

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

August 19, 2013

**BID NUMBER:** T4Z60010  
**TITLE:** Wireless Phone Equipment and Service  
**DEPARTMENT:** Various  
**DATE TO OPEN:** September 13, 2013 at 10:30 AM

## ADDENDUM # 1

### **TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

**Bid T4Z60010 will now open on September 13, 2013.**

**Vendors who attended the Mandatory Pre-Bid Meeting for Bid #S4Z60010 need not attend the Mandatory Pre-Bid Meeting for Bid #T4Z60010.**

**Please see below for the Questions and Answers and the sign-in sheet (attached to addendum) resulting from the Mandatory Pre-Bid Meeting for Bid #S4Z60010.**

### **Questions and Answers:**

Question #1: Section 1.3 - Contract Term. (Page 2 of 31) Paragraph 1.3.2  
Is participation in the Master Performance Security Program required? If so, will a check suffice for payment?

Answer #1: The Performance Security is based upon the total contract amount. Bidder shall refer to Paragraph 14 of the Terms and Conditions for additional information.

Question #2: Section 1.6 - Statement of Direction. (Page 3 of 31) Paragraph 1.6.1

- a. Please define “other mobile data devices”.
- b. Please clarify “without separate charge”.

Answer #2:

- a. Currently, other mobile data devices examples are tablets, PDAs, laptops, smartphones, etc; however, as technology evolves, other types of mobile data devices may become available.
- b. No additional charge

Question #3: Section 2.2 - Product Requirements. Paragraph 2.2.3.4 Technical Requirements (d) 24(c) and 24(h) (Page 15 of 31). Is a hotspot connecting up to 5 devices acceptable in lieu of tethering since 4G LTE devices do not allow tethering?

Answer #3: Yes

Question #4: Section 2.2 - Product Requirements. (Page 15 of 31) Paragraph 2.2.3.5, 2<sup>nd</sup> paragraph (1). Please define “Mobile internet connectivity device” and “Mobile Computer Device”

Answer #4: Mobile internet connectivity device - EVDO cards & Hotspots  
Mobile Computer device – Laptops, PDA, Tablets

Question #5: Section 2.2 - Product Requirements. (Page 16 of 31) Paragraph 2.2.3.6 (c) Please define “obsolete”.

Answer #5: Obsolete refers to end of life equipment – no longer offered or supported by the manufacturer.

Question #6: Section 2.4 – Voice Airtime Requirements. (Page 18 of 31) Paragraph 2.4.4 Would the City consider not including this service as an integral part of the pricing scheme of Section 5?

Answer: #6: No

Question #7: Section 2.4 – Voice Airtime Requirements. (Page 19 of 31) Paragraph 2.4.11 The Vendor’s billing system does not allow changes to its billing format that would allow the rate period for “Nights” to begin at 7 PM and end at 7 AM. Will the City allow for a variance in these times to coincide with the Vendor’s billing system?

Answer #7: It depends on the proposed variance.

Question #8: Section 2.5 – Billing Requirements. (Page 20 of 31) Paragraph 2.5.1  
Because in some months choosing a bill cycle date of the 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> would cause no bill to generate or would generate a bill before the end of the month, would a bill cycle date of the 1<sup>st</sup> be acceptable?

Answer #8: Yes

Question #9: Section 2.5 – Billing Requirements. (Page 20 of 31) Paragraph 2.5.3  
Would the City accept an alternate electronic medium to meet this requirement?

Answer #9: An acceptable alternate electronic medium would be billing portal access; however, the alternate electronic medium must include requirements listed in Section 2.5.4; Monthly wireless phone billing.

Question #10: Section 3.2.6 Insurance. (Page 28 of 31) Bullet 2  
Contractor's insurer is rated A-VII; would the City agree to accept and revise this requirement?

Answer #10: A minimum of A-VII is acceptable to the City. The insurance carrier must be rated A-VII or better by AM Best.

Question #11: Section 3.2.6 Insurance. (Page 28 of 31) Bullet 3  
Will the City acknowledge that Contractor can only comply on general and automobile liability as this is the industry standard?

Answer #11: Yes, this is acceptable. The certificate holder must be the City of Philadelphia and specifically named as an additional insured on Contractor's general and automobile liability certificate in the "Description of Operations" section.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

  
Buyer, S. Brown

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

SB/mv

Attachments

**SIGN-IN SHEET**  
**PROCUREMENT DEPARTMENT**  
**MANDATORY PRE-BID MEETING**  
**Monday, July 8, 2013 AT 1:00 PM**  
**S4-Z6001-0**

**WIRELESS PHONE EQUIPMENT AND SERVICE**

	NAME	COMPANY NAME OR DEPARTMENT/Unit	Phone/Email
1.	<u>Christine Vega</u>	<u>AT&amp;T</u>	<u>cr2386@att.com</u>
2.	<u>KRISTIN SPAULDING</u>	<u>AT&amp;T</u>	<u><del>KR</del> KFL007U@ATT.CO</u>
3.	<u>Brie Allan</u>	<u>Verizon</u>	<u>Brie.Allan@vzw.com</u> <u>215-983-6883</u>
4.	<u>BRAD SCHULTZ</u>	<u>VERIZON</u>	<u>BRAD.SCHULTZ@VZW.COM</u>
5.	<u>Rich Hunter</u>	<u>Verizon</u>	<u>Richard.hunter@vzw.com</u>
6.	<u>SANDI SHECKLER</u>	<u>VERIZON</u>	<u>sandra.sheckler@vzw.com</u>
7.	<u>Sandra Carter</u>	<u>city/oit</u>	<u>sandra.carter@phila.gov</u>
8.	<u>Stacey James</u>	<u>city/oit</u>	<u>stacey.james@phila.gov</u>
9.	<u>Sheeri Leak</u>	<u>CITY/OIT</u>	<u>sheeri.leak@phila.gov</u>
10.	<u>Shaunna Brown</u>	<u>Procurement</u>	<u>6-4705</u>

**SIGN-IN SHEET  
PROCUREMENT DEPARTMENT  
MANDATORY PRE-BID MEETING  
Monday, July 8, 2013 AT 1:00 PM  
S4-Z6001-0**

**WIRELESS PHONE EQUIPMENT AND SERVICE**

NAME	COMPANY NAME OR DEPARTMENT/Unit	Phone/Email
1. <u>Sanchez Justice</u>	<u>Proc</u>	<u>215 686-4775</u>
2. <u>Courtney Henderson</u>	<u>Proc</u>	<u>215 686 4776</u>
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

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Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

September 11, 2013

**BID NUMBER:** T4Z60010  
**TITLE:** Wireless Phone Equipment and Service  
**DEPARTMENT:** Various  
**DATE TO OPEN:** September 13, 2013 at 10:30 AM

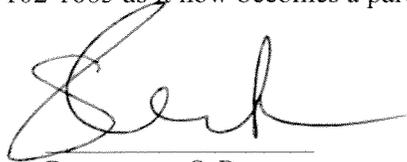
## ADDENDUM # 2

### TO ALL BIDDERS:

**You are hereby notified of the following changes to the above mentioned bid:**

**Bid # T4Z60010 has been cancelled in its entirety. Bid # U4Z60010 shall be forth coming. Only Bid #U4Z60010 shall be accepted and considered for award.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.



Buyer, S. Brown

\_\_\_\_\_  
AUTHORIZED SIGNATURE

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FIRM NAME (PRINT)

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