

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Mary E. Stitt  
Procurement Commissioner

October 15, 2015

**BID NUMBER:** S6Z61450  
**TITLE:** Repairs to Steam Cleaners and Hot and Cold High Pressure Washers  
**DEPARTMENT:** VARIOUS  
**DATE TO OPEN:** October 26, 2015 at 10:30 AM

## ADDENDUM # 1

### TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

### REVISIONS TO THE INVITATION AND BID DOCUMENT:

1. **Paragraph 2.12.2 has been deleted in its entirety and replaced with the following:**

2.12.2      **26059 000**  
**Repair Parts**  
Parts to be used in the performance of this repair contract only.

The following manufacturers' parts shall be used in the performance of this repair contract only:

- Alkota
- John Deere
- MI-T-M
- Honda
- Spartan
- Hotsy
- Advance
- Aaladin
- Hydro Tek

**Estimated Expenditures: \$30,000.00**

**BIDDER SHALL STATE DISCOUNT FROM  
MANUFACTURER'S CURRENT PUBLISHED PRICE LIST  
IN SECTION 5 "PRICING" BELOW.**

Discount MUST remain firm for the life of this contract, although list may be updated in the event of price changes in the published price lists established by the Manufacturer. The Manufacturer's list price shall be the current published price list at the time of the bid opening. Discount will remain firm for the entire period of the contract to include any subsequent renewal and/or extension period(s).

**BIDDER TO COMPLETE SECTION 5, "TYPE OF  
TRANSPORT".**

2. **Paragraph 2.12.3 has been deleted in its entirety and replaced with the following:**

**2.12.3 31160 063**

**Parts Not Used For Repair Services**

Parts to be used exclusive of repair services to include the following manufacturers' parts:

- Alkota
- John Deere
- MI-T-M
- Honda
- Spartan
- Hotsy
- Advance
- Aaladin
- Hydro Tek

**Estimated Expenditures: \$2,000.00**

**BIDDER SHALL STATE DISCOUNT FROM  
MANUFACTURER'S CURRENT PUBLISHED PRICE LIST  
IN SECTION 5 "PRICING" BELOW.**

Discount MUST remain firm for the life of this contract, although list may be updated in the event of price changes in the published price lists established by the Manufacturer. The Manufacturer's list price shall be the current published price list at the time of the bid opening. Discount will remain firm for the entire period of the contract to include any subsequent renewal and/or extension period(s).

**BIDDER TO COMPLETE SECTION 5, "TYPE OF TRANSPORT".**

3. **Section 4.3 has been deleted in its entirety and replaced with the following:**

4.3 **PRICE INCREASE OR DECREASE FOR ITEM 5.1.1:**

Contractor shall provide Repairs to Steam Cleaners and Hot and Cold High Pressure Washers at the prices set forth in Section 5 for a period of twelve (12) months; thereafter, the contract may be renewed under the terms and conditions of this agreement at the sole option of the City on an annual basis for up to two (2) additional one (1) year period(s) plus one (1) nine (9) months option. Contractor may increase prices for future renewal periods provided that:

Notice of price increases must be received, in writing, by the City at least sixty (60) days prior to the expiration of each contract period in order for price increase to be effective as of the first day of the renewal period. Price increase letter shall be sent to the Buyer in Room 120 Municipal Services Building, 1401 JFK Blvd., Philadelphia, PA 19102, referencing bid number, contract number, period and showing item(s) description and applicable pricing. Failure to notify the City within this sixty (60) day time frame shall result in the following:

the effective date of the price increase shall be sixty (60) days from the receipt of the price increase letter by the City;

or

if the letter is not received before the last day of the contract period, the prices for the renewal period shall be the same as the prices for the previous contract period. For each renewal period the price increase and/or decrease shall be based upon the **percent (%) change** in the Index for All Urban Consumers - Philadelphia of the Consumer Price Index (All Items) as published by the U.S. Department of Labor, Bureau of Labor Statistics and as indicated by the Mid-Atlantic CPI Announcement for **August** of the **applicable year of the renewal**. In no event shall the price increase exceed 4% in any renewal period. The increase shall reflect the change to the CPI or the 4% cap, whichever is less.

