

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

November 6, 2013

BID NUMBER: S4Z60180
TITLE: HVAC / Refrigeration Repair Parts
DEPARTMENT: VARIOUS
DATE TO OPEN: November 25, 2013 at 10:30 AM

ADDENDUM # 1

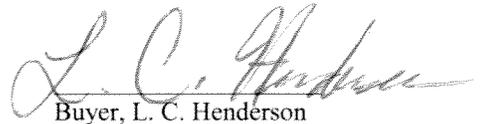
TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

The City of Philadelphia Office of Economic Opportunity Antidiscrimination Policy Solicitation for Participation and Commitment Form and Participation Ranges are hereby deleted and replaced with Best and Good Faith Efforts language.

The attached revised cover page and OEO Antidiscrimination Policy Form are hereby incorporated into Bid #S4Z60180.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.


Buyer, L. C. Henderson

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

LCH/mv

Attachments

BID OPENING DATE AND TIME

On: November 25, 2013

AT: 10:30 A.M.

BID NO. S4Z60180	PAGE 1 OF 38	INVITATION AND BID ADVERTISED	BIDDER MUST COMPLETE BELOW <small>BIDDER AGREES TO COMPLY WITH ALL CONDITIONS OF THIS BID. UNSIGNED BIDS WILL NOT BE ACCEPTED.</small>				
<small>This Invitation to Bid with your quotations must be received prior to the above cited bid opening date and time.</small>			NAME AND ADDRESS OF FIRM				
<table style="width: 100%;"><tr><td style="width: 50%;"><small>DEPARTMENT</small> Various</td><td style="width: 50%;"><small>DIVISION</small> Various</td></tr><tr><td colspan="2" style="text-align: center;"><small>AWARDED</small></td></tr></table>		<small>DEPARTMENT</small> Various	<small>DIVISION</small> Various	<small>AWARDED</small>		CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT MUNICIPAL SERVICES BLDG. 1401 JFK BLVD, ROOM 170A PHILADELPHIA, PA 19102-1685	<small>Federal EIN/Social Security Number</small>
<small>DEPARTMENT</small> Various	<small>DIVISION</small> Various						
<small>AWARDED</small>							
<small>DATE</small> <small>FOR THE PROCUREMENT COMMISSIONER</small>		BUYER: L. C. Henderson S. Justice					

TITLE OF BID: HVAC/REFRIGERATION REPAIR PARTS

GENERAL INFORMATION

This Invitation to Bid and Contract is issued under the Antidiscrimination Policy described in the Mayor's Executive Order 03-12.

While there are no ranges for the participation of Minority (MBE), Woman (WBE) or Disabled (DSBE) Owned Business Enterprises (collectively, M/W/DSBEs) projected for this Bid, bidders are prohibited from discriminating in their selection of subcontractors and are encouraged to use their Best and Good Faith Efforts to solicit quotes from M/W/DSBEs on an equitable basis with other firms. See the Office of Economic Opportunity (OEO) Instructions and Form which is part of this Invitation to Bid and Contract.

BID QUESTIONS

All questions concerning this Invitation to Bid, including specifications and conditions, must be presented prior to the bid opening date and time. Contact the Procurement Department, Public Information Center by emailing Bid.Info@phila.gov or by calling (215)686-4720 with questions.

BID SECURITY

When applicable, BIDDERS MUST SUBMIT BID SECURITY.

BID SIGNATURE

**BIDDERS MUST SIGN
PAGE 9 OF THE
"TERMS AND CONDITIONS".**

For City Use Only

<small>BID SECURITY See Conditions of Bidding</small>	<small>MASTER BID SECURITY</small>		<small>CERTIFIED CHECK SUBMITTED WITH BID</small>	
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<small>AMOUNT</small>	<small>CHECK NUMBER</small>

**CITY OF PHILADELPHIA
OFFICE OF ECONOMIC OPPORTUNITY
ANTIDISCRIMINATION POLICY- MINORITY, WOMAN AND DISABLED OWNED
BUSINESS ENTERPRISES
INSTRUCTIONS AND FORM
(SEALED BID CONTRACTS)**

Under the authority of Executive Order No. 03-12, the City of Philadelphia has established an antidiscrimination policy ("Policy") relating to the participation of Minority (MBE), Woman (WBE) and Disabled (DSBE) Owned Business Enterprises in City contracts. Executive Order 03-12 is administered by the City's Office of Economic Opportunity ("OEO").

The purpose of this Policy is to provide equal opportunity for all businesses and to assure that City funds are not used, directly or indirectly, to promote, reinforce or perpetuate discriminatory practices. The City is committed to fostering an environment in which all businesses are free to participate in business opportunities without the impediments of discrimination and participate in all City contracts on an equitable basis. In accordance with the contracting requirements of the City, the City's Policy is applicable to this Invitation and Bid (hereinafter, "Bid").

For this Bid, the City has not established ranges for the participation of MBEs, WBEs and/or DSBEs (collectively, "M/W/DSBEs"), but bidder is encouraged to exercise Best and Good Faith Efforts to include M/W/DSBEs in this bid and in bidder's supply chain. "Best and Good Faith Efforts" are those efforts, the scope, intensity and appropriateness of which are designed and performed to achieve meaningful and commercially useful participation by M/W/DSBEs. An OEO Certification Registry of M/W/DSBEs is maintained by the OEO and is available online at www.phila.gov/OEO/directory. Firms owned and controlled by minority persons, women or disabled persons, which are certified as MBE, WBE, DSBE or DBE by an approved certifying agency, including the Pennsylvania Unified Certification Program, may apply to the OEO for listing in its OEO Certification Registry.

Bidder is also encouraged to identify below, any M/W/DSBEs that will be used by bidder if successful:

Company Name	Address	Certification Status (MBE, WBE or DSBE)	Type of Work/Supply Effort
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