PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Trevor Day
Acting Procurement Commissioner

February 29, 2016

BID NUMBER: S6YT1230

TITLE: Repair/Maintenance of Fire Medic Units

DEPARTMENT: OFFICE OF FLEET MANAGEMENT-SHOP OPERATIONS

DATE TO OPEN: March 02, 2016 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:
You are hereby notified of the following changes to the above mentioned bid:

Delete:

2.2,2 Mobile Road Service

Replace with:

2.2.2 Mobile Road Service to be used during emergencies and special events.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

J. Manton, Buyer

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

JM/dr

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Rm 120 Municipal Services Building
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CITY OF PHILADELPHIA

Trevor Day
Acting Procurement Commissioner

March 1, 2016

BID NUMBER: S6YT1230

TITLE: Repair/Maintenance of Fire Medic Units

DEPARTMENT: OFFICE OF FLEET MANAGEMENT-SHOP OPERATIONS

DATE TO OPEN: March 02, 2016 at 10:30 AM

ADDENDUM # 2

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

The bid opening will be postponed to March 23, 2016 at 10:30 AM

Delete paragraph 2.2.2 and replace with below:

2.2.2 Mobile Road Service to be used during emergencies and special events:

In the event of an emergency or special event, the Office of Fleet Management may require the vendor to provide a mobile road service. This service would be utilized in extreme circumstances when OFM personnel are not available such as a city work stoppage. In the event road service is required the following procedure shall take place:

OFM Personnel shall call the vendor for a mobile repair. Vendor will respond to request within four (4) hours of call. General repairs shall be made on site. OFM Fleet Maintenance Supervisor will approve invoicing for payment. If the call requires major repairs not possible on-site, the vendor will notify OFM. A Z work order will be created and the authorization procedures followed as per section 2.11.1. (Note: upon award, vendor will be given OFM contact information).

All mobile road service calls will require a maximum response time of four (4) hours after notification by the City. The Office of Fleet Management authorized representative will decide if the repair is an emergency. The successful vendor shall provide a 24-hour pager/phone number to ensure that immediate and continuous contact with the vendor can be maintained.

Contact Name: _____

Cell Phone Number: _____

Pager Number: _____

Fax Number:_____

A travel allowance of 1-1/2 hours' labor rate may be added to invoicing for mobile road service calls. Vendor will only be paid one travel allowance charge should there be multiple calls when a vendor's agent is already in the city. Fuel and toll charges for on-site repairs will not be paid and must be factored

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Manton
J. Manton, Buyer

_____
AUTHORIZED SIGNATURE

_____
FIRM NAME (PRINT)

_____
DATE

JM/ cw