

Philadelphia Gas Works Procurement Department

REQUEST FOR QUOTATION #19066

SEALED BIDS TO BE OPENED ON JANUARY 26, 2009, AT 2:30 P.M. AT 800 W. MONTGOMERY AVENUE, PHILADELPHIA, PA 19122, ATTN: ALFREDA STOWERS - PROCUREMENT DEPARTMENT.

BLANKET PURCHASE ORDER AGREEMENT FOR THE TERM FEBRUARY 01, 2009 THROUGH TO JANUARY 31, 2010.

Please submit your bid quotation to furnish, in accordance with PGW Specification #BSD 1022 (COPY ATTACHED), all supervision, labor, tools and materials to repair, replace, install, maintain and/or improve the following:

A. Window openings, door opening and any other points of egress or opening to a facility. (Exterior or Interior).

B. Exterior/interior walls, facade and other related vertical structures and foundations.

C. Construction of concrete masonry units and brick structure, or metal structures.

D. Floors, concrete walkways, pavements, drives, parking lots and related work.

(E) And other Miscellaneous related work at various PGW locations, as per PGW SPECIFICATION BSD 1022.

BIDDERS MUST MAINTAIN CERTIFIED MBEC MEMBERSHIP FOR THE DURATION OF THE PURCHASE ORDER.

BID BONDS ARE NOT REQUIRED FOR THIS PROJECT.

NOTICE TO ALL BIDDERS:

(1) BIDDERS MUST CONTACT THE PGW PROCUREMENT DEPARTMENT AND REQUEST A COMPLETE BID PACKET FOR THIS PROJECT WORK. BIDDERS MAY REQUEST DOCUMENTS VIA ANY OF THE FOLLOWING METHODS: CONTACT THE PROCUREMENT DEPARTMENT AT (215) 684-6674; SUBMIT A REQUEST VIA FAX AT (215) 684-6163; or SUBMIT A REQUEST VIA E-MAIL TO: alfreda.stowers@pgworks.com.

(2) APPENDIX B - PRICING CHART - must be completed and returned with your complete bid submission. DO NOT supply your price list in lieu of completing APPENDIX B - PRICING CHART.

Failure to comply with these requirements will disqualify bid submissions.

This purchase order may be cancelled by either party with thirty (30) days prior written notice.

**PHILADELPHIA GAS WORKS
FACILITIES DEPARTMENT
SPECIFICATION #BSD 1022
FOR
AS - NEEDED
MAINTENANCE SERVICES**

The Contractor shall provide to the Philadelphia Gas Works (“PGW”) all supervision craft labor, tools, equipment, and all other materials necessary to perform as-needed, maintenance and services for the following PGW facilities:

**Main Complex - 1800 N. 9th St., 1849 N. 9th St.,
9th & Diamond Sts., and 800 W. Montgomery Avenue**

5138 Belfield Avenue

1601 South Broad Street

8301 Castor Avenue

212-14 West Cheltenham Avenue

5230 Chestnut Street

1337 West Erie Avenue

4410 Frankford Avenue

1137 Chestnut Street

2430 South 28th Street

3101 Venango Street

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The labor skills required shall include, but are not limited to, crafts listed in Section 5.1 of these specifications.

This Contract shall cover the period February 1, 2009 to January 31, 2010.

SCOPE OF WORK

1.1 The Contractor shall be required to provide labor, supervision and project management for specific projects as required.

Scope of work(s) for all projects will be defined by PGW. All services pursuant to a scope of work(s) will be provided on a time and materials basis based on the rates as outlined in Section 5.1

1.2 Work shall typically include, but is not limited to, the following categories:

1.2.1 Civil

1.21 A Construction of concrete masonry units and brick structure, or metal structures.

1.21 B Repair exterior/interior walls, facade and other related vertical structures and foundations..

1.21 C Repair holding tanks, breeching, exhaust stacks and other related structures.

1.21 D Repair floors, walkways, pavements drives and related work.

1.21 E Repair or replace window openings, door opening and any other points of egress or opening to a facility. (Exterior or Interior).

