLUDE 2 OZ. OF TUNA OUTSIDE OF SALAD ADDITIVES
6. CHICKEN – MUST BE AT LEAST 90% MEAT WITH NOT MORE 10% FAT.
7. CARROT/CELERY STICKS – SHOULD NOT BE FROZEN, MUST BE MAINTAINED AT 35 DEGREES OR ABOVE.
8. TURKEY BREAST MUST BE 100% BREAST MEAT.
9. ****PHILLY STYLE HOAGIE AND KAISER ROLL** MUST BE USED (E.G. AMOROSO). PRODUCT SHALL BE ENRICHED OF WHOLE-GRAIN, OR THAT IS MADE FROM ENRICHED OR WHOLE GRAIN MEAL AND/OR FLOUR, BRAN, AND/OR GERM.
10. ENRICHED FLOUR MUST BE USED IN BREAD PRODUCTS.
11. USE PRODUCTS WITH LOW-FAT IN PLACE OF FULL FAT WHENEVER ECONOMICALLY FEASIBLE.
12. A MEATLESS ENTRÉE IS TO BE SERVED ONE DAY PER WEEK.
13. A VARIETY OF FRUITS AND VEGETABLES ARE SERVED WITH MEALS, WHERE ECONOMICALLY FEASIBLE.
14. USE BAKED OR NON-GRAIN BASED SNACKS AS FREQUENTLY AS POSSIBLE.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 36 54
		FIRM NAME (Must be filled in)	

SNACK MENU

2012

SUMMER FOOD SERVICE PROGRAM AND AFTERSCHOOL SNACK PROGRAM

SNACK MENU

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>Day 1</i> Cherry Yogurt Blended Fruit Juice	<i>Day 2</i> Cheddar Goldfish Crackers Orange Juice	<i>Day 3</i> Jungle Crackers Orange-Pineapple Juice	<i>Day 4</i> Cinnamon Elf Crackers Apple Juice	<i>Day 5</i> Multi Grain Sun Chips Grape Juice	
	<i>Day 6</i> Oatmeal raisin Cookie Apple Juice	<i>Day 7</i> Strawberry Yogurt Blended Fruit Juice	<i>Day 8</i> Honey Wheat Pretzel Stix Grape Juice	<i>Day 9</i> Snickerdoodle Cookie Orange Juice	<i>Day 10</i> Cheese on Cheese Crackers Orange-Pineapple Juice	
	<i>Day 11</i> Animal Crackers Apple Juice					

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 37 54
		FIRM NAME (Must be filled in)	

SUPPER MENU

2012

AFTER SCHOOL SUPPER PROGRAM

SUPPER MENU

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>Day 1</i> Mozzarella String Cheese Graham Crackers Baby Carrots Pears 1% Chocolate Milk	<i>Day 2</i> Smoked turkey & Cheese on Bagel Lettuce & Tomatoes Diced Pears Mayo 1% Chocolate Milk	<i>Day 3</i> Peanut Butter & Jelly Wheat Crackers Cinnamon Applesauce Raisins 1% Strawberry Milk	<i>Day 4</i> Tuna salad on Hoagie Roll Lettuce & Tomatoes Carrots 1% Chocolate Milk	<i>Day 5</i> Egg Salad with dinner roll Apple Slices Celery Sticks 1% Strawberry Milk	
	<i>Day 6</i> Cheese Cubes Sesame bread Sticks Sliced Apples Raisins 1% Chocolate Milk	<i>Day 7</i> Beef Bologna & Cheese on Hoagie Roll Mixed Fruit Carrots Mustard 1% Strawberry Milk	<i>Day 8</i> Tuna Salad Wheat Crackers Carrots Peaches 1% Chocolate Milk	<i>Day 9</i> Turkey Ham & Cheese on wheat bun Egg & Potato Salad Pears Mustard 1% Chocolate Milk	<i>Day 10</i> Cold (Build your own) Pizza Carrots Apple slices 1% Chocolate Milk	
	<i>Day 11</i> Cherry Yogurt Celery Sticks Peanut Butter crack- ers 1% Chocolate Milk					

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 38 54
		FIRM NAME (Must be filled in)	

2.8 DELIVERY REQUIREMENTS

2.8.1 Delivery Vehicles

Vendor is required to have a minimum of Thirty (30) Delivery Trucks with a reserve of Five (5) additional Delivery Trucks in case of vehicle breakdown. Each Delivery truck must be equipped with a mobile radio or cellular phone in order to ensure direct communication between delivery truck operator and the Plant Distribution Center dispatcher.

Vendor shall submit an emergency response plan for events such as non-delivery, late delivery or vehicle breakdown along delivery routes to the City with the bid.

Delivery trucks will only be used for delivery purposes and will never be used for long term storage of food.

There will be a driver and one (1) helper on each Delivery Truck.

Delivery trucks will always be maintained in a clean manner and shall be in compliance with all Department of Public Health Sanitation regulations. Vehicles must be pre-cooled to 35° F prior to being loaded with packaged meals and shall be required to maintain a minimum temperature of 40°F at all times to ensure proper refrigeration of food upon delivery. Meals may not be frozen after they are assembled.

It is the responsibility of the vendor to ensure proper refrigeration of food at all times. Vendor must submit a copy of the temperature control log used to monitor food temperatures from production to site delivery. Alternate temperature monitoring systems using approved time-temperature indicating devices may also be used. These logs will be required to be available for inspection and submission to the City of Philadelphia Department of public Health on a weekly basis.

(Please note: Food delivery evaluation and monitoring is required to ensure that all food is delivered at required temperatures; 0°F for frozen food and 40°F for refrigerated food).

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 39 54
		FIRM NAME (Must be filled in)	

2.8.2 **DELIVERY ROUTES**

All final Delivery Routes must be approved by the sponsor prior to the beginning of the program.

In the event that after Two (2) consecutive deliveries in which there is no City Representative available to receive product or if product delivery has been refused by the City Representative at the referenced Play Street location, the vendor shall immediately notify the City of the discrepancy and stop further delivery service to the referenced Play Street location until further notice by the City.

2.8.3 **BREAKFAST, LUNCH AND SNACK DELIVERY SCHEDULE (SUMMER LUNCH PROGRAM)**

Breakfast and Lunch delivery (7:30 A.M. - 8:30 A.M.)

Lunch and Snack Delivery (10:00 A.M. - 12:30 P.M.)

Those sites serving Breakfast and Lunch, i.e., recreation sites, colleges or sites with a structured program and/or adequate refrigeration for storage of meals, shall receive delivery no sooner than 7:30 A.M.

No Lunches or Snacks will be delivered after 12:30 P.M. Vendors may assume that street block addresses with no other designation are play streets. All others are structured programs. However, there may be exceptions. Said exceptions will be identified to the successful bidder prior to delivery. Play streets and similar sites will have delivery no earlier than 10:00 A.M.

NOTE: Lunches that are delivered beyond the designated feeding time (12:30 PM) due to truck breakdowns or driver's getting lost, etc., will be disallowed for reimbursement and therefore, the cost will be deducted from the total due to the vendor along with the Administrative costs associated with these disallowances.

THE STATE OF PENNSYLVANIA CHILD NUTRITION PROGRAM REQUIRES THREE (3) HOURS BETWEEN BREAKFAST, LUNCH AND SNACK.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 40 54
		FIRM NAME (Must be filled in)	

2.8.3.1 **SNACK DELIVERY SCHEDULE (AFTER SCHOOL SNACK PROGRAM)**

Snack Delivery (9:00 A.M. – 3:00 P.M.)

Deliveries shall be made once per week for each site within a District and deliveries shall be made for Districts 1 through 8 over a Five (5) day period.

2.8.3.2 **SUPPER DELIVERY SCHEDULE (AFTER SCHOOL SUPPER PROGRAM)**

Supper Delivery (1:30 PM – 4:30 PM)

Deliveries shall be made on a Daily basis (Monday through Friday) for Districts 1 through 8.

2.8.4 **EDIBLE CONDITION**

In order to receive reimbursement, a complete Breakfast and Lunch or a complete Lunch and Snack must be delivered in a suitable and edible condition. Reimbursement is only provided for the actual number of complete breakfasts (cereal, milk, juice, muffin, danish, and turnover), lunches (sandwich, fruit, dessert, and milk), and snacks (cake, cookie, cracker, bun, and beverages) delivered. When any portion of the meal is spoiled and/or missing, the entire meal will be disallowed for reimbursement and therefore its cost will be deducted from the total due to the vendor.

2.8.5 **PACKAGING/PACKING**

Breakfasts/Lunches/Snacks can be delivered in bulk containers. Contractor shall supply as required, sufficient containers for distribution of Breakfasts/Lunches/Snacks to approximately 850 to 950 feeding points during the Summer Lunch Program. These containers shall be corrugated cartons, 200 lb. "C" –F Test, 2 hand holes required, and should be large enough to accommodate a minimum of 30 Breakfasts/Lunches/Snacks. When contractor is requested to supply a quantity of less than the maximum package, such package shall be properly overpacked, sealed and packed prior to being placed on the delivery truck.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 41 54
		FIRM NAME (Must be filled in)	

Contractor must have copies of Master Labels on hand at both the Processing and Distribution plant facilities. The Master Labels must contain the product and processor/manufacturer's name and address and item identity.

2.8.6 **SITE LISTINGS AND MEAL QUANTITIES**

Site listing schedule and specified quantities for breakfasts, lunches and snacks will be provided to the vendor prior to commencement of the Summer Lunch and After School Snack and Supper Programs. It is anticipated that the number of delivery sites will increase in volume from 850 to 950 sites during the third (3rd) through the eighth (8th) weeks of the Summer Lunch program while the number of delivery sites and volume of snacks and suppers to be delivered will remain on a consistent basis, mid September through early June, during the After School Snack and Supper Program.

2.8.7 **CHANGES - SITES AND/OR MEAL QUANTITIES**

Twenty-four (24) hours notice will be given for any changes regarding sites and/or meal quantities.

The City of Philadelphia reserves the right to pick up a breakfast, lunch or snack for test purposes at any site.

2.8.8 **INCLEMENT WEATHER**

In the event of inclement weather, a representative from the Department of Parks and Recreation will notify the vendor by 6:00 A.M. on the morning of the inclement weather day, to make deliveries of breakfasts, lunches and snacks to alternate sites. A list of alternate rain sites will be provided in advance.

2.8.9 **TRIPS AND SPECIAL EVENTS**

Sites with scheduled day trips must have delivery in ample time of departure. The vendor will be given 24 hours notice of any planned trip and/or special event and the times of scheduled departure.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 42 54
		FIRM NAME (Must be filled in)	

2.8.10

DELIVERY STATEMENTS AND DELIVERY RECEIPTS

- a. Weekly statements of deliveries shall be submitted to Mrs. Patrice Patton, Department of Parks and Recreation, Martin L. King Recreation Center, Room 205, 22nd Street and Cecil B. Moore Avenue, Philadelphia, PA 19121, (215) 685-2726.
- b. Delivery tickets must be prepared by the Food Service Management Company at a minimum of five (5) copies: one for the Food Service Management Company, one for the site personnel and three for the sponsor. Delivery tickets must be itemized to show the number of meals of each type delivered to each site. Designees of the Sponsor at each site will check adequacy of delivery and meals before signing the delivery ticket. Invoices shall be accepted by the Sponsor only if signed by the Sponsor's designee at the site. Drivers are not authorized to make any adjustments on delivery tickets.
- c. The Food Service Management Company shall maintain such records (supported by delivery tickets, purchase orders, invoices, receipts or other evidence) as the sponsor will need to meet its responsibilities under federal regulations. An invoice with backup documentation (all delivery tickets in numerical order shall be delivered to the sponsor promptly by the TUESDAY FOLLOWING THE WEEK OF SERVICE.
- d. The books and records of the Food Service Management Company pertaining to this contract shall be available for inspection and audit by a representative of the State agency, the U.S. Department of Agriculture, and the General Accounting Office at any reasonable time and place for a period of six years from the date of receipt by the Food Service Management Company of final payment under the contract.

2.8.11

DISALLOWED ITEMS

In order to receive reimbursement, a complete breakfast, lunch and snack must be delivered in a suitable and edible condition. Reimbursement is only provided for the actual number of: complete breakfasts (cereal, milk, juice and muffin, etc.), lunches (sandwich, fruit, dessert and milk, etc.) and snacks (yogurt, chips, cookie, cracker and beverage, etc.) delivered.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 43 54
		FIRM NAME (Must be filled in)	

When any portion of the meal is spoiled and/or missing, the entire meal will be disallowed for reimbursement and therefore the cost along with the administrative cost will be deducted from the total due to the vendor. Payment with the administrative cost will be deducted from the total due to the vendor. Payment may be disallowed for the following additional reasons:

- a. Delivering meals that are not unitized.
- b. Delivering meals outside designated delivery time.
- c. Delivering meals with components that are less than required size or weight.
- d. Changing menus or substituting components without sponsor's prior approval.
- e. Any other violation of bid specifications.

2.8.12 **QUANTITY ORDERED/DELIVERED**

Contractor is required to deliver the quantity ordered by the City. Payment will be made at the bid price for the quantity ordered and delivered in an edible condition (2.8.4) and in compliance with the menu requirements (2.8.11).

2.8.13 **SITE LOCATIONS (SUMMER LUNCH PROGRAM)**

A sample listing of the Summer Lunch Program Locations can be found in ATTACHMENT 'D' of the Invitation and Bid.

The attached listing of sites is for illustration purposes only. Vendor shall receive estimated quantities for breakfasts, lunches and snacks per location at the Mandatory Pre-Award Meeting as referenced in Paragraph 1.11. Sites may be changed, increased or decreased as the program progresses (reference is made to paragraphs 2.2, 2.8.6 and 2.8.7 of the Invitation and Bid).

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 44 54
		FIRM NAME (Must be filled in)	

2.8.14 **SITE LOCATIONS (AFTER SCHOOL SNACK PROGRAM)**

A sample listing of the After School Snack Program Locations can be found in ATTACHMENT 'E' of the Invitation and Bid.

The attached listing of sites is for illustration purposes only. Vendor shall receive estimated quantities for After School Snacks per location at the Mandatory Pre-Award Meeting as referenced in Paragraph 1.11. Sites may be changed, increased or decreased as the program progresses (reference is made to paragraphs 2.2, 2.8.6 and 2.8.7 of the Invitation and Bid).

2.8.15 **SITE LOCATIONS (AFTER SCHOOL SUPPER PROGRAM)**

A sample listing of the After School Supper Program Locations can be found in ATTACHMENT 'F' of the Invitation and Bid.

The attached listing of sites is for illustration purposes only. Vendor shall receive estimated quantities for After School Snacks per location at the Mandatory Pre-Award Meeting as referenced in Paragraph 1.11. Sites may be changed, increased or decreased as the program progresses (reference is made to paragraphs 2.2, 2.8.6 and 2.8.7 of the Invitation and Bid).

2.9 **NETWORK CONNECTIVITY REQUIREMENTS:**

The contractor must provide a daily site order submission system to be accessed by the Philadelphia Department of Parks and Recreation's Program coordinators via a secure network connection. The connection to the system should consist of one of the following:

- 1. A virtual private network connection to be made available on all program coordinators desktops via Philadelphia Department of Parks and Recreation's internet connection.**
- 2. A secured web site to be accessed by an internet browser from the program coordinators desktops via Philadelphia Department of Parks and Recreation's internet connection.**

The system must enable multiple program coordinators to simultaneously key in site delivery quantities by delivery date and to print out delivery order details.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 45 54
		FIRM NAME (Must be filled in)	

SECTION 3: BID EVALUATION AND AWARD

3.1 EVALUATION:

- 3.1.1 Bids will be evaluated by the Procurement Department.
- 3.1.2 Bids will be evaluated for responsiveness to the bid specifications and for responsibility of the bidders.
- 3.1.3 Bids which are determined to be non-responsive for reasons of:
- (i) improper bid security
 - (ii) improper bid execution
 - (iii) incompleteness
 - (iv) offering counter terms and conditions
 - (v) improper or incomplete execution of OEO Documents (if applicable)

may be disqualified by the City without notice to the bidder. The decision of the City is final.

- 3.1.4 Bidders whose bids are determined to be non-responsible for reasons of bidder qualification shall be notified by the City of the reasons for the determination and may contest the finding of non-responsibility through the prescribed procedures described in paragraph 9 of "Terms and Conditions of Bidding and Contract".

3.2 AWARD:

- 3.2.1 This Invitation and Bid shall be awarded as a whole to the lowest responsive and responsible bidder. Bidder must bid all items to be eligible for award.
- 3.2.2 If the 5 % local bid preference is applicable, the total bid price of the certified Local Business Entity (LBE) will be multiplied by .95 and rounded to the second decimal place. The adjusted bid price of the LBE will then be used in determining the lowest responsive and responsible bidder. If the bid is awarded as a whole, the 5% local bid preference is applicable. If the bid is awarded by line item, the 5% local bid preference is not applicable.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 46 54
		FIRM NAME (Must be filled in)	

3.2.3 **City of Philadelphia-Business, Corporate and Slavery Era Insurance Disclosure**

In accordance with Section 17-104 of The Philadelphia Code, the Bidder, after execution of this Contract, will complete an affidavit certifying and representing that the Bidder (including any parent company, subsidiary, exclusive distributor or company affiliated with Bidder) has searched any and all records of the Bidder or any predecessor business entity regarding records of investments or profits from slavery or slaveholder insurance policies during the slavery era. The names of any slaves or slaveholders described in those records must be disclosed in the affidavit.

The Bidder expressly understands and agrees that any false certification or representation in connection with this Paragraph and/or any failure to comply with the provisions of this Paragraph shall constitute a substantial breach of this Contract entitling the City to all rights and remedies provided in this Contract or otherwise available in law (including, but not limited to, Section 17-104 of the Philadelphia Code) or equity and the contract will be deemed voidable. In addition, it is understood that false certification or representation is subject to prosecution under Title 18 Pa.C.S.A. Section 4904.

3.3 **PERFORMANCE SECURITY:**

The successful vendor must obtain a performance bond from a bonding firm approved by the U.S. Department of Treasury Circular 570 (Federal Register, Volume 54, No. 125, Friday, June 30, 1989, Notices as amended) and also approved to do business in the Commonwealth of Pennsylvania.

The Performance Bond shall be based on 50% of total contract amount (for Items 5.1.1 through 5.4.1).

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 47 54
		FIRM NAME (Must be filled in)	

SECTION 4: CONTRACT MANAGEMENT

4.1 CITY OF PHILADELPHIA RESPONSIBILITY:

- 4.1.1 City agencies will be notified by Procurement of award(s) and will be provided with vendor(s), vendor contact(s) and applicable pricing. Departments will prepare and submit through the appropriate review channels, a requisition detailing their specific needs and requirements to Procurement. The Procurement Department shall then apply the requisition against the contract and issue a purchase order.

Order Against Contracts

Subsequent to contract conformance of a Requirements bid, purchase orders will be issued at such time that the product and/or service is needed. Such purchase orders will show if delivery is to be made upon receipt of order, or only after notification by the using department.

- 4.1.2 Invoices shall be submitted after delivery and acceptance of the Product or service by the City. The City attempts to process invoices in a timely manner. Delays can occur because of incomplete or inaccurate invoicing information. Please make sure that invoices contain the following information to help the City process payments to the Contractor as quickly as possible.
- (a) After the delivery or services have been completed the Contractor must submit three (3) copies of the invoice for payment to the receiving department listed on the purchase order.
 - (b) The invoice must correctly reference the purchase order number, the vendor name, address and Federal Employer Identification number.
 - (c) Checks will only be made payable to the company name as shown on the purchase order; the invoice must reflect this same company name as the "pay to".
 - (d) The invoice must show the quantity and type of item or service and the price.
 - (e) The unit of purchase on the invoice must agree with the unit cited on the purchase order. Reference to the specific line item is helpful.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 48 54
		FIRM NAME (Must be filled in)	

4.1.3 The using agencies and departments are responsible for monitoring the services and/or products delivered as described in the contract. If any problems arise, a letter should be sent to the vendor requesting resolution by a specified date. A copy should be sent to the buyer. If vendor does not resolve the breach of contract by the requested date the matter should be turned over to the buyer.

4.1.4 **ADD-ONS**

The City reserves the right to add, delete and/or acquire other product/services that the vendor can supply that are similar to, but not specifically called for in this bid. The procedure for such acquisitions shall be as follows:

Procurement or the using department will obtain from the Vendor a letter (on his/her letterhead) verifying the items to be added. The letter shall include the complete description of the item, the location (if applicable), the bid number, bid scheduled number, the price to the City and the applicable contract period; and upon receipt and approval by the Procurement Department shall automatically become part of the contract.

The City, however, reserves the right to accept or reject the letter and to acquire the supplies or materials in the open market.

4.2 **VENDOR RESPONSIBILITY**

4.2.1 Contractor may deliver only products, services or equipment as authorized in the contract and only after receipt of a purchase order or other authorized document from the Procurement Department. All orders must be in writing. Contractor shall not accept verbal delivery requests until after receipt of purchase order or other authorizing document from Procurement.

4.2.2 Contractor may deliver only products, services or equipment at the prices quoted in the contract and that are reflected on a purchase order or a change to a purchase order (a change to a purchase order is issued whenever the items, unit price, total amount, or terms and conditions change from the original purchase order).

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 49 54
		FIRM NAME (Must be filled in)	

4.2.3 Contractors may deliver products, services or equipment up to the dollar limit of the purchase order and for the period shown on the purchase order. Contractors are requested to carefully monitor obligations against purchase orders and inform the departments of anticipated funding shortfalls.

4.2.4 In the event that the contractor receives an order for products, services or equipment not specifically priced and incorporated into the contract, they must:

- (i) bring this to the immediate attention of the Procurement Dept., and
- (ii) notify the ordering agency in writing and refuse to deliver.

4.2.5 Should products, services, or equipment be delivered that are not specifically incorporated and priced into the contract, and/or be delivered without purchase order, the City shall have no obligation for payment.