**NOTE: Price decreases may be forwarded to the Procurement Department buyer, in writing at any time during the contract period, to include any renewal period (s).**

4.3.1 **FOR ITEMS 5.1.2 AND 5.1.3:**

**Discount MUST remain firm for the life of this contract, although list may be updated in the event of price changes in the published price lists established by the Manufacturer.**

**Discount will remain firm for the entire period of the contract to include any subsequent renewal and/or extension period(s). Manufacturer Price Lists may be updated only in the event the Manufacturer publishes new national price lists.**

**Successful bidder must give 60 days notice of price list increase, in writing, to the City. Notice shall be sent to the Buyer, Room 120 Municipal Services Building, 1401 JFK Blvd., Phila., PA 19102, referencing the Bid #, Contract # and period of contract.**

**NOTE: Price list decreases may be forwarded to the Procurement Department buyer, in writing at any time during the contract period, to include any renewal period (s).**

4. **Section 5 has been deleted in its entirety and replaced with the following:**

**SECTION 5: PRICING**

**(PRICES QUOTED MAY NOT EXCEED THREE (3) DECIMAL PLACES)**

NOTE:

Unit Price(s) quoted below (Section 5: Pricing), will prevail in case of any discrepancy(ies) between Unit Price and "Amount" and will be the determining factor in establishing applicable contract amount(s)/award.

	<u>Quantity</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Total Amount</u>
5.1	<b>Repair of Steam Cleaners and High Pressure Hot &amp; Cold Washers</b>			
5.1.1	<b>26059 000 000</b>			
	Labor Rate – Hourly			
	740	HR	\$ _____	\$ _____

**NOTE: Transportation costs for travel time to and from the City facility shall NOT be allowed.**

5.1.2

**26059 000**

**Repair Parts**

Parts to be used in the performance of this repair contract only to include the following manufacturers' parts:

- Alkota
- John Deere
- MI-T-M
- Honda
- Spartan
- Hotsy
- Advance
- Aaladin
- Hydro Tek

**Estimated Expenditures: \$30,000.00**

**State Discount From Manufacturer's Price**

**List: \_\_\_\_\_%**

**Price List quoting from: \_\_\_\_\_**

**State Effective Date of Price**

**List: \_\_\_\_\_**

5.1.3

**31160 063**

**Parts Not Used for Repair Services**

Parts to be used exclusive of repair services to include the following manufacturers' parts:

- Alkota
- John Deere
- MI-T-M
- Honda
- Spartan
- Hotsy
- Advance
- Aaladin
- Hydro Tek

**Estimated Expenditures: \$2,000.00**

**State Discount From Manufacturer's Price**

**List: \_\_\_\_\_%**

**Price List quoting from: \_\_\_\_\_**

**State Effective Date of Price**

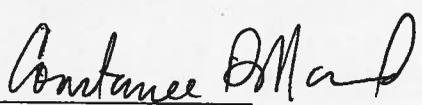
**List: \_\_\_\_\_**

**Extended Total Bid Amount** \$ \_\_\_\_\_  
**(Unit Price X Quantity for item(s)**  
**bid plus estimated expenditures with**  
**discount factored in for parts)**

**BIDDER TO STATE HOW PRODUCT(S), SUPPLIES AND/OR PARTS ARE TO  
BE DELIVERED TO THE CITY OF PHILADELPHIA: (E.G. ON-SITE  
DELIVERY VIA AWARDED VENDOR'S TRUCK, UNITED PARCEL, U.S.  
POSTAL SERVICE ETC.).**

**TYPE OF TRANSPORT:** \_\_\_\_\_

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

  
C. Dillard, Buyer

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

CD/dr