PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Trevor Day
Procurement Commissioner

May 5, 2016

BID NUMBER: S7IT0080

TITLE: Safety Paper

DEPARTMENT: MAYOR'S OFFICE OF INFORMATION SERVICES-EXECUTIVE DIRECTION DIVISION

DATE TO OPEN: May 25, 2016 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:
You are hereby notified of the following changes to the above mentioned bid:

The bid opening has been postponed to June 13, 2016 at 10:30 AM

The following is hereby incorporated into Bid #S7IT0080:

1.10 NON-MANDATORY PRE-BID MEETING:

May 19, 2016
Time: 1:30 PM
Location: Bid Room, Room 170A, Municipal Services Building, 15th & J.F. K. Blvd., Philadelphia, PA 19102-1685

The purpose of this meeting is to respond to questions from prospective bidders. Bidders are encouraged to submit questions in writing at this time. All questions that materially impact upon the bid process will be answered, in writing, in a formal addendum issued by the City. Oral responses by City employees or their representatives are not binding and shall not in any way be a commitment by the City.

Attendance at this Pre-Bid Meeting is not a requirement for bidding.

IT IS THE BIDDER'S RESPONSIBILITY TO ENSURE THAT THEY ARRIVE AT THE PRE-BID MEETING ON TIME. BIDDERS WHO ARRIVE TWENTY MINUTES AFTER THE MEETING HAS STARTED MAY BE DENIED ENTRY TO THE MEETING.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Constance Dillard

C. Dillard, Buyer

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AUTHORIZED SIGNATURE

_____

FIRM NAME (PRINT)

_____

DATE

CD/dr

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Trevor Day
Procurement Commissioner

May 24, 2016

BID NUMBER: S7IT0080

TITLE: Safety Paper

DEPARTMENT: MAYOR'S OFFICE OF INFORMATION SERVICES-EXECUTIVE DIRECTION DIVISION

DATE TO OPEN: June 13, 2016 at 10:30 AM

ADDENDUM # 2

TO ALL BIDDERS:
You are hereby notified of the following changes to the above mentioned bid:

Please see below a list of questions/comments relating to bid number S7IT0080 in Section 2.2 (d)

1. Is the standard Reflex Blue ink acceptable?
   Answer: No, the Reflex Blue ink is not acceptable. The blue/green ink basket weave design is acceptable as indicated in Section 2.2 (d)

2. Will an actual PMS color be supplied for review?
   Answer: No, the actual PMS color cannot be supplied by the Department (OIT). This can be obtained by the paper manufacturer utilized.

3. As indicated in bid S7IT0080, a multi-lineal "Void" that appears if activated by an ink eradicator is listed. Can an alternate safety feature called Brown Stain be added to specification?

4. **Answer:** No, an alternate feature will not be acceptable for bid S7IT0080.

The City will not entertain any additional questions at this time.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Constance Dillard

C. Dillard, Buyer

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AUTHORIZED SIGNATURE

_____

FIRM NAME (PRINT)

_____

DATE

CD/bb