4.2.6 For performance of services, contractor shall honor and be paid for orders placed until the close of business of the date of purchase order expiration. Performance of services may occur following purchase order expiration, so long as the order was placed prior to the purchase order expiration date.

4.3 **Vendor acceptance - In submitting an executed bid, the bidder agrees to the Contract Management procedures outlined in this section.**

4.4 **INVOICING**

4.4.1 **INVOICE (BILLING) REQUIREMENTS**

Invoices should be submitted in triplicate (original and two copies) on a weekly basis to Mrs. Patrice Patton, Department of Parks and Recreation, Martin Luther King Recreation Center, Room 205, 22nd and Cecil B. Moore Avenue, Philadelphia, PA 19121, (215) 685-2726.

The Food Service Management Company shall submit itemized invoices and all costs pertaining to the sponsor's food service operation as described in "Paragraph 1.13.1 (b)" above, to allow the sponsor to prepare and submit the claim for reimbursement to meet the sixty (60) day submission deadline. Each invoice shall give a detailed breakdown of the number of meals delivered at each site during the preceding week.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 50 54
		FIRM NAME (Must be filled in)	

Copy of Product Labels for breakfasts, lunches and snacks are to be submitted to sponsoring agent on a weekly basis, with the invoices. Payment will be made at the unit price shown for that range. Each payment period will be calculated and paid for independent of other periods. No payment will be made unless the required delivery receipts have been signed by the site representative of the sponsor.

The sponsor shall pay for all meals delivered in accordance with this contract and the applicable federal regulations. However, neither the U.S. Department of Agriculture nor the Pennsylvania Department of Education assumes any liability for payment of differences between the number of meals delivered by the Food Service Management Company and the number of meals served by the Sponsor that are eligible for reimbursement.

If for any reason, the U.S. Department of Agriculture or the Pennsylvania Department of Education should deny reimbursement to the City of Philadelphia for any product already delivered to the City during the Summer Lunch and After School Snack Programs it is understood that the City shall not be held liable for any outstanding invoices owed to the vendor for the delivered product.

4.5 **PAYMENT**

4.5.1 Payment will be made at the bid price for the quantity ordered.

4.5.2 In an effort to process more timely payments to the contractor, the City will make payment of ninety percent (90%) of contractor's invoice. The ten percent (10%) shall be withheld pending determination of disallowances for spoilage.

4.5.3 **Contract Bid Language Regarding Payments To OEO Subcontractors**

The below paragraph applies to all Invitation and Bids (I&B) containing OEO Participation Requirements:

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 51 54
		FIRM NAME (Must be filled in)	

The successful bidder shall, within five (5) business days after receipt of a payment from the City for work performed under the contract, deliver to its M/W/DSBE subcontractors the proportionate share of such payment for work performed (including the supply of materials) by its M/W/DSBE subcontractors. In connection with payment of its M/W/DSBE subcontractors, the successful bidder agrees to fully comply with the City's payment reporting process. The successful bidder is required to submit with each invoice the completed "Prime Contractor's Payment to OEO Subcontractors Form" indicating what percentage and dollar amount of the invoice that will be paid to its OEO certified subcontractor(s).

Failure to submit the attached "Prime Contractor's Payment to OEO Subcontractors' Form" with each invoice may result in rejection of the invoice.

4.6 TERMINATION OF CONTRACT, NON-COMPLIANCE AND DAMAGES

Failure to comply with the terms and conditions of the contract shall result in termination of the contract.

The City will notify the vendor, in writing, regarding specific non-compliance circumstances and in circumstances where there is no imminent danger to program participants, the vendor will be given reasonable opportunity to correct the deficiencies. In instances where the vendor fails to correct the problems, or if imminent danger to program participants exists, the City will notify the vendor, in writing, of the termination of the contract. The vendor will be held liable for damages incurred by the City.

The City reserves the right to notify the surety company of areas of non-compliance and/or termination of the contract.

The City reserves the right to inspect and determine the quality of the food deliveries and reject meals that do not comply with the requirements and specifications of the contract or the Summer Food Service Program (SFSP). If meals are rejected, the City reserves the right to obtain meals from an alternate source. The vendor will be responsible for any excess costs incurred by the City to obtain alternate meals.

The rights and remedies of the City are not limited to the terms noted in this contract, but are in addition to any other rights and remedies provided by law.

The City and vendor agree that the City may terminate this contract with state approval for the following reasons:

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 52 54
		FIRM NAME (Must be filled in)	

- (a) The number of disallowances equals or exceeds 5% of the contract within a five (5) day period.
- (b) The vendor fails to deliver meals to any or all sites without sufficient notice or justification.
- (c) If 10% of meals were received outside the delivery schedule within a five (5) day period.
- (d) If 5% of meals failed to meet the meal/menu with a one (1) day period.
- (e) Meals failed to pass the volumetric or bacteriologic inspections for three (3) inspections.

The City and the vendor verify the right of the State Agency or USDA to cancel funding for failure to comply with SFSP regulations.

4.7 **PRICE INCREASE OR DECREASE:**

Contractor shall provide Summer Lunch, After School Snack and Supper Menu Items at the prices set forth in Section 5 for a period of twelve months; thereafter, the contract may be renewed under the terms and conditions of this agreement at the sole option of the City on an annual basis for up to three additional one (1) year period(s). Contractor may increase prices for future renewal periods provided that:

Notice of price increases must be received, in writing, by the City at least sixty (60) days prior to the expiration of each contract period in order for price increase to be effective as of the first day of the renewal period. Price increase letter shall be sent to the Buyer in Room 120 Municipal Services Building, 1401 JFK Blvd., Philadelphia, PA 19102, referencing bid number, contract number, period and showing item(s) description and applicable pricing. Failure to notify the City within this sixty (60) day time frame shall result in the following:

the effective date of the price increase shall be sixty (60) days from the receipt of the price increase letter by the City;

or

if the letter is not received before the last day of the contract period, the prices for the renewal period shall be the same as the prices for the previous contract period.

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 53 54
		FIRM NAME (Must be filled in)	

For each renewal period the price increase and/or decrease shall be based upon the percentage (%) change in the Index for All Urban Consumers – Philadelphia of the Consumer Price Index (all items) as published by the U.S. Department of Labor, Bureau of Labor Statistics and as indicated by the Mid-Atlantic CPI Announcement for February of the applicable year of the renewal.

In no event shall the price increase exceed 4% in any renewal period. The increase shall reflect the change to the CPI or the 4% cap, whichever is less.

SECTION 5: PRICING

(PRICES QUOTED MAY NOT EXCEED THREE (3) DECIMAL PLACES)

Bidders must bid on all items to be eligible for award.

	<u>UNIT OF MEASURE</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>EXT. TOTAL AMOUNT</u>
5.1 <u>SUMMER LUNCH PROGRAM</u>				
5.1.1 23020 003 003				
Breakfast	EA	\$_____	295,000	\$_____
5.1.2 23020 003 006				
Lunch	EA	\$_____	1,155,000	\$_____
5.1.3 23020 003 009				
Snacks	EA	\$_____	1,220,000	\$_____
5.2 <u>AFTER SCHOOL SNACK PROGRAM</u>				
5.2.1 23020 003 010				
Snacks	EA	\$_____	256,000	\$_____
5.3 <u>AFTER SCHOOL SUPPER PROGRAM</u>				
5.3.1 23020 003 011				
Supper	EA	\$_____	256,000	\$_____

INVITATION AND BID Continuation	CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT PHILADELPHIA, PA 19102 - 1685	BID NUMBER S2Z58790	PAGE OF 54 54
	FIRM NAME (Must be filled in)		

<u>UNIT OF MEASURE</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>EXT. TOTAL AMOUNT</u>
----------------------------	-----------------------	-------------------------------	------------------------------

5.4 **ADDITIONAL ICE**

(For each day during the Summer Lunch Program that the Temperature reaches 91° F and above, in accordance with the City of Philadelphia Department of Public Health records, the City shall compensate vendor for additional ice that may be required.)

5.4.1 **32001 000 001**

Ice (16 lb. Bags)	BG	\$_____	7,000	\$_____
-------------------	----	---------	-------	---------

Extended Total Bid Amount (Unit Price X Quantity for All Items Bid)	\$_____
--	----------------

ATTACHMENT 'A'
CITY OF PHILADELPHIA BID BOND

CITY OF PHILADELPHIA



BID BOND

FOR CITY OF PHILADELPHIA BID NUMBER: _____
(Please Fill In)

KNOW ALL MEN BY THESE PRESENTS, THAT WE _____
_____ as Principal
(hereinafter called the "Principal Obligor"), and

_____ (as Surety) are jointly and severally held and firmly bound unto The City of Philadelphia, in the sum of **TEN PERCENT (10%) OF THE GROSS AMOUNT OF THE BID** lawful money of the United States of America, to be paid to the said City of Philadelphia, its successors and assigns; to which payment, well and truly to be made we do bind ourselves and each of us, our and each of our successors and assigns, jointly and severally, firmly by these presents.

Sealed with our seals and dated the _____ day of _____ two-thousand and twelve (2012).

WHEREAS the above bounded Principal Obligor, submitted a bid pursuant to the above-referenced bid number to provide certain goods, services, or equipment to the City of Philadelphia.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, That if the City of Philadelphia shall accept the bid of the Principal Obligor and the Principal Obligor shall enter into a contract with the City in accordance with the terms of such bid, and furnish such bond or bonds as are specified in the bid documents with good and sufficient surety, for the faithful performance of the contract; or in the event of the failure or refusal of the Principal Obligor to enter into such contract and give such bond or bonds, if the Principal Obligor shall pay to the City the difference between the amount specified in said bid and such larger amount for which the City may legally contract with another party to provide the goods, services, or equipment required by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

And for the doing of these acts this instrument or a copy thereof attested as aforesaid shall be full warrant and authority.

CORPORATE SEAL:

PRINCIPAL OBLIGOR:

President/Vice-President (SEAL)

Secretary/Treasurer (SEAL)

SURETY SEAL:

SURETY:

Attorney-In-Fact (SEAL)

INSTRUCTIONS :

- (1) ALL VENDORS MUST UTILIZE THIS BID BOND FORM WHEN SUBMITTING A BID TO THE CITY.
- (2) IF PRINCIPAL OBLIGOR IS AN INDIVIDUAL OR PARTNERSHIP, BID BOND SHOULD BE SIGNED BY OWNER OR AUTHORIZED GENERAL PARTNER. PLEASE IDENTIFY ON THE BID BOND THE TYPE OF BUSINESS (E.G. INDIVIDUAL PROPRIETORSHIP OR PARTNERSHIP) AND TITLE OF PARTY EXECUTING THE BID BOND.
- (3) BID BOND MUST BE EXECUTED BY A SURETY COMPANY DULY AUTHORIZED AND LICENSED TO ACT AS SURETY BY THE PENNSYLVANIA INSURANCE COMMISSIONER PURSUANT TO THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA.

ATTACHMENT 'B'

**RECREATION CENTERS AND
PLAYGROUND SITES**

**REFRIGERATION DISTRIBUTION
SCHEDULE**

Sponsor	Cost Center	Site	Tag #	Region	Rider	Name	Location	(O-F-F)	Make	Model	Serial #	Proforma Value
				Philly	Philly Parks	48th & Woodland	1400 S. 47th	R	Continental	1re	14454198	1939
				Philly	Philly Parks	8th & Diamond	8th & Diamond	R	Continental	1re	14455180	1939
				Philly	Philly Parks	American Legion	Torresdate &	R	Continental	2re	14454129	2518
				Philly	Philly Parks	Amos Playground	1817-59 N. 1	R	Continental	1re	14454188	1939
				Philly	Philly Parks	Anderson Cultural	5201 Overbr	R	Continental	1re	14455198	1939
				Philly	Philly Parks	Anderson Recreati	17th & Fitzwa	R	Continental	1re	14454170	1939
				Philly	Philly Parks	Athletic Recreati	26th & Maste	R	Continental	1re	14455190	1939
				Philly	Philly Parks	Awbury Recreati	6101 Ardleig	R	Continental	2re	14454125	2518
				Philly	Philly Parks	Baker Recreation	5433-45 Lan	R	Continental	1re	14455148	1939
				Philly	Philly Parks	Barrett Playgrou	8th & Dunca	R	Continental	1re	14455175	1939
				Philly	Philly Parks	Barry Playgroun	18th & Bigler	R	Continental	1re	14454156	1939
				Philly	Philly Parks	Belfield Rec. Ce	21st & Chew	R	Continental	1re	14455178	1939
				Philly	Philly Parks	Boyle Recreation	Kelvin & Nap	R	Continental	1re	14454197	1939
				Philly	Philly Parks	Bridesburg Recre	4601 Richmc	R	Continental	1re	14455144	1939
				Philly	Philly Parks	Bridesburg Recre	4601 Richmc	R	Continental	2re	14455077	2518
				Philly	Philly Parks	Cambria Recreat	2901 N. 12th	R	Continental	1re	14455187	1939
				Philly	Philly Parks	Capitoto Recreat	9th & Federa	R	Continental	1re	14454190	1939
				Philly	Philly Parks	Carmetta Ditizio	2150 Waketi	R	Continental	1re	14455140	1939
				Philly	Philly Parks	Cecil B. Moore R	2551 N. 22nd	R	Continental	1re	14455194	1939
				Philly	Philly Parks	Chalfont Playgro	Chalfont & D	R	Continental	1re	14455171	1939
				Philly	Philly Parks	Cherashore Rec	10th & Chew	R	Continental	1re	14455150	1939
				Philly	Philly Parks	Chew Plgd.	1819 Ellswor	R	Continental	1re	14454158	1939
				Philly	Philly Parks	Christy Recreati	56th & Christ	R	Continental	2re	14455074	2518
				Philly	Philly Parks	Cibotti Playgrou	77th & Elmw	R	Continental	1re	14455188	1939
				Philly	Philly Parks	Clayborne Lewis	3875 W. Pop	R	Continental	1re	14455162	1939
				Philly	Philly Parks	Cohocksink Rec	Cedar & Can	R	Continental	1re	14454186	1939
				Philly	Philly Parks	Columbus Squar	1300 S. 12th	R	Continental	1re	14454162	1939
				Philly	Philly Parks	Conestoga Cente	53rd & Media	R	Continental	1re	14455139	1939
				Philly	Philly Parks	Cruz Recreation	6th & Master	R	Continental	1re	14455518	1939
				Philly	Philly Parks	Disitvestro Plgd	15th & Morris	R	Continental	1re	14454160	1939
				Philly	Philly Parks	Disston Recreati	4411 Disstor	R	Continental	1re	14455173	1939
				Philly	Philly Parks	East Poplar Play	8th & Brown	R	Continental	1re	14454174	1939

01371	Philly	Philly Parks	Eastwick Region	80th & Mars	R	Continental	1re	14454194	1939
01371	Philly	Philly Parks	Fettonville Recre	Etta St & Wy	R	Continental	2re	14455075	2518
01371	Philly	Philly Parks	Ferko Playground	1101 E. Cay	R	Continental	2re	14454124	2518
01371	Philly	Philly Parks	Finnegan Playgro	1231 S. 30th	R	Continental	2re	14454164	2518
01371	Philly	Philly Parks	Ford Recreation	635 Snyder A	R	Continental	1re	14454166	1939
01371	Philly	Philly Parks	Foxchase Recrea	Rockwell & F	R	Continental	2re	14454130	2518
01371	Philly	Philly Parks	Francisville Recr	1737 N. Fran	R	Continental	1re	14455142	1939
01371	Philly	Philly Parks	Frank Gavin Play	2600 E. Wes	R	Continental	2re	14455101	2518
01371	Philly	Philly Parks	Gifford Playgrou	Gifford St. &	R	Continental	1re	14455197	1939
01371	Philly	Philly Parks	Guerin Recreatio	16th & Jacks	R	Continental	1re	14454163	1939
01371	Philly	Philly Parks	Gustine Lake Re	4700 Ridge A	R	Continental	1re	14455170	1939
01371	Philly	Philly Parks	Hank Gathers Re	2501 W. Dia	R	Continental	2re	14455071	2518
01371	Philly	Philly Parks	Happy Holtow Pl	4800 Wayne	R	Continental	1re	14454184	1939
01371	Philly	Philly Parks	Hawthorne Rec	12th & Carpe	R	Continental	1re	14454183	1939
01371	Philly	Philly Parks	Hayes Memorial	Roosevelt Bl	R	Continental	1re	14454149	1939
01371	Philly	Philly Parks	Heitzman Recrea	3631 Amber	R	Continental	1re	14455184	1939
01371	Philly	Philly Parks	Hillside Recreati	Fountain & F	R	Continental	2re	14455106	2518
01371	Philly	Philly Parks	Holme Rec Ctr D	Holme & Wit	R	Continental	1re	14454181	1939
01371	Philly	Philly Parks	Houseman Recre	5091 Summe	R	Continental	1re	14454187	1939
01371	Philly	Philly Parks	Houston Playgro	900 Grakyn L	R	Continental	1re	14454176	1939
01371	Philly	Philly Parks	James Finnegan	69th & Grove	R	Continental	1re	14455166	1939
01371	Philly	Philly Parks	Jardet Recreatio	Cottman Ave	R	Continental	1re	14455146	1939
01371	Philly	Philly Parks	Junod Recreatio	12770 Dunks	R	Continental	2re	14454131	2518
01371	Philly	Philly Parks	Kendrick Recrea	5800 Ridge A	R	Continental	2re	14455105	2518
01371	Philly	Philly Parks	Kingsessing Rec	50th St & Kir	R	Continental	1re	14455078	1939
01371	Philly	Philly Parks	Lackman Ptgd	800 Bartlett S	R	Continental	1re	14455191	1939
01371	Philly	Philly Parks	Lamer Playgrou	29th & Taske	R	Continental	1re	14454169	1939
01371	Philly	Philly Parks	Lawncrest Recre	6000 Rising	R	Continental	2re	14454132	2518
01371	Philly	Philly Parks	Lee Cultural Cen	4328 Haverfo	R	Continental	1re	14455169	1939
01371	Philly	Philly Parks	Lincoln High Sch	Rowland & S	R	Continental	1re	14448015	1939
01371	Philly	Philly Parks	Lonnie Young Re	1100 E. Che	R	Continental	1re	14455193	1939
01371	Philly	Philly Parks	Lower Mayfair Pl	3001 Robbin	R	Continental	1re	14454172	1939
01371	Philly	Philly Parks	Matlery Recreati	Johnson & M	R	Continental	2re	14454126	2518
01371	Philly	Philly Parks	Mander Recreati	33rd & Diam	R	Continental	1re	14455065	1939
01371	Philly	Philly Parks	Marie Dendy Rec	10th & Oxfor	R	Continental	1re	14455154	1939
01371	Philly	Philly Parks	Markward Playgr	400 S. Taney	R	Continental	2re	14455102	2518
01371	Philly	Philly Parks	McAlpin Playgro	3601 Aspen	R	Continental	1re	14455160	1939
01371	Philly	Philly Parks	McCreesh Plgd	67th & Rege	R	Continental	1re	14454155	1939
01371	Philly	Philly Parks	McDevitt Recrea	3501 Scotts	R	Continental	1re	14455164	1939
01371	Philly	Philly Parks	Mclvain Playgro	5200 Penn S	R	Continental	1re	14454173	1939

01371	Philly	Philly Parks	Meyers Playgrou	1601 Helle	R	Continental	2re	14454127	2518
01371	Philly	Philly Parks	Mill Creek Playgr	4700 Brown	R	Continental	1re	14455168	1939
01371	Philly	Philly Parks	Mitchell Playgrou	3700 Whiteh	R	Continental	1re	14454175	1939
01371	Philly	Philly Parks	Monkiewicz Play	3201 Richm	R	Continental	2re	14455103	2518
01371	Philly	Philly Parks	Morris Estate Re	16th & Chelt	R	Continental	2re	14455076	2518
01371	Philly	Philly Parks	Mt. Airy Playgrou	7001 Germa	R	Continental	1re	14455192	1939
01371	Philly	Philly Parks	Murphy Recreati	3rd & Shunk	R	Continental	1re	14454165	1939
01371	Philly	Philly Parks	Myers, F. J. Rec.	58ths & King	R	Continental	2re	14455104	2518
01371	Philly	Philly Parks	Nelson Playgrou	3rd & Cumber	R	Continental	1re	14455189	1939
01371	Philly	Philly Parks	Northern Libertie	321 Fairmou	R	Continental	1re	14455174	1939
01371	Philly	Philly Parks	Olney Recreation	A St. & Spen	R	Continental	1re	14455177	1939
01371	Philly	Philly Parks	Palumbo Recreat	10th & Fitzwa	R	Continental	2re	14454128	2518
01371	Philly	Philly Parks	Papa Recreation	68th & Lansc	R	Continental	1re	14454154	1939
01371	Philly	Philly Parks	Penrose Playgrou	1101 W. Sus	R	Continental	1re	14454178	1939
01371	Philly	Philly Parks	Picariello Playgrou	Red Lion Ro	R	Continental	1re	14454195	1939
01371	Philly	Philly Parks	Piccoll Playgrou	Castor Ave &	R	Continental	1re	14454171	1939
01371	Philly	Philly Parks	Pleasant Playgrou	332 Pleasan	R	Continental	1re	14455202	1939
01371	Philly	Philly Parks	Ramblers Recreat	851 E. Tioga	R	Continental	1re	14455179	1939
01371	Philly	Philly Parks	Ramp Playgrou	3300 Solly S	R	Continental	1re	14455161	1939
01371	Philly	Philly Parks	Rivera Recreatio	3201 N. 5th S	R	Continental	1re	14455186	1939
01371	Philly	Philly Parks	Rizzo Rink Recre	1001 S. Fron	R	Continental	1re	14454157	1939
01371	Philly	Philly Parks	Roberto Clemen	18th & Walla	R	Continental	1re	14455151	1939
01371	Philly	Philly Parks	Roosevelt Playgrou	6455 Walker	R	Continental	1re	14455145	1939
01371	Philly	Philly Parks	Rose Playgrou	75th & Lansc	R	Continental	1re	14454193	1939
01371	Philly	Philly Parks	Russo Park	7321 Jachso	R	Continental	1re	14455182	1939
01371	Philly	Philly Parks	Samuel Recreati	3539 Gaul S	R	Continental	1re	14455181	1939
01371	Philly	Philly Parks	Sayer/Morris Rec	5835 Spruce	R	Continental	2re	14455072	2518
01371	Philly	Philly Parks	Scanlon Recreat	1100 E. Ven	R	Continental	1re	14455152	1939
01371	Philly	Philly Parks	Schmidt Playgrou	113-23 W. O	R	Continental	1re	14455196	1939
01371	Philly	Philly Parks	Shepard Recreat	57th & Haver	R	Continental	1re	14455143	1939
01371	Philly	Philly Parks	Shissler Recreat	1800 Blair St	R	Continental	1re	14454192	1939
01371	Philly	Philly Parks	Shuler Playgrou	3000 N 27th	R	Continental	1re	14455145	1939
01371	Philly	Philly Parks	Simons Rec. Ce	7200 Woolst	R	Continental	2re	14454123	2518
01371	Philly	Philly Parks	Smith Playgrou	24th & Jacks	R	Continental	1re	14454168	1939
01371	Philly	Philly Parks	Starr Garden Pl	600 Lombard	R	Continental	1re	14454167	1939
01371	Philly	Philly Parks	Stenton Park	17th & Court	R	Continental	1re	14455176	1939
01371	Philly	Philly Parks	Stinger Square A	1333 S. 32nd	R	Continental	1re	14454161	1939
01371	Philly	Philly Parks	Sturgis Playgrou	2nd Street &	R	Continental	1re	14455167	1939
01371	Philly	Philly Parks	Tarken Recreati	6250 Fronter	R	Continental	1re	14455195	1939
01371	Philly	Philly Parks	Towey Playgrou	1832 N. How	R	Continental	1re	14454189	1939