1.21 F Installation or repair of chain link fencing.

1.2.2 Piping

- 1.2.2.a Assembly, disassembly and re-assembly of piping including vessels and heat exchangers.
- 1.2.2.b Performing pressure tests on piping and equipment required to meet all applicable codes and regulations.
- 1.2.2.c Removal and/or installation of piping components such as valves, fittings filters, orifices, etc.
- 1.2.2.d Clearing and flushing out of drainage piping systems.
- 1.2.2.e Pipe fabrication and installation, including welding in accordance with approved procedures. Welders must be qualified in carbon steel, stainless steel and aluminum.

1.2.3 Mechanical Equipment

- 1.2.3.a Perform maintenance and overhaul work on electric motors, switchgear, plant electrical systems including grounding, pumps, fans, air conditioners, valves, etc. as required by OEM specifications and all applicable codes, regulations and laws.

1.2.4 Insulation Services

- 1.2.4.a Repair, remove, or install insulation on piping and equipment as required. Specifications for insulation installation will be provided by PGW unless directed otherwise.

1.2.5 Painting

1.2.5.a Cleaning and painting of piping or structural steel members, equipment, buildings and other structures as required. Specification for cleaning and painting will be provided by PGW.

1.2.5.b Removal of lead containing paint shall also be required in accordance with all applicable local, state and federal laws.

1.2.6 Quality Control Service

1.2.6. A Various types of services for quality control testing and inspections.

PGW will provide the following as needed for all projects:

2.1 Plant gate for contractors' employees.

2.2 All work on "live gas."

2.3 A scope of work for all projects together with a completion schedule.

3. CONTRACTOR REQUIREMENTS

3.1 Daily time sheets for all labor, equipment, and material used for each project shall be provided each day. Time sheets shall include, but not be limited to, the following information: description of project, project number, Company account number being charged, employee name and number of hours of each individual charged to that project, designation of craft type including supervision and administrative labor, hourly billable labor rate for each designation, equipment charged against the project, hours of equipment use, equipment billable rate, materials charged against the project and their costs, and total project cost to date.

3.2 Provide staffing as required to meet schedule requirements of PGW.

3.3 All work performed by the Contractor will be on systems made safe by PGW. Contractor shall not be required to work on live gas or electrical and instrumentation systems in active operation.

4. GENERAL

- 4.1 Contractor shall perform all work in accordance with Company specifications and standards as provided and all applicable local, state, and federal laws, regulations, codes and rules.
- 4.2 All tools purchased by the Contractor and invoiced to PGW shall be turned over to PGW.

4.3 Company Contacts

The Contractor shall coordinate all work for each Location with the following :

PGW Representatives:

Robert Allgood
Installations General Supervisor
1800 N. 9th Street
Philadelphia, Pa. 19122
215-684-6023

Michael Moody
Manager Facility
1800 N 9th Street.
Philadelphia, Pa.19122
215-684-6291

- 4.3 Contractor shall be fully responsible in all respects for tools, equipment, and materials.

5. BIDDING INFORMATION

- 5.1 All bids shall contain the following information:
 - 5.1.1 Complete Pricing Chart in Appendix B.
 - 5.1.2 List all sub-contractors that would be used for the crafts identified.
 - 5.1.3 List all material suppliers to be used.
 - 5.1.4 Straight and overtime hourly rates shall be provided for all titles within each craft.
 - 5.1.5 Billable rates for on-site supervision.
 - 5.1.6 Mark-up on materials.
 - 5.1.7 Mark-up on equipment rentals.
 - 5.1.8 Rates for Contractor owned equipment.

5.1.9 Mark-up on services and sub-contractors provided by sub-contractors such as inspections, testing, etc.

- 5.2. The volume of work under this Contract may not be sufficient to require a continuous on-site presence for one year. The Contractor shall vacate the premises during periods of no work. PGW will not pay any minimum weekly charges when the Contractor is off-site.
- 5.3 PGW is under no obligation to issue any purchase orders during the term of this contract nor shall it be required to issue purchase orders meeting any set monetary value. Work will be performed on an as-needed basis. Payment will be provided only for work performed on specific jobs.
- 5.4 PGW will not accept any exceptions to any portion of the Request For Quote bid.

6. INVOICING

- 6.1 Invoicing shall be sent to the attention of:
FACILITIES
Miss. Maureen Mc Kee
800 W. Montgomery Avenue
Supervisor (215) -684-6102
Philadelphia, PA 19122

All invoices shall include approved time sheets for all labor hours, equipment hours billed, receipts for all materials purchased, clearly identify employee name, title of craft and billable rate as described in Section 3.1.

