

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Trevor Day  
Procurement Commissioner

July 11, 2016

**BID NUMBER:** S7YD4740  
**TITLE:** Maintenance and Repair for Nederman Exhaust Systems  
**DEPARTMENT:** DEPARTMENT OF PUBLIC PROPERTY-BUILDING SERVICES DIVISION  
**DATE TO OPEN:** July 13, 2016 at 10:30 AM

## ADDENDUM # 1

**TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

**The bid opening will be postponed until further notice.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

A. Campbell  
F. Johnson, Buyer *for F. Johnson*

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

FJ/cw

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

## **CITY OF PHILADELPHIA**

Trevor Day  
Procurement Commissioner

July 12, 2016

**BID NUMBER:** S7YD4740  
**TITLE:** Maintenance and Repair for Nederman Exhaust Systems  
**DEPARTMENT:** DEPARTMENT OF PUBLIC PROPERTY-BUILDING SERVICES DIVISION  
**DATE TO OPEN:** July 13, 2016 at 10:30 AM

### **ADDENDUM # 2**

**TO ALL BIDDERS:**

**You are hereby notified of the following changes to the above mentioned bid:**

**Bid S7YD4740 is being postponed until further notice will now open on July 27, 2016 at 10:30 AM.**

Response below to vendor questions

**Question 1.** 2.1.4.1 – Upon approval of City

- Issue – Would required near immediate response on multiple items per day
- Recommendation – Set cost threshold for required approvals
- 2.1.4.1 – Part replaced at no additional labor charge
- Issue – Discovered issues could be severe
- Would require increased margin on maintenance visit fixed price
- Recommendation – 3 hours of repair labor included

**Response 1.** Section 2.1.4.1 revised to state:

“If during the course of performing preventive maintenance, the Contractor observes damaged or worn parts (Listed in Section 2.1.4.1 above) requiring replacement, Contractor shall perform necessary replacements on a time and materials basis. Labor charges totaling less than \$2,001 will not require prior approval by the City of Philadelphia’s Representative.”

**Question 2.** 2.2.1 – (including travel time)

- Is travel time billable?
- Historically included in on-site rate
- Recommendation - City prerogative

**Response 2.** No. Travel time must be included in the hourly rate in Section 5 “Pricing” section of this bid.

**Question 3.** 2.2.2 – Within (4) hours from notification

- Issue – 4 hour response time very difficult to guarantee
- Recommendation – 48 hour response time

**Response 3.** Section 2.2.2 is revised to state “48 hour response time”

**Question 4.** 2.2.3 – Spare Parts

- Issue – Transmitter system reference is legacy system
- Recommendation – Replace with new Part #s
- Receiver 89116065
- Transmitter 89116064
- Enabler Obsolete – Nederman to offer replacement

**Response 4.** Section 2.2.3 “Spare Parts” is revised to include new Receiver and Transmitter part numbers listed above.

**Question 5.** 2.2.3 – Spare Parts

- Issue – Use of parts may empty inventory
- Inventory not unlimited
- Recommendation – Include average quantity on hand for each part

**Response 5.** The City of Philadelphia’s representative will work out a mutually acceptable minimum stock level with the contractor, once the bid is awarded.

**Question 6.** 4.2.12.1 – Not to invoice more than once per month

- Question – All station visits in a month contained in one invoice?
- Recommendation – City prerogative
- Will likely be a large / complex invoice

**Response 6.** This is standard contract language. The Department of Public Property accepts invoices per location in order to keep up with the large number of service visits per year.

**Question 7.** 5.1.40 – Airport - #13 Hog Island Road

- Issue – Two separate facilities exist at this location
- Recommendation – Add second facility to list ( A&B)

**Response 7.** It's considered as one Fire station; Engine 78, please price it as one station.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.



F. Johnson, Buyer

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

FJ/ cw