01371		Philly	Philly Parks	Tustin Recreation	50th & Colum	R	Continental	1re	14454196	1939
01371		Philly	Philly Parks	Vare Recreation	26th & Morris	R	Continental	2re	14455107	2518
01371		Philly	Philly Parks	Vogl Recreation	6700 Collage	R	Continental	1re	14455155	1939
01371		Philly	Philly Parks	Water Tower Re	Hartwell Lan	R	Continental	1re	14455201	1939
01371		Philly	Philly Parks	Waterview Recre	5850 McMaha	R	Continental	1re	14455199	1939
01371		Philly	Philly Parks	Wesl Mill Creek	51st & Reno	R	Continental	1re	14455172	1939
01371		Philly	Philly Parks	Wharton Square	2300 Wharto	R	Continental	1re	14454185	1939
01371		Philly	Philly Parks	Ziehler Playgrou	8 & Olney Av	R	Continental	1re	14455183	1939
01371	latest Jose lis	Philly	Philly Parks	Finley Recreation		R	Continental	2-re	14523869	2518
01371	latest Jose lis	Philly	Philly Parks	Parside Evans		R	Continental	1-re	14535601	1939
01371	per Racobald	Philly	Philly Parks	Waterloo Rec Center		R	Continental	1-re	14857889	1939
01371	per Racobald	Philly	Philly Parks	Gustin Lake		R	Continental	1-re	14857890	1939
01371	per Racobald	Philly	Philly Parks	Columbus square Rec		R	Continental	1-re	14857891	1939
01371	latest Jose lis	Philly	Philly Parks	Columbus		R	Continental	1-re	14857893	1939
01371	latest Jose lis	Philly	Philly Parks	McVeigh		R	Continental	1-re	14857894	1939
01371	per Racobald	Philly	Philly Parks	Hancock Rec Center		R	Continental	1-re	14857895	1939
01371	per Racobald	Philly	Philly Parks	Laura Simms Rec		R	Continental	1-re	14857896	1939
01371	per Racobald	Philly	Philly Parks	Simpson Rec		R	Continental	1-re	14857898	1939
01371	latest Jose lis	Philly	Philly Parks	Simpson		R	Continental	1-re	14857899	1939
01371	per Racobald	Philly	Philly Parks	Disilvestro Rec Center		R	Continental	1-re	14857901	1939
01371	per Racobald	Philly	Philly Parks	Holmsburg Rec		R	Continental	1-re	14857902	1939
01371	per Racobald	Philly	Philly Parks	McViegh Rec Center		R	Continental	1-re	14857903	1939
01371	latest Jose lis	Philly	Philly Parks	Holmesburg		R	Continental	1-re	14857907	1939
01371	latest Jose lis	Philly	Philly Parks	Houseman		R	Continental	2-re	147c3931	2518
01371	latest Jose lis	Philly	Philly Parks	Palmer		R	Continental	2-re	147c3933	2518
01371	latest Jose lis	Philly	Philly Parks	Rhawnhurst		R	Continental	2-re	147c3934	2518
01371	latest Jose lis	Philly	Philly Parks	Mantua Recreation	3320 Haverfor	R	Continental	1re	14857906	1939
01371	latest Jose lis	Philly	Philly Parks	Pepper Playground	84th Street &	R	Continental	1re	14731019	1939
01371	latest Jose lis	Philly	Philly Parks	Shuler Playground	3000 N. 27th s	R	Continental	1re	14752900	1939
01371	latest Jose lis	Philly	Philly Parks	Wissinoming Park	5801 Frankfor	R	Continental	1re	14752901	1939

ATTACHMENT 'C'

BIDDER REFERENCES CHART

ATTACHMENT 'D'

SUMMER LUNCH PROGRAM LOCATIONS

Site #	Site Name	Address	Zip Code
90811864	Gospel of Grace Summer Camp	315 Central avenue	19012
90812569	US EPA REGION 3 SEDP	1600 Cuthbert street Loading	19103
9081316	MANTUA RECREATION CENTER	3320 Haverford Ave.	19104
9081330	Performing Arts Camp	3680 Walnut St.	19104
9081339	39TH OLIVE PLAYGROUND	39th & Olive Street	19104
9081340	MCALPIN RECERATION CENTER	3600 Aspen street	19104
9081443	Playstreet 3800 Melon St.	3837 Melon St.	19104
9081520	Swim for Life -Lee Cultural Ctr.	4400 Haverford Ave.	19104
9081573	Playstreet 4200 Viola St.	4219 Viola St.	19104
90811130	Play Lot - 1100 N. 41st St.	1102-04 41St Street	19104
90811131	Playstreet 884 N. Holly St.	876 North Holly street	19104
90811184	Mt. Olivet Tabernace Baptist Church	647 N. 42nd St.	19104
90811195	Playstreet 3600 Olive St.	3620 Olive St.	19104
90811279	Playstreet 670 N. Brooklyn St.	680 N. Brooklyn street	19104
90811733	Playstreet 3800 Wyalusing Avenue	3832 Wyalusing Avenue	19104
90811919	Vanstone Foundation	814 N. 41st St.	19104
90811992	Playlot 3800 Haverford Ave.	3817 Haverford Ave.	19104
90812099	Greater Elijah Brown Memorial Word Alive Outreach Ministrie	744 N. 37th St.	19104
90812106	Lee Cultural Center (Sports Camp)	4328 Haverford AVE.	19104
90812410	Playstreet 4000 Reno St.	4025 Reno St.	19104
90812458	PLAYSTREET 4500 LAIRD STREET	4514 Laird street	19104
90812574	Community bible Deliverance	3951 Haverford Ave.	19104
90812586	New Africa Center	4243 Lancaster Ave	19104
9081611	FOX CHASE RECREATION CENTER	7901 Ridgeway St.	19111
9081612	LAWNCREST PLAYGROUND	6000 Rising Sun Ave.	19111
9081625	TARKEN RECREATION CENTER	6250 Frontenac St.	19111
9081657	Golf Camp- Burholme Driving Range	401 W. Cottman Ave.	19111
9081738	JARDEL RECREATION CENTER	1400 Cottman St.	19111
90811604	Playstreet 1300 Wells Street	1317 Wells Street	19111
90812528	Dynamic Discoveries Daycamp	1268 Robbins St.	19111
90812551	Summer Art camp- JARDEL	1400 Cottman Ave	19111
90812580	Playstreet- 400 Helleman St.	420 Helleman St.	19111
9081602	Holme Day Camp	9151 Academy Rd.	19114
9081606	TORRESDALE RECREATION CENTER	9550 Frankford Ave.	19114
9081798	MITCHELL PLAYGROUND	3700 WHITEHALL LANE	19114

90812246 Just Children 4	2901 Grant Ave.	19114
9081671 Robert Hayes Memorial Playground	9945 President St.	19115
9081724 Lackman Playground Day Camp	1101 Bartlett St.	19115
9081624 Gifford Playground	Tomlinson & Gifford St.	19116
9081630 BOYLE RECREATION CENTER	13049 Kelvin St.	19116
90811985 George Washington H.S. Beacon Ctr	10175 Bustleton Ave	19116
9081647 WATER TOWER RECREATION CENTER	409 E. Hartwell Ln.	19118
90812164 Cuddles-N-Care Inc.	7707 Germantown Ave.	19118
9081636 Mt. Airy Playground Day Camp	7001 Germantown Ave.	19119
90811993 Christian Athletic Mentoring Program (Baird Hall)	7500 Germantown Ave.	19119
90812587 200 Montana St.	222 E. Montana St.	19119
908137 Summer Art Camp	6000 N. 5th Street	19120
9081621 FELTONVILLE RECREATION CENTER	Ella St. + Wyoming Ave.	19120
9081643 FELTONVILLE RECREATION CENTER	231-37 E. WYOMING AVE.	19120
9081648 BARRETT PLAYGROUND	8th & Duncannon St.	19120
9081649 OLNEY REC CTR	6101 N. A St.	19120
9081698 ZIEHLER PLAYGROUND	B. & Olney Ave.	19120
9081702 Playstreet 200 W. Sulis St.	253 W. Sulis Street	19120
9081768 Playstreet 5500 N. Palethorp St	5533 N. Palethorp St.	19120
9081820 200 W. SHELDON ST.	228 W. Sheldon St.	19120
9081825 Playstreet 4900 Ormes St.	4938 Ormes St.	19120
9081986 Playstreet 200 W. Wellen St.	245 W. Wellens street	19120
9081987 Playstreet 4900 Boudinot St.	4915 Boudinot St.	19120
90811036 PLAYSTREET 500 ROSALIE ST.	532 Rosalie St.	19120
90811256 Playstreet 300 Mentor St.	309 W. Mentor St.	19120
90811260 Playstreet 5900 Elsinore St.	5955 Elsinore St.	19120
90811309 Playstreet 100 W. Rosemar St.	116 Rosemar St,	19120
90811483 Playstreet 5000 N. Franklin Street	5035 N. Franklin Street	19120
90811520 Playstreet 4400 Hurley Street	4422 Hurley street	19120
90811560 Playstreet 5700 N. Marshall St.	5715 N. Marshall St.	19120
90811760 Playstreet 4800 N. Franklin Street	4836 N. Franklin	19120
90812072 Playstreet 5200 N. Marshall St.	5219 N. Marshall St.	19120
90812180 Playstreet 4600 Hurley St.	4635 Hurley street	19120
90812345 Playstreet 100 Linton St.	130 Linton St.	19120
90812346 Playstreet 400 E. Eleanor St.	419 E. Eleanor St.	19120
90812399 Playstreet 5200 N. Fairhill St.	5223 N. Fairhill St.	19120
90812467 Playstreet 4000 Gransback street	4930 Gransbacl street	19120

90812471 Carson Valley Childrens Aid Majestic	800 west Olney avenue	19120
90812543 Playstreet 5200 N. Hope street	5208 N. Hope St.	19120
90812561 First Presbyterian Church Of Olney	5435 N. 3rd St.	19120
908101 AMOS PLAYGROUND	1817 N. 16TH ST.	19121
908102 ATHLETIC RECREATION CENTER (90812)	1400 N. 26TH ST.	19121
908106 CRUZ RECREATION CENTER	6th & Master St.	19121
908107 8TH & DIAMOND PLAYGROUND	2032 N. 8th St.	19121
908113 M.L. KING RECREATION CENTER DAY CAMP	22nd & Cecil B. Moore Ave.	19121
908114 MANDER PLAYGROUND	2140 N. 33rd. St.	19121
908116 Hank Gathers Recreation Center	2501 W. DIAMOND ST.	19121
908186 Playstreet 2100 N. Newkirk St.	2147 N. Newkirk St.	19121
908187 Playstreet 1600 Newkirk St.	1630 N. Newkirk St.	19121
9081136 Playstreet 1500 N. Bouvier St.	1513 N. Bouvier Street	19121
9081147 Faith Tabernacle Baptist Church (Mutchmore Memorial)	1728-34 W. Montgomery Ave	19121
9081174 Playstreet 1700 N. Dover St.	1742 N. Dover St.	19121
9081175 Playstreet 1400 N. Corlies St.	1447 N. Corlies St.	19121
9081192 Playstreet 2400 W. Clifford St.	2414 Clifford St.	19121
9081844 Playstreet 1700 Stillman St.	1751 N. Stillman St.	19121
9081845 Playstreet 3000 W. Page St.	3039 W. Page St.	19121
9081878 PLAYSTREET 2100 N. CORLIES ST	2137 N. Corlies St.	19121
9081886 Playstreet 2200 Lambert St.	2228 N. Lambert St.	19121
9081982 Playstreet 2100 N. Marston St.	2117 N. Marston St.	19121
9081990 Hank Gathers Rec. Center (Sports & Athletics Camp)	2501 W. Diamond St.	19121
90811071 Playstreet 3100 W. French St.	3112 W. French St.	19121
90811074 Playstreet 3200 W. Page St.	3215 Page St.	19121
90811080 Playstreet 2100 N. Uber St.	2140 N. Uber St.	19121
90811161 CELESTIAL COMMUNITY SUMMER CAMP	2534 W. Thompson St.	19121
90811228 Playstreet 1200 N. Dover St.	1237 N. Dover St.	19121
90811263 Playstreet 1800 N. Taylor St.	1857 N. Taylor St.	19121
90811307 Liberty Baptist Church	1701-03 N. Woodstock Stree	19121
90811349 Playstreet 2100 N. Natrona St.	2115 Natrona St.	19121
90811367 Playstreet 2000 N. Lambert St.	2039 N. Lambert St.	19121
90811543 Playstreet 1900 Morse St.	1904 W Morse street	19121
90811711 Playstreet 1800 N. Ringgold Street	1858 N. Ringgold Street	19121
90811727 Playstreet 1400 N. Hollywood Street	1410 N. Hollywood St.	19121
90811862 Playstreet 2900 W. Flora Street	2941 W. Flora St.	19121
90811880 National Temple Baptist Church	854 N. 15th St	19121

90811883 Playstreet 1900 N. Uber St.	1929 N. Uber St.	19121
90811899 Tot Lot 1300 N. 27th St	1327 N. 27th St.	19121
90812058 Playstreet 1500 N. Hollywood St.	1503 N. Hollywood St.	19121
90812079 Playstreet 1700 N. Hollywood St.	1714 N. Hollywood St.	19121
90812097 Playstreet 1800 N. Taney St.	1832 N. Taney St.	19121
90812179 Playstreet 1300 N. Myrtlewood St.	1322 N. Myrtlewood St.	19121
90812263 Playstreet 3100 Page St.	3101 W. Page St.	19121
90812283 Playlot 2300 N. College Ave.	2333 N. College Ave.	19121
90812440 Playstreet 1300 N. Dover St.	1323 N. Dover St.	19121
90812459 Mt. Lebanon Baptist Church	2937 west Diamond street	19121
90812460 Golden Star Baptist Church	1643 north 27th street	19121
90812473 Church of the Advocate	2121 Gratz street	19121
90812481 Tot-Lot 2400 W. Jefferson street	2439 W. Jefferson street	19121
90812485 Playstreet 3000 Redner street	3021 Redner street	19121
90812486 Playstreet 2900 French street	2945 French street	19121
90812529 Dance Around Philly Summer Camp	2101 Cecil B. Moore Ave.	19121
90812535 Playstreet 2400 W. Thompson street	2412 W. Thompson St.	19121
90812555 PLAYSTREET- 1500 N. Newkirk St.	1528 N. Newkirk St.	19121
90812565 Children of Excellence	1632 N. 26th St.	19121
90812583 National Temple Baptist	1628 N. Master St.	19121
908112 PENROSE PLAYGROUND	1200 W. Susquehanna Ave.	19122
908123 MARIE DENDY REC CTR	1555 N. 10th st.	19122
908125 TOWEY PLAYGROUND	1832 N. Howard St.	19122
908126 HANCOCK RECREATION CENTER	147 W. Master St.	19122
908177 Playstreet 2000 N. Lawrence St.	2039 N. Lawrence St.	19122
908178 Playstreet 2100 N. Percy St.	2139 N. Percy Street	19122
908179 Playstreet 1700 N.Marshall St.	1720 N. Marshall St.	19122
9081293 Playstreet 2000 N. Orianna St.	2049 N. Orianna Street	19122
9081966 Playstreet 2000 N. Marshall St.	2017 N. Marshall St.	19122
90811271 Playstreet 2000 N. Bodine St.	2042 N. Bodine St.	19122
90811432 Playstreet 2100 N. Hope St.	2115 Hope St.	19122
90811858 Playstreet 100 W. Palmer St.	160 W. Palmer St.	19122
90811920 Playstreet 1700 N. Waterloo St.	1742 Waterloo St.	19122
90811949 Playlot 1900 4th St.	1933 N. 4th St.	19122
90812013 Berean Presbyterian Church,USA	2101 N. Broad ST.	19122
90812019 Playstreet 1500 N. Marshall St.	1521 N. Marshall St.	19122
90812264 PLAYSTREET 1900 N. HOPE ST.	1913 N. HOPE ST.	19122

90812331 Playstreet 2100 N. Phillip St.	2129 N. Phillip St.	19122
90812468 Iglesia De Dios Pentecostal Luz Del Evangelio	1742 N. 7th street	19122
90812562 TOT LOT- 2000 N. 3rd St.	2007 N. 3rd St.	19122
90812582 Community On The Rise	2006 N. Germantown Ave	19122
9081108 EAST POPLAR PLAYGROUND	800-82 N. 8th St.	19123
9081119 NORTHERN LIBERTIES RECREATION CENTER	321 Fairmount ave.	19123
90811350 ALTHEA GIBSON TENNIS COMMUNITY EDUCATION CEN	1000 Girard Ave.	19123
90811465 YOUNG SCHOLARS CHARTER SCHOOL	900 N. Marshall St.	19123
90812564 PLAYSTREET- 900 Ogden Place	903 Ogden Place	19123
9081256 Playstreet 1900 Berkshire St.	1910 Berkshire St.	19124
9081605 HOUSEMAN REC CTR	5091 Summerdale Ave	19124
9081618 Piccoli Playground	4300 Castor Ave.	19124
9081644 McIlvain Playground	5200 Penn Street	19124
9081651 FERKO PLAYGROUND	1101 E. Cayuga St.	19124
9081681 Playstreet 900 Granite St.	939 Granite street	19124
9081682 Playstreet 5200 Hawthorne St.	5224 Hawthorne St.	19124
9081688 CARMELLA DITIZIO PLAYGROUND	2150 WAKELING ST.	19124
9081689 Playstreet 5200 Glenloch St.	5223 Glenloch St.	19124
9081690 Gambrel Recreation Center (WhiteHall)	4800 DITMAN ST.	19124
9081729 Playstreet 900 Carver St.	948 Carver St.	19124
9081740 CARL MACKLEY APARTMENTS	1401 E. BRISTOL ST. APT. E	19124
9081826 Playstreet 4000 Neilson St.	4034 Neilson St.	19124
9081829 Playstreet 2000 Wilmot street	2028 Wilmot street	19124
9081830 Playstreet 2100 Anchor St.	2149 Anchor St.	19124
9081882 Simpson Recreation Center	1010 Arrot St.	19124
9081950 Playstreet 3900 Dungan St.	3902 Dungan St.	19124
9081985 Playstreet 5300 Hedge St.	5326 Hedge St.	19124
90811378 Playstreet 4200 Griscom Street	4225 Griscom Street	19124
90811565 Playstreet 4100 Dungan	4135 Dungan St.	19124
90811717 Playstreet 4600 Penhurst Street	4645 PenHurst St.	19124
90811764 Playstreet 4200 Tackawanna Street	4280 Tackawanna St.	19124
90811822 Playstreet 1600 Granite Street	1664 Granite street	19124
90811855 Playstreet 1300 Sellers St.	1334 Sellers St.	19124
90812001 Save by Grace Worship Center	2857 Frankford Ave.	19124
90812020 Playstreet 5000 Duffield St.	5010 Duffield St.	19124
90812021 Playstreet 800 Scattergood St.	864 Scattergood St.	19124
90812172 Playstreet 4900 Cottage St.	4927 Cottage St.	19124

