

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

June 12, 2014

**BID NUMBER:** S4XW9330  
**TITLE:** Small Scientific Laboratory Steam Sterilizer  
**DEPARTMENT:** WATER DEPARTMENT-HUMAN RESOURCES DIVISION  
**DATE TO OPEN:** March 3<sup>rd</sup>, 2014 (PPTFN); new date: June 27<sup>th</sup>, 2014 10:30 am

## ADDENDUM # 2

### TO ALL BIDDERS:

**You are hereby notified of the following changes to the above mentioned bid:**

Please delete section 1.8.7 and replace with the following:

1.8.7 In accordance with Chapter 17-109 of The Philadelphia Code relating to Local Bidding Preferences and the Regulations promulgated thereto, this bid may be subject to a local bid preference<sup>1</sup>. In order to determine eligibility to receive the preference, if applicable, bidder must be certified as a Local Business Entity ("LBE") at the time of the bid opening and must submit with the bid its LBE Certification number as issued by the Procurement Department:

Bidder's LBE Certification Number \_\_\_\_\_

Further, through submission of this bid, bidder makes the following certification in connection with the grant of any local bidding preference which certification is incorporated into any contract resulting from this bid:

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<sup>1</sup> For bids of One Million Dollars or less, the preference is ten percent (10%); for all other bids the preference is five percent (5%).

“Throughout the entirety of the contract, my company or my LBE certified subcontractor(s)<sup>2</sup> will perform the majority of any work on the subject contract within the geographic limits of the City of Philadelphia and my company or my LBE certified subcontractor(s) will maintain within the City a majority of the inventory or equipment that will be used on the contract or the amount of inventory that is customary for that industry.”

If the Procurement Commissioner determines that the awarded bidder fails to comply with its certification at any time during the term of its contract, the awarded bidder’s LBE certification will be revoked and the awarded bidder shall be deemed in substantial breach of such contract, shall be required to pay liquidated damages of 10% of the awarded contract amount, and may be debarred by the Procurement Commissioner in accordance with the Procurement Department Debarment Regulation for a period up to three years.

NOTE: If you wish to apply for Local Business Entity (LBE) certification, go to [www.phila.gov/bids](http://www.phila.gov/bids). Please provide sufficient time prior to bidding for processing of the LBE application. The Procurement Commissioner reserves the right to request any additional or clarifying information at any time prior to award of the contract, and during the performance of the contract.

**Please see the following questions submitted regarding Bid S4XW9330 and their associated answers:**

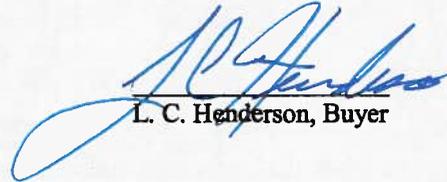
- 1) Is building compressed air (75 psi minimum) available at the sterilizer?
  - a. Compressed air is not available at the sterilizer.
- 2) Please confirm that the existing sterilizer to be removed is the same chamber size (20x20x38”) as listed in the bid.
  - a. The existing sterilizer is the same chamber size, 20x20x38”.
- 3) Are pre-vacuum cycles desired, in addition to gravity and liquid cycles? Pre-vacuum cycles provide efficient steam penetration for wrapped goods and porous materials. It also allows the use of a vacuum leak test, which checks the integrity of the chamber regarding air leaks.
  - a. Pre-vacuum cycles are not necessary.
- 4) Please confirm that stainless steel piping, which exceeds the specification, is acceptable.
  - a. Stainless Steel piping is acceptable.

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<sup>2</sup> If the Bidder relies upon LBE subcontractor(s) to perform the majority of the work and maintain the majority of the inventory or equipment within the City, the subcontractor(s) LBE Certification Number and most recent annual affidavit of continuing eligibility must be submitted to the Procurement Department.

- 5) Regarding Preventative Maintenance – Please clarify how many visits are needed per year. Quarterly (4) visits per year are recommended.
  - a. However many required maintenance visits are acceptable.
- 6) What floor will the sterilizer be installed on?
  - a. Ground Floor
- 7) If the sterilizer is to be installed above ground level, is an elevator available to move the sterilizer to its final location?
  - a. The product is being installed on the ground floor.

Please sign, date and return this addendum with your bid, as it now becomes a parts of the proposal. Please return this addendum to the Procurement Department, 1401 J.F.K. Blvd., Bid Room 170 A, Philadelphia, PA 19102-1685



L. C. Henderson, Buyer

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

LCH/dr

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Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

February 28, 2014

**BID NUMBER:** S4XW9330  
**TITLE:** Small Scientific Laboratory Steam Sterilizer  
**DEPARTMENT:** WATER DEPARTMENT- HUMAN RESOURCES DIVISION  
**DATE TO OPEN:** March 03, 2014 at 10:30 AM

## ADDENDUM # 1

**TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

**The subject bid has been postponed until further notice.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

*A. Campbell for*  
L. C. Henderson, Buyer  
*L.C. Henderson*

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

LCH/bws