PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
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CITY OF PHILADELPHIA

Trevor Day
Procurement Commissioner

June 9, 2016

BID NUMBER: S7YK1230

TITLE: Emergency Cleaning & Restoration Program

DEPARTMENT: WATER DEPARTMENT-OPERATIONS DIVISION

DATE TO OPEN: June 20, 2016 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:
You are hereby notified of the following Answers and/or Clarifications to questions submitted by prospective bidders for

Question 1. How many people are deemed to comprise a "work crew?"

Answer 1. Here we are asking you how many individuals make up a crew and the job function of each crew member (for example, 1 laborer, 1 technician, 1 supervisor).

Question 2. Daily workload capacity of all crew?

Answer 2. Here we are asking the daily work load capacity of each crew, such as how many properties can each crew handle per day and/or you can calculate by the square footage each crew can handle in any given day.

Question 3. Is "daily workload capacity" to be measured in square footage for all categories listed, or by property or other unit of measurement?

Answer 3. Square Footage (Section 1.9.5).

Question 4. Is vehicle "capacity" to be a measure of a vehicles' weight capacity, storage capacity, passenger capacity, or other?

Answer 4. This should be based on what the vehicle is used for; passenger vehicle, utility vehicle, dump truck, etc. (Section 1.9.7)

Question 5. Does the "Amount or # of Units" refer to the total number of properties serviced for each project, or some other measure?

Answer 5. Based on the project, we are asking how many propertied (houses, apartments, square feet) you were able to service in a particular day. For example, you may have serviced **5 houses** under project A in a day; or you may have serviced **25,000 square feet** in a day; or you may have serviced **15 units** within an apartment complex in a day.

Question 6. The bid contract needs to be bought with us to the meeting?

Answer 6. All bids must be placed in a sealed envelope. The Bid Number, Opening Date and Company Name MUST be clearly labeled on the envelope. Bidders must submit their bid to the City of Philadelphia no later than 10:30 AM on the date that the bid opens. Bids must be placed in the Bid Box (slot located outside of Room 170A) prior to the bid opening (Section 1.8).

Question 7. The only section needed to be submitted before 6/20/16, is the page that reads importation information for all SS&E bidders, along with a company check for $100.00.

Answer 7. The registration form and $100 fee can be submitted at least a day before the bid opening. However, if a bidder chooses to submit the completed registration form and payment for the Annual Bid Security Program with their bid, company checks will not be accepted and the payment MUST be in the form of a non-refundable certified check, cashier's check, treasurer's check, bank money order, or United States postal money order in the amount of one hundred dollars ($100.00) made payable to "The City of Philadelphia" (Section 1.6.1).

Question 8. How do I respond to the line items water Cat (sq. ft.) then there is a space what do I need to put in that space.

Answer 8. Tell us how many sq. ft. of cleaning and restoration services can each crew handle in a given day if it is category 1 versus category 2 verses category 3.

Question 9. On the antidiscrimination policy solicitation for participation and commitment form. We are a MBE company is this a form that I need to fill out or is this a form for someone who is trying to use a OEO/MEB company?

Answer 9. Per OEO, if a vendor is certified in OEO's registry as a MBE, WBE or DSBE, and the bid has ranges that state "AND/OR", the vendor is considered as being in compliance. Also note that a certified vendor can use the form if the certified vendor is seeking out subcontractors.

If a vendor is "not" certified in OEO's registry, the vendor must fill out the form to see out subcontractors.

Question 10. Pages B-1 to B_3 are the rates that we will be using if we are awarded the bid; is that correct?

Answer 10. Correct.

Question 11. I am assuming that we are not expected to provide any pricing for this bid; is that correct?

Answer 11. Correct.

Question 12. I am assuming that we need to fill out all of the areas that we need to fill in our company information and sign the pages and are needed.

Answer 12. Correct.

Question 13. Can you please tell me if we need to provide any additional information outside of what is contained in the packet?

Answer 13. Include the Bid Security (see 1.6) in the amount of $100 (unless previously paid) and the Bid Processing Fee in the amount of $25.00 (Section 1.8.7). Read over your bid carefully to make sure all items are filled out completely.

The City will not entertain any additional questions regarding Bid #S7YK1230 at this time.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

F. Johnson, Buyer

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

FJ/bb