90812174 Playstreet 3900 Arcadia St.	3921 Arcadia St.	19124
90812224 Playstreet 700 Landis St.	731 Landis St.	19124
90812254 Playstreet 5100 Duffield St.	5105 Duffield St.	19124
90812269 Playstreet 4300 Glendale St.	4348 Glendale St.	19124
90812375 Playstreet 4600 Leshner St.	4631 Leshner St.	19124
90812433 Playstreet 5200 Pennway St.	5243 Pennway St.	19124
90812470 Second Spanish Baptist Church	4917 Frankford avenue	19124
90812477 Playstreet 5000 Ditman street	5027 Ditman St.	19124
90812487 Playstreet 5200 Ditman street	5222 Ditman street	19124
90812498 Playstreet 4800 Griscom street	4841 Griscom St.	19124
90812500 Playstreet 3900 Elsinore street	3930 Elsinore St.	19124
90812504 Playstreet 1600 Foulkrod street	1636 Foulkrod street	19124
90812521 Play-Lot 3700 Dungan street	3744 Dungan St.	19124
90812570 Playstreet 4700 Salem street	4737 Salem street	19124
90812573 Playstreet- 3900 Bennington St.	3939 Bennington St.	19124
908122 Shissler Recreation Center	1800 Blair St.	19125
9081603 CIONE PLAYGROUND	2600 Aramingo Ave.	19125
9081816 FISHTOWN RECREATION CENTER	1202 E. Montgomery Ave.	19125
9081884 Playstreet 2000 E. Boston St.	2050 E. Boston St.	19125
90811633 CIONE PLAYGROUND	2600 Aramingo avenue	19125
90811647 Playstreet 1900 E. Albert St.	1938 E. Albert St.	19125
90812124 Playlot 2400 Amber St.	2459 Amber St.	19125
90812255 Playstreet 1900 E. Firth St.	1920 E. Firth St.	19125
90812395 Shissler Recreation Center Sports Camp	1800 Blair St.	19125
9081614 Morris Estate Recreation Center	1600 CHELTEN AVE.	19126
9081622 STURGIS PLAYGROUND	200 W. 65th Ave.	19126
9081745 Hope Full Gospel Family Church	6707 Old York Rd.	19126
90812201 Playstreet 5900 N. Lawrence St.	5923 N. Lawrence St.	19126
90812242 Bickleys New Beginning United Methodist Church	6239 N. 6th St.	19126
90812294 Playstreet 1800 Plymouth St.	1828 Plymouth St.	19126
9081640 Houston Playground	900 Grakyn Lane.	19128
9081721 HILLSIDE RECREATION CENTER	201 Fountain St.	19128
9081722 Kendrick Recreation Center	5822 Ridge Ave.	19128
90811995 Golf Camp- 7200 Umbria St. Golf Center	7200 Umbria St.	19128
908138 Gustine Lake Recreation	4868 Ridge Ave.	19129
9081628 McDevitt Recreation Center	3501 Scotts Lane	19129
9081996 MCDEVITT RECREATION CENTER (SPORTS & ATHLETIC)	3531 SCOTTS LANE	19129

90811882 Playstreet 3200 N. Bailey St.	3218 N. Bailey St.	19129
90812268 Playstreet 2500 Willard St.	2501 Willard St.	19129
90812349 Playstreet 3300 N. Bailey St.	3318 N. Bailey St.	19129
90812525 Playstreet 3700 Palisades	3713 Palisades Drive	19129
908105 R. CLEMENTE REC CTR	1800 Wallace St.	19130
908109 FRANCISVILLE REC CTR	1737 Francis St.	19130
9081964 Playstreet 1600 Swain St.	1625 Swain St.	19130
90811556 Spring Garden Community Development Corporation	1913 Wallace St.	19130
90812326 Temple Divine Love Church-Daily Vacation Bible School	1518 W. Girard Ave.	19130
90812563 Essential Minds Educational & Learning Center	2700 W. Girard Ave,	19130
9081302 CONESTOGA RECREATION CENTER	5300 Media st.	19131
9081306 BAKER RECREATION CENTER	5433-43 Lansdowne Ave.	19131
9081327 Playstreet 500 N. Paxon St.	530 N. Paxon St.	19131
9081353 YOU, ME AND WEE CHILD CARE LEARNING CTR.	5337 Wynnefield St.	19131
9081563 Playstreet 500 N. Wanamaker St.	538 N. Wanamaker Street	19131
9081566 Playstreet 5400 Harlan St.	5409 Harlan St	19131
9081998 CAROUSEL DAY CAMP	Belmont & Parkside Ave.	19131
90811399 Playstreet 1200 N. Wilton Street	1208 N. Wilton St.	19131
90811417 Playstreet 5700 Wyndale Avenue	5719 Wyndale avenue	19131
90811418 Playstreet 1400 N. Hobart St.	1464 N. Hobart St.	19131
90811571 Monument Village	4101 Edgley Ave.	19131
90811619 Playstreet 600 N. Frazier St.	661 N. Frazier street	19131
90811889 Play Lot 1300 N. 50th St	1322 N. 50th	19131
90812231 Playlot 600 N. 54th St.	626 N. 54th St.	19131
90812262 Just Children	4723 Conshohocken Ave	19131
90812366 Playstreet 5200 Heston St.	5232 Heston St.	19131
90812452 Playstreet 900 N. Fallon St.	921 N. Fallon St.	19131
90812518 Playstreet 5700 Poplar street	5717 Poplar street	19131
90812557 PLAYSTREET- 1700 Georges Lane	1722 Georges Lane	19131
908115 C.B. MOORE RECREATION CENTER	2551 N. 22nd St.	19132
908120 SHULER PLAYGROUND	3000 N. 27th St.	19132
908144 Playstreet 3100 N. Pennock St.	3119 N. Pennock St.	19132
908150 Playstreet 2800 Taney St.	2864 N. Taney St.	19132
908167 Playstreet 2500 N. Patton St.	2521 N. Patton St.	19132
908180 Playstreet 2200 N. Bancroft St.	2226 N. Bancroft St.	19132
908189 Playstreet 2400 N. Opal St.	2460 N. Opal St.	19132
908191 Playstreet 2500 Myrtlewood St.	2512 N. Myrtlewood St.	19132

9081103 Playstreet 3100 N. Rosewood St.	3146 N. Rosewood Street	19132
9081111 TOT-LOT 1300 WILLIAM STREET	1300-1307 William St.	19132
9081121 Playstreet 2800 Vanplet Street	2825 N. Vanpelt St	19132
9081122 Playstreet 2700 N. Bonsall Street	2720 N. Bonsall St.	19132
9081123 Playstreet 2700 Silver st.	2711 W. Silver St.	19132
9081152 Playstreet 2600N. Napa St.	2634 N. Napa St.	19132
9081180 Playstreet 1300 W. Seltzer St.	1336 W. Seltzer	19132
9081184 Playstreet 2800 N. Judson St.	2838 N. Judson St.	19132
9081187 Playstreet 2500 N. Newkirk St.	2531 N. Newkirk St	19132
9081190 Playstreet 2200 N. Bouvier St.	2224 N. Bouvier Street	19132
9081201 Playstreet 2500 N. Bancroft St.	2505 N. Bancroft St.	19132
9081206 Playstreet 2200 N. Vanpelt St.	2201 N. Vanpelt St.	19132
9081208 Playstreet 2700 N. Newkirk St.	2735 N. Newkirk st.	19132
9081211 Playstreet 2500 N. Marston St.	2509 N. Marston St.	19132
9081275 Playstreet 2400 N. Stanley St.	2458 N. Stanley street	19132
9081581 Playstreet 2900 N. Taylor St.	2911 N. Taylor street	19132
9081584 Playstreet 2700 W. Oakdale St.	2711 Oakdale St.	19132
9081585 Playstreet 2500 W. Silver St.	2536 W. Silver St.	19132
9081801 Playstreet 2300 N. Gratz St.	2315 N. Gratz St.	19132
9081808 Playstreet 3100 W. Gordon St.	3122 W. Gordon St.	19132
9081847 PLAYSTREET 2500 W. ARIZONA ST.	2521 W. Arizona St.	19132
9081849 PLAYSTREET 2300 N. BOUVIER ST.	2321 N. Bouvier St.	19132
9081965 Gather the People House of Prayer	2327 W. Somerset St.	19132
90811039 PLAYSTREET 2500 NATRONA ST	2520 N. Natrona St.	19132
90811077 Playstreet 2500 N. Spangler St.	2511 N. Spangler St.	19132
90811078 Playstreet 3000 N. Hemberger St.	3036 N. Hemberger St.	19132
90811083 Playstreet 2500 N. Bouvier St.	2542 N. Bouvier St.	19132
90811160 Playstreet 2400 Hollywood St.	2434 N. Hollywood Street	19132
90811163 Playstreet 2400 N. Chadwick St.	2437 N. Chadwick St.	19132
90811165 Emmanuel Methodist Church	2347 N. 17th st.	19132
90811166 Playstreet 1300 Clementine	1302 W. Clementine St.	19132
90811335 Playstreet 2400 W. Oakdale St.	2427 W. Oakdale St.	19132
90811372 Playstreet 2900 N. Bambrey St.	2956 N. Bambrey street	19132
90811420 Playstreet 2400 Corlies St.	2414 Corlies street	19132
90811650 Playstreet 2700 N. Sydenham Street	2729 N. Sydenham St.	19132
90811698 Tot Lot 2200 N. 17th Street	2258 N. 17th Street	19132
90811700 Playstreet 2400 W. Firth Street	2419 W. Firth St.	19132

90811808 Playstreet 3000 W. Gordon Street	3026 W. Gordon Street	19132
90811829 Playstreet 3000 N. Sydenham Street	3038 n. SYDENHAM STREE	19132
90811838 Playstreet 2500 N. Colorado Street	2552 N. Colorado Street	19132
90811846 Playstreet 2300 Woodstock Street	2360 Woodstock Street	19132
90811863 Playstreet 2800 W. Oakdale St.	2845 W. Oakdale St.	19132
90811879 Playlot 2200 N. 18th St.	2218 N. 18th Street	19132
90811929 Playstreet 3000 N. Woodstock St.	3027 N. Woodstock St.	19132
90811967 Playstreet 2400 Patton St.	2414 Patton St.	19132
90812022 The House of Prayer	2327 W. Somerset St.	19132
90812023 Playstreet 2100 W. Stella St.	2111 W. Stella St.	19132
90812024 Tot-Lot 2500 N. Mole St.	2563 N. Mole St.	19132
90812025 Playstreet 2500 W. Dakota St.	2523 W. Dakota St.	19132
90812045 Playstreet 2900 N. Stillman St.	2958 N. Stillman St.	19132
90812054 Playstreet 2800 N. Bonsall St.	2810 N. Bonsall St.	19132
90812060 Playstreet 2200 N. Cleveland St.	2221 N. Cleveland St.	19132
90812078 Playstreet 3300 W. Harold St.	3331 W. Harold St.	19132
90812136 Strawberry Mansion Recreation	2946 W. Dauphin St.	19132
90812157 Playlot 2500 W. Montgomery Ave.	2541 W. Montgomery Ave.	19132
90812282 Camp Perform (Greater Love Fellowship Ministries Church)	1939 W. Lehigh Ave.	19132
90812292 Playstreet 2200 Oakdale St.	2221 W. Oakdale St.	19132
90812295 Playstreet 2600 N. Corlies St.	2645 N. Corlies St.	19132
90812299 Playstreet 2800 N. Bailey St.	2843 N. Bailey St.	19132
90812322 Susquehanna Townhouses Community Room	2233 N. 20th St.	19132
90812360 Playstreet 1200 w. Hazzard street	1218 W. Hazzard street	19132
90812371 Playstreet 1500 Hazzard St.	1512 Hazzard St.	19132
90812426 Playstreet 2300 N. Garnet St.	2343 N. Garnet St.	19132
90812469 Playstreet 2400 n Cleveland street	2430 north Cleveland stret	19132
90812484 Playstreet 2900 N. Taney street	2941 N. Taney street	19132
90812488 Playstreet 2800 W. Clementine street	2813 W. Clementine street	19132
90812502 Playstreet 2800 N. Croskey street	2820 N. Croskey St.	19132
90812530 AES Starrs Daycamp	2101 Cecil B. Moore Ave.	19132
90812538 Playstreet 2300 N. Beechwood street	2336 N. Beechwood St.	19132
90812541 Playstreet 2600 N. Chadwick street	2615 N Chadwick St.	19132
90812542 Playstreet 2800 N. Stillman street	2845 N Stillman St.	19132
90812566 First Church Worship Center	2509 N. 30th St.	19132
90812589 Robin Hood Dell East	Ridge Ave & Huntingdon Dr	19132
908104 12TH CAMBRIA PLAYGROUND	2901 N. 12TH ST.	19133

908127 WATERLOO PLAYGROUND	2502 N. Howard St.	19133
908128 NELSON PLAYGROUND	2534 N. 3rd. St.	19133
908158 Playstreet 2900 N. Camac St.	2912 N. Camac St.	19133
908172 Playstreet 2200 N. Franklin St.	2214 N. Franklin St.	19133
908173 DORADO VILLAGE	2642 N. Marshall St.	19133
908182 Playstreet 2500 N. Hutchinson St.	2537 N. Hutchinson St.	19133
908183 Playstreet 3100 N. Darien St.	3116 N. Darien St.	19133
9081143 Playstreet 2900 N. Mascher St.	2949 N. Mascher St.	19133
9081163 Playstreet 2800 N. Hope St.	2832 N. Hope Street	19133
9081220 Playstreet 2200 N. Fairhill St.	2226 N. Fairhill St.	19133
9081221 Playstreet 2700 N. Waterloo St.	2740 N. Waterloo St.	19133
9081224 Playstreet 2700 N. Darien St.	2724 N. Darien Street	19133
9081236 Playstreet 2600 N. Franklin St.	2637 N. Franklin St.	19133
9081243 Playstreet 3000 Arbor St.	3034 Arbor street	19133
9081290 Playstreet 800 W. Birch St.	809 W. Birch St.	19133
9081291 Playstreet 3000 N. Lawrence St.	3034 N. Lawrence St.	19133
9081809 Playstreet 2800 N. Mutter St.	2827 N. Mutter St.	19133
9081852 PLAYSTREET 100 W. WISHART ST	184 W. Wishart St.	19133
9081853 100 W. WISHART	102 W. Wishart St.	19133
9081854 PLAYSTREET 3100 N. SHERIDAN ST.	3122 N. SHERIDAN ST.	19133
9081856 KENSINGTON TOWNHOUSES RESIDENT ASSOCIATION	2607 N. HOWARD ST	19133
9081887 Playstreet 600 W. Mayfield St.	603 W. Mayfield St.	19133
9081889 Playstreet 2200 N. Howard St.	2226 N. Howard St.	19133
90811104 Playstreet 3200 N. Hope St.	3200 N. Hope St.	19133
90811107 Playstreet 200 E. Wishart St.	222 W. Wishart ST.	19133
90811180 Playstreet 2300 N. Lawrence St.	2319 N. Lawrance St.	19133
90811317 Playstreet 2900 N. Fairhill St.	2933 N. Fairhill St.	19133
90811547 Playstreet 2800 N. Franklin St.	2855 N. Franklin Street	19133
90811665 Playstreet 2500 N. Alder St.	2510 N. Alder St.	19133
90811831 Playstreet 2200 N. Hancock Street	2234 N. Hancock Street	19133
90811911 Playstreet 3100 N. Percy St.	3132 N. Percy St.	19133
90811941 Playstreet 2800 N. Darien St.	2843 N. Darien St.	19133
90812026 Playstreet 3200 N. Fairhill St.	3232 N. Fairhill St.	19133
90812046 Playstreet 2600 N. Palethorp St.	2616 N. Palethorp St.	19133
90812086 PLAYLOT 2500 N. 11th St.	2535 N. 11th St.	19133
90812219 Playstreet 900 W. Arizona St.	914 W. Arizona St.	19133
90812226 Playstreet 200 Birch St.	238 W. Birch street	19133

90812261 Playstreet 1200 W. Tucker St.	1215 W. Tucker St.	19133
90812301 Playstreet 2500 Marshall St.	2551 N. Marshall St.	19133
90812361 Playstreet 200 w. Hazzard	225 W. Hazzard St.	19133
90812393 Playstreet 2700 N. Warnock St.	2721 N. Warnock St.	19133
90812437 Playstreet 2500 N. Leithgow St.	2546 Leithgow St.	19133
90812462 Play-Lot 500 w Somerset street	520 west Somerset street	19133
90812474 Playstreet 2500 N. Sartain street	2532 N. Sartain street	19133
90812511 Playstreet 3000 N. Hutchinson street	3037 N. Hutchinson St.	19133
90812514 Playstreet 2900 N. Howard street	2909 N. Howard St.	19133
90812519 Play-lot 2500 N. 9th street	2538 N. 9th street	19133
90812527 Playstreet 2300 N. Orianna	2345 N. Orianna street	19133
90812532 Playstreet 200 W Wishart street	237 W. Wishart St.	19133
908143 COHOCKSINK RECREATION CENTER	2901 Cedar St.	19134
9081141 Playstreet 2000 E. Birch St.	2069 E. Birch St.	19134
9081161 Playstreet 600 E. Thayer St.	648 E.Thayer St.	19134
9081219 RAMBLER PLAYGROUND	851 E. Tioga St.	19134
9081239 Monkiewicz Playground	3201 RICHMOND ST.	19134
9081240 Playstreet 3000 Potter St.	3071 Potter street	19134
9081245 Playstreet 900 . Schiller St.	916 E Schiller St.	19134
9081246 Playstreet 3400 Ella St.	3455 Ella St.	19134
9081277 Playstreet 2100 E. Stella St.	2137 E. Stella street	19134
9081279 Playstreet 3300 N. Water St.	3330 Water St.	19134
9081282 Swim for Life- Cohocksink Rec. Ctr.	2901 Cedar St.	19134
9081298 SAMUEL RECREATION CENTER	3539 Gaul St.	19134
9081645 FRANK GLAVIN PLAYGROUND	2600 E. Westmoreland St.	19134
9081653 Heitzman Recreation Center	3631 Amber St.	19134
9081806 Playstreet 3500 Stouton St.	3570 Stouton St.	19134
9081860 PLAYSTREET 2800 BOUDINOT ST.	2820 Boudinot st.	19134
9081863 PLAYSTREET 3100 N REACH ST	3148 Reach St.	19134
9081864 PLAYSTREET 3400 ORMES ST.	3410 ORMES ST.	19134
9081868 Playstreet 600 E. Lippincott	642 E. Lippincott St.	19134
9081890 Playstreet 2000 Kingston St.	2057 E. Kingston St.	19134
9081893 Playstreet 2800 N. Lee St.	2848 N. Lee St.	19134
9081978 Playstreet 3500 Malta St.	3500 Malta St.	19134
90811056 PLAYSTREET 1800 E. SCHILLER ST.	1802 E. Schiller St.	19134
90811103 Playstreet 3400 N. Lee St.	3413 N. Lee St.	19134
90811108 Playstreet 3400 N. Crystal St.	3424 Crystal St.	19134

90811272 Playstreet 700 E. Hilton St.	756 E. Hilton St.	19134
90811273 Playstreet 2900 Ruth St.	2968 Ruth St.	19134
90811302 Playstreet 800 E. Willard St.	849 E. Willard Street	19134
90811379 Playstreet 3300 Kip St.	3321 N. Kip St.	19134
90811384 Playstreet 3200 Hurley St.	3253 Hurley St.	19134
90811385 Playstreet 3200 Joyce St.	3260 Joyce St.	19134
90811431 Playstreet 3400 N. Helen Street	3457 Helen St.	19134
90811461 Playstreet 1900 E. Madison Street	1911 E. Madison St.	19134
90811469 Playstreet 800 E. Cornwall St.	836 E. Cornwall St.	19134
90811513 McVeigh Recreation Center	400 E. Ontario St.	19134
90811526 Great Program (McVeigh rec. Center)	D. St. & Ontario St.	19134
90811575 Playstreet 300 E. Sterner Street	309 E. Sterner st.	19134
90811623 Playstreet 3500 Ella St.	3520 N Ella St	19134
90811653 Playstreet 600 E. Hilton Street	656 E. Hilton St.	19134
90811662 Playstreet 1800 E. Cornwall Street	1836 E. Cornwall St.	19134
90811705 Playstreet 1900 E. Wishart Street	1913 E. Wishart Street	19134
90811720 Playstreet 3300 Malta Street	3340 Malta St.	19134
90811722 Playstreet 2900 Rosehill Street	2952 Rosehill St.	19134
90811765 Tot Lot 1900 E. Clearfield Street	1916 E. Clearfield Street	19134
90811767 Playstreet 2000 Victoria Street	2061 E. Victoria St.	19134
90811788 Playstreet 1900 E. Thayer Street	1942 E. Thayer St.	19134
90811870 Playstreet 1800 Clarence St.	1855 Clarence St.	19134
90811910 Playstreet 1800 E. Wishart St.	1807 E. Wishart St.	19134
90811971 Playstreet 2900 N. Ella St.	2959 Ella St.	19134
90811980 Playstreet 3100 W. Arbor St.	3107 N. Arbor St.	19134
90812053 Playstreet 2000 E. Monmouth St	2016 E. Monmouth St.	19134
90812068 Playstreet 2000 Bellmore St.	2056 Bellmore St.	19134
90812156 Playstreet 3100 Ruth St.	3121 Ruth St.	19134
90812235 Playstreet 3200 E. Potter St.	3213 E. Potter St.	19134
90812240 Playstreet 800 E. Madison St.	819 E. Madison St.	19134
90812290 Playstreet 900 E. Russell	923 E. Russell St	19134
90812365 Playstreet 1900 E. Monmouth St.	1918 E. Monmouth St.	19134
90812417 Iglesia Linoje Escogido Inc	555 E. Indiana Ave.	19134
90812423 Playstreet 3000 Weikel St.	3017 Weikel St.	19134
90812523 Playstreet 100 E. Lippincott street	125 E. Lippincott St.	19134
90812524 Playstreet 2900 Rutledge street	2920 Rutledge street	19134
90812554 PLAYSTREET- 2200 E. Monmouth St.	2252 E. Monmouth St.	19134

