

CITY OF PHILADELPHIA PROCUREMENT TECHNICAL STAFF

**Public Works Division
Nicholas Susi, Director of Public Works and Special Services – 215-686-4761**

Responsible for awarding all new construction, renovations and repair of City owned property and all concessions bid through a competitive bid process. Also responsible for all citywide advertising.

**For Construction Contracts:
Jessica DeJesus, Supervisor, Public Works Unit – 215-686-4740**

Naomi Greenberg	Vacant
Proc Tech I	Proc Tech I
215-686-4753	215-686-4712

**For Concession Contracts and Advertising:
Kevin Hanagan, Supervisor, Special Services/Concessions Unit – 215-686-4780**

**Supply, Service and Equipment Division
Sonia Lee, Director of Supply, Service and Equipment – 215-686-4770**

Aycha Campfield, Purchases Supervisor Purchasing Unit – 215-686-4773

Responsible for awarding all service, supply, equipment and demolition contracts through a competitive bid process.

Shawneese Brown	Janice Manton	Timothy Vinson	Frenshawne Johnson
Proc Tech II	Proc Tech II	Proc Tech II	Proc Tech II
215-686-4705	215-686-4748	215-686-4779	215-686-4777
	Courteney Henderson	Constance Dillard	
	Proc Tech II	Admin Trainee	
	215-686-4776	215-686-4739	

Joni Washington, Supervisor, Standards and Specification Unit – 215-686-4768
Responsible for the development of all specifications for service, supply and equipment bids.

Kevin Owens	Sanchez Justice	Hannah Laurel-Ashlock
Proc Tech II	Proc Tech II	Proc Tech I
215-686-4730	215-686-4775	215-686-4711

Customer Service

Please refer to the individual bid document for the personnel assigned to each purchase. All questions concerning any Invitation and Bid, including specifications and conditions, must be presented seven (7) calendar days prior to the bid opening date and time. Please contact the Procurement Department Customer Service Unit at Bid.info@Phila.gov or by phone at (215) 686-4720, 4719 or 4755 with questions.