PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Mary E. Stitt
Procurement Commissioner

November 30, 2015

BID NUMBER: S6Z61760

TITLE: Jet Fuel

DEPARTMENT: VARIOUS

DATE TO OPEN: December 14, 2015 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:
You are hereby notified of the following changes to the above mentioned bid:

Page 17, Paragraph 3.2.6 Insurance

Paragraphs 3.2.6 and 3.2.6.1 are hereby deleted and replaced with the following Paragraph:

3.2.6 **INSURANCE:**

Insurance is a requirement for this bid in accordance with Paragraph 15 of the "SS&E Terms and Conditions of Bidding and Contract". No contract will be executed nor purchase order issued unless and until all required insurance certificates, in the required amount, are received. **All Certificates of insurance MUST meet the following requirements:**

- Insured must be in the same name and address as the Bidder
- The insurance carrier must be rated "A" or better by AM Best
- The Certificate Holder must be the City of Philadelphia
- The City of Philadelphia, its officers, employees and agents must be named as additional insureds on the Certificate of Insurance in the "Description of Operations section".

- The Certificate of Insurance must be signed by an authorized representative of the insurance company/carrier

All Certificates of Insurance are to be sent to the City of Philadelphia, Procurement Department, Room 170, Municipal Services Building, Philadelphia, PA 19102-1685, Attention: Contracts Unit with a copy sent to City of Philadelphia, the City of Philadelphia, Risk Management Division, One Parkway, 1515 Arch Street, 14th Floor, Philadelphia, PA 19102, Attn. Debbie Lawton or FAX to (215) 683-1705.

Additional Requirements to Paragraph 15. Insurance of the Terms and Conditions of Bidding and Contract.

d. Umbrella Liability Insurance.

Limit of Liability: $5,000,000 per occurrence when combined with the insurance required under (a), (b) and (c) above.

e. Environmental Impairment/Pollution Liability Insurance.

1. Limit of Liability: $2,000,000 per occurrence for bodily injury (including death) and property damage liability.

Coverage shall include sudden, accidental and gradual occurrences, as well as, coverage for receiving, dispensing, transporting, removing, handling or storing fuels or any other pollutants, and may be written on a claims-made basis provided that coverage for occurrences happening during the term of this Agreement shall be maintained in full force and effect under the policy of "tail" coverage for a period of at least two (2) years after expiration or termination of this Agreement.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

J. Manton, Buyer

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

JM/dr