90812559 PLAYSTREET- 2300 Madison	3251 Aramingo Ave.	19134
90812567 PLAYSTREET- 2700 Amber St.	2756 Amber St.	19134
90812568 Playstreet- 3000 N. Gransback St.	3068 N. Gransback St.	19134
9081607 Dorsey Day Camp	4800 HELLERMAN St	19135
9081608 ROOSEVELT PLAYGROUND	6455 Walker St.	19135
9081609 AMERICAN LEGION PLAYGROUND	6201 Torresdale Ave.	19135
9081613 VOGT RECREATION CENTER	6700 Cottage ST.	19135
9081620 DISSTON RECREATION CENTER	4510 DISSTON ST.	19135
90812512 Smart Aleck's Learning Center	6810 Frankford Ave.	19135
90812513 Playstreet 4800 E. Alcott street	4823 E. Alcott St.	19135
90812515 Playstreet 6300 Glenloch street	6312 Glenloch St.	19135
90812584 Camp 2000	Comly Ave/ Wissoniming	19135
9081626 RUSSO PARK	7301 Torresdale Avenue	19136
9081632 RAMP PLAYGROUND	3300 Solly Ave.	19136
90811261 New Foundations Charter School	8001 Torresdale St.	19136
90812152 Holmesburg Performing Arts Camp	4500 Rhawn St.	19136
90812171 Playstreet 4300 Teesdale St.	4332 Teesdale St.	19136
90812320 Playstreet 4700 Loring St.	4713 Loring St.	19136
90812329 Playstreet 4500 Oakmont St.	4544 oakmont St.	19136
90812544 Play street 4200 Frost St.	4200 Frost St.	19136
9081610 BRIDESBURG RECREATION CENTER	4625 RICHMOND ST.	19137
90812239 Bridesburg Recreation (Pre-Care)	4625 Richmond St.	19137
9081171 Playstreet 1400 N. Toronto St.	1438 Toronto St.	19138
9081601 BELFIELD RECREATION CENTER	21st. & Chew Ave.	19138
9081634 AWBURY RECREATION CENTER	6101 Ardleigh St.	19138
9081639 Simons Recreation Center	7200 Woolston Ave.	19138
9081666 Playstreet 2000 E. Rittenhouse St.	2029 E. Rittenhouse st.	19138
9081667 Playstreet 5700 N. Lambert St.	5718 N. Lambert St.	19138
9081707 Playstreet 5600 Bloyd St.	5648 Bloyd St.	19138
90811320 Germantown Boys & Girls Club	25 W. Penn St	19138
90811422 Playstreet 800 E. Stafford Street	847 E. Stafford Street	19138
90811635 LONNIE YOUNG RECREATION CENTER	1100 E. Cheltenham Ave.	19138
90811894 Simons Basketball Camp	7200 Woolston Ave.	19138
90811914 Playstreet 1300 Narragansett St.	1332 Narragansett St.	19138
90811916 Playstreet 6600 Cornelius St.	6659 N. Cornelius St.	19138
90812051 Playstreet 6200 Clearview St.	6211 Clearview St.	19138
90812328 Eva Donaldson School of Summer Music Camp	7306-7308 Ogontz Ave.	19138

90812391 Tot-Lot 700 Gray St.	700 Gray St.	19138
90812392 Mt. Airy Baptist Church Childcare Center	1901-09 E. Haines St.	19138
90812397 Lonnie Young Sports Camp	1100 E. Cheltenham Ave.	19138
90812406 Awbury View Apartments	500 Duval street Community	19138
90812435 Playstreet 6000 Beechwood St.	6066 Beechwood St.	19138
90812443 Stenton Family Manor	1300 E. Tulpehocken St.	19138
90812503 Playstreet 6200 N. Beechwood street	6248 Beechwood St.	19138
90812553 PLAYSTREET- 6500 Lambert St.	6528 Lambert St.	19138
9081326 SAYRE MORRIS RECREATION CENTER	5835 Spruce St.	19139
9081328 Shepard Recreation Center	5700 Haverford Ave.	19139
9081332 MILLCREEK PLAYGROUND	4700 BROWN ST.	19139
9081333 WEST MILL CREEK PLAYGROUND	5100 Parrish St.	19139
9081349 LEE CULTURAL CENTER	4328 haverford ave.	19139
9081366 Playstreet 4900 Hoopes St.	4951 Hoopes St.	19139
9081369 Kid's World Christian Education Center	6100 Chestnut St.	19139
9081370 Playstreet 200 N. Hobart St.	252 N. Hobart Street	19139
9081371 Playstreet 200 N. Gross St.	209 N. Gross St.	19139
9081382 Playstreet 5100 Ludlow St.	5124 Ludlow St.	19139
9081400 Playstreet 4900 Olive St.	4915 Olive St.	19139
9081404 L&L Summer Dance & Sports Camp	6016 Walnut St.	19139
9081414 Motivated Young Mind Inc.	5124 Walnut street	19139
9081416 Playstreet 5500 Chancellor St.	5563 Chancellor St.	19139
9081417 Playstreet Unit blk. N. Millick St.	19 N. Millick St.	19139
9081456 Playstreet 100 N. Lindenwood St.	151 N. Lindenwood St.	19139
9081474 Playstreet 100 Conestoga St.	140 N. Conestoga St.	19139
9081588 PLAYSTREET 200 S. ITHAN ST.	241 south lthan street	19139
90811221 Playstreet 800 N. Moss St.	866 N. Moss St.	19139
90811287 CHRISTIAN LIGHT EDUCATION CENTER	204 S. 60th St.	19139
90811459 Playstreet 100 N. Millick St.	140 N. Millick St.	19139
90811499 Playstreet 5200 Irving St.	5247 Irving St.	19139
90811577 Playstreet 200 N. Edgewood Street	242 N. Edgewood Street	19139
90811818 Playstreet 200 S. Edgewood Street	224 S. edgewood St.	19139
90811955 Playstreet 5300 Chancellor St	5333 Chancellor St.	19139
90812062 Playstreet 200 N. Ruby St.	239 N. Ruby St.	19139
90812080 Cobbs Creek Day Camp	250 S. 63rd St.	19139
90812127 18th Police District	55th & Pine Street	19139
90812176 Playstreet 5400 Irving St.	5452 Irving St.	19139

90812236 Playstreet Unit Blk. Hirst St.	26 N. Hirst St.	19139
90812258 Tot-lot 200 S. 58th St.	247 S. 58th St.	19139
90812276 Playstreet 5100 Hoopes St.	5161 Hoopes St.	19139
90812280 Playstreet Unit Blk. Redfield St.	45 N. Redfield St.	19139
90812298 Playstreet 5300 Ludlow St.	41 S. 54th street	19139
90812306 Grannies Love Away from Home	1901 N. 54th St.	19139
90812340 Playstreet 100 N. Ruby	144 N. Ruby St	19139
90812367 Playstreet 400 N. Dearborn St.	469 N. Dearborn St.	19139
90812516 Playstreet 300 N. Robinson street	353 N. Robinson street	19139
90812520 Mt. Carmel Gardens Neighborhood Network	5700 Race St.	19139
90812550 100 S. Salford street	127 S. Salford St.	19139
90812575 PLAYSTREET- 33 N. Frazier St.	33 N. Frazier St.	19139
908111 RIVERA RECREATION CENTER	3201 N. 5th Street	19140
908124 SCHMIDT PLAYGROUND	113 W. Ontario St.	19140
908134 Jerome Brown Recreation Center	20th & Ontario St.	19140
908139 HUNTING PARK RECREATION CENTER (ARTS CAMP)	9th & Hunting Park Ave.	19140
908155 STENTON PARK RECREATION CENTER	17th & Courtland St.	19140
908190 Playstreet 100 W. Thelma St.	192 west Thelma street	19140
908198 Playstreet 4200 N. Fairhill St.	4253 N. Fairhill St.	19140
9081105 Playstreet 3200 N. Carlisle St.	3248 N. Carlisle St.	19140
9081110 Playstreet 3600 N. Percy St.	3655 N. Percy St.	19140
9081114 Playstreet 3600 N. Bouvier St.	3611 N. Bouvier St.	19140
9081117 Playstreet 3300 N. Uber St.	3322 N. Uber Street	19140
9081118 Playstreet 3600 N. Camac St.	3624 N. Camac St.	19140
9081120 Playstreet 1900 Rowan St.	1914 Rowan St.	19140
9081150 Playstreet 4600 Marvine St.	4601 N. Marvine St.	19140
9081164 Playstreet 1500 Blavis St.	1511 Blavis St.	19140
9081182 Playstreet 4500 N. Hicks St.	4512 N. Hicks St.	19140
9081183 Playstreet 4400 N. Franklin St.	4445 N. Franklin	19140
9081214 Playstreet 3900 N. Darien St.	3936 N. Darien St.	19140
9081257 Playstreet 3900 N. Delhi St.	3924 N. Delhi St.	19140
9081260 Playstreet 3800 N. Marshall St.	3804 N. Marshall St.	19140
9081261 Playstreet 4000 N. Marshall St.	4029 N. Marshall St.	19140
9081262 PLaystreet 4300 N. Franklin St.	4300 N. Franklin St.	19140
9081271 Playstreet 4100 N. Fairhill St.	4124 N. Fairhill St.	19140
9081273 Playstreet 3400 N. Marshall St.	3431 N. Marshall St.	19140
9081280 Playstreet 3300 N. Philip St.	3347 N. Philip St.	19140

9081289 Playstreet 4000 N. Darien St.	4022 N. Darien St.	19140
9081295 Playstreet 4400 N. Marshall St.	4431 N. Marshall St.	19140
9081552 Sound & Song in the Summer	3807 Archer St.	19140
9081770 Playstreet 5200 N. Hutchinson St.	5256 N. Hutchinson St.	19140
9081896 PLAYSTREET 3200 N REESE ST.	3212 N. Reese St.	19140
9081897 HAROLD O. DAVIS SUMMER CAMP	4500 N. 10TH ST.	19140
9081898 PLAYSTREET 1200 W. AIRDRIE ST.	1205 W. Airdrie Street	19140
9081979 Playstreet 700 W. Atlantic St.	713 W. Atlantic St.	19140
90811015 Playstreet 1300 Colwyn St.	1332 w. Colwyn	19140
90811088 Playstreet 3300 N. Smedley St.	3331 N. Smedley St.	19140
90811124 Playstreet 3614 N. Marvine St.	3626 N. Marvine St.	19140
90811326 Playstreet 500 W. Cornwall St.	516 west Cornwall street	19140
90811390 PLAYSTREET 3300 N. LAWRENCE ST.	3346 N. Lawrence St.	19140
90811477 Playstreet 3400 N. Bodine St.	3460 Bodine St.	19140
90811482 Playstreet 4000 N. Franklin Street	4011 N. Franklin St.	19140
90811531 Playstreet 4400 N. Orianna St.	4425 N. Orianna street	19140
90811579 Playstreet 4200 N. Franklin Street	4222 N. Franklin Street	19140
90811654 Playstreet 3300 Mutter Street	3328 Mutter St.	19140
90811737 Playstreet 4200 N. Bodine Street	4256 N. Bodine St.	19140
90811852 Nicetown Boys & Girls Club	4223 Wayne Ave.	19140
90811860 Playstreet 4100 N. Franklin St.	4139 N. Franklin St.	19140
90811909 Eighth St Community Church	3760 N. 8th St	19140
90811922 Fruit of the Vine Childcare Center	4612-14 N. Broad St.	19140
90811933 Playstreet 3300 N. Gratz St.	3309 N. Gratz St.	19140
90811952 Playstreet 1900 Dalkeith St	1907 Dalkeith St.	19140
90811953 Playstreet 800 W. Schiller St.	812 W Schiller	19140
90812028 Phila Way of The Cross Church	4647 N. Broad St.	19140
90812184 Playstreet 3600 N. Marshall St.	3608 N. Marshall St. 2nd Flr.	19140
90812191 Grow With Us Daycare Center	3929 Germantown Ave.	19140
90812209 Playstreet 3700 N. Bouvier St.	3757 N. Bouvier St.	19140
90812259 Playstreet 3900 N. Marshall St.	3954 N. Marshall St.	19140
90812305 New Jersalem Church of the Living God	3619 N. 22nd St.	19140
90812380 Lewis Little Learner's Daycare	1011 W. Tioga St.	19140
90812385 Playstreet 3300 N. Howard St.	3327 N. Howard St.	19140
90812386 Playstreet 4400 N. Bancroft St.	4443 N. Bancroft St.	19140
90812387 Playstreet 1600 Downton St.	1615 Downton St.	19140
90812464 Playstreet 2100 w. Estaugh street	2116 west Estaugh street	19140

90812465 Playstreet 4200 N. Marshall street	4242 n. Marshall street	19140
90812466 Playstreet 100 w. Saber street	196 west Saber street	19140
90812480 Fruit of the Vine Child Care Center II	1410 Belfield avenue	19140
90812483 Playstreet 600 W. Annsbury street	614 W. Annsbury street	19140
90812491 Playstreet 700 W. Raymond street	710 W. Raymond street	19140
90812494 Foot Prints Child Development Center	4644 N. 5th St.	19140
90812509 Body of Christ Ministries Church	3535 N. 20th street	19140
90812526 Playstreet 3800 Archer street	3880 Archer street	19140
90812540 It's time 4 you 2 learn Academy	4256 N. 17th St.	19140
90812572 Playstreet- 3200 N. Philip St.	3242 N. Philip St.	19140
90812576 Playstreet- 4500 N. Uber St.	4526 N. Uber St.	19140
90812578 Playstreet- 3800 N. Percy St.	3819 N. Percy St.	19140
90812579 Playstreet- 300 W. Raymond St.	317 W. Raymond	19140
9081615 CHERASHORE PLAYGROUND	851 W. Olney Ave	19141
9081658 Saint Tabernacle Church	5812 N Marvine St	19141
9081675 Playstreet 4900 N. Hutchinson St.	4926 N. Hutchinson St.	19141
9081676 Playstreet 4900 N. Warnock St.	4924 N. Warnock St.	19141
9081699 Playstreet 5200 N. Warnock St.	5229 N. Warnock St.	19141
9081711 Playstreet 4800 N. Carlisle St.	4830 Carlisle street	19141
90811112 Playstreet 1845 W. Albanus St.	1824 W. Albanus St.	19141
90811484 Playstreet 4900 Marvine Street	4928 Marvine street	19141
90811492 Playstreet 4800 N. Hutchinson St.	4833 N. Hutchinson St.	19141
90811660 Playstreet 5100 Sydenham Street	5116 N. Sydenham St.	19141
90811854 Giving of Self Partnership (Second Macedonia Baptist church)	6101 Limeklin Pike	19141
90811924 Childrens Aid Society/Logan olney Family Support (Birney Sc	900 Lindley Ave.	19141
90811936 Playstreet 1400 Sparks St.	1454 Sparks St.	19141
90812197 Grange Daycare Center	1414 W. Grange Ave.	19141
90812506 Playstreet 5000 N. Warnock street	5035 N. Warnock street	19141
500000671 ST MARKS CENTER	6344 N. Broad St.	19141
9081318 MCCREESH PLAYGOUND	6744 Regent St.	19142
9081321 James Finnegan Playground	69th & Grovers Ave.	19142
9081380 Playstreet 2500 S. Robinson St.	2550 S. Robinson St.	19142
9081496 Playstreet 6700 Linmore St.	6718 Linmore St.	19142
9081901 PLAYSTREET 6100 REINHARD ST	6155 REINHARD ST.	19142
9081903 PLAYSTREET 6400 CHELWYNDE ST.	6403 Chelwynde Ave.	19142
9081908 PLAYSTREET 6500 SAYBROOK AVE	6540 Saybrook St.	19142
9081913 PLAYSTREET 6800 YOCUM ST.	6801 Yocum St.	19142

90811395 PLAYSTREET 2500 S. Hobson St.	2559 S. Hobson street	19142
90811435 Playstreet 6000 Reinhard St.	6043 Reinhard Street	19142
90811581 Playstreet 6300 Reedland Street	6342 Reedland street	19142
90811812 Playstreet 2200 S. Bonaffon Street	2223 S. Bonaffon St.	19142
90811891 Playstreet 6100 Glenmore Ave.	6155 Glenmore avenue	19142
90811904 Playstreet 2600 S. Robinson St.	2647 S. Robinson St.	19142
90812166 Playstreet 2200 S. Shields St.	2231 S. Shields St.	19142
90812169 Playstreet 6200 Wheeler St.	6234 Wheeler St.	19142
90812185 Playstreet 2600 Hobson St.	2653 Hobson St.	19142
90812272 Safe Hands Daycare	2950 S. 70th St.	19142
90812327 Playstreet 2500 S. Gross St.	2526 S. Gross St.	19142
90812334 Playstreet 2500 S. Carroll St.	2540 S. Carroll St.	19142
90812335 Playstreet 6300 Allman St.	6314 Allman St.	19142
90812461 Playstreet 6400 Dorel street	6418 Dorel street	19142
90812479 Playstreet 6600 Upland street	6609 Upland St.	19142
90812482 Playstreet 2600 S. Holbrook street	2636 S. Holbrook street	19142
90812493 Playstreet 6000 Allman street	6055 Allman St.	19142
90812558 Brady Veteranes Complex Apartments	6100 Eastwick Ave	19142
90812581 PLAYSTREET- 2000 Simpson St.	2023 Simpson St.	19142
9081304 CHRISTY RECREATION CENTER	56th & Christian St.	19143
9081314 KINGSESSING RECREATION CENTER	50th & Kingsessing st.	19143
9081320 F.J. MYERS RECREATION CENTER	5801 Kingsessing Ave.	19143
9081334 48TH & WOODLAND PLAYGROUND	1400 S. 47th St.	19143
9081345 Sanctuary Christian Preschool	503 S. 61 st St.	19143
9081355 Playstreet 5400 Addison st.	5426 Addison St.	19143
9081373 Playstreet 1600 S. Wilton St.	1624 S. Wilton St.	19143
9081378 Playstreet 5400 Regent St.	5432 Regent Street	19143
9081402 WESTSIDE COMMUNITY DAYCARE CENTER	4822 Baltimore Ave.	19143
9081448 Playstreet 900 S. Cecil St.	936 S. Cecil St.	19143
9081454 Playstreet 2000 S. Alden St.	2028 S. Alden St.	19143
9081458 Playstreet 5800 Trinity St.	5841 Trinity street	19143
9081459 Playstreet 5800 Pentridge St.	5835 Pentridge St.	19143
9081460 Playstreet 1400 S. Vodges St.	1438 S. Vodges St	19143
9081461 Playstreet 5600 Elliott St.	5634 Elliott ST.	19143
9081467 Playstreet 5600 Rodman St.	5647 Rodman St.	19143
9081470 Playstreet 5800 Norfolk St.	5827 Norfolk St.	19143
9081472 Playstreet 5800 Windsor Ave.	5837 Windsor Ave.	19143

9081499 Playstreet 1100 S. Wilton St.	1114 S. Wilton St	19143
9081592 PLAYSTREET 1700 S. RUBY ST	1724 S. Ruby Street	19143
9081600 Myers Health Fair	5800 Kingsessing Ave	19143
9081953 UNITY TEMPLE CHURCH	5728 CHESTER AVE.	19143
9081983 Playstreet Tot-lot 1300 S. Wilton St.	1344 S. Wilton St.	19143
90811136 Playstreet 5838 Alter St.	5838 Alter St.	19143
90811137 5620 MALCOLM STREET	5620 Malcolm street	19143
90811139 5540 ELLIOT STREET	5523 Elliott St.	19143
90811196 Playstreet 5600 Litchfield	5636 Litchfield St.	19143
90811231 Playstreet 5700 Hadfield St.	5712 Hadfield St.	19143
90811285 59TH STREET BAPTIST CHURCH	315 S. 59th St.	19143
90811310 Playstreet 5500 Pemberton St.	5527 Pemberton St.	19143
90811363 Paradise Emmanuel Tabernacle B.C.	4704-08 Woodland Avenue	19143
90811448 Playstreet 5000 Pentridge Street	5015 Pentridge St.	19143
90811454 Playstreet 1300 S. Paxon Street	1310 S. Paxon Street	19143
90811550 Playstreet 1200 S. Greylock Street	1236 S. Greylock St.	19143
90811583 Playstreet 5600 Montrose St.	5618 Montrose St.	19143
90811585 Playstreet 5800 Beaumont St.	5827 Beaumont Ave.	19143
90811772 Playstreet 1900 S. Salford Street	1935 S. Salford Street	19143
90811804 Playstreet 5700 Reedland St.	5726 REEDLAND ST.	19143
90811890 Playstreet 5400 Pentridge St	5447 Pentridge St	19143
90811960 Playstreet 5400 Delancey St.	5442 Delancey St.	19143
90812059 Playstreet 5400 Norfolk St.	5456 Norfolk St.	19143
90812070 Playstreet 5900 Belmar Terrace	5923 Belmar Terrace	19143
90812071 Playstreet 5600 Pemberton St.	5619 Pemberton St.	19143
90812109 Playstreet 1300 S. Divinity St.	1312 S. Divinity St.	19143
90812192 Playstreet 5900 Osage Ave.	5936 Osage Ave.	19143
90812354 Playstreet 5200 Pentridge St.	5242 Pentridge St.	19143
90812372 Mitchell School Yard	1619 S. 55th St.	19143
90812445 Healing Water Pentecostal Church	1709 S. 56th ST.	19143
90812534 Playstreet 1600 S. Frazier street	1600 S. Frazier street	19143
90812545 Children Advancing Towards Success	6101 Catherine St.	19143
90812547 Playstreet 5600 Angora Terrace	5643 Angora Terrace	19143
90812548 Playstreet 5300 Hadfield street	5311 Hadfield St.	19143
90812556 TYM- Chapel Church	2331 S. Ithan St.	19143
9081635 MALLERY RECREATION CENTER	100 E. Johnson	19144
9081637 WATERVIEW RECREATION CENTER	5826 McMahan St.	19144

