

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

June 13, 2011

BID NUMBER: S2Z57490
TITLE: Tree Pruning Schedule #520-01
DEPARTMENT: VARIOUS
DATE TO OPEN: June 29, 2011 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

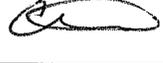
You are hereby notified of the following changes to the above mentioned bid:

Page 2, Item #1.3, should read as follows:

- 1.3 **CONTRACT TERM:** 10/01/2011 to 09/30/2012 (“Initial Term”), with an option to renew for up to two (2) additional one (1) year periods, plus nine (9) months, (“the Renewal Term”) exercisable, at the City’s sole discretion, as of the expiration of the Initial Term or then current Renewal term. The City may, at its sole discretion, renew the contract for up to three (3) months at the beginning of each renewal period(s) (the “Additional Performance Period”), if a decision has been made not to renew the contract for an entire year.

The Non-Mandatory Pre-bid Meeting and the Bid Opening date has been postponed until further notice. The Non-Mandatory Pre-bid Meeting and Bid Opening date shall be rescheduled for a later date.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

  for Lydia Lewicki

Buyer,

L. Lewicki

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

LL/mv

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

June 16, 2011

BID NUMBER: S2Z57490
TITLE: Tree Pruning Sch 520-01
DEPARTMENT: VARIOUS
DATE TO OPEN: June 29, 2011 at 10:30 AM; Amended to July 13, 2011 at 10:30 AM

ADDENDUM # 2

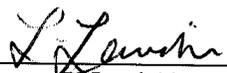
TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

The Non-Mandatory Pre-bid meeting will be held on Wednesday, June 29, 2011 at 1:00 PM, at MSB- Room 170, 1401 JFK Boulevard, Philadelphia, PA 19102.

The Bid Opening date is Wednesday, July 13, 2011 at 10: 30 AM.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.


Buyer, L. Lewicki

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

LL/sj

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

June 22, 2011

BID NUMBER: S2Z57490
TITLE: Tree Pruning Sch 520-01
DEPARTMENT: VARIOUS
DATE TO OPEN: July 13, 2011 at 10:30 AM

ADDENDUM # 3

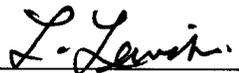
TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Page 4, Paragraph 1.6.2 should read as follows:

- 1.6.2 **Bids Opening July 1, 2011 through June 30, 2012**
Bidders may qualify for the Master Bid Security Program described above for **July 1, 2011 – June 30, 2012** by submitting a check in the amount of **\$120.00** made payable to the City of Philadelphia. The check should be submitted, under separate cover, to the Bid Unit Supervisor at least one day prior to the first bid that the bidder wants covered under the program and is *non-refundable*.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.


Buyer, L. Lewicki

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

JM/mv

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

July 6, 2011

BID NUMBER: S2Z57490
TITLE: Tree Pruning Sch 520-01
DEPARTMENT: VARIOUS
DATE TO OPEN: July 13, 2011 at 10:30 AM

ADDENDUM # 4

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Page 16, Item 2.13, delete the following:

“RECOMMENDED PRUNING CREW SIZE AND EQUIPMENT”

The required crew size is:

- One crew experienced in the operation of truck and chipper
- Two experienced climbers/arborists
- Three grounds workers
- (Minimum of one (1) crew per Park district)

Replace with the following:

“PRUNING CREW SIZE AND EQUIPMENT”

The minimum crew size required consists of four(4) members:

- One (1) crew experienced in the operation of truck and chipper
- One (1) experienced climber/arborist
- Two (2) grounds workers
- (A minimum of one (1) crew per Park district)

NOTE: For safety reasons, the City of Philadelphia recommends a crew consisting of six (6) members. This is not mandatory, but it is strongly recommended. (one (1) crew chief, two (2) experienced climbers, and three(3) grounds workers)

Question 1. Is the required crew size six (6) persons at all times?

Answer 1. The minimum crew size required is four (4) persons. The City recommends a crew size of six (6) persons. (Refer to the revised item # 2.13 above)

Question 2. Given the delay in the start date of the contract (start date is now 10/01/2011), would the % of work in the quarter, October to January, remain at 40%? Is the % of work in the quarter, January to April, remain at 40%? Or would they remain open to accelerating the schedule as the bid allows?

Answer 2. The quarterly percentage will not change, however, if the vendor wants to prune 40% in the first two quarters and 10% in the last two, we are willing to work with that schedule.

Question 3. Is it accurate to say, that while the actual bid numbers represent 1,500 trees (300 per park in Section 5 of the bid), the performance capacity that needs to be demonstrated is for 7,500 trees (or 1,500 per park) in 50 weeks?

Answer 3. Yes, that is correct.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.


Buyer, L. Lewicki

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

LL/sj