9081641 HAPPY HOLLOW PLAYGROUND	4800 Wayne Ave.	19144
9081663 CANNAN BAPTIST CHURCH	5430 Pulaski Ave.	19144
9081665 Fishers Crossing	4901 Old Stenton Ave.	19144
9081747 Playstreet Unit Blk. Rockland St.	14 W. Rockland St.	19144
9081748 Playstreet 5000 Tacoma St.	5036 Tacoma St.	19144
9081757 Muhammad Martial Arts Summer Camp	4517 Wayne Ave.	19144
9081766 BRAND NEW LIFE SUMMER CAMP	6301 Germantown Avenue	19144
9081767 Playstreet 200 W. Zeralda St.	258 Zeralda St.	19144
9081771 WISTER PLAYGROUND	4953 Baynton St.	19144
90811218 VISION QUEST II	301 Cheltenham Ave.	19144
90811312 Playstreet Unit E. Clapier St.	62 E. Clapier street	19144
90811456 THE NEW REDEEM APOSTOLIE CHURCH	5001 Germantown Ave.	19144
90811716 St. James Community Church	5707 McMahan St.	19144
90811747 Playstreet 5000 Portico Street	5015 Portico Street	19144
90811750 Playstreet 4900 Keyser Street	4933 Keyser Street	19144
90811778 Playstreet 5100 Sheldon Street	5127 Sheldon Street	19144
90811934 Playstreet Unit Blk W. Duval St.	80 W. Duval St.	19144
90811954 Play lot 100 E. Washington Lane	155 E. Washington Lane	19144
90812032 Performing Arts Camp (Waterview Rec. Ctr.)	Rittenhouse & McMahan St.	19144
90812098 Playstreet 400 E. Rittenhouse St.	477 E. Rittenhouse St.	19144
90812344 Playstreet Unit Blk. Rittenhouse St.	38 E. Rittenhouse St.	19144
90812383 Playstreet 5300 Priscilla St.	5302 Priscilla St.	19144
90812420 Smarty Arts Performance Childcare	134 W. Manheim St.	19144
90812450 Playstreet 5100 Henley St.	5162 Henley St.	19144
90812507 Magnolia View Apts.	5915 Magnolia street	19144
90812508 Kidz R Fit Childcare Center	6110 Germantown avenue	19144
90812510 Playstreet 4500 Fernhill Rd.	4522 Fernhill St.	19144
90812585 Camp Economics	5722 Green St.	19144
9081342 GUERIN RECREATION CENTER	2201 S. 16th St.	19145
9081347 Playstreet 1600 S. Ringgold St.	1640 S. Ringgold Street	19145
9081358 Playstreet 2000 Dorrance St.	2016 Dorrance St.	19145
9081362 VARE RECREATION CENTER	2600 Morris Street	19145
9081376 Playstreet 1700 S. Dorrance St.	1712 S. Dorrance St.	19145
9081394 BARRY PLAYGROUND	18TH & BIGLER ST.	19145
9081462 SMITH PLAYGROUND	2100 S. 24th St.	19145
9081495 Playstreet 1000 S. Ithan St.	1042 S. Ithan St.	19145
9081538 Playstreet 2000 Garnet St.	2041 S. Garnet street	19145

9081920 Playstreet 2200 S. Hemberger St.	2235 S. Hemberger St.	19145
9081946 Playstreet 2000 S. Bonsall St.	2030 S. Bonsall St.	19145
9081992 Guerin Recreation Center (Sports & Athletics)	16th & Jackson St.	19145
90811016 PLAYSTREET 2300 FERNON ST.	2322 Fernon St.	19145
90811201 Playstreet 2200 S. Bonsall St.	2211 S. Bonsall Street	19145
90811447 Playstreet 1800 Mountain Street	1812 Mountain street	19145
90811554 Playstreet 1600 S. Marston St.	1629 S. Marston St	19145
90811613 Playstreet 2200 Cantrell Street	2237 Cantrell St.	19145
90811802 Playstreet 2000 Sigel St.	2024 Sigel St.	19145
90811839 Playstreet 2100 Fernon Street	2125 Fernon St.	19145
90811876 Playstreet 1700 S. Taylor St.	1711 S. Taylor St.	19145
90811959 Playstreet 2000 S. Croskey St.	2040 south Croskey street	19145
90812009 Playstreet 1800 McClellan Street	1815 McClellan Street	19145
90812083 Playstreet 1600 S. Taney St.	1606 S. Taney St.	19145
90812105 Guerin Sports Camp	2201 S. 16th St.	19145
90812118 Smith Playground Sports Camp	2100 S. 24th St.	19145
90812137 Vare Teen Camp	2600 Morris St.	19145
90812189 Playstreet 1500 S. Bambrey St.	1531 S. Bambrey St.	19145
90812195 Playstreet 2200 S. Lambert St.	2216 S. Lambert St.	19145
90812211 Playstreet 2800 Cantrell St.	2820 Cantrell St.	19145
90812377 Playstreet 2000 Mercy St.	2042 Mercy St.	19145
90812476 Playstreet 2200 S. Beechwood street	2246 S. Beechwood street	19145
90812492 Playstreet 2200 Mckean street	2231 Mckean street	19145
90812496 Playstreet 1900 S. Bouvier street	1939 S. Bouvier St.	19145
90812537 Playstreet 2100 S. Taney street	2117 S. Taney St.	19145
90812539 Playstreet 2300 Bambrey street	2334 Bambrey St.	19145
90812571 Greater Bethlehem Temple Church	2300 Tasker St	19145
9081300 MARIAN ANDERSON RECREATION CENTER	744 S. 17th St.	19146
9081303 CHEW PLAYGROUND	1819 ELLSWORTH AVE	19146
9081310 Stinger Square Advisory Council	3200 Dickerson St.	19146
9081323 D.P. FINNEGAN PLAYGROUND	1231 S. 30th St.	19146
9081344 Programs Employing People	2200 Chestnut St.	19146
9081354 MARKWARD PLAYGROUND	400 S. Taney St.	19146
9081357 WHARTON SQUARE RECREATION CENTER	2300 Wharton St.	19146
9081375 Playstreet 1500 S. Patton Street	1518 S. Patton St.	19146
9081409 TINDLEY TEMPLE U.M. CHURCH	750 S. Broad St.	19146
9081438 Playstreet 1500 S. Hicks St.	1520 S. Hicks St.	19146

9081534 Playstreet 2000 Titan St.	2011 Titan Street	19146
9081544 Solid Rock Baptist Church	1836 Federal St.	19146
9081555 Playstreet 1500 S. Opal St.	1541 S. Opal St.	19146
9081932 Playstreet 2000 Gerritt St.	2041 Gerritt St.	19146
9081933 Playstreet 1500 S. Dover St.	1536 S. Dover Street	19146
90811153 TOT LOT 1322 S. 18TH STREET	1322 S. 18th street	19146
90811413 Playstreet 1500 S. Taney St.	1518 S. Taney St.	19146
90811429 Playstreet 1200 S. Ringgold Street	1259 S. Ringgold Street	19146
90811840 Playstreet 1500 S. Stanely Street	1543 S. Stanely Street	19146
90811957 Playstreet 2600 Wilder St.	2631 Wilder St.	19146
90812015 Playstreet 1500 Marston Street	1505 S. Marston street	19146
90812038 Playstreet 1400 S. Bouvier St.	1437 S. Bouvier St.	19146
90812116 Tot-Lot 2700 Wharton St.	2706 Wharton St.	19146
90812230 Phila. Clef Club	736-38 S. Broad St.	19146
90812297 Khadijah's Lil' Ummah Childcare	1520 Wharton St.	19146
90812330 Vare Gymnastics Camp	2600 Morris St.	19146
90812400 Playstreet 1300 S. Ringgold St.	1338 s. Ringgold St.	19146
90812495 Feast of the Pentecost Ministries	1101 S. 27th St.	19146
90812497 Playstreet 2600 Titan street	2617 Titan St.	19146
9081301 SHOT TOWER RECREATION CENTER	131 Carpenter St.	19147
9081317 STARR GARDEN PLAYGROUND	600 Lombard St.	19147
9081319 HAWTHORNE RECREATION CENTER	1200 Carpenter St.	19147
9081335 COLUMBUS SQUARE PLAYGROUND	1200 Wharton ST.	19147
9081337 Rizzo Rink Recreation Center	1001 S. Front St.	19147
9081338 PALUMBO RECERATION CENTER	725 S. 10th St.	19147
9081411 CAPITOLO PLAYGROUND	9th & Federal St.	19147
9081455 Seger Playground	1020 Lombard St.	19147
90811333 Playstreet 500 Titan St.	506 Titan St.	19147
90812039 Sacks Playground	400 Federal St.	19147
90812151 Hawthorne Performing Arts Camp	1200 Carpenter St.	19147
90812442 New Visions Learning Center	711 S. 12th St.	19147
9081324 MURPHY RECREATION CENTER	4th Shunk St.	19148
9081507 Playstreet 1600 S. Lawrence St.	1632 S. Lawrence St.	19148
9081934 Playstreet 400 Watkins St.	432 Watkins St.	19148
9081939 Playstreet 700 Winton St.	724 Winton Street	19148
90811490 Playstreet 2500 S. Percy Street	2513 S. Percy St.	19148
90811493 Playstreet 900 McClellan St.	912 McClellan St.	19148

90811495 Playstreet 600 Emily St.	636 Emily St.	19148
90811601 Playstreet 800 McClellan Street	818 McClellan St.	19148
90812040 Playstreet 2700 Fairhill St.	2730 S. Fairhill St.	19148
90812154 Great Program Ford Rec.	609 Synder Ave.	19148
90812165 Playstreet 2500 S. Fairhill St.	2549 S. Fairhill St.	19148
90812355 Playstreet 2400 S. Marshall St	2429 S. Marshall St.	19148
90812428 Playstreet 500 McClellan St.	504 McClellan St.	19148
908141 LOWER MAYFAIR PLAYGROUND	3015 Robbins Ave.	19149
9081616 MAX MYERS PLAYGROUND	1601 HELLERMAN ST.	19149
9081828 Playstreet 5700 Leonard St.	5706 Leonard St.	19149
9081838 Mayfair School Playground	2990 St.Vincent St.	19149
90811003 Playstreet 6000 Augusta St.	6011 Augusta street	19149
90812289 Starbridge Company	2842 Cottman Ave	19149
90812478 Playstreet 6800 Oakland street	6815 Oakland street	19149
90812490 Playstreet 3100 Barnett street	3117 Barnett street	19149
90812501 Playstreet 1500 Stevens street	1512 Steven St.	19149
9081633 DOROTHY EMANUEL RECREATION CENTER	8500 Pickering Building 3	19150
9081638 Finley Recreation Center	7701 Mansfield Ave.	19150
90811926 Mt.Airy Germantown Basketball Association (Finley Rec.)	1000 E. Hortter Street	19150
90812307 Playstreet 1200 E. Durham St.	1207 E. Durham St.	19150
9081312 GRANAHAN PLAYGROUND	65th & Callowhill St.	19151
9081331 TUSTIN DAY CAMP	5901 Columbia Ave.	19151
9081482 Playstreet 1400 N. Hirst St.	1444 N. Hirst St.	19151
9081572 Golf Camp (Cobbs Creek)	72nd & Lansdowne Ave.	19151
9081780 CALVIN PRESBYTERIAN CHURCH	1401 N. 60th Street	19151
90811365 SPORTS & LEARNING CAMP/ PAPA PLAYGROUND	6839 Lansdowne Ave.	19151
90811369 JOHN ANDERSON CULTURAL CENTER	5301 Overbrook Ave.	19151
90811948 Hosanna Christian Development(Good Shepard Church)	6439 Lansdowne Ave	19151
90812288 Little People's Village	904 N. 66th St.	19151
90812351 NSA Educational Learning Center	1141 N. 63Rd St.	19151
90812451 Wilson's Daycare & Summer Camp	6655 Lansdowne Ave.	19151
90812533 Playstreet 400 N. Redfield street	428 N. Redfield street	19151
90812536 Dream Mentoring Summer Camp	638 N. 66th St.	19151
90812552 Visual Art Program- TUSTIN	5901 Columbia Ave	19151
9081654 Rhawnhurst Memorial Recreation Center	2138 Solly St.	19152
90812396 Pelbano Recreation Center	2138 Solly Ave.	19152
9081308 EASTWICK REGIONAL PARK RECREATION CENTER	80th Mars Place	19153

9081346 CIBOTTI RECREATION CENTER	77th & Elmwood	19153
90811217 CIBOTTI RECREATION CENTER (SPORTS & ATHLETICS	7700 Elmwood Ave.	19153
90812549 Playstreet 2600 Lloyd street	2634 Lloyd St.	19153
90812588 Pride Academy	8398 Lindbergh Blvd.	19153
9081604 CHALFONT PLAYGROUND	4330-34 Deerpath Lane	19154
9081623 Junod Recreation Center	12770 Dunksferry Rd.	19154
9081631 Picariello Playground	10801 Carela Rd.	19154
9081674 Fitzpatrick Playground	Academy & Torrey ST.	19154
9081762 PALMER PLAYGROUND	3035 Comly Rd.	19154

ATTACHMENT 'E'

AFTER SCHOOL SNACK PROGRAM LOCATIONS

Site #	Site Name	Address	Zip Code
9081648	Barrett Recreation	8th dunncannon	19120
9081615	Cherashord	851 W. Olney Ave.	19141
908143	Cohocksink	2901 Cedar St.	19134
9081349	Lee Cultural Center	4328 Haverford Ave.	19139
9081328	Shepard	5700 Haverford Ave.	19139
9081611	Fox Chase Recreation	7901 Rockwell Ave.	19111
908125	Towey	1832 N. Howard St.	19122
9081738	Jardel	1400 Cottman Ave.	19111
9081612	Lawncrest Recreation	6000 Rising Sun Ave.	19111
9081625	Tarken Ia Rink	6250 Frontenac St.	19111
9081630	Boyle Plgd.	13049 Kelvin Ave.	19116
9081624	Gifford	575 Tomlins Road	19116
9081798	Mitchell	6300 N. Garnet St.	19116
9081647	Water Tower Recreation	209 E. Hartwell Lane	19118
9081636	Mt. Airy Plgd.	7001 Germantown Ave.	19119
9081643	Feltonville Recreation	Ella St. & Wyoming Ave	19120
9081649	Olney Recreation	6101 N. A St.	19120
908101	Amos	16th Berks	19121
908102	Athletic Recreation Center	1400 N. 26th St.	19121
90811338	Children Of Excellence	1632-34 N. 26th St.	19121
90812473	Church Of The Advocate	2121 Gratz St.	19121
908106	Cruz Recreation	6th Master	19121
908113	M. L. King Center	2101 Cecil B. Moore	19121
6710	St. Mark Center	6344 n. broad st.	19121
1218	People for People L.E.A.D	2301 W. Edgley St.	19121
908107	8th Diamond St.	2032-62 N. 8th St.	19122
90812582	Cookman	2006 Germantown Ave.	19122
908116	Gathers	2710 W. Diamond St.	19122
908126	Hancock Plgd	147 W. Master St.	19122
908112	Penrose	1101 W. Susquehanna	19122
1179	Little People of 2morrow	1008 N. Marshall St.	19123
908119	No. Liberties Recreation	321 Fairmount Ave.	19123
9081651	Ferko	1101 E. Cayuga St.	19124
9081605	Houseman Recreation	5091 Summerdale Ave.	19124
9081644	Mcllvain	5200 Penn St.	19124
1178	Oxford Circle P.A.L	1301 E. Cheltenham Av	19124

9081618	Piccoli	4300 Castor Ave.	19124
9081882	Simpson Recreation	1010 Arrott St.	19124
9081603	Cione	2600 Aramingo Ave.	19125
9081816	Fishtown A.S.P	1202 E. Montgomery Av	19125
908122	Shissler Recreation	1800 Blair St.	19125
9081622	Sturgis Recreation	200-220 W. 65th St.	19126
9081721	Hillside	201 Fountain St.	19128
9081722	Kendrick Rec	5822 Ridge Ave	19128
908138	Gustine Recreation	4868 Ridge Ave.	19129
9081628	McDevitt	3501 Scotts Lane	19129
908109	Francisville Plgd	1737 Francis St.	19130
908105	R. Clemente	18th Wallace	19130
908115	Cecil B. Moore Recreation	2551 N. 22nd St.	19132
908104	12th Cambria	2901 N. 12th St.	19133
908128	Nelson	2500-34 N. 3rd St.	19133
90812446	P.A.LHartranft	720 W. Cumberland St.	19133
9081645	Frank Galvin Plgd.	2600 E. Westmoreland	19134
9081219	Harrowgate P.A.L	851 E. Tioga	19134
90811513	McVeigh	400 E. Ontario St.	19134
9081298	Samuel Recreation	3539 Gaul St.	19134
908142	Scanlon	1099 E. Venango St.	19134
9081609	American Legion Plgd	6201 Torresdale Ave.	19135
9081608	Roosevelt Plgd	6455 Walker St.	19135
9081306	Baker	5433 Lansdown Ave.	19136
9081632	Ramp Plgd.	8111 Martindale St.	19136
9081790	Tacony Pal	4401 Allinc St.	19136
9081602	Thomas Holme Plgd	9151 Academy Road	19136
9081610	Bridesburg Recreation	4625 Richmond St.	19137
9081634	Awbury Recreation	6101 Ardleigh St.	19138
9081601	Belfield	21st & Chew	19138
9081646	Lonnie Young Recreation	1100 E. Cheltenham Ave.	19138
9081794	Police Athletic League	6300 N. Garnet St.	19138
9081639	Simons Y.A.C	7200 Woolston Ave.	19138
90812392	Mt. Airy Baptist Church	1901 E. Haines St.	19138
1177	Cobbs Creek P.A.L	63rd. Spruce St.	19139
9081332	Millcreek Plgd	4700 Brown St.	19139
9081326	Sayre Morris	5835 Spruce St.	19139

9081333	W. Millcreek	5100 Parrish St.	19139
90812494	Foot Prints Child	4644 N. 5th St.	19140
908139	Hunting Park Recreation	1101 W. Hunting Park R	19140
9081785	Nicetown P.A.L	1501 Ontario	19140
908111	Rivera	3201 N. 5th St.	19140
908124	Schmidt Playground	113 W. Ontario ST	19140
908155	Stenton Park	1701 W. Courtland	19140
90812453	ACES	6401 Elmwood Ave.	19142
9081321	James Finnegan	69th Guyers Ave.	19142
9081318	Mccreesh	6744 Regent St.	19142
9081597	Christy	728 S. 55th St.	19143
9081320	F. J. Myers	55th Kingsessing	19143
9081314	Kingsessing	5001 Chester Ave.	19143
9081787	Tucker Pal	4600 Woodland Ave.	19143
9081641	Happy Hollow	4800 Wayne Ave.	19144
9081635	Mallery	100 E. Johnson St.	19144
9081614	Morris Estate	16th Chelten	19144
90812455	Paley Pal	5330 Germantown Ave.	19144
9081771	Wister	4971 Baynton Rd.	19144
90812456	Audenried Pal	3200 Tasker St.	19145
9081342	Guerin ASP	2201 S. 16th St.	19145
9081462	Smith Plgd	2100 S. 24th St.	19145
9081300	Anderson ASP	744 S. 14th St.	19146
9081303	Chew	1833 Ellsworth	19146
9081323	D.P Finnegan	1231 S. 30th St.	19146
9081354	Markward	400 S. Taney St.	19146
9081357	Wharton Square	2300 Whaton St.	19146
9081338	Palumbo ASP	725 S. 10th St.	19147
9081317	Starr Garden	600 Lombard St.	19147
9081772	Tolentine Community Center	1025 Mifflin St.	19148
908141	Lower Mayfair Plgd.	3015 Robbins Ave.	19149
9081616	Max Myers Plgd.	1601 Hellerman St.	19149
9081838	Mayfair	2990 Vincent St.	19149
9081633	Dorothy Emanuel	8501 Provident	19150
6700	Bluford Pal	5720 Media St.	19151
9081780	Calvin Presbyterin	1401 N. 60th St.	19151
9081312	Granahan Plgd	65th Callowhill	19151

90812351	NSA Multicultural	1139-1141 N. 63rd St.	19151
90811365	Papa A.S.P	6839 Lansdowne Ave.	19151
9081331	Tustin	5901 W. Columbia Ave.	19151
90812451	Wilson Daycare	6655 Lansdowne Ave.	19151
9081654	RhawHurst	2138 Solly Ave.	19152
9081308	Eastwick Regional Park	80th Mars Pl.	19153
9081674	Fitzpatrick	12501 Torrey Rd.	19154
9081623	Junod Plgd.	12770 Dunksferry	19154
9081762	M. Palmer Plgd.	Thornton & Comly Rd.	19154
9081411	Capitola	900 Federal St.	
9081362	Vare Recreation	26th Morris St.	

ATTACHMENT 'F'

AFTER SCHOOL SUPPER PROGRAM LOCATIONS

Site #	Site Name	Address	Zip Code
9081328	Shepard	5700 Haverford Ave.	19139
908125	Towey	1832 N. Howard St.	19122
9081612	Lawncrest Recreation	6000 Rising Sun Ave.	19111
9081643	Feltonville Recreation	Ella St. & Wyoming Ave	19120
9081649	Olney Recreation	6101 N. A St.	19120
908102	Athletic Recreation Center	1400 N. 26th St.	19121
908113	M. L. King Center	2101 Cecil B. Moore	19121
6710	St. Mark Center	6344 n. broad st.	19121
1218	People for People L.E.A.D	2301 W. Edgley St.	19121
908107	8th Diamond St.	2032-62 N. 8th St.	19122
908116	Gathers	2710 W. Diamond St.	19122
908126	Hancock Plgd	147 W. Master St.	19122
908112	Penrose	1101 W. Susquehanna	19122
1179	Little People of 2morrow	1008 N. Marshall St.	19123
908119	No. Liberties Recreation	321 Fairmount Ave.	19123
9081605	Houseman Recreation	5091 Summerdale Ave.	19124
9081644	Mcllvain	5200 Penn St.	19124
9081618	Piccoli	4300 Castor Ave.	19124
9081622	Sturgis Recreation	200-220 W. 65th St.	19126
908109	Francisville Plgd	1737 Francis St.	19130
908105	R. Clemente	18th Wallace	19130
908115	Cecil B. Moore Recreation	2551 N. 22nd St.	19132
908104	12th Cambria	2901 N. 12th St.	19133
90811513	McVeigh	400 E. Ontario St.	19134
9081306	Baker	5433 Lansdown Ave.	19136
9081601	Belfield	21st & Chew	19138
9081646	Lonnie Young Recreation	1100 E. Chelten Ave.	19138
9081639	Simons Y.A.C	7200 Woolston Ave.	19138
90812392	Mt. Airy Baptist Church	1901 E. Haines St.	19138
9081332	Millcreek Plgd	4700 Brown St.	19139
9081326	Sayre Morris	5835 Spruce St.	19139
9081333	W. Millcreek	5100 Parrish St.	19139
90812494	Foot Prints Child	4644 N. 5th St.	19140
908111	Rivera	3201 N. 5th St.	19140
9081321	James Finnegan	69th Guyers Ave.	19142

Attention Bidder:

This bid document may not contain all of the documents that you will need to complete the bid submission. On occasion, it is not possible to include the following:

Exhibits

Drawings

Attached specifications

Attached documents

If you have not received a corresponding attachment, drawing or exhibit that is referenced in the bid document you may obtain it by contacting the Public Information Unit at 215-686-4720.



CITY OF PHILADELPHIA

INSTRUCTIONS FOR GETTING PAID

BY THE CITY OF PHILADELPHIA

The City attempts to process invoices in a timely manner. Delays can occur because of incomplete or inaccurate invoicing information. Please make sure that all your invoices contain the following information to help the City in paying you as quickly as possible.

- 1. AFTER THE DELIVERY OR SERVICES HAS BEEN COMPLETED YOU MUST SUBMIT THREE (3) COPIES OF AN INVOICE FOR PAYMENT TO THE RECEIVING DEPARTMENT LISTED ON THE PURCHASE ORDER.**
- 2. THE INVOICE MUST CORRECTLY REFERENCE THE PURCHASE ORDER NUMBER, THE VENDOR NAME, ADDRESS AND FEDERAL EMPLOYER IDENTIFICATION NUMBER.**
- 3. CHECKS WILL ONLY BE MADE PAYABLE TO THE COMPANY NAME AS SHOWN ON THE PURCHASE ORDER; THE INVOICE MUST REFLECT THIS SAME COMPANY NAME AS THE "PAY TO".**
- 4. THE INVOICE MUST SHOW THE QUANTITY AND TYPE OF ITEM OR SERVICE AND THE PRICE.**
- 5. THE UNIT OF PURCHASE ON THE INVOICE MUST AGREE WITH THE UNIT CITED ON THE PURCHASE ORDER. REFERENCE TO THE SPECIFIC LINE ITEM IS HELPFUL.**

Paying vendors is the responsibility of the *receiving* City Department(s), not the Procurement Department. Vendors should bring any problems concerning payments to the attention of the appropriate City receiving department. The name and number of the contact person can generally be found on the purchase order. If all necessary paperwork has been submitted to the department and questions still remain, vendors should contact:

**City of Philadelphia
Accounting Verification
Room 1340 Municipal Services Building
1401 J.F.K. Blvd.
Philadelphia, PA 19102
Tel. 215 686 6365**

VENDORS INTERESTED IN RECEIVING PAYMENTS ELECTRONICALLY MUST COMPLETE AN ACH VENDOR ENROLLMENT AND CHANGE FORM. THIS FORM CAN BE DOWNLOADED FROM WWW.PHILA.GOV/BIDS.

BIDDERS GUIDELINES*

The following list will assist you in the preparation of your bid.

- Read the entire bid so that you fully understand all the requirements.
- All bids must be submitted to the City no later than the time and date states as the Bid opening.
- Note the City Anti-Discrimination Policy or Economic Opportunity Plan (EOP). If Department of Commerce Office of Economic Opportunity (OEO) Participation is required be sure to fill out all appropriate forms. If you have questions call OEO at (215) 683-2000.
- Make sure you submit the appropriate Bid Security and Bid Submission Fee with your bid. Refer to Section 1 of the bid and the Conditions of Bidding sheet.
- Bidder must meet all qualifications.
- If an alternate to any item is being offered, you must follow the instructions in paragraph 2 of the Conditions of Bidding sheet.
- Does the bid require a site inspection, attendance at a Pre-Bid Meeting, samples, financial information or other data you must provide?
- Have you signed and returned all Addenda?
- If the bid is going to be awarded as a whole, you must bid on all items. See Section 3 of the bid: Bid Evaluation and Award.
- Bidders' attention is directed to the Conditions of Bidding sheet regarding the Master Performance Bond.
- Bids and pricing must be written in ink or typed. Faxed bids will not be accepted.
- Do not submit counter terms or conditions. **Your bid will be rejected.**
- Have you signed the Contract Page and affixed your Corporate Seal as required?
- **Do not** combine check amounts. All checks should be individual and specific.
- Please double check all mathematical calculations for errors.

If you have questions call Public Information at (215) 686-4720.

*This information is provided for guidance only and does not preclude your responsibility to read fully and respond to all portions of the bid.



**CITY OF PHILADELPHIA
PROCUREMENT DEPARTMENT
Public Information Unit**

ATTENTION VENDORS

If your company would like to receive the results of a particular bid, the Public Information Unit of the Procurement Department will forward this information to you at a **\$10.00 fee, company check or money order only, no personal checks or cash, for each bid number requested.** Please be advised that bid tabulations **are not available** by telephone. If you have any questions, Please call 215-686-4755 or 215-686-4756.

BID RESULTS REQUEST FORM

Please complete form below. Only one (1) request per form.

Date of Request: _____

Bid Number Requested: _____ Opening Date: _____

Company Name: _____

Company Representative: _____

Address: _____

Telephone No.: _____ Fax No.: _____

Mail this Request to the address below and enclose the following items:

- Company check or Money Order payable to **“City of Philadelphia”**
- A self-addressed stamped envelope which is at least 9 ½ ” x 12 ½ ” or larger for each Bid requested.

Failure to send either of the above items, will void your request.

Mail Request To:

The Procurement Department Public Information Unit
Attention: Bid Results
1401 JFK Blvd.
Room 170B
Philadelphia, PA 19102

COMPANY CHECK OR MONEY ORDER ONLY



CITY OF PHILADELPHIA

Procurement Department
120 Municipal Services Building
Philadelphia, PA 19102-1685
(215) 686-4720
(215) 686-4716 Fax

Hugh Ortman
Procurement Commissioner

Master Bid Security Program for Service, Supplies and Equipment Bids Period of Coverage: July 1, 2011 – June 30, 2012

(Bids for Professional Consulting Services, Public Works, Construction and Demolition [wrecking and building removal] are not covered under the Master Bid Security Program)

Dear Vendor:

The Philadelphia City Charter requires that each bid submission over \$30,000 be accompanied by a certified check in the amount specified in the bid invitation. This requirement can be met for most bids if the Bidder is covered under the City's Master Bid Security Program. This program provides bid security coverage for Service, Supply and Equipment bids that have a total dollar value of over \$30,000 up to \$500,000.

To file for coverage under the Bid Security Program, for the period **July 1, 2011 to June 30, 2012**, complete the enclosed application and return it with a check for **\$120.00**. Make the check payable to "City of Philadelphia". It is **non-refundable**. To clarify the precise use of the check, enter the words "**Bid Security Program**" **2011–2012** on the face of the check.

If you do not become a participant in the program at this time, you may still submit bids. However, they must be accompanied by a certified check in the amount specified in the Terms and Conditions of Bidding.

For additional information or inquiries regarding this program, please contact: The Public Information Unit at (215) 686-4719, (215) 686-4720 or (215) 686-4721.

IF A RECEIPT IS REQUESTED, PLEASE ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE.

Forward Check with Application to
CITY OF PHILADELPHIA
MASTER BID SECURITY PROGRAM
170A Municipal Services Building
Philadelphia, PA 19102-1685

Company Name: _____

Fed EIN/SSN: _____

Street Address _____

City, State, Zip: _____

Contact Person: _____

Telephone No: (____) _____ Fax No: (____) _____

A. Check payable to the City of Philadelphia in the amount of \$120.00 for 7/1/11 to 6/30/12
DO NOT SEND CASH. NO PERSONAL CHECKS.

Internal Use Only

Rcvd. ___/___/___ Pymt. Type _____ Ck. Amt. \$ _____ Ck.# _____



CITY OF PHILADELPHIA

Office of the Director of Finance
Room 1330, Municipal Services Bldg.
1401 John F. Kennedy Boulevard
Philadelphia, Pa 19102-1685

Rob Dubow
Director of Finance

The City of Philadelphia is pleased to announce a **Vendor Information Payment System (VIPS)** which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number – either alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is dial **215-686-5968**, and follow the prompts to get an up-to-date status on your payments.

Enclosed for your convenience is an easy to use reference guide which provides a brief overview of what you can expect. I urge you to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this system, please call the **Office of the Director of Finance** at **215-686-6167**.

I believe that you will find this way of obtaining payment information convenient and easy to use.

Vendor Information Payment Reference Guide

- 1- Call 215-686-5968.
- 2- After the prompts, enter the 8 numeric characters that uniquely identifies your purchase order.
- 3- Select one of the three inquiry options:
 - ▶ a) by your purchase order.
 - ▶ b) by your company.
 - ▶ c) by your specific invoice number.
 - (Numeric invoice numbers only)



CITY OF PHILADELPHIA

PROCUREMENT DEPARTMENT
120 Municipal Services Building
Philadelphia, Pa 19102-1685

Hugh Ortman
Procurement Commissioner

Dear Valued Vendor,

The City of Philadelphia is pleased to announce a new online **Vendor Invoice Information (VII) Website** which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number – alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is log on to the City of Philadelphia website: www.phila.gov, click on “Vendor Invoice Information” under the “Help Me” section of the home page, enter your Federal Employer Identification Number (FEIN) and a valid active purchase order. Then, agree to a waiver statement and follow the prompts to get an up-to-date status on your payments.

You are urged to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this new system, please e-mail us using the question and comment field provided on the site.

We believe that you will find this new way of obtaining payment information convenient and easy to use.

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

BID SUBMISSION

1. PREPARATION AND SUBMISSION OF BID.

All bids must be written in ink or typewritten and made on the forms issued and signed in ink by a person with legal authority to bind the bidder. The contract awarded hereunder shall consist of the Invitation and Bid, all addenda thereto issued by the City, all exhibits and attachments issued and/or accepted by the City and these Terms and Conditions of Bidding and Contract (the "Contract"). It is the sole responsibility of the bidder to ensure that it has received any and all addenda and the Procurement Commissioner may in his/her sole discretion reject any bid for which all addenda have not been executed and returned in accordance with the instructions provided therein. No bid may be considered if received after the date and time for the opening of bids established by the Invitation and Bid, nor may any bid be modified after that date and time. The time of bid opening shall be the time displayed on the City's official bid clock located at the bid room. In the event of any discrepancy between actual time and the City's official bid clock, the latter shall determine the time of bid opening.

2. BID SECURITY. Unless the bidder is enrolled under the City's Annual Master Bid Security Program or an individual bid bond is required in the Invitation and Bid, all bids must be accompanied by a Certified Check, Treasurer's Check, Cashier's Check, Bank Money Order, or United States Postal Money Order made payable to the order of "The City of Philadelphia" in the proper amount as shown below:

AMOUNT OF BID OR ESTIMATED CONTRACT	AMOUNT OF CERTIFIED CHECK
\$ 30,000.00 or less	No Check Required
\$ 30,000.01 – \$ 99,999.99	\$ 500.00
\$100,000.00 – \$249,999.99	\$2,000.00
\$250,000.00 – \$499,999.99	\$4,000.00
\$500,000.00 or more	\$6,000.00

When computing amount of Bid for Certified Check purposes, do NOT deduct for trade-ins.

Any bid in excess of \$500,000 is not covered by the Annual Master Bid Security Program, and bidder must submit a certified check, treasurer's check, cashier's check, bank money order, or United States postal money order made payable to the order of "The City of Philadelphia" in the required amount.

Once the lowest responsive and responsible bidder has been determined all other bidders will receive a refund in the amount of the bid security submitted. Bid security submitted by the lowest responsive and responsible bidder will be refunded after receipt of all duly executed Contract documents, required fees, bonds or other performance security. Funds submitted for the Master Bid Security Program are not refundable.

3. BID PROCESSING FEE. In addition to bid security and any other fee or monies required to be submitted with the bid, the bid shall be accompanied by a non-refundable processing fee in the form of a separate standard check, bank money order or United States postal money order made payable to the order of "City of Philadelphia" in an amount based on the gross amount of the bid in accordance with the formula below. Cash is not acceptable.

AMOUNT OF BID OR ESTIMATED CONTRACT	AMOUNT OF PROCESSING FEE
\$ 30,000.00 or less	No Check Required
\$ 30,000.01 – \$ 100,000.00	\$ 10.00
\$ 100,000.01 – \$ 300,000.00	\$ 30.00
\$ 300,000.01 – \$ 500,000.00	\$ 50.00
\$ 500,000.01 – \$1,000,000.00	\$100.00
\$1,000,000.01 – \$2,000,000.00	\$200.00
\$2,000,000.01 – \$3,000,000.00	\$300.00
\$3,000,000.01 – \$4,000,000.00	\$400.00
\$4,000,000.01 – \$5,000,000.00	\$500.00
\$5,000,000.01 or more	\$600.00

4. SPECIFICATIONS. When a formal, numbered, specification is referred to in the Invitation and Bid, no deviation therefrom will be permitted, except if/as indicated in the Invitation and Bid and the bidder will be required to furnish articles and/or services in conformity with that specification. When catalogues, model numbers, trade names, or cuts are listed in the Invitation and Bid, they are, unless otherwise specified, included for the purposes of furnishing bidders with information concerning the style, type or kind of article and/or service desired. A bidder may offer an article and/or service which he/she certifies to be equal or better in quality, performance and other essential characteristics. If submitting an alternate, the bidder must specify the alternate (e.g., make and model #) in the bid and submit with the bid a complete description of the article (including any technical literature) and/or service proposed to be furnished. Failure to do so will require the bidder to furnish the article and/or service specified in the Invitation and Bid. The Procurement Commissioner reserves the sole right to determine whether alternates offered are equal or better. Unless otherwise provided in the bid specifications, all items offered by the bidder must be new. A "new" item is one which will be used first by the City. This clause shall not be construed to prohibit bidders from offering goods, supplies, equipment, or materials containing recycled materials or printing with recycled content; bidders intending to provide goods made with recycled materials should notify the Procurement Department.

5. PATENTS. The successful bidder shall be solely responsible for all royalties and charges that may be due to any patent holder for or on account of the use of any patented appliance, product or processes. Evidence of such payment shall be submitted upon request of the Procurement Commissioner and failure to submit such evidence may, in the sole discretion of the Procurement Commissioner, result in rejection of the bid or constitute an event of default, entitling the City to all rights and remedies as provided herein in

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

Section 16 and/or 18.

6. LOCAL BIDDING PREFERENCE

In accordance with Chapter 17-109 of the Philadelphia Code relating to Local Bidding Preferences for Procurement Contracts, this bid may be subject to a 5% local bid preference. In order to determine eligibility to receive the 5% preference, if applicable, bidder or subcontractor must be certified at the time of the bid opening and must submit with the bid, the Local Business Entity Certification Number* as issued by the Procurement Department for the prime contractor or the applicable subcontractor.

*Note: If you wish to apply for Local Business Entity (LBE) certification, go to www.phila.gov/bids. Please allow sufficient time prior to bidding for processing of the LBE application.

EVALUATION AND AWARD

7. TYPES OF BIDDER RESTRICTED. Bidders must not be a party to more than one bid for the same article or service. A violation of this condition may, in the sole discretion of the Procurement Commissioner, result in rejection of any or all such bids in which the bidder has an interest.

8. RESPONSIVENESS. Subject to the right of the Procurement Commissioner to waive non-responsiveness as set forth below in this Section, these Terms and Conditions of Bidding and Contract and the specifications and requirements included in the Invitation and Bid are mandatory and must be strictly followed by all bidders in the preparation and submission of their bids. After bids are opened, the Procurement Department, and other City departments or agencies where appropriate or specified, shall review all bids for responsiveness to these Terms and Conditions of Bidding and Contract and the specifications and requirements included in the Invitation and Bid.

Any bid which is incomplete, obscure, conditional, or unbalanced, which contains additions not called for, or irregularities of any kind, including alterations or erasures, or which fails to conform in any respect to these Terms and Conditions of Bidding and Contract and the specifications and requirements included in the Invitation and Bid is non-responsive and shall be rejected, except where the Procurement Commissioner, in his/her sole discretion, determines that the non-responsiveness is not material to the Invitation and Bid or that a waiver of the non-responsiveness is otherwise permitted by the Invitation and Bid, by these Terms and Conditions of Bidding and Contract or by law. The Procurement Department's determination of non-responsiveness shall be final and any bid rejected as non-responsive shall not be eligible for contract award.

9. RESPONSIBILITY. Unless otherwise specified, after bids are opened, the Procurement Department, and other City departments or agencies where appropriate or specified, shall review and may investigate the responsibility, including, but not limited to, the qualifications, references, capacity and ability to perform the Contract resulting from the Invitation and Bid in accordance with its terms, and integrity, of the

lowest responsive bidder. All determinations of bidder responsibility shall be vested in the sole discretion of the Procurement Commissioner and other City officials. Any bidder who is deemed not responsible shall be ineligible for award of the Contract.

Bidders deemed not responsible will be notified of such determination and the reasons therefore in writing by the Procurement Department, and shall have the right to contest the determination by submitting to the Procurement Department, within forty-eight (48) hours after receipt of its written determination, a written request for reconsideration that includes information relating to the bidder's qualifications and responsibility and demonstrating the insufficiency of the reasons stated in the written determination finding the bidder not responsible. Any further determination of a contesting bidder's responsibility shall be vested in the sound discretion of the Procurement Commissioner and other City officials.

10. CANCELLATION AND AWARD. The Procurement Commissioner, in his/her sole discretion, may cancel any Invitation and Bid prior to bid opening. After bid opening, the Procurement Commissioner, in his/her sole discretion, may reject all bids, if deemed in the best interest of the City. In all cases where a Contract award is made by the Procurement Department, the bidder is bound by the terms and conditions of the Invitation and Bid upon the submission of its bid. All bids are valid for a period of not less than 60 days, or as otherwise specified in the Invitation and Bid. If the bid has not been awarded within the specified period of time, the bid shall be valid for subsequent award only upon the express consent of the bidder, with no change to the submitted bid. Any price increases/decreases expressly provided for in the Invitation and Bid will be allowed. All Contract awards shall be made by the Procurement Department upon written notice to the bidder that is determined by the Procurement Department to be the lowest responsive and responsible bidder.

11. QUANTITIES AWARDED. For requirements contracts only, the articles and quantities of such articles as set forth in the Invitation and Bid are estimates and the Procurement Commissioner, in his/her sole discretion, may make an award for all or some of the articles bid and in such quantities as the Procurement Commissioner shall deem appropriate. For firm limit contracts, it is the City's intent to award based upon the quantities set forth in the Invitation and Bid, but the City reserves the right to award more or less.

12. DELIVERY, PRICE INCREASES AND TIE BIDS. All articles must be delivered at the price(s) bid, FOB Destination. Bids containing reservations of the right to increase the price(s) bid, including, but not limited to, late payment charges, will not be considered, except where the Procurement Commissioner, in his/her sole discretion, finds it in the City's best interest to do so. In the event of an absolute tie, the award decision will be made in the best interests of the City as determined by the Procurement Commissioner.

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

CONTRACT EXECUTION AND CONFORMANCE

13. CONTRACTS. Awards of contracts in amounts less than or equal to \$30,000 shall become contracts binding upon the City upon written notice of award by the Procurement Commissioner. Awards of contracts in amounts greater than \$30,000 shall not become contracts binding upon the City until after written notice of award is made and until after all of the following conditions have been satisfied:

- a. Successful bidder posts sufficient performance security, as required in the Invitation and Bid, within the time specified in the written notice of award;
- b. Successful bidder posts a payment bond or other payment security, if and as required by the Invitation and Bid, within the time specified in the written notice of award;
- c. Approval of the Contract as to form by the City's Law Department;
- d. Certification by the Director of Finance and City Controller as to the availability of funds; and
- e. Execution of the Contract by the Procurement Commissioner.

The Procurement Commissioner may, in his/her sole discretion, cancel any Contract award if any of the above conditions (a-e) are not satisfied, or if the Procurement Commissioner, in his/her sole discretion, determines cancellation to be in the best interests of the City. The bidder agrees that in the event of such cancellation, it shall not have any claim against the City, including any claim for breach of contract or of any other legal duty, or for lost profits, costs, damages, or expenses of any kind.

14. PERFORMANCE SECURITY. The City of Philadelphia requires performance security for contracts greater than \$30,000. If the amount of the contract to be awarded is greater than \$30,000 but less than or equal to \$500,000, the successful bidder is required to participate in the City's Master Performance Security Program by paying to the City a non-refundable fee of \$5.00 per thousand dollars of the contract amount for firm limit contracts and \$4.00 per thousand dollars of the contract amount for requirements contracts, or as otherwise specified. If the amount of the contract to be awarded is in excess of \$500,000 the successful bidder is required to furnish an individual performance bond, issued by a surety approved by the City on a form prepared by the City's Law Department and in the amount specified in the notice of contract award. The successful bidder is also required to pay a bond preparation fee to the City's Law Department in an amount prescribed by Chapter 17-700 of The Philadelphia Code; a schedule of such fees may be obtained from the Procurement Department's Public Information Office.

15. INSURANCE. Unless otherwise specified, the successful bidder (referred to in this Section as "Contractor") shall, at its sole cost and expense, procure and maintain in full force and effect, during the

entire period of the Contract (including any applicable warranty and/or renewal periods), the minimum types of insurance specified below. All insurance shall be procured from reputable insurers authorized to do business in the Commonwealth of Pennsylvania and shall be acceptable to the City. All insurance required herein shall be written on an "occurrence" basis and not a "claims-made" basis. The City of Philadelphia, its officers, employees, and agents are to be named as additional insured on all policies required hereunder, except the Workers' Compensation and Employers' Liability. Also, an endorsement is required stating that the coverage afforded these parties as additional insured will be primary to any other coverage available to them. The City's coverage as an additional insured shall be primary coverage. The insurance shall provide for at least thirty (30) days prior written notice to be given to the City in the event coverage is materially changed, canceled or non-renewed. Certificates of insurance evidencing the required coverages shall be submitted to the City within fifteen (15) days of notice of contract award. The City reserves the right to require the Contractor to furnish certified copies of the original policies of all insurance required hereunder at any time upon fifteen (15) days prior written notice. The insurance requirements set forth herein are not intended and shall not be construed to modify, limit, or reduce the indemnifications made in this Contract by the Contractor to the City of to limit the Contractor's liability under this Contract to the limits of the policies of insurance required to be maintained by the Contractor hereunder.

(a) WORKERS COMPENSATION AND EMPLOYERS LIABILITY

- (1) Workers' Compensation - Statutory limits
- (2) Employers Liability - \$100,000 Each Accident - Bodily Injury by Accident; \$100,000 Each Employee - Bodily Injury by Disease; \$500,000 Policy Limit - Bodily Injury by Disease

(3) Other states insurance including Pennsylvania

(b) GENERAL LIABILITY INSURANCE

- (1) Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.

(2) Coverage: Premises operation: Blanket Contractual liability; Personal Injury liability; Products and completed operations; Independent Contractors; Employees as additional insured; Cross liability; Broad form property damage (including loss of use) liability; Asbestos abatement liability coverage (Note: Required for asbestos abatement projects only).

(c) AUTOMOBILE LIABILITY

- (1) Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.

(2) Coverage: owned, non-owned and hired vehicles.

16. INDEMNIFICATION. All bidders shall indemnify, defend and hold harmless the City, its officers, employees and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liabilities and expenses, occasioned wholly or in part by the bidder's act or omission or fault or negligence or the act or omission or fault or negligence of bidder's agents, subcontractors (including suppliers), employees or servants in connection with

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

the Contract, including, but not limited to, those acts or omissions or faults or negligence in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, the bidder's default under the Contract, losses incurred by the City's Master Performance Security Program, failure to pay subcontractors and suppliers and any infringement or violation of any proprietary right (including, but not limited to, patent, copyright, trademark, service mark and trade secret). This obligation to indemnify, defend and hold harmless the City, its officers, employees and agents shall survive the termination of the Contract resulting from the Invitation and Bid.

17. FAILURE TO EXECUTE CONTRACT. Any bidder not lawfully released from its bid, who refuses to execute a contract in accordance with its bid or who fails, refuses or is unable to furnish any required payment security, performance security or insurance, as may be required by the Invitation and Bid and/or these Terms and Conditions of Bidding and Contract, shall be liable for the entire amount of its bid security, as liquidated damages to the City; or if bid security is furnished under the Annual Master Bid Security Program, for 10% of the amount of its bid, as liquidated damages to the City; or where the damages are readily ascertainable by the City, for the actual loss, cost or damage incurred by the City as a result of its failure to execute the contract or to furnish such bonds, performance security or insurance.

18. ASSIGNMENT. The successful bidder shall not assign the Contract resulting from the Invitation and Bid, or any part of the Contract, or any right to any monies to be paid under the Contract, or delegate performance of the Contract, without obtaining the prior written consent of the Procurement Commissioner. The decision whether to consent to an assignment is within the Procurement Commissioner's sole discretion. In no case shall the Procurement Commissioner's consent to the assignment of any monies to be paid under the Contract relieve the bidder from faithful performance of any of its obligations under the Contract or change any of the terms and conditions of the Contract. Any purported assignment in violation of this provision shall be of no effect.

19. DEFAULT. All work performed and goods and services rendered by a successful bidder (referred to in this Section as "Contractor") under any Contract resulting from the Invitation and Bid shall strictly conform to these Terms and Conditions of Bidding and Contract and the specifications and requirements contained in the Invitation and Bid. The successful bidder shall comply with all applicable federal, state and local laws, statutes and ordinances and the regulations of all governmental departments, boards, agencies, and commissions. The following shall constitute events of default under any Contract resulting from the Invitation and Bid:

a. Failure by Contractor to comply with any provision or Section of the Contract, including the bid specifications contained in the Invitation and Bid and these Terms and Conditions of Bidding and Contract and/or failure by Contractor to comply with any federal,

state and local law, statute, ordinance or regulation of any governmental department, board, agency and commission.

b. Falseness of any representation or warranty made in the Contract or other document(s) submitted to the City by Contractor in connection with the Invitation and Bid.

c. Failure by Contractor to pay its suppliers or subContractors, misappropriation of any funds provided under the Contract or failure to notify City upon discovery of any misappropriation.

d. A violation of law by Contractor which results in its making a guilty plea, a plea of nolo contendere, or conviction of a criminal offense by Contractor, its directors, employees, or agent or indictment or charges, in the sole judgment of the Procurement Commissioner, adversely affect the performance of the Contract.

e. Failure by Contractor to comply with the Mayoral Executive Order establishing the City's antidiscrimination policy relating to the participation of minority, woman and disabled owned disadvantaged business enterprises.

f. The Procurement Department's determination that the Contractor is not a responsible bidder on the Invitation and Bid, where such determination is made, and is based upon, information received after award of the Contract and/or after execution of the Contract by the Procurement Commissioner and/or after satisfaction of any or all other conditions of a binding Contract set forth in Section 2 above.

g. Any other act or omission identified in these Terms and Conditions of Bidding and Contract or elsewhere in the Invitation and Bid as an event or condition constituting default.

Upon the occurrence of an event of default, the Procurement Commissioner, in his/her sole discretion, may require Contractor to cure the default within a period of time to be determined by the Procurement Commissioner, or terminate the Contract in whole or in part and exercise any one or more of the following remedies (which remedies may be concurrent and shall be in addition to and not in lieu of the remedies available to the City at law, in equity, under any bond(s) filed in connection with the contract or under other sections of these Terms and Conditions of Bidding and Contract and Contract):

a. Purchase goods and/or services from others in substitution of goods or services that were not furnished or performed by Contractor or that were defective or otherwise in violation of any provision of the Contract; the cost of such substituted goods and services shall be the sole responsibility of Contractor and Contractor agrees to pay immediately, upon receipt of the City's invoice, the difference between the Contract price and the substituted product or service cost, plus any other loss, cost or damages incurred by the City.

b. Appropriate to the payment of the difference between the Contract price and the cost of such substitute goods or services, and the amount of any

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

other loss, cost or damage incurred by the City as a result of the default, any monies which may then be due and payable to Contractor under this Contract or any other Contract that Contractor then has with the City.

The City shall notify Contractor in writing of such termination, which shall be effective as of the date specified in the notice of termination (the "Termination Date"). The Procurement Commissioner may, in his/her sole discretion, require Contractor to continue to furnish all goods and perform all services required under the Contract until the Termination Date, in which case, subject to the remedies enumerated above, the successful bidder shall be paid in accordance with the Contract therefore. If the City requires Contractor to cure the event(s) of default, or to continue to furnish goods or services until the Termination Date, and Contractor refuses or fails to do so, then such failure shall itself be deemed an event of default under this Section, for which the City may exercise any of its rights hereunder.

20. PAYMENT FOR EQUIPMENT. Unless otherwise provided in the bid specifications, when equipment involves installation, (which shall also be interpreted to mean erection and/or setting up or placing in position for service or use) and/or testing, and where such installation or testing is delayed though no fault of the contractor, contractor shall be entitled to a payment equal to 50% of the price bid when such equipment is delivered on site and to a further payment equal to an additional 25% of the price bid when the equipment is installed and ready for test. The balance shall be paid only after the equipment is tested and found to be satisfactory by the City. If the equipment must be tested, but installation is not required to be made by the supplier or if the equipment must be installed but testing is not required, and the installation or testing is delayed through no fault of the contractor, contractor shall be entitled to a payment equal to 75% of the price bid at the time of delivery and the balance shall be paid after satisfactory testing and/or installation, as required.

TAX MATTERS

21. TAX EXEMPTION. The City of Philadelphia is exempt from the payment of any federal excise or transportation taxes and any Pennsylvania sales tax. The price bid must be net, exclusive of taxes. However, when under established trade practice any federal excise tax is included in list prices, bidder may quote the list price and shall show separately the amount of the federal tax, either as a flat sum or as a percentage of the list price, which shall be deducted by the City. In the event bidder pays any sales or use tax, bidder hereby assigns to City, or City's agent, all of its rights, title and interest in any sales or use tax which may be refunded as a result of the purchase of any articles furnished in connection with the Contract and bidder, unless directed by the City, shall not file a claim for any sales or use tax refund subject to this assignment. Bidder authorizes the City, in City's name or the name of bidder, to file a claim for refund of any sales or use tax subject to this assignment.

22. TAX INDEBTEDNESS. The City of Philadelphia does not wish to do business with tax delinquents or other businesses indebted to the City. In furtherance of

this policy, the following certifications have been developed and shall form a part of any Contract resulting from the Invitation and Bid. The successful bidder or other entity Contracting with the City is referred to below as the "Contractor".

a. Contractor's Certification of Non-Indebtedness -- Contractor hereby certifies and represents that Contractor and Contractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of Philadelphia (the "City") and will not at any time during the term of this Contract (including any extensions or renewals thereof) be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available to the City at law or in equity, Contractor acknowledges that any breach or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to Contractor and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments and/or the termination of this Contract for default (in which case Contractor shall be liable for all costs, losses and other damages resulting from the termination).

b. Subcontractor's Certification of Non-Indebtedness -- Contractor shall require all subcontractors performing work in connection with this Contract ("subcontractor" shall also include suppliers providing goods or materials) to be bound by the following provision, and Contractor shall cooperate fully with the City in exercising the rights and remedies described below or otherwise available at law or in equity:

"Subcontractor hereby certifies and represents that subcontractor and subcontractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of Philadelphia ("City"). and will not at any time during the term of Contractor's Contract with the City (the "Contract"), including any extensions or renewals thereof, be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District of Philadelphia), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available at law or in equity, subcontractor acknowledges that any breach or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to subcontractor for services rendered in connection with the Contract and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments otherwise due to subcontractor and/or the termination of subcontractor for default (in which case subcontractor shall be liable for all costs, losses and other damages resulting from the termination)."

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

23. TAX REQUIREMENTS. Any person or entity who bids on and/or is awarded a contract by the City and/or School District of Philadelphia, is subject to Philadelphia's business tax ordinances and regulations. The City Solicitor has determined that anyone who is awarded a contract by the City and/or School District pursuant to a bid has entered into a contract within the City, and the subsequent delivery of goods into the City or performance of services within the City constitutes doing business in the City and subjects the successful bidder, including but not limited to, one or more of the following taxes:

- a. Business Privilege Tax
- b. Net Profits Tax
- c. City Wage Tax

The successful bidder, if not already paying the aforesaid taxes, is required to apply to the Department of Revenue, 1401 John F. Kennedy Blvd., Public Service Concourse, Municipal Services Building, Philadelphia, PA 19102 for a tax identification number and to file appropriate business tax returns as provided by law. Questions should be directed to the Business and Earnings Tax Unit at (215) 686-6600.

GENERAL INFORMATION

24. COMPLIANCE WITH LAWS. All goods and services and all documents and other materials furnished under the Contract shall conform with all applicable federal, state and local laws, statutes and ordinances and the applicable rules, regulations, methods and procedures of all governmental boards, bureaus, offices, commissions and other agencies. Contractor shall maintain during the term of the Contract all licenses, and authorizations required by any applicable federal, state or local law or regulation. **Applicable law shall include, without limitation, the laws stated in paragraphs 25 through 30 herein.**

25. NONDISCRIMINATION.

a. Any Contract awarded pursuant to the Invitation and Bid is entered into under the terms of the Philadelphia Home Rule Charter and in its performance, Contractor shall not discriminate nor permit discrimination against any person because of race, color, religion, national origin, or sex. Such discrimination shall constitute an event of default under this Contract entitling City to terminate this Contract forthwith. This right of termination shall be in addition to any other rights or remedies as provided herein in Section 19 or otherwise available to the City at law or in equity.

b. In accordance with Chapter 17-400 of The Philadelphia Code, Contractor agrees that its payment or reimbursement of membership fees or other expenses associated with participation by its employees in an exclusionary private organization, insofar as such participation confers an employment advantage or constitutes or results in discrimination with regard to hiring, tenure of employment, promotions, terms, privileges or conditions of employment, on the basis of race, color, sex, sexual orientation, gender identity, religion, national origin or ancestry, shall constitute an event of default under this Contract and shall entitle the City to all rights and

remedies as provided herein in Section 19 or otherwise available to the City at law or in equity. Contractor agrees to include the immediately preceding sentence, with appropriate adjustments for the identity of the parties, in all subcontracts which are entered into pursuant to this Contract. Contractor further agrees to cooperate with the Commission on Human Relations of the City of Philadelphia in any manner which the said Commission deems reasonable and necessary for the Commission to carry out its responsibilities under Chapter 17-400 of The Philadelphia Code. Failure to so cooperate shall constitute an event of default under this Contract entitling the City to all rights and remedies as provided herein in Section 19 or otherwise available to the City at law or in equity.

26. ETHICS REQUIREMENTS. To preserve the integrity of City employees and maintain public confidence in the competitive bidding system, the City intends to vigorously enforce the various ethics laws as they relate to City employees in the bidding and execution of City contracts. Such laws are in three categories:

a. Gifts. Executive Order No. 02-04 prohibits City employees from soliciting or accepting anything of value from any person or entity seeking to initiate or maintain a business relationship with the City of Philadelphia, its departments, boards, commissions, and agencies. Bidder understands and agrees that if it offers anything of value to a City official or employee under circumstances where the receipt of such item would violate the provisions of this Executive Order shall be subject to sanctions with respect to future City Contracts. Such sanctions may range from disqualification from participation in a particular Contract to debarment, depending on the nature of the violation. All bidders, agents or intermediaries who are solicited for gifts or gratuities by City employees are urged to report these incidents to the Inspector General, Aramark Tower, Third Floor, 1101 Market Street, Philadelphia, PA 19107.

b. City Employee Interest in City Contracts. In accordance with Section 10-1112 of The Philadelphia Home Rule Charter, no bid shall be accepted from, or Contract awarded to, any City employee or official, or any firm in which a City employee or official has a direct or indirect financial interest. All bidders are required to disclose any current City employees or officials who are employees or officials of the bidder's firm, or who otherwise would have a financial interest in the Contract.

c. Conflict of Interest. Both the State Ethics Act and the City Ethics Code prohibit a public employee from using his/her public office or any confidential information gained thereby to obtain financial gain for himself/herself a member of his/her immediate family, or a business with which he/she or a member of his/her immediate family is associated. "Use of public office" is avoided by the employee or official publicly disclosing the conflict and disqualifying himself/herself from official action in the matter, as provided in The Philadelphia Code Section 20-608.

27. NORTHERN IRELAND. Section 17-104(2)(b) of The Philadelphia Code prohibits the City from accepting

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

bids from companies that do business in Northern Ireland, unless that business has implemented the fair employment principles embodied in the MacBride Principles. In furtherance of this ordinance, bidder makes the following certification and representations:

a. In accordance with Section 17-104 of the Philadelphia Code, bidder by execution of its bid certifies and represents that (i) bidder (including any parent company, subsidiary, exclusive distributor, or company affiliated with Bidder) does not have, and will not have at any time during the term of any Contract resulting from this bid (including any extensions thereof), any investments, licenses, franchises, management agreements or operations in Northern Ireland, and (ii) no product to be provided to the City under any resulting Contract will originate in Northern Ireland, unless Bidder has implemented the fair employment principles embodied in the MacBride Principles.

b. In the performance of any Contract resulting from this bid, Bidder agrees that it will not utilize any suppliers or subcontractors at any tier (i) who have (or whose parent subsidiary, exclusive distributor or company affiliate have) any investments, licenses, franchises, management agreements or operations in Northern Ireland or (ii) who will provide products originating in Northern Ireland unless said supplier or subcontractor has implemented the fair employment principles embodied in the MacBride Principles. Bidder further agrees to include provisions with this subparagraph (b), with appropriate adjustments for the identity of the parties, in all subcontracts and supply agreements which are entered into in connection with the performance of any resulting Contract.

c. Bidder agrees to cooperate with the City's Director of Finance in any manner which the said Director deems reasonable and necessary to carry out the Director's responsibilities under Section 17-104 of The Philadelphia Code. Bidder expressly understands and agrees that any false certification or representation in connection with this subparagraph (c) and/or any failure to comply with the provisions of this subparagraph (c) shall constitute a substantial breach of any Contract resulting from the Invitation and Bid entitling the City to all rights and remedies provided in this bid or otherwise available in law (including, but not limited to, Section 17-104 of the Philadelphia Code) or at equity. In addition, it is understood that false certification or representation is subject to prosecution under IS Pa.C.S. Section 4904.

28. BUSINESS, CORPORATE AND SLAVERY ERA INSURANCE DISCLOSURE. In accordance with Section 17-104 of The Philadelphia Code, the successful bidder, after award of the Contract, will complete an affidavit certifying and representing that the bidder (including any parent company, subsidiary, exclusive distributor or company affiliated with bidder) has searched any and all records of the bidder or any predecessor business entity regarding records of investments or profits from slavery or slaveholder insurance policies during the slavery era. The names of any slaves or slaveholders described in those records must be disclosed in the affidavit.

The bidder expressly understands and agrees that any

false certification or representation in connection with this Paragraph and/or any failure to comply with the provisions of this Paragraph shall constitute a substantial breach of this Contract entitling the City to all rights and remedies provided in this Contract or otherwise available in law (including, but not limited to, Section 17-104 of The Philadelphia Code) or equity and the Contract will be deemed voidable. In addition, it is understood that false certification or representation is subject to prosecution under Title 18 Pa.C.S.A. Section 4904.

29. PHILADELPHIA 21st CENTURY MINIMUM WAGE STANDARD. If Contractor is an Employer, as defined in Philadelphia Code Section 17-1302(5) and 17-1303, Contractor shall comply with the minimum compensation standards by providing to those employees an hourly wage, excluding benefits, at least 150 percent of the federal minimum wage, and health benefits to each full-time, non-temporary, non-seasonal covered Employee, as more fully set forth at Philadelphia Code Chapter 17-1300. By submission of its Bid, Contractor so acknowledges and certifies its compliance with Chapter 17-1300 and shall promptly provide to the City, at its request, all documents and information further verifying its compliance with the requirements of this Chapter. Furthermore, Contractor shall notify each affected employee what wages are required to be paid.

The Office of Labor Standards may grant a partial or total waiver of Chapter 17-1300 based on specific stipulated reasons elaborated in Section 17-1304.

30. PROTECTION OF DISPLACED CONTRACT WORKERS. If this bid is for the furnishing of the following services, Security, Janitorial, Building Maintenance, Food and Beverage, Hotel or Non-Professional Health Care Services, then this bid is subject to the "Protection of Displaced Contract Workers" Law, Chapter 9-2300 of the Philadelphia Code. The successful Bidder, if it is a Successor Contractor is required, among other things, to retain certain service employees of the Predecessor Contractor for a ninety day period.

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

SIGNING OF BIDS

This contract consists of the Invitation and Bid (including exhibits and attachments), any addenda thereto issued by the City and the foregoing Terms and Conditions of Bidding and Contract (collectively, the "contract") and contains all the terms, conditions and requirements agreed upon by the parties. The terms "contract" and "agreement," whether capitalized or uncapitalized, shall have the foregoing meaning wherever they are used in the invitation and Bid, addenda thereto, the Terms and Conditions of Bidding and Contract, and this page. No other contract or agreement, oral or otherwise, regarding the subject matter of the contract shall be deemed to exist or to bind any party hereto or to vary any of the terms contained in the contract.

This contract may not be changed, amended or renewed, in whole or in part, except by a written amendment signed by the parties. No waiver by the City of any breach or noncompliance by the undersigned with any provision of this contract shall relieve the undersigned of any of its obligations or representations made under this contract.

This contract and all disputes arising under this contract shall be governed, construed and decided in accordance with the laws of the Commonwealth of Pennsylvania. The parties agree that any lawsuit, action, claim or legal proceeding involving, directly or indirectly, any matter arising out of or related to this contract or the relationship created or evidenced thereby, shall be brought exclusively in the United States District Court for the Eastern District of Pennsylvania or the Court of Common Pleas of Philadelphia County. It is the express intent of the parties that jurisdiction over any lawsuit, action, claim, or legal proceeding shall lie exclusively in either of these two forums. The parties further agree not to raise any objection to any lawsuit, action, claim or legal proceeding which is brought in either of these two forums and the parties expressly consent to the jurisdiction and venue of these two forums. The parties further agree that service of original process in any such lawsuit, action, claim or legal proceeding may be duly affected by mailing a copy thereof, by certified mail, postage prepaid to the addresses specified in the Invitation and Bid and/or this page.

NOTE: ANY BID THAT IS NOT EXECUTED IN ACCORDANCE WITH THE INSTRUCTIONS PROVIDED BELOW OR THAT DOES NOT INCLUDE STREET ADDRESS, CITY, STATE AND PHONE NUMBER, MAY, IN THE SOLE DISCRETION OF THE PROCUREMENT COMMISSIONER, BE REJECTED.

SIGNING OF BIDS:

If bid is by an INDIVIDUAL or a PARTNERSHIP, or if the bid does not exceed \$30,000, date and sign the bid here, with the original signatures, in ink.

This _____ day of _____ 20

(Signature of Owner, Partner)

(Type or Print Name and Title)

(Business Name of Bidder)

(Address, including Zip Code)

(Telephone Number, including Area Code)

If the bid is a CORPORATION, date and sign the bid here with original signatures, in ink, by (a) President or Vice President of the Corporation AND (b) Secretary, Assistant Secretary, Treasurer or Assistant Treasurer of the Corporation; and (c) affix the seal of the Corporation. If the form is not signed by the President or a Vice President and Secretary, Assistant Secretary, Treasurer or Assistant Treasurer, attach a duly certified corporate resolution authorizing the person signing in place of such officers to execute this bid for the corporation.

This _____ day of _____ 20

CORPORATE SEAL

(Corporate or Business Name of Bidder)

(Address, including Zip Code)

(Telephone Number, including Area Code)

(Signature of President or Vice President)

(Signature of Secy., Asst. Secy., Treas. or Asst. Treas.)

(Type or Print Name and Title)

(Type or Print Name and Title)

APPROVED AS TO FORM

CONTRACT EXECUTION

(Assistant City Solicitor)

(Procurement Commissioner)